New Horizons
Charter School Society
Board Meeting

October 19, 2026



New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
OCTOBER 19, 2026
AGENDA

Online streaming available via Zoom, click here to join.

Paul Jackson, Chair	Ryan Arbour, Secretary
Adam Koziak, Vice-Chair	Elliot Fraser, Director
Michael Zalewski, Treasurer	Praveen Kakkan, Director

1.	**Call to Order**	P. Jackson	6:30 pm
2.	**Statement of Territorial Acknowledgment**	P. Jackson	6:31 pm

> *The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

3.	**Adoption of Agenda**	P. Jackson	6:32 pm
4.	**Disclosure of Conflict of Interest**	P. Jackson	6:33 pm
5.	**Approval of Minutes**	P. Jackson	6:35 pm
	5.1 September 23, 2026 - attachment		
6.	**Administration Reports**		6:40 pm
	6.1 Principal's Report - attachment	L. Vigfusson	
	6.2 Secretary Treasurer's Report - attachment	P. Dundas	
	6.3 Superintendent's Report - attachment	T. Moghrabi	
7.	**Board Reports**		7:10 pm
	7.1 Board Chair's Report	P. Jackson	
	7.2 Other Committee Reports	P. Jackson	
	7.2.1 Finance and Audit Committee	M. Zalewski	
	7.2.2 Policy Guidelines and Bylaws Committee	E. Fraser	
	7.2.3 Survey Committee	P. Kakkan	

	7.2.4 Public Relations Committee	A. Koziak	
	7.2.5 Personnel Committee	P. Jackson	
	7.2.6 High School Ad Hoc Committee	P. Jackson	
	● September 29 Meeting with ACI		
	7.2.7 Board Activities		
8.	**Alberta Public Charter Schools**	A. Koziak	7:45 pm
9.	**New Business**		7:55 pm
	9.1 AEAMS/AERR Report Update	T. Moghrabi	
	9.2 Enrollment Confirmation for 2026-27	P. Dundas	
	9.3 Membership Update	T. Moghrabi	
	9.3.1 Fee for Community Members		
10.	**Board Work Plan -** attachment	P. Jackson	8:30 pm
11.	**Receipt of Reports**	P. Jackson	8:35 pm
12.	**Correspondence Sent**	P. Jackson	8:38 pm
	12.1 Board Chair to Education Minister - Gym Space		
13.	**Correspondence Received**	P. Jackson	8:39 pm
	13.1 None		
14.	**In Camera**	P. Jackson	8:40 pm
15.	**Business Arising from In Camera**	P. Jackson	8:50 pm
16.	**Adjournment**	P. Jackson	8:55 pm

Next Board Meeting – <u>Monday</u>, November 23, 2026

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	**Date:**	September 23, 2026	**Initials:**	**Chair**	
Approved:	DRAFT	**Recorded By:**	A. DeJong		**Secretary**	

September 23, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Michael Zalewski TREASURER	Ryan Arbour SECRETARY
Praveen Kakkan DIRECTOR	Elliot Fraser DIRECTOR	

Board Members Joining During the Meeting:

Adam Koziak VICE CHAIR		

Board Members Absent:

Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL

Members in Attendance:

1. **Call to Order**
   Chair Jackson called the meeting to order at 6:34 p.m. and made opening remarks.

2. **Statement of Territorial Acknowledgment**
   The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

DRAFT

Type of Meeting:	Board	Date:	September 23, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

Motion 2026-09-23-01	*Moved that the agenda for the Board Meeting of September 23, 2026 be adopted as presented.* *Moved: Director Arbour* *Seconded: Director Fraser* *Carried*

4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

Vice Chair Koziak joined the meeting during this item.

5.1. Minutes of June 10, 2026 and June 17, 2026

Motion 2026-09-23-02	*Moved that the Board Meeting minutes of June 10, 2026 and June 17, 2026 be approved as presented.* *Moved: Director Arbour* *Seconded: Director Kakkan* *Carried*

6. Administration Reports

6.1. Principal's Report

Principal Vigfusson provided a summary of her written report, which included the Meet the Teacher BBQ, the National Day of Truth and Reconciliation, the Alberta Education Early Years Assessment, enrollment, and extracurricular activities, as included in the meeting package.

