

New Horizons School School Council Meeting Agenda

April 2, 2025

7:00PM - 8:00PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

1. Meeting Called to Order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

5. Reports

5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large

5.2. Principal's Report

5.3. Staff Report

5.4. Finance Officer's Report

5.5. FANHS Report

5.6. Communication Officer's Report

5.7. Committee Reports

5.7.1. Grant

5.7.2. Spring Carnival

5.7.3. Holiday

5.7.4. Halloween

6. Motion to accept reports

7. New Business

7.1. Future School Event Planning and SC Outreach

7.1.1. Executive Functioning focused parent workshop options:

Review potential dates for NHS OT to provide parent sessions. \$1000 in ASCA grants and \$425 from the Guest Speakers bucket could be used towards this booking.

7.1.2. 2025-26 Artist in Residence (AIR) Update

7.1.3. Improv show by Sorry, Not Sorry Productions:

In lieu of a second movie night for the Junior High students, this interactive event of improv engages Div 3 and their families through suggestions provided by the audience. The 90-minute show includes live music. Cost is approximately \$650. Motion of cost and date options to be discussed.

7.2. Motions required

8. Future Business

8.1. 2025/26 Fund Allocation considerations

8.1.1. Denette Leask to report on amounts of unsuccessful grants (recess equipment and music room upgrades), to include in next year's fund.

9. Future Meeting Dates

May 7, 2025

June 4, 2025

SMG June date TBD

10. Meeting Adjourned

**New Horizons School Council Fund Allocation
Summary**

For the 2024/2025 School Year

April 1, 2025

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
School Support	\$22,750	\$20,223	\$10,776	\$9,447	\$2,527
Classroom Support	3,900	3,800	658	3,142	100
School Enhancement	-	-	-	-	-
Community Building / Parent Support	3,200	2,705	721	1,984	495
School Council Administration	150	150	34	116	-
GRAND TOTAL:	\$30,000	\$26,878	\$12,189	\$14,689	\$3,122
ASCE Grant		\$1,000			-

**New Horizons School Council Fund Allocation
Detailed**

For the 2024/2025 School Year

April 1, 2025

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Remaining Funds Not Motioned	ntified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 870	\$ 562.33	\$ 130.00	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	800	112.94	200.00	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	3,750	939.39	-	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	-	700.00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	1,355.72	-	Teacher Meals; Interviews, Staff Appreciation
Extracurriculars	4,000	4,000	1,404.28	-	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	7,503	6,401.35	1,497	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
Total	22,750	20,223	10,776.01	2,527.00	
Classroom Support					
Recess Equipment	500	500	161.43	-	General Fund for the Entire School
Classroom Incentives	3,400	3,300	496.19	100.00	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French)
Total	3,900	3,800	657.62	100.00	
School Enhancement					
Major Projects	-	-	-	-	
Total	-	-	-	-	
Community Building / Parent Support					
Guest Speakers	500	75	75	425.00	Guest Speakers
Team/Community Building	2,500	2,500	580.68	-	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	130	65	70	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	3,200	2,705	720.68	495.00	
School Council Administration					
General Admin Expenses	150	150	34.31	-	Office Supplies
Total	150	150	34.31	-	
GRAND TOTAL:	\$ 30,000	\$ 26,878	\$ 12,188.62	\$ 3,122	
ASCE Grant	\$ 500				Alberta School Council Engagement Grant

New Horizons School Council Fund Allocation**Approved to be Disbursed****For the 2024/2025 School Year**

