

**Fundraising Association of New Horizons School  
Meeting Agenda**

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**June 11, 2026**

**6:00PM - 7:30PM**

**Hybrid In-Person (New Horizons School) / Virtual Meeting**

Link posted at [www.fanhs.ca](http://www.fanhs.ca)

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- 1. Meeting Called to Order (regular meeting to commence directly following AGM)**
- 2. Determination of Quorum**  
Bylaw 5.5.b.: The Association defines quorum at Regular Meetings as fifty (50) percent of the Executive.
- 3. Adoption of Agenda**  
Addition(s) to Agenda (if required) — motion required.
- 4. Approval of Minutes**  
February 11, 2026  
April 15, 2026
- 5. Reports**
  - 5.1 President/Vice President Report**
    - 5.1.1. Annual Report to NHCSS Board.**
    - 5.1.2. Gratitude.**
    - 5.1.3. May/June Events.**
    - 5.1.4. Annual Work Plan + Volunteer Recruitment & Retention.**
  - 5.2 NHS Administration's Report**
  - 5.3 Treasurer Report**
    - 5.3.1. Financial Update.**
  - 5.4 2025/2026 Fundraising Reports**
    - (A) Art Cards**
    - (B) Bottle Collection**
    - (C) Casino (AGLC)**
    - (D) COBS Bread**
    - (E) Code Ninjas**
    - (F) Community Sale**
    - (G) Concessions**
    - (H) Davison Orchards**
    - (I) Direct Donations**
    - (J) Edmonton Oil Kings**

- (K) Fiddle Leaf Photography**
- (L) FitSet Ninja**
- (M) Halloween Dance**
- (N) Hot Lunch Program**
- (O) Indeygo**
- (P) Kernels (Popcorn Day(s))**
- (Q) Little Caesars**
- (R) Mabel's Labels**
- (S) Purdys**
- (T) Salisbury Greenhouse**
- (U) Spring Auction, Online**
- (V) Spring Carnival**
- (W) Steamoji Sherwood Park**
- (X) Summit Sourdough**
- (Y) The Colombian Coffee & Roastery**

#### **5.7 Motion to Accept Reports**

#### **6. Committees**

- (A) Grants**
- (B) Halloween Dance**
- (C) Policy**

#### **7. Fund Allocation Requests 2026/2027**

- 7.1. School Council**
- 7.2. New Horizons School**
- 7.3. FANHS**

#### **8. Future Meeting Dates**

#### **9. Meeting Adjourned**

Date: June 1, 2026

To: Board of Directors

From: Rebecca Koziak | President, Fundraising Association of New Horizons School

Re: FANHS' Update to the Board

This year's FANHS' Executive Team has myself as President, Amanda Bullion as Vice President, and Eeksha Kohli-Kakkan as Secretary, as well as Julie Jackson as Treasurer—September through January—and Jennifer Michaud who was appointed Treasurer from February through the remainder of the term. Eeksha Kohli-Kakkan held the position of Interim Secretary-Treasurer while we actively sought a Treasurer. FANHS' AGM for the 2026/2027 Executive is June 11, 2026.

Beyond our Executive Team, we work alongside a community of dedicated volunteers including Hot Lunch Coordinator, Brianne Davio, and the Hot Lunch team who continue to provide weekly—sometimes twice a week—service that accounts for considerable fundraising revenue. We continue to benefit from collaboration with Council Communications (Ellen Hanna) through weekly E-News and social media development, Council Finance (Anita Sanderson) through accurate budget reporting of School Council's budget, and Volunteer Coordinator (Hayley Tarnasky) and many volunteers who invest their time in fundraising: organizing fundraisers, sorting and distributing goods, and assisting with fundraising events such as this year's Halloween Dance which generated nearly \$12K in revenue—funds generated from this event continue to increase annually. In addition to internal events, FANHS is scheduled for a Casino in Camrose in the first quarter of 2028. Casino Chair, Ada Frederick, anticipates date confirmation in 2027.

2025/2026 has been a successful year for FANHS and School Council, both independently and collaboratively. In my tenure serving on FANHS' Executive for the last four years, we've strengthened communication practices, implemented procedures that support operational efficiency and succession planning, and continuously pursued improvement. Through continued work with Administration and School Council, we have developed a stronger understanding of our distinct yet complementary roles, as well as our shared priorities for supporting student enrichment and school success. While maintaining separate governance and financial responsibilities, School Council and FANHS continue to work together on key initiatives, including the Augmented Interdisciplinary Residencies Committee, where representatives from both volunteer organizations collaborated to submit an Alberta Foundation for the Arts grant

application to subsidize 50% of next year's Artist in Residence program—results are anticipated in 4-6 months.

