

New Horizons Charter School Society Board Meeting

February 18, 2026



**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
FEBRUARY 18, 2026
AGENDA**

Online streaming available via Zoom, [click here to join](#).

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|--|--|--------------|---------|
| 1. | Call to Order | P. Jackson | 6:30 pm |
| 2. | Statement of Territorial Acknowledgment | P. Jackson | 6:31 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | P. Jackson | 6:32 pm |
| 4. | Disclosure of Conflict of Interest | P. Jackson | 6:33 pm |
| 5. | Approval of Minutes | P. Jackson | 6:35 pm |
| | 5.1. January 21, 2026 - attachment | | |
| 6. | Administration Reports | | 6:40 pm |
| | 6.1. Principal's Report - attachment | L. Vigfusson | |
| | 6.2. Secretary Treasurer's Report - attachment | P. Dundas | |
| | 6.3. Superintendent's Report - attachment | T. Moghrabi | |
| 7. | Board Reports | | 7:10 pm |
| | 7.1. Board Chair's Report | P. Jackson | |
| | 7.2. Other Committee Reports | P. Jackson | |
| | 7.2.1 Finance and Audit Committee | A. Andrews | |
| | 7.2.2 Policy Guidelines and Bylaws Committee | P. Jackson | |
| | 7.2.3 Survey Committee | P. Kakkan | |
| | 7.2.4 Public Relations Committee | A. Koziak | |
| | 7.2.5 Personnel Committee | P. Jackson | |
| | 7.2.6 High School Ad Hoc Committee | P. Jackson | |
| | 7.2.7 Board Activities | | |

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| 8. | New Business | | 7:30 pm |
| | 8.1. 2026-27 School Calendar
- attachment, motion required | T. Moghrabi | |
| | 8.2. Enrollment Updates | T. Moghrabi | |
| | 8.3. Three-Year Education Plan Mid-Year Progress Report | L. Vigfusson | |
| | 8.4. CASS Conference Approval | T. Moghrabi | |
| | 8.5. Election Cycle - attachment | T. Moghrabi | |
| 9. | Board Work Plan | P. Jackson | 8:15pm |
| 10. | The Association of Alberta Public Charter Schools | P. Jackson | 8:20pm |
| 11. | Receipt of Reports | P. Jackson | 8:30 pm |
| 12. | Correspondence Sent | P. Jackson | 8:15 pm |
| | 12.1. No correspondence sent. | | |
| 13. | Correspondence Received | P. Jackson | 8:20 pm |
| | 13.1. Education Minister - NHS Letter of Approval for Capital Planning | | |
| 14. | In Camera | P. Jackson | 8:20 pm |
| | 14.1. Motion to Move In Camera | | |
| | 14.2. Motion to Move Out of Camera | | |
| | 14.3. Business Arising from In Camera | | |
| 15. | Adjournment | P. Jackson | 9:00 pm |

Next Board Meeting – Monday, March 16, 2026

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	January 21, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

January 21, 2026, 6:30 p.m.

Board Members Present at Call to Order:

Paul Jackson CHAIR	Adam Koziak VICE CHAIR	Andrea Andrews (virtual/in-person) SECRETARY and TREASURER
Ryan Arbour DIRECTOR	Elliot Fraser DIRECTOR	Michael Zalewski DIRECTOR
Praveen Kakkan (virtual) DIRECTOR		

Board Members Joining During the Meeting:

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Board Members Absent:

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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson (virtual) PRINCIPAL
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Virtual Attendee: Julie Jackson, Anita Sanderson

1. Call to Order

Chair Jackson called the meeting to order at 6:33 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	January 21, 2026	Initials:	Chair	
Approved:	DRAFT	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

There was one addition to the agenda:

- 9.8 - March Meeting Date

<i>Motion 2026-01-21-01</i>	<p><i>Moved that the agenda for the Board Meeting of January 21, 2026 be adopted as amended.</i></p> <p><i>Moved: Vice Chair Koziak</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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4. Disclosure of Conflict of Interest

No conflicts of interest were cited.