Hidden rows 8-21: use to copy & paste for fund/subcategory

Expense Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Aug 21, 2024	Sep 5, 2024	Janice Dinel	Classroom Support	Classroom Incentives	Student Incentives	46.76
Sep 12, 2024	Sep 15, 2024	Adam Koziak	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies	15.96
Sep 13, 2024	Sep 15, 2024	Denette Leask	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies and coffee	300.65
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Support	Events	Halloween Dance - Decor	61.10
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Council Administration	General Admin Expenses	Nighthawks in the Wild printing	15.64
Sep 17, 2024	Sep 20, 2024	Allison Joly	Classroom Support	Classroom Incentives	Student Incentives	45.12
Oct 2, 2024	Oct 15, 2024	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom Incentives K-6	108.10
Oct 19, 2024	Oct 21, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap	54.50
Oct 20, 2024	Oct 22, 2024	Chelsee Ladouceur	School Support	Staff Support	Teacher Meals - P/T Interviews	520.64
Oct 26, 2024	Oct 28, 2024	Sarah Jane Lovgren	School Support	Events	Halloween Dance - candy	26.34
Oct 10, 2024	Oct 28, 2024	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Starbucks gift cards for newsletter game	35.00
Oct 25, 2024	Oct 28, 2024	Denette Leask	School Support	Events	Halloween Dance - decor and batteries	43.13
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Events	Halloween Dance - DJ Kwake	711.20
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	60.39
Oct 24, 2024	Oct 30, 2024	Stacey Stang-Sass	School Support	Events	Halloween Dance - JR Room fun candy & printing	16.46
Oct 30, 2024	Oct 30, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap return	(43.60)
Oct 28, 2024	Nov 7, 2024	Sarah Fairfull	School Support	Clubs	GSA - Extracurricular (cookie decorating)	40.89
Nov 3, 2024	Nov 21, 2024	Denette Leask	School Support	Events	Halloween Dance - bubble wrap	31.44
Oct 27, 2024	Nov 22, 2024	Adam Koziak	School Support	Events	Halloween Dance - stickers and prizes	13.64
Nov 21, 2024	Nov 22, 2024	New Horizons School	School Support	Academic Support	Holiday Concert - chair rental	803.66
Nov 19, 2024	Nov 27, 2024	Meghan Eccles	Classroom Support	Classroom Incentives	Student Incentives	35.97
Dec 2, 2024	Dec 3, 2024	Denette Leask	School Support	Academic Support	Holiday Concert - decorations (lights & batteries)	39.68
Dec 2, 2024	Dec 6, 2024	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for volleyball (Nov 19)	355.60
Dec 6, 2024	Dec 9, 2024	Michelle Stephens	Classroom Support	Recess Equipment	Soft snowballs	75.60
Dec 9, 2024	Dec 11, 2024	New Horizons School	School Support	Academic Support	Artist in Residence - Mallory Chipman	1,960.05
Dec 10, 2024	Dec 11, 2024	Marisa Araujo	School Support	Staff Support	Staff appreciation - leadership gratitude bags	258.84
Dec 6, 2024	Dec 15, 2024	Adam Koziak	School Support	Academic Support	Holiday concert - extension cords for lights	41.96
Dec 12, 2024	Dec 12, 2024	Anika Kooger	Classroom Support	Classroom Incentives	Class incentives - Christmas party crafts	22.67
Dec 12, 2024	Dec 12, 2024	Michelle Stephens	Classroom Support	Classroom Incentives	Superhero capes & magic box items	78.63
Dec 10, 2024	Dec 12, 2024	Amanda Panas	Classroom Support	Classroom Incentives	Mini stuffed animals	30.44
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Community Building/Parent Support	Team/Community Building	Hot chocolate for Christmas Sing-Along	54.19

New Horizons School Council Fund Allocation
Approved to be Disbursed
For the 2024/2025 School Year

Hidden rows 8-21: use to copy & paste for fund/subcategory

Expense Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Classroom Support	Classroom Incentives	Classroom incentives - hot chocolate for class party	16.97
Jan 21, 2025	Jan 27, 2025	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom incentives for prize box	52.48
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	APEGA Science Olympics - registration fee	160.00
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	52.55
Jan 29, 2025	Jan 29, 2025	New Horizons School	Classroom Support	Recess Equipment	House team event - beach balls (recess equipment)	18.04
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	Rubik's Cube Club - supplies	172.47
Jan 29, 2025	Feb 6, 2025	New Horizons School	School Support	Academic Support	Fitset Ninja	3,556.00
Jan 28, 2025	Feb 7, 2025	Kim Fehr	Classroom Support	Classroom Incentives	Classroom Supplies	59.05
Jan 26, 2025	Feb 14, 2025	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Coffee cards for enews game (Starbucks)	30.00
Feb 11, 2025	Feb 20, 2025	New Horizons School	School Support	Extracurriculars	U of A Choices Registration 2025 (Wisest) x 4	180.00
Feb 27, 2025	Mar 3, 2025	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for basketball (Feb 20)	333.24
Feb 27, 2025	Mar 3, 2025	New Horizons School	Classroom Support	Recess Equipment	Card games and Blurt	67.79
Feb 27, 2025	Mar 3, 2025	New Horizons School	School Support	Clubs	GSA - button maker	188.97
Feb 25, 2025	Mar 3, 2025	Elizabeth Macve	Community Building/Parent Support	Team/Community Building	Movie Night Feb 28 - Popcorn scoops and bags	73.48
Feb 25, 2025	Mar 3, 2025	Elizabeth Macve	School Support	Events	Spring Carnival - glitter tattoos	25.18
Feb 28, 2025	Mar 4, 2025	Lori Vigfusson	Community Building/Parent Support	Team/Community Building	Movie Night Feb 28 - Pizza	136.40
Feb 11, 2025	Mar 11, 2025	New Horizons School	Community Building/Parent Support	Guest Speakers	Babysitting course - booking (registration) & venue fee	75.00
Feb 11, 2025	Mar 11, 2025	New Horizons School	School Support	Extracurriculars	Babysitting course - booking fee	63.00
Mar 12, 2025	Mar 12, 2025	New Horizons School	School Support	Extracurriculars	Loudspeaker	472.44
Mar 18, 2025	Mar 28, 2025	Ellen Hanna	School Support	Staff Support	Staff appreciation - kindness wall and carts	143.35
Mar 18, 2025	Mar 28, 2025	Ellen Hanna	School Council Administration	General Admin Expenses	Office Supplies	18.67
Mar 18, 2025	Mar 28, 2025	Ellen Hanna	School Support	Staff Support	Staff appreciation - teacher meals	432.89
					Total (\$):	12,188.62

New Horizons School School Council Meeting Minutes

March 5, 2025

7:00PM - 8:00PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Ellen Hanna, Anita Sanderson, Raman Brar, Denette Leask, Lori Vigfusson, Amanda Bullion, Stacey Stang-Sass, Chelsea Ladouceur, Brianne Davio, Eeksha Kakkan, Beverley Doucette, Valentina Girard, Kandace Zelada

1. Meeting Called to Order at 7:05 p.m.

Elizabeth Macve as Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Sauteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Anita Sanderson moved to adopt the agenda as presented.

