

New Horizons Charter School Society Board Meeting

May 20, 2026



**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MAY 20, 2026
AGENDA**

Online streaming available via Zoom, [click here to join](#).

Paul Jackson, Chair	Ryan Arbour, Director
Adam Koziak, Vice-Chair	Elliot Fraser, Director
Praveen Kakkan, Treasurer and Secretary	Michael Zalewski, Director

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|--|--|--------------|---------|
| 1. | Call to Order | P. Jackson | 6:30 pm |
| 2. | Statement of Territorial Acknowledgment | P. Jackson | 6:31 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | P. Jackson | 6:32 pm |
| 4. | Disclosure of Conflict of Interest | P. Jackson | 6:33 pm |
| 5. | Approval of Minutes | P. Jackson | 6:35 pm |
| | 5.1. April 22, 2026 - attachment | | |
| 6. | Administration Reports | | 6:40 pm |
| | 6.1. Principal's Report - attachment | L. Vigfusson | |
| | 6.2. Secretary Treasurer's Report - attachment | P. Dundas | |
| | 6.3. Superintendent's Report - attachment | T. Moghrabi | |
| 7. | Board Reports | | 7:10 pm |
| | 7.1. Board Chair's Report | P. Jackson | |

7.2.	Other Committee Reports	P. Jackson	
7.2.1	Finance and Audit Committee	A. Andrews	
7.2.2	Policy Guidelines and Bylaws Committee	P. Jackson	
7.2.3	Survey Committee	P. Kakkan	
7.2.4	Public Relations Committee	A. Koziak	
7.2.5	Personnel Committee	P. Jackson	
7.2.6	High School Ad Hoc Committee	P. Jackson	
7.2.7	Board Activities		
8.	New Business		7:30 pm
8.1.	Budget 2026-27 Update	P. Dundas	
8.2.	Approve School Fees 2026-27 - attachment	P. Dundas	
8.3.	Approve Education Plan 2025-26 to 2026-27	L. Vigfusson	
8.3.1.	IPP Pilot with Alberta Education		
8.4.	Approve Superintendent Evaluation	P. Jackson	
8.5.	New Director Orientation Draft Package - attachment	T. Moghrabi	
9.	Board Work Plan	P. Jackson	8:15pm
10.	Alberta Public Charter Schools	A. Koziak	8:20pm
11.	Receipt of Reports	P. Jackson	8:30 pm
12.	Correspondence Sent	P. Jackson	8:15 pm
12.1.	No correspondence sent.		
13.	Correspondence Received	P. Jackson	8:15 pm
13.1.	EDC Minister - Reserve Exemption		
14.	In Camera	P. Jackson	8:20 pm
14.1.	Motion to Move In Camera		
14.2.	Motion to Move Out of Camera		
14.3.	Business Arising from In Camera		
15.	Adjournment	P. Jackson	9:00 pm

Next Board Meeting – Wednesday, June 10, 2026

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	April 22, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

April 22, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Adam Koziak VICE CHAIR	Michael Zalewski DIRECTOR
Elliot Fraser DIRECTOR	Praveen Kakkan DIRECTOR	Ryan Arbour DIRECTOR

Board Members Joining During the Meeting:

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Board Members Absent:

Andrea Andrews SECRETARY and TREASURER		
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	
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Members in Attendance:

1. Call to Order

Chair Jackson called the meeting to order at 6:36 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

<i>Motion 2026-04-22-01</i>	<p><i>Moved that the agenda for the Board Meeting of April 22, 2026 be adopted as presented.</i></p> <p><i>Moved: Vice Chair Koziak</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of March 16, 2026

<i>Motion 2026-04-22-02</i>	<p><i>Moved that the Board Meeting minutes of March 16, 2026 be approved as presented.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Arbour</i> <i>Carried</i></p>
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6. Administration Reports

6.1. Principal's Report

Superintendent Moghrabi provided a brief summary of Principal Vigfusson's written report, which included volunteer tea, spring concert, and PAT update, as included in the meeting package. Discussion followed.