In 2024/2025, we reinvested approximately \$28,000 into our school. Thanks to the generous support of our community, we have experienced growth in both incoming funds and our ability to provide meaningful financial assistance. In addition to annual expenditures, fundraising dollars were spent this year on new initiatives such as: the Back to School BBQ, 30th Anniversary Celebration, subsidizing Field Trip Transportation, and the Grab & Go Nutrition Cart. We are deeply grateful to our donors whose contributions continue to strengthen opportunities for students, staff, and families.

Through ongoing fundraising initiatives and grant acquisition, we continue to expand funding opportunities that enhance student experiences and support school priorities. This year, we completed reporting for the TD Friends of the Environment Foundation Grant received in 2023/2024 and successfully secured a \$5,000 Carton Council School Recycling Grant. A comparison of the 2023/2024 baseline data—when bottle recycling collections were managed independently by staff and students—with the enhanced 2024/2025 collaborative model involving Jr. High Staff and FANHS demonstrated a 57% increase in fundraising revenue. These measurable results provided confidence in the program's potential and supported the decision to pursue grant funding to further strengthen and expand the initiative. This year, processes were refined to improve efficiency. These enhancements have established a strong foundation for the implementation of new systems in 2026/2027. We will continue working closely with the school to aid in the program's long-term success.

Fundraising efforts—including bottle collection, Grade 9 student-run concessions, targeted Hot Lunch dates, and student-led fundraising activities—continue to provide meaningful financial contributions for the annual Grade 9 Adventure Trip. In addition, we have expanded support for a range of Jr. High initiatives, including Horticulture, the Jr. High Dance, Student Council, and Track & Field, further enriching student opportunities and engagement.

For the 2025/2026 school year we implemented streamlined budgeting where FANHS approved three individual budgets: School Council's, the School's per Administration, and FANHS' for operational and fundraising needs. This budgeting process has proven to be effective and will be maintained. We've received School Council's Fund Allocation Request for 2026/2027 and anticipate a formal request from Administration.

We remain focused on developing consistent practices and processes that improve efficiency and support effective operations. We work closely with the school to coordinate fundraising activities. Through ongoing communication, we strive to ensure successful fundraising efforts while minimizing additional demands on staff and school operations. In an effort to have a better understanding of the school's immediate needs and long-term goals, I have consistently met with Administration (Principal Vigfusson, Superintendent Moghrabi, and Secretary Treasurer Dundas) this year so that FANHS can better prepare our fundraising efforts and associated targets. We continue to introduce tools to refine our administrative practices. Our Treasurer is presently implementing Quickbooks and in addition to the Admin meetings between FANHS' President and Administration, we will also introduce an annual meeting between Administration and FANHS' Treasurer in 2026/2027.

In addition to our ongoing fundraising partnerships, this year, we introduced fundraisers with Edmonton Oil Kings, Fitset Ninja, and Steamoji Sherwood Park as well as Indeygo and The Colombian—which also impacted our broader community with goods or funds contributed directly to Strathcona Food Bank and Ronald McDonald House.

While FANHS fundraising revenue has remained on an upward trajectory over the past four years, associated expenses and overall financial needs have also risen considerably and we anticipate the school's needs to multiply with the High School expansion. Continued fundraising therefore remains an important priority to sustain support for New Horizons School. To sustain the Fundraising Association's growth and long-term success, greater focus must be placed on volunteer recruitment and retention, expanding fundraising opportunities, strengthening marketing efforts, and pursuing additional grant funding. While meaningful improvements have been made, the current model is not sustainable over the long term.

It has been a privilege to serve the School in this capacity and I am deeply appreciative to have worked alongside this team.

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Rebecca Koziak

President

Fundraising Association of New Horizons School

## 2026-27 Fund Allocation Request

1 message

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**Council Finance** <councilfinance@newhorizons.ca>

14 May 2026 at 11:40

To: President FANHS <president@fanhs.ca>, Treasurer FANHS <treasurer@fanhs.ca>, Secretary FANHS <secretary@fanhs.ca>, Vice President FANHS <vicepresident@fanhs.ca>

Dear FANHS,

Please see the attached document outlining School Council's fund allocation request for the school year 2026-2027, for your consideration.

In regards to some recently proposed changes to the fund categories and sub-categories, these will be shared with School Council executive officers via email and with all present members during our next meeting. This meeting is not expected to take place until after the next FANHS meeting. Any changes accepted will be reflected in the 2026-2027 fund allocation spreadsheet. I have attached a short document detailing these proposed changes for your reference.

