

**NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES**

Type of Meeting: Board	Date: April 16, 2025	Initials: Chair <i>AA</i>
Approved: FINAL	Recorded By: A. DeJong	Secretary <i>A</i>

April 16, 2025, 7:00 p.m.

Board Members Present at Call to Order:

Kristie Derkson VICE CHAIR	Trevor Panas TREASURER	Adam Koziak SECRETARY
Praveen Kakkan DIRECTOR	Paul Jackson DIRECTOR	

Board Members Joining During the Meeting:

Andrea Andrews DIRECTOR		
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Board Members Absent:

Adam Asquini CHAIR		
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL
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Administration Joining During the Meeting:

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1. Call to Order

Vice Chair Derkson called the meeting to order at 7:00 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

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3. Adoption of Agenda

The following items were added to the agenda:

- 8.3 30th Anniversary Celebration
- 8.4 Board Retreat, including Move Retreat Date

Motion 2025-04-16-01	<i>Moved that the agenda for the Board Meeting of April 16, 2025 be adopted as amended.</i> <i>Moved: Director Kakkan</i> <i>Seconded: Director Jackson</i> <i>Carried</i>
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4. Disclosure of Conflict of Interest

Chair Asquini and Board Treasurer Panas have spouses at the school, other directors have spouses in parent groups within the school; based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

5. Approval of Minutes

5.1 Minutes of March 17, 2025

Motion 2025-04-16-02	<i>Moved that the Board Meeting minutes of March 17, 2025 be approved as presented.</i> <i>Moved: Director Panas</i> <i>Seconded: Director Jackson</i> <i>Carried</i>
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6. Administration Reports

6.1 Principal's Report

Superintendent Moghrabi provided a summary of Principal Vigfusson's written report, which included volunteer tea, music festival, spring concert, PAT update, and surveys, as included in the meeting package. Discussion followed.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report, which included Request for Qualifications (RFQ), school expansion/renovation, and Budget 2025-26, as included in the meeting package. Discussion followed.

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6.3 Superintendent's Report

Superintendent Moghrabi summarized his written report, which focused on learnings from the 2025 CASS Annual Learning Conference, as included in the meeting package. He further mentioned the movable, interactive display screen and indicated that the new technology had been delivered to the school that day, with multiple units available for staff to utilize and demo. Discussion followed.

Director Andrews joined the meeting during this report.

7. Board Reports

7.1 Board Chair's Report

Vice-Chair Derkson indicated that Superintendent Moghrabi, Chair Asquini and Vice-Chair Derkson had a lunch meeting with the EICS Superintendent, EICS Board Chair and EICS Board Vice-Chair for discussion about charter schools and how they are similar to and different from public and separate school boards. The Board Retreat was held successfully on April 12, 2025. Chair Asquini attended an information session regarding Bill 51; more information is expected.

7.2 Committee Reports

7.2.1 Finance and Audit Committee

The committee met to review the second quarter financials. Details to be provided under New Business.

7.2.2 Policy Guidelines and Bylaws Committee

No report.

Action Item: Superintendent Moghrabi will propose some possible meeting dates for the committee to meet.

7.2.3 Survey Committee

The survey was sent out on March 20 with a closing date of April 7, 2025. Survey results were looked at during the Board Retreat and will be discussed in further detail at the May board meeting.

7.2.4 Public Relations Committee

No report.

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7.2.5 Personnel Committee

No report.

Action Item: Vice-Chair Derkson will confirm a Personnel Committee meeting for Wednesday, May 14, 2025.

7.2.6 High School Ad Hoc Committee

No report.

7.2.7 Board Activities

No report.

8. New Business

8.1 Quarterly Financial Report for December 2024 to February 2025

Director Panas provided an overview of the second quarter financial report, as included in the meeting package. Discussion followed.

8.2 School Fees for 2025-26

Secretary-Treasurer Dundas provided background information and an overview of the proposed school fees for 2025-2026. Discussion followed.

Motion 2025-04-16-03	Moved that the school fees for 2025-2026 be approved as presented. Moved: Director Jackson Seconded: Director Panas Carried
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8.3 30th Anniversary Celebration

Superintendent Moghrabi indicated that the 30th Anniversary Celebration is being planned for September 17, 2025. The Celebration Committee will be meeting in the near future to discuss plans and logistics. Discussion followed.

8.4 Board Retreat

Superintendent Moghrabi indicated that the Board Retreat held on April 12, 2025 was a successful event and generated great conversation amongst Board members. There is suggestion to move the summer Board Retreat from August to November after new directors have been elected. Discussion followed.

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Pursuant to discussion at the Board Retreat, Superintendent Moghrabi indicated that the bylaws require Board elections to be held by October 10th and the appointment of Officers to occur within seven days of the Board election. There is no time requirement for the appointment of Board Committee members. Discussion followed. Consensus is to hold an organizational board meeting with Officer elections immediately following the SGM in October. Committee membership will be confirmed in November after the Fall Retreat.

9. Board Work Plan

The Board reviewed the Work Plan for 2024-25, as included in the meeting package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

Board Secretary Koziak indicated that the TAAPCS SGM is scheduled for Saturday, May 10, 2025. Ongoing discussion topics include budget and membership funding formula. Efforts continue to grow the membership of TAAPCS. Discussion followed.

11. Receipt of Reports

Motion 2025-04-16-04	Moved that all reports be received as presented during the meeting. Moved: Director Jackson Seconded: Director Kakkan Carried
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12. Correspondence Sent

- None

13. Correspondence Received

- None

14. In Camera

No in-camera meeting.

15. Adjournment

Vice Chair Derkson adjourned the meeting at 8:11 p.m.

Next Board Meeting: Wednesday, May 21, 2025 at 7:00 p.m.