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included modulars, school expansion/renovation, budget for 2026-27, funding manual, Protection of Privacy Act, and salary review, as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

6.3. Superintendent's Report

Superintendent Moghrabi summarized his written report, which included Board Retreat, Bill 25, AERR Review, funding pilot, and CASS conference, as included in the meeting package. He also indicated that Elk Island Public Schools has requested a change to bussing times that will affect instructional time for NHS. A meeting is scheduled for further information, and more will be shared with the Board when available. Discussion followed.

7. Board Reports

7.1. Board Chair's Report

Chair Jackson indicated that he appreciated the planning and success of the Board Retreat on April 11. He thanked Board members for attending and participating. Chair Jackson attended the Minister Town Hall meeting on April 13. He has prepared a Board Bulletin for sharing with parents. A copy has been shared with directors. Discussion followed.

Action Item: Superintendent Moghrabi will share the Board Bulletin with parents.

Superintendent Moghrabi shared that a unified salary grid has been established for teachers in Alberta. A 3% increase was added to the base funding in order to address a portion of the increase, however, charter schools are not receiving the harmonized funding as indicated by Alberta Education. The harmonized funding would bridge the funding deficiency between the base funding and the unified grid. As indicated by the Director, Budget and Fiscal Analysis, the harmonized funding is only being provided to other public schools, separate and francophone school authorities. Calculations indicate that this means a \$108K shortfall for staffing salaries in 2026-27, if we are to follow the unified grid as outlined in the Collective Agreement. Superintendent Moghrabi shared details of communications that have been sent and received from Alberta Finance and CASS.

Action Item: Superintendent Moghrabi will share communications with Alberta Education with Directors.

Action Item: Chair Jackson will draft a response representing NHS Board position on the harmonized grid funding.

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7.2. Committee Reports

7.2.1. Finance and Audit Committee

The committee met to review the second quarter financial report, which will be discussed under New Business.

7.2.2. Policy Guidelines and Bylaws Committee

The committee will be meeting in late April to look at bylaw renewal.

7.2.3. Survey Committee

No report. The Board survey results were reviewed in depth at the Board Retreat.

7.2.4. Public Relations Committee

No report.

7.2.5. Personnel Committee

The committee met on March 31 to review the Collective Agreement negotiation process. No dates have been set for negotiations.

7.2.6. High School Ad Hoc Committee

No report.

7.2.7. Board Activities

No report.

8. New Business

8.1. Quarterly Financial Report

Chair Jackson indicated that the Finance and Audit committee met to review the quarterly financial report for the period ended February 28, 2026 and provided an overview of the second quarter finance report. It is provided for information; no approval or action is needed.

8.2. Receive Board-Developed Survey Results 2026

Superintendent Moghrabi indicated that the Board had an opportunity to review the Board survey results in detail at the Board Retreat and summarized some highlights of the discussion. The summary of results is included in the meeting package for information purposes.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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8.3. Charter Review

Superintendent Moghrabi provided a summary of the steps and discussions that occurred during the Charter review process. The final document is presented for Board approval. Discussion followed.

<i>Motion 2026-04-22-03</i>	<p><i>Moved that the Board approve sharing the revised NHCSS Charter document with Alberta Education.</i></p> <p><i>Moved: Vice Chair Koziak</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
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8.4. Bylaw Revisions

Superintendent Moghrabi indicated that the bylaws were previously updated by Brownlee Law but were never adopted. Some additional revisions may be needed and he suggested seeking legal feedback on the document. Discussion followed.

Action Item: Superintendent Moghrabi will share the bylaws with Brownlee Law and seek feedback.

8.5. SGM and Elections

Superintendent Moghrabi provided a timeline of steps leading up to the June 2026 elections for the Board of Directors. Discussion followed.

