

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	June 10, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

June 10, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Adam Koziak VICE CHAIR	Praveen Kakkan BOARD TREASURER AND SECRETARY
Ryan Arbour DIRECTOR	Elliot Fraser DIRECTOR	Michael Zalewski DIRECTOR

Board Members Joining During the Meeting:

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Board Members Absent:

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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson (virtual) PRINCIPAL
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Members in Attendance:

1. Call to Order

Chair Jackson called the meeting to order at 6:32 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

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3. Adoption of Agenda

<i>Motion 2026-06-10-01</i>	<i>Moved that the agenda for the Board Meeting of June 10, 2026 be adopted as presented.</i> <i>Moved: Vice-Chair Koziak</i> <i>Seconded: Director Zalewski</i> <i>Carried</i>
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4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of May 20, 2026

<i>Motion 2026-06-10-02</i>	<i>Moved that the Board Meeting minutes of May 20, 2026 be approved as presented.</i> <i>Moved: Director Fraser</i> <i>Seconded: Board Treasurer and Secretary Kakkan</i> <i>Carried</i>
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6. School Council Report

School Council Chair Beverly Doucette provided a summary of her written report, including executive members, meetings, elections, communications, events, initiatives, financial update and appreciation, as included in the meeting package. Discussion followed.

7. FANHS Report

FANHS President Rebecca Koziak provided a summary of her written report, including executive members, volunteers, initiatives and activities, and fundraising efforts and programs, as included in the meeting package. Discussion followed.

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8. Administration Reports

8.1. Principal's Report

Principal Vigfusson provided a summary of her written report, which included provincial achievement tests, Indigenous Peoples' month and day, grade 9 Adventure Trip, staffing update, awards ceremony, and report cards, as included in the meeting package. She also shared a brief summary of the recent administrative trip to Calgary during which principals toured high schools and discussed many aspects of high school education with other administrators, including programming, facility planning, and scheduling. Discussion followed.

8.1.1. Counsellor Report

Principal Vigfusson provided an overview of the school counsellor report, including therapeutic modalities, summary of services provided and common areas of support. Discussion followed.

8.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which focused on the capital project and was included in the meeting package. Discussion followed.

8.3. Superintendent's Report

Superintendent Moghrabi summarized his written report, which included the capital project, high school visits, Alberta Family Wellness Initiative Symposium, Governor General tour, and grade 9 student engagement sessions, as included in the meeting package. Discussion followed.

9. Board Reports

9.1. Board Chair's Report

Chair Jackson indicated that APCS had requested support to promote the new website. A link has already been shared on the school's home page. APCS will be holding a Board Chair meeting on June 12, 2026. He thanked the school administration, along with Board Treasurer and Secretary Kakkan, for attending the tour with the Canadian Leadership delegation on May 25, 2026. Discussion followed.

Action Item: Chair Jackson will reach out to former Director Derkson to seek feedback from delegates regarding the tour.

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9.2. Committee Reports

9.2.1. Finance and Audit Committee

The committee met on June 3 to review the 2026-2027 budget. More information to be presented under New Business.

9.2.2. Policy Guidelines and Bylaws Committee

The committee has been reviewing the revisions to the new bylaws. Overall consensus has been reached. Further discussion to occur during the in-camera portion of the meeting prior to sharing the bylaws with the membership.

Action Item: Superintendent Moghrabi will share information on POPA legislation and association required policies by email.

9.2.3. Survey Committee

No report.

9.2.4. Public Relations Committee

No report.

9.2.5. Personnel Committee

No report.

9.2.6. High School Ad Hoc Committee

No report.

9.2.7. Board Activities

No report.

10. New Business

10.1. Budget 2026-2027 Approval

Secretary-Treasurer Dundas provided a summary of the considerations applied when developing the budget, as well as details of the proposed 2026-27 school budget. Discussion followed.

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<i>Motion 2026-06-10-03</i>	<i>Moved that the Board approve the proposed school budget for 2026-2027 as presented.</i> <i>Moved: Board Treasurer and Secretary Kakkan</i> <i>Seconded: Director Zalewski</i> <i>Carried</i>
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Action Item: Secretary-Treasurer Dundas will place a copy of the budget documents into the Board shared drive.

10.2. Charter Update and Approval

Superintendent Moghrabi provided a summary of the changes made to the NHCSS Charter document as recommended by Alberta Education. Discussion followed and minor edits were suggested. Discussion followed.

<i>Motion 2026-06-10-04</i>	<i>Moved that the Board approve the revised NHCSS Charter document for submission to Alberta Education, including the noted revisions.</i> <i>Moved: Director Fraser</i> <i>Seconded: Vice-Chair Koziak</i> <i>Carried</i>
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11. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

12. Alberta Public Charter Schools (APCS)

Vice-Chair Koziak indicated that the new website was released on June 8, 2026. An executive meeting was held on June 9, 2026. Discussion at the meeting focussed on the upcoming Charterverse conference for charter schools. APCS is working to obtain harmonized grid funding for all charter schools. APCS is anticipating 29 charter school members in 2026-27. Discussion followed.

13. Receipt of Reports

<i>Motion 2026-06-10-05</i>	<i>Moved that all reports be received as presented during the meeting.</i> <i>Moved: Director Zalewski</i> <i>Seconded: Board Treasurer and Secretary Kakkan</i> <i>Carried</i>
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14. Correspondence Sent

14.1. Charter School Sustainable Funding

15. Correspondence Received

15.1. Governor General Canadian Leadership Conference

16. In Camera

16.1. Motion to Move In Camera

<i>Motion 2026-06-10-06</i>	<i>Moved that the meeting move in camera at 9:00 p.m.</i> <i>Moved: Director Arbour</i> <i>Seconded: Director Zalewski</i> <i>Carried</i>
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16.2. Motion to Move Out of Camera

<i>Motion 2026-06-10-07</i>	<i>Moved that the meeting move out of camera at 9:42 p.m.</i> <i>Moved: Director Arbour</i> <i>Seconded: Board Treasurer and Secretary Kakkan</i> <i>Carried</i>
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16.3. Business Arising from In Camera Meeting
None.

17. Adjournment

Chair Jackson adjourned the meeting at 9:43 p.m.

Next Board Meeting: Wednesday, June 17, 2026, immediately following the SGM.