Director Kakkan raised concerns from parents via WhatsApp regarding the shortened lunch hour. Principal Vigfusson responded, indicating that it had been discussed at the School Council meeting. Parents are encouraged to contact the principal or superintendent for further information. Discussion followed.

DRAFT

Type of Meeting:	Board	Date:	September 23, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included maintenance and technology, financial audit, enrollment, capital project, contracts, and school invoices, as included in the meeting package. Secretary-Treasurer Dundas shared recommendations from ACI regarding the location of the front entrance. Discussion followed.

6.3. Superintendent's Report

Superintendent Moghrabi welcomed the Directors back to 2026-27 and expressed appreciation for their participation in the Meet the Teacher BBQ. He summarized his written report, which included a welcome message and the Education Act relating to student conduct, complexity funding, superintendent contracts, and charter permanency vs. renewal, as included in the meeting package. Discussion followed. Superintendent Moghrabi asked for Board direction on whether the Society should apply for charter renewal or permanency. Unanimous consensus was that administration should proceed to apply for charter permanency.

7. Board Reports

7.1. Board Chair's Report

Chair Jackson indicated that there is still one vacant director position. While some individuals have expressed interest, no completed nomination forms have been received. He stated that he had sent an inquiry seeking feedback from the Canadian Leadership Delegation on their school visit and no response was received. Currently there are 36 charter schools in the province; 26 are currently members of APCS. Discussions are ongoing regarding the harmonized teacher salary grid and its application for charter schools. Discussion followed.

Action Item: Chair Jackson will follow up with individuals who had expressed interest in filling the vacant Director position.

7.2. Committee Reports

7.2.1. Finance and Audit Committee

No report. Chair Jackson indicated that Julie Jackson is interested in joining the committee.

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7.2.2. Policy Guidelines and Bylaws Committee

The committee met to review Policy 210 as Alberta Education has implemented changes to requirements. The Policy will be discussed for approval under New Business.

7.2.3. Survey Committee

No report.

7.2.4. Public Relations Committee

No report. Representatives from School Council and FANHS have both agreed to join the committee.

7.2.5. Personnel Committee

Collective bargaining will occur during the school year, a specific timeline has not yet been established.

Action Item: Superintendent Moghrabi will set a personnel committee meeting once initial proposals are prepared for bargaining discussion.

7.2.6. High School Ad Hoc Committee

No report. Suggestion to plan a meeting for October or November and invite ACI, the renovation architect, to participate and share information about the planned high school expansion.

Action Item: Superintendent Moghrabi will contact ACI and determine some potential daytime virtual committee meeting dates to be shared with the committee.

7.2.7. Board Activities

No report.

8. Alberta Public Charter Schools

Vice-Chair Koziak indicated that the Association will be having regular meetings beginning in October; most other information has already been shared. Discussion followed.

Action Item: Vice-Chair Koziak will confirm the November 7 meeting date and location/format.

DRAFT

Type of Meeting:	Board	Date:	September 23, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

9. New Business

9.1. Adopt 2026-27 Board Work Plan

Chair Jackson provided a summary of the Board Work Plan for 2026-27, as discussed at the August 26, 2026 Board Retreat. Discussion followed.

Motion 2026-09-23-03	*Moved that the Board approve the proposed Board Work Plan as presented.* *Moved: Director Arbour* *Seconded: Director Kakkan* *Carried*

9.2. Approve Policy 210 and Student Code of Conduct

Superintendent Moghrabi provided a summary of the changes made to *Policy 210*, as required by Alberta Education. Chair Jackson reiterated that the policy belongs to the Board; the Administrative Procedure and the Student Code of Conduct are operational and administrative responsibilities. An Administrative Procedure is under development and will be shared with the Board for information once it is complete. Discussion followed.

Motion 2026-09-23-05	*Moved that the Board approve the revised Policy 210, as presented.* *Moved: Director Fraser* *Seconded: Treasurer Zalewski* *Carried*

9.3. Set Date for NHCS Society Annual General Meeting

Superintendent Moghrabi provided a brief overview of the need to set a date for the NHCS Annual General Meeting, as included in the meeting package.