5. Approval of Minutes

5.1 Minutes of November 26, 2025

<i>Motion 2026-01-21-02</i>	<p><i>Moved that the Board Meeting minutes of November 26, 2025 be approved as presented.</i></p> <p><i>Moved: Director Fraser</i> <i>Seconded: Director Arbour</i> <i>Carried</i></p>
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6. School Council Report

Chair Beverly Doucette shared a report summarizing School Council activities to date during the 2025-26 school year. Discussion followed. The Board acknowledged the efforts of School Council and thanked all members for their efforts and contributions.

7. Administration Reports

7.1 Principal's Report

Principal Vigfusson provided a summary of her written report, which included outbreak status, early years assessments, information night, admissions, and Artist in Residence, as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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7.2 Secretary-Treasurer’s Report

Secretary-Treasurer Dundas summarized her written report, which included enrollment projections, capital project, finance committee, CMR/IMR, and funding, as included in the meeting package. Discussion followed.

7.3 Superintendent’s Report

Superintendent Moghrabi summarized his written report, which included outbreak status, implementation of provincial recommendations and resource allocation, completion of staff payout, implementation of revised salary grids, site investigations kick-off, stakeholder forum update, and school events, as included in the meeting package. Discussion followed.

Director Andrews joined the meeting in person at the conclusion of this report.

8. Board Reports

8.1 Board Chair’s Report

Chair Jackson provided a verbal report. He thanked everyone for their efforts in making the information night a success. He indicated that he along with Superintendent Moghrabi will be meeting with the Education Minister Chief of Staff, James Johnson, in mid-February. He participated in the Board Chair portion of the APCS meeting. APCS is working to update the number of students in Alberta currently waitlisted for admission into charter schools. Discussion followed.

8.2 Committee Reports

8.2.1 Finance and Audit Committee

The committee met on January 14, 2026 to review the first quarter financials for the September to November time period.

8.2.2 Policy Guidelines and Bylaws Committee

The committee met in December to review new and updated policies which are included under New Business.

8.2.3 Survey Committee

No report.

8.2.4 Public Relations Committee

No report.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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8.2.5 Personnel Committee

No report.

8.2.6 High School Ad Hoc Committee

Chair Jackson indicated that the committee met and discussion primarily focussed on the upcoming Stakeholder Forum and topics of discussion for that event. Suggestion was made to change the name of the committee to better represent the entirety of the school, not just the high school level. Discussion followed. Agreement that adjustments could be made to the terms of reference for the committee.

8.2.7 Board Activities

No report.

9. New Business

9.1 Quarterly Financial Report - September to November, 2025

Secretary-Treasurer Dundas provided an overview of the Q1 financial report for September to November 2024. Discussion followed.

9.2 Approve Policy 210 and Student Code of Conduct

Superintendent Moghrabi provided an overview and summary of Policy 210 Welcoming, Caring, Respectful, and Safe Learning, and Working Environments and the associated Student Code of Conduct. Discussion followed.

<p><i>Motion 2026-01-21-03</i></p>	<p><i>Moved that the Board affirms the Policy 210 (Welcoming, Caring, Respectful, and Safe Learning, and Working Environments) received its annual review and the Board approves the policy as presented. The Board further affirms that the Student Code of Conduct was reviewed by administration and the Board approves the document as presented.</i></p> <p><i>Moved: Board Secretary and Treasurer Andrews</i> <i>Seconded: Director Arbour</i> <i>Carried</i></p>
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9.3 Approve New/Updated Policies

Superintendent Moghrabi provided an overview and summary of the proposed new policies and policy revisions. Discussion followed.

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<i>Motion 2026-01-21-04</i>	<p><i>Moved that the Board approve Policy 208 Gender Identity and Inclusion as presented to replace the existing Policy 208.</i></p> <p><i>Moved: Board Secretary and Treasurer Andrews</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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<i>Motion 2026-01-21-05</i>	<p><i>Moved that the Board approve Policy 207 Purchasing as presented.</i></p> <p><i>Moved: Director Zalewski</i> <i>Seconded: Director Arbour</i> <i>Carried</i></p>
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9.4 Receive New/Updated Administrative Procedures

Superintendent Moghrabi provided an overview and summary of the new and updated administrative procedures. Discussion followed.