8.6. Bill 25

Superintendent Moghrabi indicated that Bill 25 covers a large variety of topics. Some highlights include:

- Board neutrality
- Student expression protected
- Balanced and impartial perspective around instruction
- Explicit prohibition of student violence (may require revisions in Student Code of Conduct)
- Meaningful parent involvement
- Literacy and numeracy interventions
- Superintendent contracts
- Flag and anthem requirements
- External programming must be neutral
- Provincial control over property
- School naming requires ministerial approval

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9. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

Vice-Chair Koziak indicated that the new website and rebranding should be complete later in May. Work continues to gain recognition as the fourth pillar in education and equity in funding. Superintendent compensation discussion still has not happened at the ministerial level and the board will inquire about a timeline. Discussion followed.

11. Receipt of Reports

<i>Motion 2026-04-22-04</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Zalewski</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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12. Correspondence Sent

12.1. None.

13. Correspondence Received

- 13.1. TAAPCS - Thanks to the Government of Alberta
- 13.2. Governor General's Canadian Leadership Conference
- 13.3. Minister of Education and Childcare - Modernization Capacity Increase

14. In Camera

14.1. Motion to Move In Camera

<i>Motion 2026-04-22-05</i>	<p><i>Moved that the meeting move in camera at 8:19 p.m.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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14.2. Motion to Move Out of Camera

<i>Motion 2026-04-22-06</i>	<p><i>Moved that the meeting move out of camera at 10:13 p.m.</i></p> <p><i>Moved: Vice Chair Koziak</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
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14.3. Business Arising from In Camera Meeting

Chair Jackson indicated that the resignation of Board Treasurer and Secretary Andrews has been received and accepted, effective immediately.

<i>Motion 2026-04-22-07</i>	<p><i>Moved that Director Kakkan be appointed as Board Treasurer and Secretary for the duration of the term.</i></p> <p><i>Moved: Director Zalewski</i> <i>Seconded: Director Arbour</i> <i>Carried</i></p>
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<i>Motion 2026-04-22-08</i>	<p><i>Moved that the Secretary-Treasurer salary grid be approved as revised by the Superintendent, retro-active to September 1, 2025.</i></p> <p><i>Moved: Vice Chair Koziak</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
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<i>Motion 2026-04-22-09</i>	<p><i>Moved that the support staff salary grids be approved as presented.</i></p> <p><i>Moved: Director Arbour</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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15. Adjournment

Chair Jackson adjourned the meeting at 10:16 p.m.

Next Board Meeting: Wednesday, May 20, 2026 at 6:30 p.m.

MEMORANDUM

Date: May 20, 2026

To: Board of Directors

From: Lori Vigfusson, Principal

Re: Principal's Report-May 2026

Information and Highlights:

Admissions: We have sent out our registration forms for new students for the 2026-2027 school year and have received most back. We will be at capacity in all grades with an expectation that we will meet our enrollment projection of 465 students.

Spring Carnival: Our Spring Carnival organized by School Council and supported by FANHS will take place on May 23rd here at the school. We will have a petting zoo, bouncers and other activities. New families have also been invited as an opportunity to meet some of our current families.

Provincial Assessment Update:

Grade 6 and 9 students will write their first PAT on May 21st and 22nd using the online digital assessment platform. Teachers have been completing practice tests to familiarize students with the system and Netsmart has been working to ensure the secure browser is functioning properly with accessibility options for students requiring accommodations. Literacy and Numeracy screeners for students in grades 1-3 will also be completed over the coming weeks. Only students requiring additional supports as per the winter screens in January will be assessed. Results for all Provincial Assessments are reported in the annual AERR.

Instructional Minutes for 2026-2027:

With the adjusted bell schedule for next year to accommodate our agreement with Elk Island Transportation, I have adjusted the minutes in our schedule to ensure we are meeting Alberta Education Requirements for instructional time in core and alternative subject areas. The updated bell schedule will be posted on the website before the end of the school year.

High School Programming Exploration:

Our administration team will be travelling to Calgary at the end of May to explore programming options as we plan for High School Expansion. We have tours set up with Westmount and the Charter Hub to discuss physical space. Vice Principal Watson and I will also be meeting with the administration team at Westmount Charter School to discuss high school planning and scheduling.