Motion 2026-09-23-06	*Moved that the Board confirm Monday, November 23, 2026 for the Annual General Meeting, beginning at 6:30 p.m.* *Moved: Treasurer Zalewski* *Seconded: Director Arbour* *Carried*

DRAFT

Type of Meeting:	Board	Date:	September 23, 2026	Initials:	Chair	
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9.4. Revise Board Meeting Date for October 22 and June 9 and 16, 2027

Superintendent Moghrabi indicated that there is conflict with the meeting dates currently scheduled for October 22, June 9 and June 16. It is proposed that new meeting dates be scheduled as follows:

- Thursday, October 22 moves to Monday, October 19 to accommodate the Charter Schools Conference
- Wednesday, June 9 moves to Wednesday, June 16 to accommodate inclusion of the Q3 financial report in the meeting
- Wednesday, June 16 moves to Wednesday, June 23

Motion 2026-09-23-07	*Moved that the Board confirm revised meeting dates as follows, beginning at 6:30 p.m.* ● Thursday, October 22 moves to Monday, October 19 ● Wednesday, June 9 moves to Wednesday, June 16 ● Wednesday, June 16 moves to Wednesday, June 23 *Moved: Director Fraser* *Seconded: Director Arbour* *Carried*

9.5. Service Alberta Filing of Revised Bylaws

Superintendent Moghrabi indicated that the revised bylaws have been approved by Service Alberta.

9.6. Decanting Strategies for Renovation

Superintendent Moghrabi shared a presentation on strategies and scenarios for decanting during the renovation. Discussion followed. Consensus is to seek engagement with the MLAs to share the current challenges being experienced. There is further consensus to write letters to the stakeholders (Alberta Education, Alberta Infrastructure, and the Strathcona County Mayor) with the same information.

9.7. Charter School Conference

The Charter School Conference is scheduled for Friday, October 23, 2026. It will be held at STEM in Edmonton. Plans are well underway and registrations are being submitted by attendees. Directors are invited to attend, the registration link has been shared by email.

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9.8. Capital Project Letter

Superintendent Moghrabi shared a draft letter to the Education Minister requesting additional space in the renovation to accommodate the retention of the existing gymnasium.

Action Item: Chair Jackson will send the letter to Alberta Education as soon as the Board completes revisions. Superintendent Moghrabi and Alberta Infrastructure will be cc'd.

9.9. Charter Renewal / Permanence

This item was discussed during the superintendent's report. At the Board's direction, the administration will pursue an application for permanency.

10. Board Work Plan

The Board reviewed the Work Plan for 2026-27, as included in the meeting package.

11. Receipt of Reports

Motion 2026-09-23-08	*Moved that all reports be received as presented during the meeting.* *Moved: Director Arbour* *Seconded: Treasurer Zalewski* *Carried*

12. Correspondence Sent

12.1. Board Chair to Service Alberta re Revised Bylaws

13. Correspondence Received

13.1. Education Minister to Parents
13.2. NDP Opposition Leader - Welcome to 2026-27
13.3. ATA - Commencement of Collective Bargaining
13.4. Education Minister - Design Funding

DRAFT

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14. In Camera

14.1. Motion to Move In Camera

Motion 2026-09-23-09	*Moved that the meeting move in camera at 9:32 p.m.* *Moved: Treasurer Zalewski* *Seconded: Director Fraser* *Carried*

14.2. Motion to Move Out of Camera

Motion 2026-09-23-10	*Moved that the meeting move out of camera at 9:36 p.m.* *Moved: Director Fraser* *Seconded: Treasurer Zalewski* *Carried*

14.3. Business Arising from In Camera Meeting
None.

15. Adjournment

Chair Jackson adjourned the meeting at 9:36 p.m.

Next Board Meeting: Monday, October 19, 2026.

DRAFT

Lori Vigfusson
Principal
Email: lvigfusson@newhorizons.ca

MEMORANDUM

Date: October 9, 2026

To: Board of Directors

From: Lori Vigfusson, Principal

Re: Principal's Report-October 2026

Information and Highlights:

Read-In Week:
NHS had a number of guest readers in to celebrate our annual Read-In week. Guest readers included parents, grandparents and Elks Cheerleaders. Students also participated in a variety of fun reading activities including buddy reading and theme days.