9.5 Stakeholder Forum

Superintendent Moghrabi provided an overview of the upcoming stakeholder forum including logistics and discussion topics. Discussion followed.

1. Directors Kakkan and Zalewski
2. Vice Chair Koziak and Director Fraser
3. Board Treasurer and Secretary Andrews and Director Arbour
4. Chair Jackson and Superintendent Moghrabi

9.6 Select Date for April Board Retreat

Superintendent Moghrabi indicated that the Board typically hosts a Board Retreat in April, after Board Survey results have been received. A date needs to be set for this event; April 11 or 18 are suggested as possible dates. Discussion followed. Consensus is to hold the Board Retreat on Saturday, April 11, 2026.

9.7 Staff Appreciation

Superintendent Moghrabi indicated that the Board has committed to hosting a staff appreciation lunch on Wednesday, January 28, 2026. All Officer and Directors are invited to participate with serving lunch and conversing with staff.

NEW HORIZONS CHARTER SCHOOL SOCIETY
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9.8 March Meeting Date

Superintendent Moghrabi indicated that there is a scheduling conflict between the March 18 Board Meeting date, the spring CASS conference and parent-teacher interviews. Discussion followed.

<i>Motion 2026-01-21-06</i>	<p><i>Moved that the Board move the March 18 Board Meeting date to Monday, March 16, 2026 at 6:30 pm.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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10. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

11. The Association of Alberta Public Charter Schools (TAAPCS)

Vice-Chair Koziak indicated that TAAPCS held a Board Chair meeting. The Association will be transitioning to Alberta Public Charter Schools (APCS). A number of new charter schools have been announced; numerous independent schools are converting to charter schools. Discussion followed.

12. Receipt of Reports

<i>Motion 2026-01-21-07</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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13. Correspondence Sent

- None.

14. Correspondence Received

- Holiday Greetings from Minister Nicolaidis

NEW HORIZONS CHARTER SCHOOL SOCIETY
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15. Motion to Move In Camera

<i>Motion 2026-01-21-08</i>	<p><i>Moved that the meeting move in camera at 9:09 p.m.</i></p> <p><i>Moved: Director Andrews</i> <i>Seconded: Director Zalewski</i> <i>Carried</i></p>
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Motion to Move Out of Camera:

<i>Motion 2026-01-21-09</i>	<p><i>Moved that the meeting move out of camera at 10:43 p.m.</i></p> <p><i>Moved: Director Arbour</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
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16. New Business

16.1 Matters Arising from In Camera Meeting

<i>Motion 2026-01-21-10</i>	<p><i>Moved that the Board approve, in principle, the proposed school calendar for 2026-27 as presented.</i></p> <p><i>Moved: Director Zalewski</i> <i>Seconded: Director Fraser</i> <i>Carried</i></p>
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17. Adjournment

Chair Jackson adjourned the meeting at 10:44 p.m.

Next Board Meeting: Wednesday, February 18, 2026 at 6:30 p.m.

MEMORANDUM

Date: February 11, 2026

To: Board of Directors
From: Lori Vigfusson, Principal
Re: Principal's Report-February 2026

Information and Highlights:

Admissions:

Admissions closed on February 17. We have a large number of applications. Intake day is March 6th. We will be using the OLSAT and the NNAT to assess applicants for Kindergarten and will use the CCAT to assess applicants for grades 1-9. The admissions committee will then meet to go through the applications. We have had a larger number of applicants for grades 5-7 this year than in previous years.

Teachers' Convention:

Our teachers attended the NCTCA Teachers' Convention on February 5th and 6th. The convention is held at the Edmonton Convention Centre and other locations throughout the city each year with teachers from the North Central Region of Alberta attending.

