

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	<i>BJ</i>
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

February 18, 2026, 6:30 p.m.
Virtual Meeting with Zoom (due to inclement weather)

Board Members Present at Call to Order:

Paul Jackson CHAIR	Adam Koziak VICE CHAIR	Andrea Andrews SECRETARY and TREASURER
Elliot Fraser DIRECTOR	Praveen Kakkan DIRECTOR	

Board Members Joining During the Meeting:

Michael Zalewski DIRECTOR	Ryan Arbour DIRECTOR	
------------------------------	-------------------------	--

Board Members Absent:

--	--	--

Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL
----------------------------------	-------------------------------------	-----------------------------

Members in Attendance:


1. Call to Order

Chair Jackson called the meeting to order at 6:36 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

There was one addition to the agenda:

<i>Motion 2026-02-18-01</i>	<p><i>Moved that the agenda for the Board Meeting of February 18, 2026 be adopted as presented.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
-----------------------------	--

4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1. Minutes of January 21, 2026

<i>Motion 2026-02-18-02</i>	<p><i>Moved that the Board Meeting minutes of January 21, 2026 be approved as presented.</i></p> <p><i>Moved: Director Andrews</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
-----------------------------	--

6. Administration Reports

6.1. Principal's Report


Principal Vigfusson provided a summary of her written report, which included admissions, teachers' convention, Alberta Assurance Surveys, and RCMP Youth Engagement Team visit, as included in the meeting package. A large number of applications (~230) have been received; intake day will be held on March 6. Discussion followed.

Director Zalewski joined the meeting during this report.

6.2. Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included capital project, francophone modulars, provincial budget, and technology, as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

6.3. Superintendent's Report

Superintendent Moghrabi summarized his written report, which included charter school conference planning, Stakeholder Forum, staff appreciation luncheon, Artist-in-Residence program, meeting with Department of Education and Child Care, and junior high Investipalooza, as included in the meeting package. Discussion followed.

Action Item: Superintendent Moghrabi to send an email to parents with information regarding Stakeholder Forum on website allowing for additional feedback.

Action Item: School Administration will send a thank you letter to Groovebox regarding the recent Artist-in-Residence activity. The Board will send a thank you note to School Council and FANHS for organizing and funding the event.

Director Arbour joined the meeting during this report.

7. Board Reports

7.1. Board Chair's Report

Chair Jackson expressed condolences to all those involved in the recent tragedy in Tumbler Ridge, BC. He provided a verbal report and expressed appreciation to Superintendent Moghrabi for suggesting and to everyone for accommodating the shift to virtual meeting in relation to the inclement weather. He indicated that he participated in the meeting with Chief of Staff James Johnson and provided a brief overview of that conversation. Chair Jackson attended the APCS Board Chair meeting on February 13. Discussion followed.

7.2. Committee Reports


7.2.1. Finance and Audit Committee

No report.

7.2.2. Policy Guidelines and Bylaws Committee

The committee met on February 11 to review potential election timeline shift and the proposed charter revisions, which is included under New Business.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

7.2.3. Survey Committee

Director Kakkan indicated that the committee had met with school administration to review the survey questions and he provided an overview of the proposed changes to the existing survey questions. The survey will be sent to parents within the next week.

7.2.4. Public Relations Committee

Vice Chair Koziak indicated that information on the new APCS website will be shared as soon as it is available.

7.2.5. Personnel Committee

No report.

7.2.6. High School Ad Hoc Committee

No report.

7.2.7. Board Activities

No report.

8. New Business


8.1. 2026-27 School Calendar

Superintendent Moghrabi provided an overview of the proposed 2026-27 school calendar. He highlighted four key areas of consideration (as listed below) for developing the calendar. This calendar was approved in principle at the January Board meeting and is included in the meeting package.