Lori Vigfusson



Patti Dundas
Secretary-Treasurer
Phone: 780-416-2353
Email:
pdundas@newhorizons.ca

MEMORANDUM

May 20, 2026

To: Board of Directors
From: Patti Dundas – Secretary-Treasurer
Subject: Update

Capital Project:

Alberta Infrastructure contacted us to arrange a brief meeting regarding potential options for decanting to an empty school in Sherwood Park. On Wednesday, May 14, 2026, we met and discussed the advantages and disadvantages of a couple of available school sites. Alberta Infrastructure will continue to investigate these options and will also present additional possibilities at a future meeting with Alberta Education and our school.

The RFP process has now closed, and Alberta Infrastructure has advised that they are currently reviewing all submitted proposals. They expect to select a successful candidate by Friday, May 22. The expectation is that we will have a kick-off meeting shortly after.

Budget

The province has extended the due date of the 2026-27 budget submissions to June 17, 2026. The Finance Committee will meet on June 3, 2026 to review the budget and the approval will be scheduled for June 10, 2026 at the Board Meeting.

Recommendations:

It is recommended that this report be received as information.

Patti Dundas
Patti Dundas
Secretary-Treasurer

MEMORANDUM

Date: May 20, 2026
To: Board of Directors
From: Terry Moghrabi- Superintendent
Re: Superintendent's Report to the Board

Information and Highlights:

Provincial Collaboration on Apprenticeship Education

I recently participated in a provincial dialogue and charter school community of practice session centred on modernizing apprenticeship education and skilled trades pathways in Alberta. The discussion emphasized the importance of introducing career exploration earlier in the K–12 journey. Alberta Education is prioritizing stronger alignments between secondary school programming, post-secondary opportunities, and current labour market demands. This provincial direction directly supports our local high school planning, reinforcing our commitment to flexible, relevant programming tailored to student strengths.

Charter School Community of Practice Insights

At a recent Charter School Community of Practice session exclusive to Alberta charter superintendents, we focused on expanding the Registered Apprenticeship Program (RAP) and Career and Technology Studies (CTS) pathways. Kathryn Andrews from Alberta Advanced Education detailed how RAP allows students to simultaneously earn high school credits and competitive, paid workplace experience.

Key takeaways from this session include:

- Inclusive Access: Modern credential pathways are designed for a broad range of students, including academically strong individuals who traditionally overlook trades-based opportunities.
- Engagement Strategies: Future growth will leverage employer partnerships, field experiences, skills competitions, and hands-on learning.
- Next Steps: Presentation materials and updated RAP resources will be integrated into upcoming high school planning communications for the family

Capital Project Modernization and Expansion RFP Process

Alberta Infrastructure recently facilitated the Request for Proposal (RFP) process for Prime Consultant Services regarding the Sherwood Park modernization and expansion project for New Horizons Charter School. The contract period is projected to run from May 25, 2026, through July 2, 2029.

- Industry Interest: Approximately ten firms participated in the mandatory site visit and tour, a turnout that Alberta Infrastructure noted exceeded expectations for a project of this scale.

- Procurement Integrity: Provincial representatives are maintaining rigorous scrutiny over procurement language to ensure absolute transparency, fairness, and equal opportunity. No firm will receive preferential treatment based on historical project involvement. The consultant selection follows strict provincial competitive practices.

School Council Updates

At the recent School Council meeting, I extended my sincere gratitude to our parent community for their robust volunteerism and support this school year. We engaged in collaborative dialogue regarding long-term planning initiatives, including:

- The revised board election cycle.
- Ongoing high school program planning.
- Construction timelines and potential future decanting considerations are required to facilitate our upcoming facility modernization.

Board Policy and Bylaw Progress

The Board Policy Committee is steadily progressing with its comprehensive review of the Society bylaws. Administration is on track to deliver an updated draft version to the Board ahead of the Annual General Meeting, ensuring strong governance clarity and alignment with modern legislative expectations.