Participation in Research:
Our grade 7 classes have been invited to participate in a research study conducted by researchers at the University of Alberta in collaboration with the Australian Catholic University and the Chinese University in Hong Kong entitled "From Practice to Mastery: Investigating the role of correct retrieval in adolescent spelling learning" This research will take place in October and November.

Parent-Teacher Interviews:
Teachers will meet with parents and caregivers October 20 and 21 to review the IPPs and discuss student progress and goals for the upcoming school year. Classes have dedicated time each week to work towards and reflect on these goals in order to improve student success in the three domains laid out in our Charter. Parents receive official updates on IPPs on the March and June report cards, though open communication about student goals is ongoing.

Pre-Service Teachers:
We have three pre-service teachers in the school completing their Advanced Field Experience. They will be with us until December 18th. We also have 3 students completing their Observational Field Experience until December 2nd. These students come on Wednesday mornings to observe in classrooms to become oriented in school cultures and contexts. Mentoring pre-service teachers is an important way to provide experience and understanding around Gifted Education as this area is not well-covered in University courses.

Provincial Achievement Test Results:
We have yet received the embargoed results from the Spring PATs. Provincial Achievement Tests take place in Grade 6 and 9 in the four core subjects. Grade 6 students did not complete the Social Studies PAT due to new

curriculum being released. These will be included in the Alberta Education Results Report once the embargo has been lifted.

Carton Council Grant:
Thanks to work from our Fundraising Association President, Rebecca Koziak, we have received a $5000 grant from the Carton Council of Canada. This grant will allow us to expand our recycling efforts within the school. We have purchased some new recycling receptacles for cartons, bottles and cans and will purchase more items as needed. Bottles are collected by jr. high students and the money from these subsidizes the Grade 9 adventure trip.

Lori Vigfusson

Patti Dundas
Secretary-Treasurer
Phone: 780-416-2353
Email: pdundas@newhorizons.ca

MEMORANDUM

Date: October 19, 2026

To: Board of Directors

From: Patti Dundas – Secretary-Treasurer

Re: Update

Audit

The Auditors will present the Audit to the Audit Committee on November 18, at 6:00 p.m.
The Auditors will also present the Audit at the AGM on November 23 at 6:30 p.m.

Capital Project
Our regular meeting was held on October 13. ACI provided an update with more design ideas. Alberta Infrastructure is waiting for a few more comments from ACI and then the pre-design will be approved. Funding has already been approved for the design phase.

ACI Meeting with the Board
A meeting was scheduled with ACI, Alberta Infrastructure and our Board of Directors on September 29, 2026 at 9:30 a.m.

ACI presented what they have completed to date and gave the Directors a chance to ask questions.

Fall Budget
Reviewing updated revenue and expenditures, a Fall Budget will be presented in November for approval.

TAAPCS Membership and Fees
The 2026-27 membership fee invoice has been assessed at $8,981.60.

Patti Dundas
Secretary-Treasurer

Terry Moghrabi
Superintendent
Phone: 780-212-1158
Email: Tmoghrabi@newhorizons.ca

MEMORANDUM

Date: October 19, 2026

To: Board of Directors

From: Terry Moghrabi- Superintendent

Re: Superintendent's Report to the Board

Information and Highlights:

October Highlights

I hope everyone enjoyed the Thanksgiving long weekend with family and friends.

October is a busy month, with new school design discussions, parent-teacher conferences, student house activities, Halloween events, School Council, FANHS, and Board meetings, and the Charterverse conference (thank you to the board for adjusting the board meeting schedule). Of course, there is the referendum vote this month. Plus many more happenings.

Amid these activities, I welcomed the opportunity to spend time in our K–3 classrooms, sharing books with students during "Read In" week. Thank you to Ms. Fehr for organizing the week and coordinating my classroom visits. Connecting with students through reading was certainly my highlight of the month.

Meeting with Alberta Infrastructure

The Secretary-Treasurer and I met with Wassim (project manager) at Alberta Infrastructure in a separately scheduled meeting to discuss the steps taken so far regarding decanting strategies. The intent is to make him fully aware of strategies and subsequent challenges we have faced in planning the relocation of almost 500 students and staff. The board took action and sent a letter of concern to the Minister of Education. Correspondence was shared between Strathcona County and the Ministry, with the school authority to be discussed at the board meeting.

