NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	**Date:**	May 20, 2026	**Initials:**	**Chair**	
Approved:	FINAL	**Recorded By:**	A. DeJong		**Secretary**	

May 20, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Praveen Kakkan BOARD TREASURER AND SECRETARY	Ryan Arbour DIRECTOR
Elliot Fraser DIRECTOR	Michael Zalewski DIRECTOR	

Board Members Joining During the Meeting:

Adam Koziak VICE CHAIR		

Board Members Absent:

Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson (virtual) PRINCIPAL

Members in Attendance:

1. **Call to Order**
   Chair Jackson called the meeting to order at 6:30 p.m. and made opening remarks.

2. **Statement of Territorial Acknowledgment**
   The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

Vice-Chair Koziak joined the meeting during this item.

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3. Adoption of Agenda

One item was added to the agenda:

8.6 - Canadian Leadership Conference

Motion 2026-05-20-01	*Moved that the agenda for the Board Meeting of May 20, 2026 be adopted as amended.* *Moved: Director Zalewski* *Seconded: Board Treasurer and Secretary Kakkan* *Carried*

4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of April 22, 2026

Motion 2026-05-20-02	*Moved that the Board Meeting minutes of April 22, 2026 be approved as presented.* *Moved: Director Arbour* *Seconded: Director Zalewski* *Carried*

6. Administration Reports

6.1. Principal's Report

Principal Vigfusson provided a brief summary of her written report, which included admissions, the spring carnival, a provincial assessment update, instructional minutes for 2026-27, and high school programming expansion, as included in the meeting package. Discussion followed.

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included capital project, and budget, as included in the meeting package. Discussion followed.

6.3. Superintendent's Report

Superintendent Moghrabi summarized his written report, which included provincial collaboration on apprenticeship education, charter school community of practice insights, capital project, school council update, board policy and bylaw progress, Alberta Public Charter Schools advocacy, spring concert, staff recognition, superintendent evaluation, and Alberta Education intergovernmental updates, as included in the meeting package. Discussion followed.

7. Board Reports

7.1. Board Chair's Report

Chair Jackson expressed appreciation to Board members for participating in the superintendent evaluation. A Board Bulletin is being developed to share with parents with Board update. He was happy to attend staff meeting and interact with staff members on behalf of the Board. Chair Jackson, along with Vice-Chair Koziak, attended the APCS meeting on May 9, 2026. Discussion followed.

7.2. Committee Reports

7.2.1. Finance and Audit Committee

No report. The committee will be meeting on June 3 to review the budget for 2026-2027.

7.2.2. Policy Guidelines and Bylaws Committee

The committee met on April 30 to review the bylaw renewal. It was agreed that a more detailed review was needed and has been completed. It is the intention of the committee to bring the revised bylaws to the upcoming SGM for voting and approval.

7.2.3. Survey Committee

No report.

7.2.4. Public Relations Committee

No report.

7.2.5. Personnel Committee

No report.

7.2.6. High School Ad Hoc Committee

No report.

7.2.7. Board Activities

No report.

8. New Business

8.1. Budget 2026-2027 Update

Secretary-Treasurer Dundas indicated that Alberta Education is making some adjustments to funding for the 2026-27 school year and has extended the submission deadline to June 17; no approval or action is needed at this time. The budget will be brought to the June 10, 2026 board meeting for discussion and approval.

8.2. School Fees 2026-2027

Secretary-Treasurer Dundas indicated that the proposed school fees for 2026-2027 were discussed in camera at the April 22, 2026 board meeting. Discussion followed.

Motion 2026-05-20-03	*Moved that the Board approve the proposed school fees for 2026-2027 as presented.* *Moved: Director Fraser* *Seconded: Board Treasurer and Secretary Kakkan* *Carried*

Action Item: District Office staff will share the approved school fees on the school website.

8.3. Education Plan 2025-26 to 2026-27

Principal Vigfusson joined the meeting virtually and highlighted the key changes and edits to the document since it was last reviewed by the Board. Principal Vigfusson further spoke to the IPP Pilot program and indicated that it has been quite successful to date. A survey has been sent to students and parents seeking feedback on the pilot program to help develop revisions for next year. ALPs have been very well received by students and will be expanded across younger grades in the coming years. Discussion followed.

Motion 2026-05-20-04	*Moved that the Board approve the Education Plan for 2025-26 to 2028-29 as presented.* *Moved: Director Zalewski* *Seconded: Director Arbour* *Carried*

8.4. Superintendent Evaluation

Chair Jackson indicated that the Board met with Dr. Leroy Sloan on May 11 to review and discuss the superintendent evaluation for 2025-26. Discussion followed.

Motion 2026-05-20-05	*That the Board approve the Superintendent Evaluation Report, as developed during the Superintendent Evaluation workshop of May 11, 2026 as an accurate assessment of his performance for the period May 22, 2025 — May 11, 2026, and further that the Chair be authorized to make any required technical edits and to sign the evaluation report on the Board's behalf.* *Moved: Director Zalewski* *Seconded: Director Kakkan* *Carried*

8.5. New Director Orientation Package

Superintendent Moghrabi provided a summary of the orientation package being prepared for directors at the Board organizational meeting, which will follow the elections and SGM. Discussion followed.

Action Item: The package could also include information on:

- *How to access and use the Board Drive*
- *Vulnerable Sector Check*
- *Technology use agreement*
- *Director information - operational, time commitments needed, logistics, role of Board, governance vs operations (what directors do and do not participate in)*

8.6. Canadian Leadership Conference

Chair Jackson referenced the invitation from the Canadian Leadership Conference to host a school tour and converse with delegates from across Canada. The tour has been confirmed for Monday, May 25, 2026, between 3:30 and 5:00 pm. Directors are invited to attend and participate.

Action Item: Directors should email Chair Jackson with their participation.

Action Item: District Office will provide water and will look into providing some type of swag for the delegates.

9. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

10. Alberta Public Charter Schools (APCS)

Vice-Chair Koziak indicated that the SGM was held on May 9, 2026; budget was the main topic of discussion. Membership continues to grow with the addition of charter schools in the province. The Association has officially changed from TAAPCS to APCS. Discussion followed.

11. Receipt of Reports

Motion 2026-05-20-06	*Moved that all reports be received as presented during the meeting.* *Moved: Director Fraser* *Seconded: Director Zalewski* *Carried*

12. Correspondence Sent

12.1. None.

13. Correspondence Received

13.1. EDC Minister - Reserve Exemption

14. In Camera

14.1. Motion to Move In Camera

Motion 2026-05-20-07	*Moved that the meeting move in camera at 8:13 p.m.* *Moved: Director Arbour* *Seconded: Director Zalewski* *Carried*

14.2. Motion to Move Out of Camera

Motion 2026-05-20-08	*Moved that the meeting move out of camera at 8:36 p.m.* *Moved: Director Zalewski* *Seconded: Director Arbour* *Carried*

14.3. Business Arising from In Camera Meeting
None.

15. Adjournment

Chair Jackson adjourned the meeting at 8:37 p.m.

Next Board Meeting: Wednesday, June 10, 2026 at 6:30 p.m.