


NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

March 16, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Adam Koziak (virtual) VICE CHAIR	Andrea Andrews (virtual) SECRETARY and TREASURER
Elliot Fraser DIRECTOR	Praveen Kakkan DIRECTOR	Ryan Arbour DIRECTOR
Michael Zalewski DIRECTOR		

Board Members Joining During the Meeting:

--	--	--

Board Members Absent:

--	--	--

Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	
----------------------------------	-------------------------------------	--

Members in Attendance:


1. Call to Order

Chair Jackson called the meeting to order at 6:30 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

<i>Motion 2026-03-16-01</i>	<p><i>Moved that the agenda for the Board Meeting of March 16, 2026 be adopted as presented.</i></p> <p><i>Moved: Director Arbour</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
-----------------------------	---

4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of February 18, 2026

<i>Motion 2026-03-16-02</i>	<p><i>Moved that the Board Meeting minutes of February 18, 2026 be approved as presented.</i></p> <p><i>Moved: Director Fraser</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	--

6. Administration Reports


6.1. Principal's Report

Superintendent Moghrabi provided a brief summary of Principal Vigfusson's written report, which included Alberta Assurance Surveys, admissions, Celebration of Learning, ski trips, and Grab and Go Breakfast Cart, as included in the meeting package. Discussion followed.

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included Budget 2026, new funding model, capital project, ECDT modulars, lock-down system, and Three-Year Capital Plan, as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

6.3. Superintendent’s Report

Superintendent Moghrabi summarized his written report, which included provincial budget update, Alberta Assurance Survey, TAAPCS Board meeting, and emergency preparedness and response, as included in the meeting package. Discussion followed.

7. Board Reports

7.1. Board Chair’s Report

Chair Jackson indicated that he has reached out to Dr. Leroy Sloan to schedule the upcoming superintendent evaluation. Dr. Sloan will conduct the evaluation during April, and a review meeting will be held with the Board of Directors on Monday, May 11, at 7:00 pm. He also indicated that he had viewed Education Minister Nicolaides’ media release following the budget announcement. Discussion followed.

7.2. Committee Reports

7.2.1. Finance and Audit Committee

No report.

7.2.2. Policy Guidelines and Bylaws Committee

No report.

7.2.3. Survey Committee

Director Kakkan indicated that the Board survey was opened on March 2 and is set to close on March 20, 2026. Results will be reviewed at the Board Retreat in April.

7.2.4. Public Relations Committee

No report.


7.2.5. Personnel Committee

No report.

7.2.6. High School Ad Hoc Committee

No report.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

7.2.7. Board Activities

No report.

8. New Business

8.1. Approve Three-Year Capital Plan

Secretary-Treasurer Dundas indicated that a three-year capital plan is not required at this time due to the approved and ongoing capital project. No approval or action is needed.

8.2. Approve Charter Revisions

Superintendent Moghrabi shared a summary of the revisions included in the Charter and indicated that it is nearly complete. A few minor edits are still expected. After discussion, Board consensus is to submit the document to Field Services for feedback. Administration intends to seek approval from the Board prior to the end of the school year.

Action Item: Superintendent Moghrabi will share before and after versions of the Charter in the Board drive for Director review.

Action Item: Superintendent Moghrabi will share the document with Field Services to seek feedback and suggestions.


8.3. Approve Revised Board Work Plan

Superintendent Moghrabi indicated that the Board Work Plan has been revised to reflect the new election cycle. He provided a summary of the changes. Discussion followed.

<i>Motion 2026-03-16-03</i>	<p><i>Moved that the Board approve the revised Board Work Plan as presented.</i></p> <p><i>Moved: Director Fraser</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	---

Vice Chair Koziak joined the meeting in person during this discussion.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

8.4. June Meeting Dates

Superintendent Moghrabi indicated that the new election cycle requires the Board to select a date for the Special General Meeting and elections. Discussion followed.

<i>Motion 2026-03-16-04</i>	<p><i>Moved that the Board select the following meeting dates:</i></p> <ul style="list-style-type: none"> • <i>Special General Meeting and elections - Wednesday, June 17, 6:30 pm</i> • <i>Board Meeting - Wednesday, June 10, 6:30 pm</i> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	--

9. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

Action Item: Superintendent Moghrabi will update the revised Board Work Plan to incorporate completion to date and implement use of the new Board Work Plan for future meetings.

10. Alberta Public Charter Schools (APCS)

Vice-Chair Koziak indicated that the SGM was held on Saturday, March 7 in Airdrie. Board representatives met prior to the SGM, as did the superintendents and secretary-treasurers. Some discussion topics included fundraising and whether districts are pursuing fundraising initiatives. The new APCS website is nearing completion and will serve as an information-sharing forum for all charter school parents. APCS is seeking photos from charter schools for posting on the new website. Membership fees will increase by 3% in 2026-27. Discussion followed.

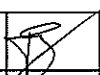
11. Receipt of Reports

<i>Motion 2026-03-16-05</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Arbour</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	--

12. Correspondence Sent

12.1. None.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	March 16, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

13. Correspondence Received

13.1. None.

14. Motion to Move In Camera

<i>Motion 2026-03-16-06</i>	<p><i>Moved that the meeting move in camera at 8:02 p.m.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	---

Motion to Move Out of Camera:

<i>Motion 2026-03-16-07</i>	<p><i>Moved that the meeting move out of camera at 8:30 p.m.</i></p> <p><i>Moved: Director Fraser</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
-----------------------------	---

15. New Business

15.1 Matters Arising from In Camera Meeting

No matters to be discussed.

15. Adjournment

Chair Jackson adjourned the meeting at 8:30 p.m.

Next Board Meeting: Wednesday, April 22, 2026 at 6:30 p.m.