

**Fundraising Association of New Horizons School  
Meeting Agenda**

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**May 7, 2025**

**8:00PM - 9:00PM**

**Hybrid In-Person (New Horizons School) / Virtual Meeting**

Link posted at [www.fanhs.ca](http://www.fanhs.ca)

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**1. Meeting Called to Order (8:00PM)**

**2. Determination of Quorum (8:01PM)**

Bylaw 5.5.b.: The Association defines quorum at Regular Meetings as fifty (50) percent of the Executive.

**3. Adoption of Agenda (8:02PM)**

Addition(s) to Agenda (if required) — motion required.

**4. Approval of Minutes (8:04PM)**

March 5 & April 2, 2025

**5. Reports (8:06PM)**

**5.1 President/Vice President Report**

- Report to the NHCSS Board (May 21, 2025).
- Participation in Workshops/Professional Development:
  - Liability and Legal Fundamentals for Nonprofit Boards — Integral Org (April 17, 2025).
  - Nonprofit Facilitator Training: Crafting Your Mission, Vision and Values — ECVO (April 23, 2025).
- Flag: Upcoming AGM, date TBD.

**5.2 Treasurer Report (8:11PM)**

- Month End Report: April 2025.
- Midway Financial Review.
- Response to Correspondence.

**5.3 Communication Officer's Report (8:18PM)**

**5.4 Principal's Report (8:23PM)**

**5.5 Current Fundraising Chairpersons' Reports – Ongoing Fundraisers (8:28PM)**

- (A) Hot Lunch Program | Chair: Brianne Davio.**
- (B) Bottle Collection | Chair: Rebecca Koziak.**
- (C) Salisbury Greenhouse | Chair: Rebecca Koziak.**
- (D) Save-On-Foods | Chair: Amanda Bullion**
- (E) Summit Sourdough | Co-Chairs: Rebecca Koziak & Sarah-Jane Lovgren.**
- (F) Code Ninjas Sherwood Park | Chair: Eeksha Kakkan.**
- (G) Concessions | Chair: Rebecca Koziak.**

**5.6 Current Fundraising Chairpersons' Reports – Events (8:38PM)**

- (A) Event Collaboration with School Council | Sunshine Social (renamed/former Spring Carnival, May 24, 2025)**
  - Student-led fundraiser games – Student Council.
  - Additional opportunities.

- (B) Charitable Community Run | Chair: Rebecca Koziak (FANHS Representative) / Ms. Eccles & Ms. Sweetman (NHS Representatives).**

**5.7 Current Fundraising Chairpersons' Reports – Standalone Fundraiser (8:42PM)**

- (A) Community Sale | Chair: Rebecca Koziak**

**5.8 Committee Reports (8:47PM)**

- (A) Policies, Guidelines, and Bylaws Committee**

**6. Follow Ups | Fundraiser Proposals (8:50PM)**

**6.1 Miscellaneous Fundraisers**

- Every Last Crumb.
- Kick Ass Caramels.

**7. New Business | Fundraiser Proposals (8:52PM)**

**7.1 Standalone Fundraiser | Indeygo**

Source/Proposal shared by: Amanda Bullion

**8. Future Meeting Date (8:59PM)**

**9. Meeting Adjourned (9:00PM)**

# Fundraising Association of New Horizons School Meeting Minutes

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March 05, 2025

Meeting Called to Order: 6:03 PM

Meeting Adjourned: 7:02 PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

**Attendees:**

**FANHS Executive:** Rebecca Koziak, Amanda Bullion, Julie Jackson, Eeksha Kohli-Kakkan, Denette Leask

**NHS Staff:** Lori Vigfusson, Kandace Zelada

**Society Members:** Raman Brar, Ellen Hanna, Sarah-Jane Lovgren

**Guests:** Beverly Doucette, Valentyna Girard

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1. **Meeting Called to Order: 6:03 PM.**  
Rebecca Koziak as Meeting Chair.
2. **Determination of Quorum**  
Quorum was met with more than 50% of the FANHS Executive present at the meeting.
3. **Adoption of Agenda**  
The agenda was posted online prior to the meeting.  
**MOTION: Julie Jackson moved to adopt the Agenda as posted.**  
**Seconded by Amanda Bullion. Motion Carried.**
4. **Approval of Minutes**  
February 05, 2025.  
**MOTION: Julie Jackson moved to adopt the Minutes as presented.**  
**Seconded by Amanda Bullion. Motion Carried.**
5. **Reports**
  - 5.1. **President/Vice President Report**
    - 5.1.1. Update to Forage fundraiser  
Fundraiser is closed since Forage is no longer in business.
    - 5.1.2. Membership:

- Current membership: 19 members.
- 5.1.3. Member's Perspectives  
None
- 5.1.4. Addition(s) to Agenda (if required) — motion required.  
None.