Alberta Public Charter Schools (APCS) Advocacy

On Saturday, May 9, 2026, I attended the APCS meeting. Leaders across the sector analyzed the operational implications of Bill 25 and Bill 28, provincial budget considerations, and strategic advocacy priorities. Additionally, APCS reviewed its upcoming public marketing plan, which will launch in the near future to reinforce the value of coordinated communication across Alberta's charter sector.

Spring Concert

Our students delivered spectacular musical performances at our recent Spring Concert. It was incredibly rewarding to see the culmination of months of practice, moving from the early introductory band and drama rehearsals to the confident performances witnessed on Thursday afternoon and evening. I want to highly commend our teaching (Ms. Lovlin) and office staff for their tireless dedication to nurturing fine arts programming.

Staff Recognition and Continuous Assurance

I extend a special thank you to our Board Chair for attending our recent staff meeting to directly celebrate the team's contributions and recent district achievements. To maintain a transparent organizational culture, an infographic summarizing our latest survey feedback and organizational highlights was successfully compiled and will be distributed to students.

Superintendent Evaluation Finalization

I recently concluded the annual Superintendent Evaluation process with Dr. Sloan and members of the Board. Governed by the Alberta *Education Act*, the Superintendent Leadership Quality Standard (SLQS), and local board policy, this process offered valuable commendations and constructive recommendations for my ongoing professional growth.

The evaluation measured operational effectiveness across key domains:

- Reflection on evidence and professional performance.
- Progress toward core board priorities.
- Student outcomes, assurance measures, and healthy governance relationships.

Further specific details will be shared with the Board during an upcoming in-camera session.

Alberta Education Intergovernmental Updates

Administration continues to maintain steady, positive engagement with Alberta Education on several key fronts:

- IPP Pilot Program: Student and staff surveys regarding the Individualized Program Plan (IPP) pilot are now complete.
- Education Plan Review: The provincial quick review process concluded successfully with only minor recommendations. Detailed findings on both the IPP pilot and the Education Plan will be presented later this evening via Principal Vigfuson's report.
- Charter Renewal: Administration is scheduled to meet with provincial officials to finalize our upcoming Charter Renewal submission.
- Provincial Digital Assessment: The Provincial Assessment Branch reported a successful April 2026 diploma exam session. Approximately 3,600 exams across 20 subject areas were written digitally using the Digital Assessment Platform (DAP). The province confirmed the platform operated reliably with minimal technical disruption.

Sincerely,



Terry Moghrabi



Patti Dundas
Secretary-Treasurer
Phone: 780-416-2353
Email: pdundas@newhorizons.ca

MEMORANDUM

Date: May 20, 2026
To: Board of Directors
From: Patti Dundas – Secretary-Treasurer
Subject: School Fees

Background:

The proposed school fees for the 2026-27 school year are attached for the Board of Directors' information.

Recommendations:

It is recommended that the 2026-27 proposed school fees be approved.

Patti Dundas – Secretary-Treasurer

Attachment

Fee Name / Description	Proposed Per Student Fee 2026-27	Fee Charged Per Student 2025-26	Approved Fee Per Student 2025-26
School Fees			
Lunch Supervision – Kindergarten First Student	\$50.00	\$50.00	\$50.00
Lunch Supervision – Gr 1-9 First Student	\$95.00	\$95.00	\$95.00
Lunch Supervision – Gr K-9 Each Additional Student	\$30.00	\$30.00	\$30.00
Technology Fee – Grades 3-9	\$50.00	\$50.00	\$50.00
Technology Fee – Grades 1-2	\$25.00	\$25.00	\$25.00
Kindergarten Cooking & Tshirt	\$40.00	\$40.00	\$40.00
Grade 5/6 Career & Tech Foundations	\$10.00	\$10.00	\$10.00
Grade 5 Flight to the Finish Tshirt	\$12.00	Not included	
Kanga Pouch Replacement	\$13.00	\$10.00	\$10.00
Agenda Replacement	\$10.00	\$10.00	\$10.00
Yearbook	Ordered from vendor		

