

Fundraising Association of New Horizons School

Annual General Meeting Minutes

June 04, 2025

Meeting Called to Order: 6:33 PM

Meeting Adjourned: 6:39 PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees:

FANHS Executive: Rebecca Koziak, Amanda Bullion, Julie Jackson, Eeksha Kohli-Kakkan

NHS Staff: Lori Vigfusson

Society Members: Paul Jackson*, Anita Sanderson*

Guests: none

*indicates virtual attendance

1. Meeting Called to Order: 6:33 PM.

Rebecca Koziak as Meeting Chair.

2. Determination of Quorum

Bylaw 5.5 c) *The Association defines quorum at the Annual General Meeting (AGM) and Special General Meetings (SGM) as five (5) percent of the membership, of which fifty (50) percent of the Executive must be in attendance.*

Quorum was met with 50% of the FANHS Executive present at the meeting

3. Adoption of Agenda

The agenda was posted online prior to the meeting.

MOTION: Eeksha Kohli-Kakkan moved to adopt the Agenda as posted.

Seconded by Julie Jackson. Motion Carried.

4. Approval of the February 05, 2025 SGM Minutes.

MOTION: Julie Jackson moved to adopt the Minutes as presented.

Seconded by Amanda Bullion. Motion Carried.

5. Election of Officers (Vote)

Bylaw 4.1 a) *The Executive will be composed of the following Officers and Directors:*

- Officers:

- *President:* Rebecca Koziak opted for re-election for the 2025/2026 academic year. No additional interest shown.

- *Vice President:* Amanda Bullion opted for re-election for the 2025/2026 academic year. No additional interest shown.

- *Secretary:* Eeksha Kohli-Kakkan opted for re-election for the 2025/2026 academic year. No additional interest shown.

- *Treasurer:* Julie Jackson opted for re-election for the 2025/2026 academic year. No additional interest shown.

- *Directors:*

- *Between zero (0) and three (3) Directors-at-large*

Executive determined that because the Bylaws reflect that there is no requirement of additional Directors, these spots will remain vacant until deemed necessary.

MOTION: Unanimous decision by all to approve the re-election of all Executives as presented. Motion Carried.

6. Appointment of Signing Authority

As of August 31, 2025, Signing Authority of FANHS will remain unchanged and continue with re-elected President (Rebecca Koziak), re-elected Vice President (Amanda Bullion), and re-elected Treasurer (Julie Jackson).

7. Appointment of Audit Positions

As per Bylaw 6.1 k) There must be an audit of the books, accounts, and records of the Association at least once each year by either one (1) person with an accounting designation, or by two (2) Members appointed by the Association at a General Meeting; but not by an Officer, Director, or Chair. In the event the auditor position(s) are not filled at the General Meeting the position(s) will be filled at any subsequent meeting of the Association.

FANHS' Auditor of the 2023/2024 financials expressed interest in volunteering for the 2024/2025 Audit and continuing with ongoing accounting requirements for the 2025/2026 fiscal year.

MOTION: Julie Jackson moved to nominate Jennifer Michaud to continue in the role of FANHS Auditor for 2025/2026.

Seconded by Amanda Bullion. Motion Carried.

8. Meeting Adjourned: 6:39 PM.