Board Meeting with ACI

On Tuesday, September 29th (High School Ad hoc meeting), the board was invited to join a discussion with ACI Architecture (*Architect/Partner*) to review the project process and planning stages. Information from the past stakeholder forum and individual questions were discussed once Alexis (ACI) completed an overview of the process. ACI provided a predesign summary and reviewed the limitations of the existing gymnasium and the school's core area, which has a dense structural slab that could not be demolished. She also reviewed the site plan and the appropriate drop-off, parking, and emergency vehicle access zones. Alberta Infrastructure joined the meeting and shared information regarding the relocation of playground areas. The submitted predesigned package will await approval from Alberta Education before undergoing a preliminary costing analysis. The design report is intended to be finalized and ready for March.

As a result of the HS ad hoc meeting, ACI has engaged in research on neuroinclusive spaces, which they will share, and that could be considered in building the design. Items include interior design and the use of colours for wayfinding, space geometry, landmarking, clustering and compartmentalization, sensory spaces, lighting temperature, acoustics, and spatial hierarchy. Many of these considerations are great practices to have in any school environment and will make our physical design more inclusive.

Charter School Conference

This professional learning event is a collaborative effort designed to celebrate the educators who champion their students as superheroes! We have over 70 presenters at two venues and hope to have over 600 attendees at the STEM campuses in Edmonton and Calgary. The Minister of Education will be in Calgary and will deliver a welcome message live-streamed to Edmonton. New Horizons Central Office staff are committed to preparing over 600 welcome bags and spearheaded two subcommittees to manage the registration desks. We have also volunteered to serve as the banker board for the entire conference, overseeing a budget of nearly $50,000. As we ramp up toward the conference date, our staff have been very busy planning and attending to the details. Our board has committed to sending at least one representative. One of the keynote addresses will be presented by Principal Vigfusion, and two separate sessions will be presented by four New Horizons staff members.

Sincerely,



Terry Moghrabi

Board Work Plan
2026-2027

August Retreat	☑ ~~Conduct initial orientation session for new Board members~~ ☑ ~~Select members for Board standing committees~~ ☑ ~~*Budget 101 / Receive Financial Summary~~ ☑ ~~*Review draft Board Work Plan for 2026-27~~ ☑ ~~*Review Updated Charter~~ ☑ ~~*Board Team Activity - possible team building~~
September	☑ ~~Adopt Board Work Plan for 2026-27~~ ☑ ~~Review Policy 210 and associated Student Code of Conduct~~ ☑ ~~Set date for NHCS Society Annual General Meeting~~
October	☐ Receive Alberta Education Assurance Measures (AEAMS) Report ☐ Receive enrolment report for September 30, 2026
AGM in November	☐ Conduct AGM of NHCS Society to receive audited Financial Statement
November	☐ Approve revised budget for 2026-27 ☐ Approve Annual Education Results Report 2025-26 ☐ Approve audited Financial Statement year ending August 31, 2026 ☐ Attend APCS Annual General Meeting
December	☐ Receive Report #1 from Counsellor ☐ Receive Report #1 from School Council ☐ Review Draft Stakeholder Forum Agenda
January	☐ Receive Q1 Quarterly Financial Report for Sep - Nov 2026 ☐ Approve school calendar for 2027-28 in principle (in camera discussion) ☐ Staff Appreciation Meal
February	☐ Provide final approval of school calendar for 2027-28 ☐ Set date for April Board Planning Retreat ☐ Receive mid-year progress report on Three-Year Education Plan 2027-30 ☐ Host Stakeholder Forum, gather input on possible Education Plan priorities
March	☐ Administer Board-developed Stakeholder Survey ☐ Approve Three-Year Capital Plan for 2028-29 to 2030-31 ☐ Review salary grids for support staff and central office staff ☐ Schedule SGM of NHCS Society for election purposes