Seconded by Sarah-Jane Lovgren, motion carried.

4. Approval of Minutes: February 5, 2025

MOTION: Ellen Hanna moved to adopt the minutes of February 5, 2025.

Seconded by Sarah-Jane Lovgren, motion carried.

5. Reports

5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large

School Council thanked Ms. Vigfusson for a successful Movie Night as well as Cineplex for their contribution and highlighted the success of the Games Room.

5.2. Principal's Report

See attached.

5.3. Staff Report

Staff report provided by Ms. Zelada who shared the progress of the NHS music department with an upcoming Spring Concert on April 9, 2025 followed by the Sherwood Park Music Festival. A parent queried participation in the CBC Music Class Challenge; however, resources are not available to participate at this time.

5.4. Finance Officer's Report

Funds are \$10,982 disbursed and \$26,778 motioned. See attached spreadsheets for full details.

5.5. FANHS Report

Nothing to report.

5.6. Communication Officer's Report

Teachers were polled this month with the question, "If you had \$1,000 to spend in your classroom, what would you buy?" Answers will be shared internally for budget planning purposes.

Funds were used from the Teacher Appreciation bucket to fund the creation of a Kindness Cart that has circulated to staff to enjoy a treat. Staff were told to enjoy a treat from "NHS parents via School Council and FANHS." The cart will circulate again to the staff who were missed in the first round and subsequent rounds will be done as supplies and funds are available.

The Kindness Wall is doing very well with over 30 submissions. Messages can be submitted all month.

To celebrate Pi Day (March 14th), parents are invited to deliver a pie to the school which will be available in the staff lounge to taste test and rate. This functions as a Teacher Appreciation as well as a fun, light-hearted parent engagement.

5.7. Committee Reports

5.7.1. Grant

Nothing to report.

5.7.2. Spring Carnival

Seeking committee chair for Spring Carnival. Meanwhile planning efforts are underway via email communications to book vendors, games, and equipment.

5.7.3. Holiday

Nothing to report.

5.7.4. Halloween

Nothing to report.

6. Motion to Accept Reports

MOTION: Anita Sanderson moved to accept the reports.

Seconded by Sarah-Jane Lovgren, motion carried.

7. New Business

7.1. ASCA 2025 Virtual Spring Symposium call for attendees

7.2. 2025-26 Artist in Residence (AIR) Update

Groovebox has been engaged as AIR for next year. Estimate \$7k for the required time to accommodate all students. Cost is \$3450 + GST for one full week. More than one week would likely be required. Denette Leask to submit grant application.

7.3. Future School Event Planning and SC Outreach

7.3.1. PI Day Community Builder & Staff Appreciation

March 14, 2025 School Council will host a bake-off with pies provided by parents for staff to taste test and declare a winner (for fame and glory only).

7.3.2. Fitset Ninja Update

Waivers will be going home shortly.

7.3.3. Executive Functioning focused parent workshop options: review Cognitive Connections or discuss potential for NHS OT to provide parent sessions.

Ms. Vigfusson provided an update: the NHS OT who runs parent staff sessions of Cognitive Connections and would be willing to host a session for us on executive functioning. \$1000 in ASCA grants could be used towards this booking.

7.3.4. School Mascot Proposal: Denette Leask

School Council expressed support of the addition of a mascot to engage school spirit and will poll parents on their support of in the 2025/26 Fund Allocation as it is a large expenditure.

7.4. Motions required:

7.4.1. MOTION: Anita Sanderson motioned for up to \$1000 School Council engagement grant to engage Erin G for an executive functioning session for parents.

Seconded by, Ms Vigfusson, motion carried.

7.4.2. MOTION: Ellen Hanna motions to rewrite the November 6, 2024 approval for \$400 funds in School Support – Academic Support listed as “Make Do - materials for Makerspace” to simply “Materials for Makerspace” to better serve the staff in purchasing.

Seconded by Sarah-Jane Lovgren, motion carried.

7.4.3. Staff funding requests (vetted through Ms. Vigfusson)

7.4.3.1. MOTION: Ellen Hanna motioned for \$100 to fund the creation of a Traffic Star program with prizes for parents who follow the traffic plan.

Seconded by Denette Leask, motion carried.

8. Future Business

8.1. 2025/26 Fund Allocation considerations

8.1.1. Ms Vigfusson would like the addition of a Citizenship prize for students with funds coming from the incentive bucket.

8.1.2. Mascot consideration.

8.1.3. Unsuccessful grants (recess equipment and music room upgrades): how council can fund these grants that were rejected this year.

9. Future Meeting Dates

April 2, 2025

May 7, 2025

June 4, 2025

10. Meeting Adjourned at 8:15 p.m.