



NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: September 17, 2025	Initials: Chair 
Approved: FINAL	Recorded By: A. DeJong	Secretary 

September 17, 2025, 3:00 p.m.

Board Members Present at Call to Order:

Adam Asquini CHAIR	Kristie Derkson VICE CHAIR	Trevor Panas TREASURER
Adam Koziak SECRETARY	Paul Jackson DIRECTOR	Praveen Kakkan DIRECTOR

Board Members Joining During the Meeting:

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Board Members Absent:

Andrea Andrews DIRECTOR		
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL
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Virtual attendees:



1. Call to Order

Chair Asquini called the meeting to order at 2:50 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: September 17, 2025	Initials: Chair	
Approved: FINAL	Recorded By: A. DeJong	Secretary	

3. Adoption of Agenda

The agenda was adopted as presented.

Motion 2025-09-17-01	<i>Moved that the agenda for the Board Meeting of September 17, 2025 be adopted as presented.</i> <i>Moved: Director Jackson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i>
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4. Disclosure of Conflict of Interest

Chair Asquini indicated that two Board members have spouses on staff and three Board members have spouses on School Council / FANHS. Based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

5. Approval of Minutes

5.1 Minutes of June 18, 2025

Motion 2025-09-17-02	<i>Moved that the Board Meeting minutes of June 18, 2025 be approved as presented.</i> <i>Moved: Director Jackson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i>
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6. Administration Reports

6.1 Principal's Report

Principal Vigfusson summarized her written report, which included Welcome Back Meet the Teacher BBQ, National Day of Truth and Reconciliation, Alberta Education Early Years Assessments, Enrollment, Individual Program Plans (IPPs), New Classrooms, and Extracurricular Activities, as included in the meeting package. Discussion followed.

Action Item: Information should be shared with parents regarding changes to IPPs and Investigations as a follow-up to survey results from last year.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: September 17, 2025	Initials: Chair 
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6.2 Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included facilities, technology, audit, enrollment, contracts, and Capital Projects, as included in the meeting package. She also distributed copies of the email message received from Alberta Education confirming approval of the Capital Plan. Discussion followed.

Action Item: Secretary-Treasurer Dundas will provide information on per-student funding at the next Board meeting.

6.3 Superintendent's Report

Superintendent Moghrabi summarized his written report, which included project approval, 30th Year Celebration, Meet the Teacher, technology meeting, Special General Meeting, CASS PD, Field Services Representative, Ministerial Order Update, Teacher Strike or Lock-Out Implications, and Fairness and Safety in Sport Act, as included in the meeting package. Discussion followed.

Action Item: Letters of acknowledgement to be sent to individuals who spoke at the 30th Year Celebration, including Alberta Education representatives and MLA Kasawski.

Action Item: Superintendent Moghrabi will share communications with parents regarding transportation arrangements in the event of a provincial teacher strike, including that NHS will not be offering remote learning opportunities.

7. Board Reports



7.1 Board Chair's Report

Chair Asquini expressed enthusiasm for the Capital Project approval. He thanked Board members and individuals for their work and efforts in preparing for and participating in the 30th Year Celebration. He expressed appreciation to Board members and administration for their participation over the last year and acknowledged outgoing Directors for their time on the Board.

Action Item: Chair Asquini will update and share the Board newsletter with Superintendent Moghrabi for distribution to parents.

Action Item: Superintendent Moghrabi will share potential meeting dates with the Policy Committee for policy development and implementation discussions.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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7.2 Committee Reports

7.2.1 Finance and Audit Committee

No report.

7.2.2 Policy Guidelines and Bylaws Committee

No report.

7.2.3 Survey Committee

No report.

7.2.4 Public Relations Committee

No report.

7.2.5 Personnel Committee

No report.

7.2.6 High School Ad Hoc Committee

No report.

7.2.7 Board Activities

No report.



Vice-Chair Derkson left the meeting at this point.

8. New Business

8.1 Ministerial Order of School Literary Materials

Superintendent Moghrabi provided an overview of the Ministerial Order of School Literary Materials. Principal Vigfusson indicated that there are no items in the NHS library that will need to be removed under the parameters of the Ministerial Order. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: September 17, 2025	Initials: Chair 
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8.2 Adopt 2025-26 Board Work Plan

Superintendent Moghrabi provided an overview of the proposed Board Work Plan for 2025-26, as included in the meeting package. Discussion followed. The following revisions were agreed upon:

Revisions:

- September, remove technology update
- September, Move PAT results to November
- October, move TAAPCS meeting to November
- October, move board orientation to Board Retreat sub-list in November
- February, remove technology update

<i>Motion 2025-09-17-03</i>	<i>Moved that the Board Work Plan for 2025-26 be approved as amended.</i> <i>Moved: Director Jackson</i> <i>Seconded: Board Treasurer Panas</i> <i>Carried</i>
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8.3 Schedule October Board Meeting

Superintendent Moghrabi indicated the need to set a Board meeting date in October, as included in the meeting package. Discussion followed.

<i>Motion 2025-09-17-04</i>	<i>Moved that the Board select the following meeting dates:</i> <ul style="list-style-type: none">• <i>Wednesday, October 8, 2025, immediately following the SGM (organizational meeting);</i>• <i>Wednesday, October 29, 2025</i> <i>Moved: Board Secretary Koziak</i> <i>Seconded: Director Jackson</i> <i>Carried</i>
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8.4 Appointment of Auditor

Secretary-Treasurer Dundas indicated the intent to request that Yaremchuk & Annichiarico be the auditors for the 2025-26 fiscal year, as included in the meeting package.

9. Board Work Plan

The Board reviewed the Work Plan for 2025-26, as included in the meeting package.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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10. The Association of Alberta Public Charter Schools (TAAPCS)

Board Secretary Koziak indicated that TAAPCS is working to send membership invoices in the spring of each year. Invoices regarding the marketing/communication plan fees for the next three years have been distributed to Charter Schools. There is ongoing discussion regarding TAAPCS participation on the board of the Calgary Charter School Hub. Discussion followed.

11. Receipt of Reports

<i>Motion 2025-09-17-05</i>	<i>Moved that all reports be received as presented during the meeting.</i> <i>Moved: Director Jackson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i>
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12. Correspondence Sent

- None

13. Correspondence Received

- EDC Minister - End of School Year Letter to Parents

14. In Camera



14.1 Motion to Move In Camera

<i>Motion 2025-09-17-06</i>	<i>Moved that the meeting move in camera at 5:01 p.m.</i> <i>Moved: Board Treasurer Panas</i> <i>Seconded: Director Jackson</i> <i>Carried</i>
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14.2 Motion to Move Out of Camera:

<i>Motion 2025-09-17-07</i>	<i>Moved that the meeting move out of camera at 5:23 p.m.</i> <i>Moved: Board Treasurer Panas</i> <i>Seconded: Director Kakkan</i> <i>Carried</i>
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NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: September 17, 2025	Initials: Chair 
Approved: FINAL	Recorded By: A. DeJong	Secretary 

15. Matters Arising from In Camera Meeting

None.

16. Adjournment

Chair Asquini adjourned the meeting at 5:23 p.m.

Special General Meeting: Wednesday, October 8, 2025 at 7:00 p.m.

Next Board Meeting: Wednesday, October 8, 2025, following the SGM