Alberta Assurance Surveys:

Alberta Assurance Surveys have been renamed the Alberta Education and Childcare Assurance Survey (AECA) are open until March 6. The results from these will be used in Education planning and will be reported in the Annual Alberta Education Results Report.

RCMP Youth Engagement Team Visit:

Our School resource Officer, Constable Mowbray has reached out to us to bring in a Youth Engagement Team to play dodgeball with some of our Jr. High students on February 19th. The goal of the program is to foster positive relationships between police and youth. There will be 6-8 officers coming to the school over lunch hour to connect with our kids and we may even have a visit from Safety Bear!

Lori Vigfusson, Principal



Patti Dundas
Secretary-Treasurer
Phone: 780-416-2353
Email: pdundas@newhorizons.ca

MEMORANDUM

February 18, 2026

To: Board of Directors
From: Patti Dundas – Secretary-Treasurer
Subject: February Report

Capital Project

We are still in the design phase.

Part 2 of Site Readiness – Detailed Site Investigation

The scope of work contained in Part 2 of the Site Readiness Checklist involves investment of financial resources to assess any risks to construction

Criteria 2.2 – Results of Further Investigation of Issues Identified in Level 1 – Site Evaluation

If there were any potential risks identified in the Level 1 – Site Evaluation where further investigation was indicated and the opinion of a subject matter expert for remediation strategies and costs was required, provide a summary of the findings and cost estimates of the remediation strategies identified in those studies and attach copies of the studies.

Once confirmation of enrolment numbers are received, Alberta Infrastructure will post the RFP for an architect.

Francophone Modulars

The project manager for the removal of the modulars has been on site and they should hopefully be moved soon.

Provincial Budget

Alberta's government will release Budget 2026 on Thursday, Feb. 26 at the start of the new spring legislative session.

The Minister of Education and Child Care, Demetrios Nicolaidis, will be holding a press conference on **February 12, 2026, at 1:00pm**, where an announcement will be made regarding funding for Class Size and Complexity.

The funding for next year should be released in early March.

Technology

Senior administration continues to meet monthly with Netsmart representatives to discuss technology management.

Recommendations:

It is recommended that this report be received as information.

Patti Dundas

Patti Dundas – Secretary-Treasurer



Terry Moghrabi
Superintendent
Phone: 780-212-1158
Email: Tmoghrabi@newhorizons.ca

MEMORANDUM

Date: February 18, 2026
To: Board of Directors
From: Terry Moghrabi
Re: Superintendent Memo

Information and Highlights:

Charter School Conference Planning

Our administrative team has accepted an invitation to serve on the Charter School Conference Planning Committee. Over the past month, several organizational meetings have been held, and we will continue to engage in more detailed planning in the coming weeks. The conference is scheduled to take place concurrently in Calgary and Edmonton on October 23, 2026, and will be hosted at STEM Collegiate. This year's theme will celebrate the uniqueness of Alberta's "Charter-verse," with each charter school represented by a selected "Superhero" symbolizing its distinct strengths and contributions to education. Our school has committed to overseeing all financial management for the conference across both locations. Sincere thanks are extended to Patti and Angela for joining the committee and assuming responsibility for budget management. Members of our administrative team are also exploring participation in subcommittees related to professional development and session planning.

Stakeholder Forum

Thank you to the board members who hosted our recent stakeholder forum. We were pleased to welcome more than 20 participants who provided thoughtful and informative feedback on the discussion prompts outlined on the placemats. In addition, the school will extend these consultation questions to students in Grades 7–9 to ensure student voice is captured in this process. A dedicated link to the stakeholder forum topics has been placed on the school's website homepage, enabling parents to provide electronic feedback. All newly collected responses will be compiled and shared with the Board for review and consideration. Once table summaries are completed and combined with the online submissions, we will review the data to identify common themes, highlights, and emerging trends.

Staff Appreciation Luncheon

Thank you to all board members who attended the staff appreciation luncheon in January. In recent years, we have not had the opportunity for the full Board to attend this event together, and the presence of all members was deeply appreciated by staff. Beyond the excellent meal, the opportunity for informal interaction between board members and staff contributed to a positive and meaningful experience. It provided an important occasion for the Board to express its shared commitment to student success and to fostering a supportive and respectful working environment for all staff. The event also supported professional learning and strengthened the relational culture that underpins our school's success.

