NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	**Date:**	October 19, 2026	**Initials:**	**Chair**	
Approved:	FINAL	**Recorded By:**	A. DeJong		**Secretary**	

October 19, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Michael Zalewski TREASURER	Ryan Arbour SECRETARY
Praveen Kakkan DIRECTOR	Elliot Fraser DIRECTOR	Adam Koziak VICE CHAIR

Board Members Joining During the Meeting:

Board Members Absent:

Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	

Members in Attendance:

1. **Call to Order**
   Chair Jackson called the meeting to order at 6:31 p.m. and made opening remarks.

2. **Statement of Territorial Acknowledgment**
   The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

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3. Adoption of Agenda

Motion 2026-10-19-01	*Moved that the agenda for the Board Meeting of October 19, 2026 be adopted as presented.* *Moved: Vice Chair Koziak* *Seconded: Director Kakkan* *Carried*

4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of September 23, 2026

Motion 2026-10-19-02	*Moved that the Board Meeting minutes of September 23, 2026 be approved as presented.* *Moved: Board Secretary Arbour* *Seconded: Director Fraser* *Carried*

6. Administration Reports

6.1. Principal's Report

Superintendent Moghrabi provided an overview of Principal Vigfusson's written report, which included Read-In Week, participation in research, parent-teacher interviews, pre-service teachers, provincial achievement test results, and Carton Council grant, was included in the meeting package. Discussion followed.

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included financial audit, Capital Project, ACI meeting with the Board, fall budget, and TAAPCS membership and fees, as included in the meeting package. A whitebox rendering of the new build was shared at the meeting. Discussion followed.

Action Item: Superintendent Moghrabi will place a copy of the ACI whitebox renderings of the new build in the Board drive.

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6.3. Superintendent's Report

Superintendent Moghrabi summarized his written report, including highlights from October, meeting with Alberta Infrastructure, Board meeting with ACI, and the Charter School Conference, as included in the meeting package. Discussion followed.

7. Board Reports

7.1. Board Chair's Report

Chair Jackson indicated that there is still a vacant director position. Interested individuals have been contacted, no nomination forms have been received. Th September 29 meeting with ACI was very useful and Chair Jackson thanked directors for participating on such short notice. He attended a Board Chair meeting at APCS on October 9. Vice Chair Koziak, Superintendent Moghrabi and Chair Jackson met with the Honourable Minister Nate Glubish on October 16 regarding decanting strategy challenges. Correspondence from the Board Chair is being sent to Minister Glubish and Strathcona County and has been shared in the Board drive for director reference. Discussion followed.

7.2. Committee Reports

7.2.1. Finance and Audit Committee

No report. The committee will meet on November 18 to review the financial audit.

7.2.2. Policy Guidelines and Bylaws Committee

No report. Superintendent Moghrabi indicated that the POPA policy is underway and will be taken to the committee as soon as it is complete.

7.2.3. Survey Committee

No report.

Action Item: Superintendent Moghrabi will check the online stakeholder feedback forum for recent submissions and will share as applicable.

7.2.4. Public Relations Committee

No report.

7.2.5. Personnel Committee

No report.

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Action Item: Superintendent Moghrabi will check in with Brownlee LLP regarding status of the Collective Agreement negotiations.

7.2.6. High School Ad Hoc Committee

No report. Chair Jackson indicated that the committee met with ACI on September 29, 2026.

7.2.7. Board Activities

No report.

8. Alberta Public Charter Schools

Vice-Chair Koziak indicated that had an executive meeting that focussed on the upcoming Charter School conference. The AGM is scheduled for November 7 at 1:00 pm at the Calgary Girls Charter School.

9. New Business

9.1. AEAMS / AERR Report Update

Superintendent Moghrabi indicated that the results will be shared in the Board drive for director reference and review. Discussion followed.

Action Item: Superintendent Moghrabi will share the data in the Board drive once it is available.

9.2. Enrollment Confirmation for 2026-27

Secretary-Treasurer Dundas confirmed that the numbers shared at the last meeting remain unchanged. Enrollment as of September 30, 2026 is 461 students. Projected enrollment was 465 students. Discussion followed.

9.3. Membership Update

Superintendent Moghrabi indicated that the new digital membership form has been very successful with 212 member completions to date.

Bylaws indicate that community members pay a $10 membership fee to obtain membership status. Superintendent Moghrabi indicated that future bylaw revisions may include the removal of that fee.

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Motion 2026-10-19-03	*Moved that the Board waive the community membership fee for 2026-27.* *Moved: Vice Chair Koziak* *Seconded: Director Kakkan* *Carried*

9.4. Charter Permanence Application

Superintendent Moghrabi indicated that Alberta Education has shared information regarding the application for charter permanence. NHS will be the first charter school to apply for charter permanence. There will be considerable time and work involved in gathering and compiling the required information. It is intended to be shared with directors prior to the next board meeting for subsequent discussion and approval.

10. Board Work Plan

The Board reviewed the Work Plan for 2026-27, as included in the meeting package.

11. Receipt of Reports

Motion 2026-10-19-04	*Moved that all reports be received as presented during the meeting.* *Moved: Board Treasurer Zalewski* *Seconded: Director Arbour* *Carried*

12. Correspondence Sent

12.1. Board Chair to Education Minister - Gym Space

13. Correspondence Received

13.1. None

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14. In Camera

14.1. Motion to Move In Camera

Motion 2026-10-19-05	*Moved that the meeting move in camera at 7:32 p.m.* *Moved: Director Kakkan* *Seconded: Board Secretary Arbour* *Carried*

14.2. Motion to Move Out of Camera

Motion 2026-10-19-06	*Moved that the meeting move out of camera at 8:16 p.m.* *Moved: Board Secretary Arbour* *Seconded: Treasurer Zalewski* *Carried*

14.3. Business Arising from In Camera Meeting
None.

15. Adjournment

Chair Jackson adjourned the meeting at 8:16 p.m.

Next Board Meeting: Monday, November 23, 2026.