DRAFT

Board Work Plan
2026-2027

April	☐ Receive Q2 Quarterly Financial Report for Dec 2026 – Feb 2027 ☐ Receive Board-developed stakeholder survey results ☐ Review school fees for 2027-28 ☐ Select evaluation process for Superintendent Evaluation ☐ Host Board Retreat – Identify priorities for upcoming Education Plan
May	☐ Approve Education Plan 2026-27 to 2027-28 ☐ Attend APCS Spring General Meeting ☐ Approve budget for 2027-28, May 31 submission deadline ☐ Approve school fees for 2027-28 ☐ Superintendent Evaluation Approval ☐ Confirm Policy Alignment with Administrative Procedures (from superintendent)
June - prior to elections	☐ Assess Board Work Plan progress for 2026-27 ☐ Receive Q3 Quarterly Financial Report for Mar 2027 – May 2027 ☐ Receive Report #2 from Counsellor ☐ Receive Report #2 from School Council ☐ Receive Report #1 from FANHS
SGM in June	☐ Conduct Special General Meeting of NHCS Society ☐ If required, host elections
June - after elections	☐ Complete Board Organizational Actions ☐ Elect Board executive officers (in camera) ☐ Sign Board Member Code of Conduct – Policy #101 ☐ Set date for Board meetings (motion required) ☐ Set date for August Board Retreat ☐ Identify Board signing authorities (motion required) ☐ On behalf of Board, notify Service Alberta of change in executive officers
Ongoing	☐ Consider proposals for new or amended Board policies ☐ Receive recommendations from Board committees
Annually	☐ Negotiate collective agreement with ATA (as needed)
As Needed	☐ Meet with: - County Council - MLAs - Meet the Teacher BBQ and Spring Carnival

DRAFT

New Horizons School

1000 Strathcona Drive
Sherwood Park, AB T8A 3R6

Paul Jackson
Board Chair
Phone: 780-416-2353
Email: pjackson@newhorizons.ca

September 25, 2026
Via email

The Honorable Minister Nicolaides
Alberta Education and Childcare
Education.Minister@gov.ab.ca

Re: Gym Space

Dear Honourable Minister Nicolaides,

On behalf of the New Horizon School Board, we request approval to retain our existing gymnasium and construct a new gymnasium suited to middle and high school programming as part of our Kindergarten to Grade 12 school expansion for 720 students.

The existing 448-square-metre gymnasium was substantially renovated in 2016 and remains in good condition. Preliminary structural investigations indicate that it was designed for a single storey only. Adding a second floor or mezzanine would require significant structural work, including new foundation piles installed within the existing building. Poor soil conditions and restricted equipment access would make this approach costly and introduce additional construction risk.

Although repurposing the gymnasium could accommodate three classrooms within the overall project area allocation, it would compromise age-appropriate physical education programming. Retaining it as a secondary gymnasium would preserve the remaining service life and value of the 2016 renovation while providing suitable space for younger students.

The Board supports a new 726-square-metre gymnasium, bringing the combined gymnasium area to 1,174 square metres. This is 359 square metres above the 815-square-metre allocation identified in the Alberta Education School Capital Manual (2023). **We request approval for this additional area, with the design team continuing to minimize the overage as the design is refined.**

An alternative within the current allocation would limit the new gymnasium to 367 square metres. Neither this smaller addition nor the existing gymnasium would be appropriately sized for junior or senior high competitive play, limiting school athletics and community use after hours and on weekends. Furthermore, modifying the existing gymnasium would significantly limit student access to physical education programming during construction. The proposed approach minimizes disruption to school operations and maintains access to gymnasium space while modernization work is underway.

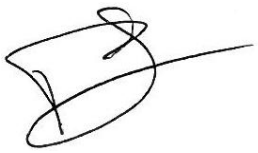
New Horizons School

1000 Strathcona Drive
Sherwood Park, AB T8A 3R6

Paul Jackson
Board Chair
Phone: 780-416-2353
Email: pjackson@newhorizons.ca

We respectfully request your approval of the Board's preferred approach, which preserves a sound existing asset and provides the facilities needed to support the school's long-term educational and operational requirements.

Sincerely,



Paul Jackson
Board Chair, New Horizons School

cc: Deputy Minister, Alberta Education and Childcare
Terry Moghrabi, New Horizons School Superintendent
Patti Dundas, New Horizons Secretary Treasurer