Artist-in-Residence Program – FANHS and School Council

We extend our sincere appreciation to our parent organizations and volunteers for their support of another successful Artist-in-Residence initiative. This year’s project featured dance instruction through the Groovebox program and culminated in a well-attended student showcase of exceptional quality. It was particularly meaningful to see the partnering organization recognize student achievement by awarding and granting dance credits to each grade level. Alberta Education’s planning and assurance documents, including Education Plans, Annual Education Results Reports, and the Assurance Framework, emphasize the importance of school-community partnerships. These frameworks call upon school authorities to engage families as partners in learning, build relationships with community organizations, create opportunities for stakeholder voice, and demonstrate how partnerships contribute to improved student outcomes. This initiative serves as an excellent example of these expectations in action.

Meeting with the Department of Education and Child Care

I recently attended a meeting alongside Board Chair Paul Jackson with Mr. J. Johnson, Chief of Staff to the Minister of Education and Child Care. Chair Jackson may provide further details regarding the discussion; however, it was reassuring to confirm that the department has a clear understanding of our charter mandate and the significance of our expansion project. We took the opportunity to ensure that departmental staff fully appreciate the complexity of our students’ learning profiles and the level of support required—particularly for twice-exceptional learners, to ensure their success within an appropriately resourced K–12 program.

Junior High Investipalooza

It was a pleasure to attend the recent Junior High Investipalooza, where students in Grades 7–9 presented their passion projects in an investigation fair format. This year’s projects reflected thoughtful adjustments informed by board survey results and Assurance Survey feedback, which called for a broader and more personalized range of inquiry topics. The resulting presentations demonstrated increased student engagement, creativity, and ownership of learning, highlighting the value of responsive programming that reflects both student interests and stakeholder input.

Recommendations and Governance Implications:



Terry Moghrabi



Terry Moghrabi
Superintendent
Phone: 780-212-1158
Email: Tmoghrabi@newhorizons.ca

MEMORANDUM

Date: February 18, 2026
To: Board of Directors
From: Terry Moghrabi- Superintendent
Re: Draft School Year Calendar 2026/2027

Background:

The attached document presents the draft school calendar for the 2026-2027 school year, as approved in principle on January 21, 2026. Pending considerations and amendments, the adoption of the 2026-2027 school Calendar should be completed at the February 2026 meeting of the Board of Directors.

Key considerations of the draft proposed calendar address the following pieces of legislation, regulation, and collective agreement articles:

1. Section 60 of the Province of Alberta Education Act establishes that “a board shall determine and make publicly available for each school year the days, dates and number of days of school operation.”
2. As per the Funding Manual for School Authorities, and to allow for a balanced program that leads to the student learning outcomes outlined in the Ministerial Order on Student Learning, schools are required to ensure that Grade 1 to Grade 9 students have access to a minimum of 950 hours of instruction per year in each grade.
3. As per the Funding Manual for School Authorities, ECS operators shall provide each child with access to a minimum of 475 hours of instruction during a school year.
4. According to Article 8.12 of the collective agreement with the Alberta Teachers’ Association, “Teachers will render service for the number of teaching days designated by the Board up to 200 teaching days, commencing the opening day of school in each school year, exclusive of vacation periods, weekends and general holidays of the Province of Alberta.”

The details of the draft calendar are as follows:

1. The draft calendar provides for 191 days of school operation. Of these, 181 are instructional days.
2. The draft calendar is designed to be consistent, in substantial measure, with the calendars of Elk Island Public Schools (EIPS) and Elk Island Catholic (EICS), although not necessarily in perfect alignment. The need for consistency is prompted by our school’s agreement with EIPS with respect to bus transportation services and by an acknowledgment that some families with children enrolled in our school have other children who are enrolled in EIPS or EICS schools.