Key considerations of the draft proposed calendar address the following pieces of legislation, regulation, and collective agreement articles:

1. *Section 60 of the Province of Alberta Education Act establishes that "a board shall determine and make publicly available for each school year the days, dates and number of days of school operation."*
2. *As per the Funding Manual for School Authorities, and to allow for a balanced program that leads to the student learning outcomes outlined in the Ministerial Order on Student Learning, schools are required to ensure that Grade 1 to Grade 9 students have access to a minimum of 950 hours of instruction per year in each grade.*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

3. *As per the Funding Manual for School Authorities, ECS operators shall provide each child with access to a minimum of 475 hours of instruction during a school year.*

4. *According to Article 8.12 of the collective agreement with the Alberta Teachers' Association, "Teachers will render service for the number of teaching days designated by the Board up to 200 teaching days, commencing the opening day of school in each school year, exclusive of vacation periods, weekends and general holidays of the Province of Alberta."*

Discussion followed.

<i>Motion 2026-02-18-03</i>	<p><i>Moved that the Board approve the 2026-27 School Calendar as presented.</i></p> <p><i>Moved: Board Treasurer and Secretary Andrews</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	---

Action Item: The approved calendar will be posted on the school website.

8.2. Enrollment Updates


Superintendent Moghrabi shared a historical summary of classroom enrollments and enrollment caps. The proposed changes include a total increase of 28 students across all grades and will not affect the quality of education being delivered. The current standards for admissions criteria will remain consistent. Discussion followed.

<i>Motion 2026-02-18-04</i>	<p><i>Moved that the Board approve the proposed enrollment caps as presented.</i></p> <p><i>Moved: Director Zalewski</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
-----------------------------	--

8.3. Three-Year Education Plan Mid-Year Progress Report

Principal Vigfusson provided an update and progress report on the Three-Year Education Plan. She shared information about the ALP (Academic Learning Plan) pilot project replacing the IPP. She further highlighted changes to the school counselling model, Investipalooza, Artist in Residence, high school planning, focus groups with students, and U of A research. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

8.4. CASS Conference Approval

Superintendent Moghrabi indicated that the annual spring CASS Conference will be held March 18-20, 2026 and asked for approval to attend. Discussion followed.

<i>Motion 2026-02-18-05</i>	<p><i>Moved that the Board approve the superintendent attendance at the upcoming spring CASS Conference.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Vice Chair Koziak</i> <i>Carried</i></p>
-----------------------------	---

8.5. Election Cycle

Superintendent Moghrabi provided an overview of the proposed election cycle, as included in the meeting package. Highlights of the changes are as follows:

- *Notice of SGM sent in Late May instead of September*
- *Nominations submitted in May instead of October*
- *Elections held in June instead of mid-October*
- *Organizational meeting held in June instead of mid-October*
- *First Retreat with the new board held in August instead of November*
- *Committee orientation and information shared in August instead of November*
- *Committees selected in September instead of mid-October or November*

Discussion followed.


<i>Motion 2026-02-18-06</i>	<p><i>Moved that the Board approve the proposed election cycle changes as presented.</i></p> <p><i>Moved: Director Arbour</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
-----------------------------	---

9. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

Action Item: Superintendent Moghrabi will revise the Board Work Plan to incorporate new election timeline items and will review with the Board Chair prior to the March Board meeting.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	February 18, 2026	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

10. Alberta Public Charter Schools (APCS)

Vice-Chair Koziak indicated that APCS is hosting an Annual General Meeting in Airdrie on March 7. The new website is on schedule and will be shared as soon as it is available. Discussion followed.

11. Receipt of Reports

<i>Motion 2026-02-18-08</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Fraser</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
-----------------------------	--

12. Correspondence Sent

- None.

13. Correspondence Received

- Education Minister - NHS Letter of Approval for Capital Planning

14. In Camera

Due to the virtual nature of the meeting, no in-camera meeting was held.

15. Adjournment

Chair Jackson adjourned the meeting at 8:39 p.m.

Next Board Meeting: Monday, March 16, 2026 at 6:30 p.m.