With Appreciation,  
Anita

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### 2 attachments

 **NHS 2026-2027 Fund Allocation Ask.pdf**  
38K

 **Fund Category Naming.pdf**  
47K

**NHS 2026-2027 Fund Allocation Ask**

Category	Subcategory	Specific Item	Amount Anticipated	Total for Subcategory	
School Support	Clubs	GSA	\$200		
		AMA patroller	350		
		New Club Startup Funding	600	\$1,150	
	Wellbeing	Flight to the Finish: 5K for Gr 5	300		
		Grab & Go Student Nutrition Cart	3,000	3,300	
	Events	Kindergarten Graduation	300		
		Grade 6 Graduation	500		
		Grade 9 Graduation/JH Dance	1,000	1,800	
	Staff Appreciation	Staff Meals	2,000		
		Wellness Cart	1,000	3,000	
	Academic Support	Augmented Interdisciplinary Residencies (AIR)			
		STREAM Learning (Science, Technology, Reading, Engineering, Arts and Mathematics)			
			AIR - photography	8,000	
			Physical Enrichment	4,000	
			Indigenous Cultural Education		
		Presentations - Student Focused Opportunities	750		
	Investipalooza	100	12,850		
	Contingency	Funds to be used for any subcategory within School Support	400	400	
School Enhancement	Major Projects			-	
Community Building / Parent Support	Guest Speakers	Speaker/Workshop Fees - Parent/Caregiver focused opportunities	600	600	
	Team / Community Building	Free Events		2,500	
		Back to School BBQ			
		Holiday Sing-along			
		Movie Night			
		Hockey Watch Party			
		Babysitting			
	Refreshments and snacks				
	Spring Carnival	3,500	6,000		
	Public Relations / Hospitality	Engagement Incentives	200	200	
School Council Administration	General Admin Expenses	Office supplies and printing as needed	100	100	
		May 14, 2026	<b>Total Ask</b>	<b>\$29,400</b>	

**Fund Allocation Categories - Name Change Consideration**

<b>Existing Category</b>	<b>Proposed Change</b>	Existing Sub-category	Proposed change
<b>School Support</b>		Clubs	
		Wellbeing	
		<b>Events</b>	<b>Graduation Events</b>
		Staff Appreciation (new)	
		Academic Support	
		Contingency (new)	
<b>School Enhancement</b>		Major Projects	
<b>Community Building/Parent Support</b>	<b>Community</b>	Guest Speakers	Guest Speakers/Workshops
		Team/Community Building	Community Connection
		Public Relations/Hospitality	Hospitality
<b>School Council Administration</b>		General Admin Expenses	

May 13, 2026

FANHS Report To: School Council

From: Rebecca Kozak, FANHS President on behalf of FANHS

School Council and the Fundraising Association of New Horizons School (FANHS) serve distinct but complementary roles within the school community. School Council focuses on community connection and advocacy initiatives that support student enrichment and encourage family engagement, as well as contributes to ongoing advocacy communication with the Principal as seen through monthly meetings and the results of their efforts throughout the year. FANHS, as a separate legal entity governed by the Societies Act, is responsible for fundraising activities and managing donated funds in accordance with its fiduciary and legal obligations and we're responsible for maintaining records of all incoming dollars and where every dollar is spent.

We maintain separate responsibilities to ensure clear governance, financial accountability, and compliance with legal requirements. At the same time, School Council and FANHS often collaborate on shared community priorities and enrichment opportunities that support the broader goals of New Horizons School.

2025/2026 has been a successful year of growth for FANHS and School Council, both independently and collaboratively. In my tenure serving on FANHS Executive for the last four years, we've developed effective communication tools and have implemented procedures for best practice that support our collective goal towards efficiencies and succession planning. Each year, we strive to improve little by little. This year, we implemented streamlined budgeting where, moving forward, FANHS approves three individual budgets: School Council's, the School's per Administration's request, and FANHS' for operational and fundraising needs. Going forward, we will continue to introduce tools to refine our administrative practices.

Thanks to the generous support of our school community, we have experienced growth in both incoming funds and our ability to provide meaningful financial assistance. In addition to annual expenditures, fundraising dollars were spent this year on new initiatives such as: the Back to School BBQ, 30th Anniversary Celebration, subsidizing Field Trip Transportation, and the Grab & Go Nutrition Cart. We are deeply grateful to our donors and supporters whose contributions continue to strengthen opportunities for students and families.

Through ongoing communication with School Administration and collaboration with School Council, we have developed a stronger understanding of our shared financial priorities. At tonight's School Council meeting, School Council will develop its Fund Allocation Request which, following approval by the School Council Executive, will be formally submitted to FANHS for review. FANHS also anticipates receiving a Fund Allocation Request from Administration later this month.

Once all requests have been received, the FANHS Treasurer and Executive will review them collectively to determine appropriate funding allocations, with decisions anticipated at our meeting on June 11, 2026. While FANHS fundraising revenue has grown over the past four years and continues to increase annually, associated expenses and overall financial needs have also risen considerably. Continued fundraising therefore remains an important priority to sustain support for the New Horizons community. We look forward to our next shared fundraising opportunity: the annual Spring Carnival on May 23, 2026.