Fee Name / Description	Proposed Per Student Fee 2026-27	Fee Charged Per Student 2025-26	Approved Fee Per Student 2025-26
Program Related Field Trips			
Field Trip Kindergarten	\$70.00	\$60.00	\$90.00
Field Trip Grade 1	\$95.00	\$75.00	\$85.00
Field Trip Grade 2	\$110.00	\$95.00	\$110.00
Field Trip Grade 3	\$80.00	\$60.00	\$90.00
Field Trip Grade 4	\$80.00	\$75.00	\$75.00
Field Trip Grade 5	\$100.00	\$62.00	\$80.00
Field Trip Grade 6	\$65.00	\$45.00	\$80.00
Field Trip Grade 7	\$50.00	\$35.00	\$75.00
Field Trip Grade 8	\$65.00	\$58.00	\$85.00
Field Trip Grade 9	\$80.00	\$76.00	\$105.00

* FANHS is covering busing fees for all field trips.

Fee Name / Description *pending enrollment	Proposed Per Student Fee 2026-27	Fee Charged Per Student 2025-26	Approved Fee Per Student 2025-26
Junior High Options			
Active Community Living (ACL)	\$250.00	\$200.00	\$200.00
American Sign Language (ASL)	\$65.00	Not offered	\$65.00
Animal Physiology	No fee		
Architecture	No fee		
Art	\$40.00	\$40.00	\$40.00
Band	\$140.00	\$140.00	\$140.00
Band Instrument Rental, monthly fee	\$25.00 - \$50.00	\$25.00 - \$50.00	\$25.00 - \$50.00
Big Ideas in Physics	No fee		
Coding	No fee		
Crafting for Wellness	\$20.00	Not offered	
Creative Writing	\$8.00	\$8.00	\$8.00
Drama	\$100.00	\$100.00	\$100.00
Engineering	\$10.00	Not offered	
Enterprise & Innovation	No fee		
Fashion & Design	\$25.00	\$25.00	\$25.00
Film Studies	No fee		
Fine Arts	\$100.00	Not offered	
Foods	\$50.00	\$50.00	\$50.00
Forensics	\$25.00	\$25.00	\$25.00
Functional Fitness	No fee		
Game Design	No fee		
Graphic Design	\$10.00	Not offered	
Horticulture	\$30.00	\$30.00	\$30.00
Human Anatomy and Physiology	No fee		
Leadership	No fee		
Makerspace	No fee		
Model UN	No fee		
Musical Composition	No fee		
Mythologies of the World	No fee		
Outdoor Pursuits	\$5.00	\$5.00	\$5.00
Psychology	No fee		
Reboot Studies	No fee		
Robotics	No fee		
Science Challenge	\$5.00	\$5.00	\$5.00
Special FX	\$40.00	\$30.00	\$30.00
Sport Management	No fee		
Textile Art	\$40.00	\$40.00	\$40.00
Watercolour Painting	\$25.00	\$25.00	\$25.00
World History	No fee		
World Literature	\$5.00	\$5.00	\$5.00
Yarn Crafts	\$15.00	Not offered	
Yoga / Mobility	No fee		
Young Readers Club	No fee		

Fee Name / Description	Proposed Per Student Fee 2026-27	Fee Charged Per Student 2025-26	Approved Fee Per Student 2025-26
Co-Curricular			
Gymnastics (Kindergarten)	\$80.00	\$70.00	
Swimming (Grades 1-5)	\$80.00	\$70.00	\$80.00
Extracurricular			
Adventure Trip - Grade Nine	\$500.00	TBD	\$500.00
Badminton - Grade 5/6	\$15.00	\$10.00	\$15.00
Badminton – Jr High	\$100.00	\$30.00	\$100.00
Basketball - Grade 5/6	\$15.00	n/a	\$15.00
Basketball – Jr High League Fee	\$350.00	\$135.00 Sr \$110.00 Sr 70.00 Jr	\$350.00
Golf	\$200.00	TBD	\$200.00
Handball	\$100.00	Not offered	\$100.00
Music Groups (Choir, Ukulele)	\$25.00	\$25.00	\$25.00
Music Groups (Drama Club)	\$10.00	\$10.00	\$10.00
Reach	\$25.00	\$25.00	\$25.00
Ski Trip - Grades 4-9	\$75.00	\$48.00	\$75.00
T-shirt (Sports Team)	\$25.00	\$25.00	\$25.00
Track and Field	\$50.00	TBD	\$50.00
Volleyball - Grade 5/6	\$15.00	n/a	\$15.00
Volleyball – Jr High League Fee	\$350.00	\$135.00 Sr \$110.00 Sr \$130.00 Jr	\$350.00

