



NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board	Date: March 17, 2025	Initials: Chair 
Approved: FINAL	Recorded By: A. DeJong	Secretary 

**March 17, 2025, 7:00 p.m.**

**Board Members Present at Call to Order:**

Adam Asquini CHAIR	Trevor Panas (virtual) TREASURER	Adam Koziak SECRETARY
Praveen Kakkan (virtual) DIRECTOR	Andrea Andrews (virtual) DIRECTOR	Paul Jackson DIRECTOR

**Board Members Joining During the Meeting:**

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**Board Members Absent:**

Kristie Derkson VICE CHAIR		
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**Administration Present at Call to Order:**

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	
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**Administration Joining During the Meeting:**

Lori Vigfusson PRINCIPAL		
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**1. Call to Order**

Chair Asquini called the meeting to order at 7:00 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

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**3. Adoption of Agenda**

<i>Motion 2025-03-17-01</i>	<i>Moved that the agenda for the Board Meeting of March 17, 2025 be adopted as amended to reflect the correct next meeting date.</i>  <i>Moved: Director Jackson</i> <i>Seconded: Director Koziak</i> <i>Carried</i>
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**4. Disclosure of Conflict of Interest**

Chair Asquini and Board Treasurer Panas have spouses at the school, other directors have spouses in parent groups within the school; based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

**5. Approval of Minutes**

**5.1 Minutes of February 19, 2025**

<i>Motion 2025-03-17-02</i>	<i>Moved that the Board Meeting minutes of February 19, 2025 be approved as presented.</i>  <i>Moved: Director Jackson</i> <i>Seconded: Director Koziak</i> <i>Carried</i>
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**6. Administration Reports**

**6.1 Principal's Report**



Principal Vigfusson provided a summary of her written report, which included surveys, admissions, Celebration of Learning and report cards, and Amiskwaciy Dancers and Drummers, as included in the meeting package. Discussion followed.

**6.2 Secretary-Treasurer's Report**

Secretary-Treasurer Dundas summarized her written report, which included Request for Quote (RFQ), and Budget 2025, as included in the meeting package. Discussion followed.

Principal Vigfusson joined the meeting during this report.

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**6.3 Superintendent's Report**

Superintendent Moghrabi summarized his written report, which included Bill 27, TAAPCS and Superintendents, Board Survey and Retreat, and Budget 2025, as included in the meeting package. Discussion followed.

**7. Board Reports**

**7.1 Board Chair's Report**

Chair Asquini indicated that he attended the webinar regarding Budget 2025 with Superintendent Moghrabi. Three charter schools are expected to be included in the accelerator program for capital funding; no formal announcements have been made at this time. EICS Superintendent has reached out to set up a meeting with Chair Asquini and Superintendent Moghrabi; logistics are not yet confirmed.

**7.2 Committee Reports**

**7.2.1 Finance and Audit Committee**

No report.

**7.2.2 Policy Guidelines and Bylaws Committee**

No report.

**7.2.3 Survey Committee**

The committee met to develop additional questions for inclusion in the Board survey regarding high school programming. The new questions have been formatted to align with the format of the existing questions. The survey will be shared on March 20, 2025 with a response deadline set for early April.

**7.2.4 Public Relations Committee**

No report.

**7.2.5 Personnel Committee**

No report.

**7.2.6 High School Ad Hoc Committee**

Chair Asquini indicated that the committee did meet to discuss the Stakeholder Forum results; no additional meeting date has been set at this time. Consensus to set the next meeting date at the end of the Board Retreat on April 12, 2025.

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**7.2.7 Board Activities**

No report.

**8. New Business**

**8.1 Three-Year Capital Plan for 2026-27 to 2029-30**

Superintendent Moghrabi provided a summary of the Three-Year Capital Plan for 2026-27 to 2028-29, as included in the meeting package. Discussion followed.

<i>Motion 2025-03-17-03</i>	<i>Moved that the Capital Plan for 2026-27 to 2028-29 be approved as presented.</i>  <i>Moved: Director Koziak</i> <i>Seconded: Director Andrews</i> <i>Carried</i>
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**8.2 Board Retreat Agenda**

Superintendent Moghrabi shared a draft agenda for the upcoming Board Retreat and sought feedback from Board members. Discussion followed. Consensus was to keep the suggested topics on the draft agenda with some reorganization of order of items.

**8.3 Plan to Protect**

Superintendent Moghrabi spoke to the Plan to Protect, which is available to Board members for review. Discussion followed. There was a consensus that the document should be reviewed by the Policy committee for further discussion.

**9. Board Work Plan**

The Board reviewed the Work Plan for 2024-25, as included in the meeting package.

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Board Secretary Koziak indicated that TAAPCS met recently. Discussion topics included the review of bylaws, charter review process, and membership. Discussion followed.

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**11. Receipt of Reports**

<i>Motion 2025-03-17-04</i>	<i>Moved that all reports be received as presented during the meeting.</i>  <i>Moved: Director Jackson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i>
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**12. Correspondence Sent**

- None

**13. Correspondence Received**

- EDC Deputy Minister - Budget 2025
- Canada - Alberta National School Food Program Agreement 2024-2027

**14. In Camera**

**14.1 Motion to Move In Camera**

<i>Motion 2025-03-17-05</i>	<i>Moved that the meeting move in camera at 8:25 p.m.</i>  <i>Moved: Director Jackson</i> <i>Seconded: Director Koziak</i> <i>Carried</i>
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**14.2 Motion to Move Out of Camera:**

<i>Motion 2025-03-17-06</i>	<i>Moved that the meeting move out of camera at 8:27 p.m.</i>  <i>Moved: Director Jackson</i> <i>Seconded: Director Koziak</i> <i>Carried</i>
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**14.3 Matters Arising from In Camera Meeting**

None.

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**15. Adjournment**

Chair Asquini adjourned the meeting at 8:27 p.m.

*Next Board Meeting: Wednesday, April 16, 2025 at 7:00 p.m.*