## **5.2. Treasurer Report**

- 5.2.1. Month End Report: February 2025.  
Including fundraiser profits, attached as addendum to this document.
- 5.2.2. Casino Funds  
Casino funds from October 2024 have been received in the amount \$19,248.15. These funds remain in the restricted account, per AGLC and will be utilized at the Principal's discretion for greening technology, as per the past set precedent and further agreed upon in June 2024.

## **5.3. Communication Officer's Report**

School Council and FANHS Communications Officers participated in the NHS staff meeting to seek teacher's input and perspective. The communications team will compile the responses and feedback and share in the next meeting.

## **5.4. Current Fundraising Chairpersons Reports - Ongoing Fundraisers**

(A) Hot Lunch Program | Chair: Brianne Davio.  
Report shared by: Rebecca Koziak  
Cycle 4 orders closed this month.

(B) Bottle Collection | Chair: Rebecca Koziak.  
Report shared by: Rebecca Koziak  
Upcoming bottle collection dates include March 18 & 19 (Student-Led Conferences).

(C) Salisbury Greenhouse | Chair: Rebecca Koziak.  
Report shared by: Rebecca Koziak  
While this is an ongoing fundraiser, FANHS will pause communications during Salisbury's own Spring campaign and will promote our Spring season reminders afterwards.

(D) Save-On-Foods | Chair: Amanda Bullion  
Report shared by: Amanda Bullion  
The campaign continues to run efficiently with receipts delivered frequently and cheques received regularly.

(E) Summit Sourdough | Co-Chairs: Rebecca Koziak & Sarah-Jane Lovgren.  
Report shared by: Rebecca Koziak  
Nothing to report.

(F) Code Ninjas Sherwood Park | Chair: Eeksha Kohli-Kakkan.  
Report shared by: Eeksha Kohli-Kakkan  
Nothing to report.

(G) Concessions | Chair: Rebecca Koziak.

Report shared by: Rebecca Koziak

Jr. High concessions continue to be successful, with many thanks to the Grade 9 Adventure Trip team. Lunchtime concessions have run since January, with the next one anticipated on Pi Day and the most recent evening concession was held at School Council's Family Movie & Games Night on February 28, 2025. The concession stand was very well managed by Grade 9 students who participated with great enthusiasm to make this a success.

As a reminder, this year's concessions are organized directly by the Jr. High staff and Grade 9 Adventure Trip students with FANHS facilitating inventory, as well as incoming and outgoing funds.

The next anticipated concession will be held at Spring Carnival on May 24, 2025 (this has been discussed and will be formally motioned in 7.2); however, as a reminder, additional dates can be determined at the discretion of the Jr. High team at any time.

#### **5.5. Current Fundraising Chairpersons' Reports – Campaigns**

**(A) Campaign | Spring Campaign | Purdys | Chair: Leah McCoy**

Purdys' Spring Campaign will launch on March 18th. Ordering will be open for a limited time and close on March 29. Orders will arrive in April in time for Easter for those who celebrate.

#### **5.6. Current Fundraising Chairpersons' Reports – Events**

**(A) Charitable Community run | Chair: Rebecca Koziak (FANHS**

Representative) / Ms. Eccles & Ms. Sweetman (NHS Representatives).

Rebecca Koziak: with the exception of a date (June 13, 2025) no formal updates have been received at this time.

Principal Vigfusson: The Grade 5 team is still interested in coordinating a 5k run this year; however, due to timing and logistics, the team has determined that it would be most feasible to hold the run strictly as an in-school event this year as opposed to partnering with neighbouring schools and the County for a larger scale event.

Ellen Hanna: There may still be a need for FANHS' support for incoming/outgoing funds to be held and distributed appropriately for a charity run. Nothing further determined or requested to date; however, request to keep this item as a standing Agenda item, should further discussion arise.

## 5.7. Committee Reports

(A) Policies, Guidelines, and Bylaws Committee.

In an effort to ensure all anticipated amendments to the Bylaws are reviewed and presented at the AGM, FANHS will aim to work section by section in the coming months so that the amendment is submitted in its entirety. Welcome Ellen Hanna who has joined as a new member of the committee report.

## 6. Follow Ups / Fundraiser Proposals

### 6.1. Book Sale – Books for Books

Source : Carol Slukynski

Chair: Carol Slukynski

\*\*Update noted in 7.1\*\* per Rebecca Koziak

## 7. New Business | Fundraiser Proposals

### 7.1. Standalone Fundraiser | Community Sale

Report shared by: Rebecca Koziak

NHS Administration has requested FANHS' support to organize a community sale to sell off furniture and other materials that are no longer needed by the school. Administration will first prioritize offering these items to other Charter Schools, per agreements, with remaining items sold at the community sale. This fundraiser will take place on Saturday, June 07, 2025.