*Extracurricular activities occurring during the school year are charged on a cost-recovery basis.



Terry Moghrabi
Superintendent
Phone: 780-212-1158
Email: Tmoghrabi@newhorizons.ca

MEMORANDUM

Date: May 20, 2026
To: Board of Directors
From: Terry Moghrabi- Superintendent
Re: New Director Orientation Package

Information and Highlights:

As part of the new election cycle, it is our intention to provide orientation packages to directors at the Board Organizational Meeting, scheduled for immediately following the elections and the Special General Meeting on June 17, 2026. This will allow directors, particularly those new to the Board, an opportunity to review Board documents prior to the Board Retreat in August.

The following documents are currently planned for inclusion in the orientation package:

- NHCSS Mission and Vision
- NHCSS Charter
- Charter School Governing Board Training Framework
- Policy #101 - Role of the Board and Board Member Code of Conduct
- NHCSS Board Committee Responsibilities
- NHCSS Board Officers and Committee Members 2025-26
- Board Work Plan 2025-26
- Alberta Public Charter Schools (APCS) Information with list of charter schools in Alberta
- NHCSS Policy Manual
- NHCS Education Plan
- NHCSS Bylaws

Recommendations:

Feedback regarding the contents of the orientation package, and/or suggestions for additional documents, should be forwarded to Superintendent Moghrabi by June 1, 2026.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Moghrabi", is written over a light blue horizontal line.

Terry Moghrabi

Revised Board Work Plan APPROVED - March 16, 2026

August Retreat	<input type="checkbox"/> Conduct initial orientation session for new Board members <input type="checkbox"/> Select members for Board standing committees <input type="checkbox"/> *Budget 101 / Receive Financial Summaries for 2025-26, 2026-27 <input type="checkbox"/> *Review draft Board Work Plan for 2025-26 <input type="checkbox"/> *Review Updated Charter <input type="checkbox"/> *Board Team Activity - possible team building
September	<input checked="" type="checkbox"/> Adopt Board Work Plan for 2025-26 <input checked="" type="checkbox"/> Set date for NHCS Society Annual General Meeting
October	<input checked="" type="checkbox"/> Receive Alberta Education Assurance Measures (AEAMS) Report <input checked="" type="checkbox"/> Receive enrolment report for September 30, 2025
AGM in November	<input checked="" type="checkbox"/> Conduct AGM of NHCS Society to receive audited Financial Statement
November	<input checked="" type="checkbox"/> Approve revised budget for 2025-26 <input checked="" type="checkbox"/> Approve Annual Education Results Report 2024-25 <input checked="" type="checkbox"/> Approve audited Financial Statement year ending August 31, 2025 <input checked="" type="checkbox"/> Review Draft Stakeholder Forum Agenda <input checked="" type="checkbox"/> Attend APCS Annual General Meeting
December	<input checked="" type="checkbox"/> No meeting
January	<input checked="" type="checkbox"/> Receive Quarterly Financial Report for Sep–Nov 2025 <input checked="" type="checkbox"/> Review Policy 210 and associated Student Code of Conduct <input checked="" type="checkbox"/> Approve school calendar for 2026-27 in principle (in camera discussion) <input checked="" type="checkbox"/> Receive Report #1 from Counsellor <input checked="" type="checkbox"/> Receive Report #1 from School Council <input checked="" type="checkbox"/> Staff Appreciation Meal
February	<input checked="" type="checkbox"/> Provide final approval of school calendar for 2026-27 <input checked="" type="checkbox"/> Set date for April Board Planning Retreat <input checked="" type="checkbox"/> Receive mid-year progress report on Three-Year Education Plan 2026-29 <input checked="" type="checkbox"/> Host Stakeholder Forum, gather input on possible Education Plan priorities
March	<input checked="" type="checkbox"/> Administer Board-developed Stakeholder Survey <input checked="" type="checkbox"/> Approve Three-Year Capital Plan for 2027-28 to 2029-30 <input checked="" type="checkbox"/> Review salary grids for support staff and central office staff, deferred to April <input checked="" type="checkbox"/> Schedule SGM of NHCS Society for election purposes