3. As outlined in greater detail below, three of the non-instructional days are identified as days-in-lieu for “... parent-teacher meetings related to report cards and Individual Program Plans,” as per the Collective Agreement (clauses 8.13 and 9.5) with the Alberta Teachers’ Association.
4. Of the 181 instructional days in the proposed calendar, 143 are full days, and 38 are modified to provide for early dismissal for staff collaboration. When combined with the school’s current daily schedule, this generates a total of 972 hours of instructional time, which is above the minimum of 950 hours specified in the Funding Manual.
5. Classes for students begin on August 31, 2026, and conclude on June 28, 2027. These start and end dates are consistent with EIPS. Teachers begin their school year on August 27, 2026, and finish on June 29, 2027.
6. The draft calendar includes a Fall Break in November (incorporating one in-lieu day), a two-week Winter Break, and a Spring Break (incorporating two in-lieu days).
7. Additional holidays (i.e. those not included in other vacation periods) are Labour Day, Truth and Reconciliation Day, Thanksgiving Day, Family Day, and Victoria Day.
8. The proposed calendar includes ten non-instructional days including organizational days, IPP Writing Day, Charter School Conference, Teachers’ Convention, Intake Day and professional development.
9. The in-camera board package includes an additional Calendar Guidelines sheet summarizing instructional and operational grids and early dismissal considerations.

Recommendations and Governance Implications:

The following recommendations are presented for the consideration of the Board of Directors:

1. Resource allocation and its impact on learning/instruction are drivers when discussing the school calendar.
2. The draft calendar for the 2026-2027 school year was approved in principle on January 21, 2026. The Board of Directors should approve it as final (**a motion is required**).
3. It is essential to engage various stakeholders in the calendar process, including staff, school council, and Board directors, to ensure consistency in planning. Unforeseen circumstances may impact the operational and instructional days; we may need to adapt or be flexible if necessary.
4. Communication of the finalized calendar will be necessary to share as soon as possible as family/staff personal plans for the next school year could be impacted.

Respectfully,



Terry Moghrabi

2026-27 School Calendar

DRAFT – December 16, 2025

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
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30	31					

September 2026						
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October 2026						
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November 2026						
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29	30					

December 2026						
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January 2027						
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February 2027						
Su	Mo	Tu	We	Th	Fr	Sa
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28						

March 2027						
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28	29	30	31			

April 2027						
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May 2027						
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30	31					

June 2027						
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July 2027						
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25	26	27	28	29	30	31

 School Closed

 PD / Organizational Day
School closed for students

 Early Dismissal – Staff Meeting

 Day in Lieu of P/T Meetings. School closed.

 First and Last Day of School

EIPS bus transportation is available for all student instructional days.
181 Days of Student Instruction
191 Days of School Operation

Important Dates	
Organizational /PD Days	August 27-28
First Day of Classes for Students	August 31
Labour Day	September 7
Truth and Reconciliation Day	September 30
IPP Writing Day	October 2
Thanksgiving Day	October 12
Charter School Conference	October 23
Fall Break	November 9 to 13
Remembrance Day	November 11
Day in Lieu of P/T Meetings	November 13
Classes Resume	November 16
Winter Break	December 21 to January 1
Classes Resume	January 4
Professional Development Day	January 29
Teachers' Convention	February 4-5
Family Day	February 15
Intake Day	March 5
Day in Lieu of P/T Meetings	March 19
Spring Break	March 22 to 25
Good Friday	March 26
Easter Monday / Day in Lieu	March 29
Classes Resume	March 30
Professional Development Day	May 7
School Closure Days	May 20-21
Victoria Day	May 24
National Indigenous Peoples Day No Exams	June 21
Final Day for Students	June 28
Organizational Day	June 29

EIPS bus transportation is available for all student instructional days.

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	3	1
September	20	20
October	21	19
November	16	16
December	15	15
January	20	19
February	19	17
March	16	15
April	22	22
May	18	17
June	21	20
Total	191	181

MEMORANDUM

Date: February 18, 2026
To: Board of Directors
From: Terry Moghrabi - Superintendent
Re: Board Election Cycles

Background:

This memorandum is intended to open a governance discussion about the timing of Board elections. Several structural challenges have emerged under the current October cycle that may affect continuity, orientation, committee productivity, and strategic oversight at the start of the school year. A modest shift to a late May or June election timeline appears permissible under existing bylaws and provincial legislation and may offer governance advantages during a period of significant organizational complexity for NHS Charter School Society. The intent is to support thoughtful, evidence-informed governance dialogue at a time when NHCS is navigating increased complexity through K–12 expansion and capital planning. Further analysis can be brought forward at the Board's direction.

The Board referred this matter to a Board committee for detailed review and recommendation, with a view to reporting back at a future Board meeting.

Suggested committee: Policies & Procedures Committee

Rationale: The matter intersects bylaws interpretation, governance practice, transparency, and procedural clarity rather than operational execution or finance.

- Notice of SGM sent in Late May instead of September
- Nominations submitted in May instead of October
- Elections held in June instead of mid-October
- Organizational meeting held in June instead of mid-October
- First Retreat with the new board held in August instead of November
- Committee orientation and information shared in August instead of November
- Committees selected in September instead of mid-October or November

Recommendations:

It is recommended that the Board select one of the following three options:

1. Approve to accept (through motion) the proposed changes to the annual election cycle as noted in the bullets above.
2. Defer approval to accept to the March Board meeting (through motion) the proposed changes to the annual election cycle as noted in the bullets above. This will allow time to seek feedback from the school community, staff and School Council.
3. Defer approval to the October Special General Meeting (through motion) to accept the proposed changes.



Terry Moghrabi

Board of Directors – Work Plan for 2025-26

September	<input checked="" type="checkbox"/> Adopt Board Work Plan for 2025-26 <input checked="" type="checkbox"/> Set date for October Board meeting
October	<input checked="" type="checkbox"/> Complete Board Organizational Actions <ul style="list-style-type: none"> ● Conduct Special General Meeting; hold Board elections ● Elect Board executive officers (must be within one week of SGM) ● Set dates and times for Board meetings (motion required) ● Set dates and times for Board Retreats (motion required) ● Set date for review of Charter Revisions ● Notify Service Alberta of change in executive officers ● Identify Board signing authorities ● Sign Board Member Code of Conduct – Policy #101 <input checked="" type="checkbox"/> Receive Alberta Education Assurance Measures (AEAMS) Report, deferred to Nov <input checked="" type="checkbox"/> Receive enrolment report for September 30, 2025 <input checked="" type="checkbox"/> Set date for NHCS Society Annual General Meeting
November	<input checked="" type="checkbox"/> Conduct AGM of NHCS Society <input checked="" type="checkbox"/> Approve revised budget for 2025-26 <input checked="" type="checkbox"/> Approve Annual Education Results Report 2024-25 <input checked="" type="checkbox"/> Approve audited financial statement year ending Aug 31, 2025 <input checked="" type="checkbox"/> Receive Report #1 from School Council – deferred to January <input checked="" type="checkbox"/> Receive report on provincial achievement test results (closed meeting) <input checked="" type="checkbox"/> Attend TAAPCS Annual General Meeting <input checked="" type="checkbox"/> Host Board Retreat <ul style="list-style-type: none"> ● Conduct initial orientation session for new Board members ● Select members for Board standing committees <input checked="" type="checkbox"/> Receive Alberta Education Assurance Measures (AEAMS) Report, deferred from Oct
December	<input checked="" type="checkbox"/> Set date for March Board Planning Retreat – deferred to January <input checked="" type="checkbox"/> Receive Counsellor’s Report #1 – moved to November
*No meeting	<input checked="" type="checkbox"/> Review Draft Stakeholder Forum Agenda – moved to November <input checked="" type="checkbox"/> Review Charter Revisions – moved to November