Revised Board Work Plan APPROVED - March 16, 2026

April	<input checked="" type="checkbox"/> Receive Quarterly Financial Report for Dec 2025—Feb 2026 <input checked="" type="checkbox"/> Receive Board-developed stakeholder survey results <input checked="" type="checkbox"/> Review school fees for 2026-27 <input checked="" type="checkbox"/> Select evaluation process for Superintendent Evaluation <input checked="" type="checkbox"/> Host Board Retreat—Identify priorities for upcoming Education Plan <input checked="" type="checkbox"/> Review salary grids for support staff and central office staff
May	<input type="checkbox"/> Approve Education Plan 2025-26 to 2026-27 <input type="checkbox"/> Attend APCS Spring General Meeting <input type="checkbox"/> Approve budget for 2026-27, May 31 submission deadline <input type="checkbox"/> Approve school fees for 2026-27 <input type="checkbox"/> Superintendent Evaluation Approval <input type="checkbox"/> Confirm Policy Alignment with Administrative Procedures (from superintendent)
June - prior to elections	<input type="checkbox"/> Assess Board Work Plan progress for 2025-26 <input type="checkbox"/> *Charter Submission to Alberta Education <input type="checkbox"/> Receive Report #2 from Counsellor <input type="checkbox"/> Receive Report #2 from School Council <input type="checkbox"/> Receive Report #1 from FANHS
SGM in June	<input type="checkbox"/> Conduct Special General Meeting of NHCS Society <input type="checkbox"/> If required, host elections
June - after elections	<input type="checkbox"/> Complete Board Organizational Actions <ul style="list-style-type: none"> <input type="checkbox"/> Elect Board executive officers (in camera) <input type="checkbox"/> Sign Board Member Code of Conduct – Policy #101 <input type="checkbox"/> Set date for Board meetings (motion required) <input type="checkbox"/> Set date for August Board Retreat <input type="checkbox"/> Identify Board signing authorities (motion required) <input type="checkbox"/> On behalf of Board, notify Service Alberta of change in executive officers
Ongoing	<input type="checkbox"/> Consider proposals for new or amended Board policies <input type="checkbox"/> Receive recommendations from Board committees
Annually	<input type="checkbox"/> Negotiate collective agreement with ATA (as needed)
As Needed	<input type="checkbox"/> Meet with: <ul style="list-style-type: none"> - County Council - MLAs



ALBERTA

Education
and Childcare

*Office of the Minister
MLA, Calgary Bow*

AR 136673

April 14, 2026

Mr. Paul Jackson
Board Chair
New Horizons Charter School Society
1000 Strathcona Drive
Sherwood Park AB T8A 3R6

Dear Mr. Jackson:

Thank you for your letter on behalf of New Horizons Charter School Society's Board of Directors requesting an operating reserve exemption. I am pleased to respond.

I have reviewed your reserve exemption request and the plans to reduce reserves to the limit and they appear reasonable.

I hereby approve your request for an exemption of \$243,389 over the maximum operating reserve limit for the 2024/25 school year. Although your letter references a two-year plan to reduce operating reserves that are over the maximum, please note that I am approving a one-year exemption.

Please ensure that funding is spent in the year it is received and that operating reserves are within the acceptable range for the 2025/26 school year to avoid future recovery of excess reserve funds.

Best,

Demetrios Nicolaides ECA PhD
Minister of Education and Childcare