- | | |
|-----------------|---|
| January | <input checked="" type="checkbox"/> Receive Quarterly Financial Report for Sep–Nov 2025
<input checked="" type="checkbox"/> Review Policy 210 and associated Student Code of Conduct
<input checked="" type="checkbox"/> Approve school calendar for 2026-27 in principle
<input checked="" type="checkbox"/> Staff Appreciation Meal (formerly breakfast)
<input checked="" type="checkbox"/> Set date for April Board Planning Retreat – deferred from December
<input checked="" type="checkbox"/> Receive Report #1 from School Council – deferred from November
<input checked="" type="checkbox"/> Review Draft Stakeholder Forum Agenda – deferred from December
<input type="checkbox"/> Review Charter Revisions - deferred to future meeting |
| February | <input type="checkbox"/> Provide final approval of school calendar for 2026-27
<input type="checkbox"/> Receive mid-year progress report on Three-Year Education Plan 2026-29
<input type="checkbox"/> Host Stakeholder Forum, gather input on possible Education Plan priorities |
| March | <input type="checkbox"/> Administer Board-developed Stakeholder Survey
<input type="checkbox"/> Approve Three-Year Capital Plan for 2027-28 to 2029-30 |
| April | <input type="checkbox"/> Receive Quarterly Financial Report for Dec 2025 – Feb 2026
<input type="checkbox"/> Review school fees for 2026-27
<input type="checkbox"/> Superintendent Evaluation
<input type="checkbox"/> Host Board Retreat – Identify priorities for upcoming Education Plan |
| May | <input type="checkbox"/> Provide approval to Education Plan 2025-26 to 2026-27
<input type="checkbox"/> Attend TAAPCS Spring General Meeting
<input type="checkbox"/> Approve budget for 2026-27, May 31 submission deadline
<input type="checkbox"/> Approve school fees for 2026-27
<input type="checkbox"/> Receive Board-developed stakeholder survey results
<input type="checkbox"/> Consider salary adjustment for support staff, senior administration
<input type="checkbox"/> Receive report from FANHS
<input type="checkbox"/> Receive Counsellor’s Report #2
<input type="checkbox"/> Superintendent Evaluation Approval
<input type="checkbox"/> Confirm Policy Alignment with Administrative Procedures (from superintendent) |
| June | <input type="checkbox"/> Assess Board Work Plan progress for 2025-26
<input type="checkbox"/> Receive Quarterly Financial Report for March – May 2026
<input type="checkbox"/> Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10)
<input type="checkbox"/> Schedule September 2025 Board meeting
<input type="checkbox"/> Receive Report #2 from School Council |

Ongoing

- Consider proposals for new or amended Board policies
- Receive recommendations from Board committees

Annually

- Negotiate collective agreement with ATA (as needed)

As Needed

- Meet with:
 - County Council
 - MLAs



ALBERTA

Education
and Childcare

Office of the Minister
MLA, Calgary-Bow

AR 136468

January 9, 2026

Mr. Paul Jackson
Board Chair
New Horizons Charter School Society
1000 Strathcona Drive
Sherwood Park AB T8A 3R6

Dear Mr. Jackson:

On behalf of the Government of Alberta, we are pleased to advise you that the following project for the New Horizons Charter School Society is approved for **planning funding** as part of the Schools Now Program:

Project Name	Grade Configuration	Opening/Final Capacity
New Horizons Modernization and Addition	K-12	670/670

Alberta Infrastructure is responsible for the delivery of this project. Alberta Infrastructure and Alberta Education and Childcare staff will contact your administration in the following weeks to continue the collaborative development of this project.

Your Alberta Infrastructure contact for this project is Mark Latimer, Director, Planning and Site Readiness, who can be reached at Mark.Latimer@gov.ab.ca or 780-237-4792 (dial 310-0000 first for a toll-free call).

Your Alberta Education and Childcare project contact is Kate Austin, Director, Stakeholder Relations, who can be reached at Kate.Austin@gov.ab.ca or 587-337-3698 (dial 310-0000 first for a toll-free call).

Mr. Jackson, we look forward to the successful and timely completion of this project.

Sincerely,

Demetrios Nicolaides ECA PhD
Minister of Education and Childcare

Martin Long ECA
Minister of Infrastructure