This provides an opportunity for FANHS to organize a larger scale community sale (i.e. garage sale) to include table sales and an occasion to hold a Book Sale as it was determined that hosting a Book Sale would be more suitable outside of the Spring Carnival as it was deemed logistically infeasible.

Community Sale open to public attendance: sell tables to community members for a set fee where they can sell their own items – similar to a garage sale, they would be responsible for their own set up, take down, sale of goods, profits etc. FANHS would only profit from the sale of the table rental.

Book Sale/Books for Books (Carol Slukynski): used book donations will be collected ahead of time and sold by FANHS for profit.

Rebecca Koziak motioned to move forward with the Community Sale Event, as Chair, on June 07, 2025.

**MOTION: Denette Leask moved to adopt motion as presented.**

**Seconded by Julie Jackson. Motion Carried.**

### 7.2. Event Collaboration with School Council | Spring Carnival (May 24, 2025)

Report Report shared by: Rebecca Koziak

Source/Proposal shared by: Rebecca Koziak, per communication with SC Spring Carnival Committee

There has been a lot of email communication within School Council's Spring Carnival Committee where some fundraising components which have occurred in previous years have arisen including: Lunch with a Teacher guessing game using LEGO pieces instead of jelly beans (2023), the annual Splash the Staff (2023 & 2024), and a concession with items that do not compete with Food Truck vendors (2024); however, more information is required pertaining to Lunch with a Teacher and Splash the Staff activities; therefore, these items cannot yet be motioned as fundraisers.

As a reminder, any incoming funds are the responsibility of FANHS and any outgoing funds pertaining to the Spring Carnival will be accounted for in School Council's allocated Carnival budget.

As per this year's agreement with Jr. High Staff & the Grade 9 Adventure Trip team, all concessions will be led by this team (per 5.4 (G) and facilitated by FANHS. Products sold at the concession stand will not compete with the food trucks on site.

Following February's meeting, there was a suggestion to hold the Book Sale during the Spring Carnival; however, it has been determined it would be more suitable for a different date. Book Sale is removed from the Spring Carnival agenda.

Principal Vigfusson will confirm with NHS staff whether there is any interest for student-led fundraiser games as there has been in previous years. Ms. Vigfusson will report in April.

Motion to have a concession led by the Grade 9 Adventure Trip team at the Spring Carnival, with an understanding that products sold at the concession stand will not compete with the food trucks on site.

**MOTION: Julie Jackson moved to adopt motion as presented.  
Seconded by Denette Leask. Motion Carried.**

### **7.3. Standalone Fundraiser | Mascot**

Source: Denette Leask . Report shared by: Denette Leask . Chair: Undisclosed

A "Spare Change Snake" fundraising activity was proposed as an in-class cross-curricular concept that would rely heavily on staff, student, and volunteer participation. The activities would require students to bring loose change to class to participate in challenges while measuring a "Spare Change Snake" — these activities would include: Individual Challenges , Classroom vs Classroom Challenges, and Divisional Challenges.

In an effort to be inclusive, and not wholly reliant on students bringing in loose change, cards similar to UNO cards will be distributed to students who demonstrate NHS values (i.e. Wildcard Wednesdays) — these would be given at the discretion of NHS staff and included in "snake" measurements. Each classroom would have their own jars for coin

collection with less emphasis on total dollars raised and instead prioritizing measurements.

This would be a targeted fundraiser where funds raised would go towards a NHS Mascot that would be utilized at general NHS events and sporting events, as well as with High School expansion in mind. A mascot is anticipated to cost approximately \$8,000-\$14,000 with a lead time of 6-8 months for production.

Some NHS staff presented concerns with potential time constraints and volunteer requirements; therefore, should the fundraiser proceed, appropriate timelines would be determined by NHS Administration. Summary of the additional questions and comments presented by those present during the discussion that followed:

- Potential pressures on NHS staff.
- High School expansion has not been confirmed; therefore, is a mascot desired by the current NHS community regardless of High School considerations? Recommendation to poll the community since this is a unique request requiring a lot of funds.
- If this is a targeted fundraiser where funds are raised specifically for the purpose of a mascot and the mascot is not materialized for any reason, how will the funds be redistributed?
- Clarification whether the estimate of \$8,000- \$14,000 was in Canadian or American dollars? Will costs change with the current political climate/conversations around tariffs?
- Currently we have received preliminary quotes from two Canadian mascot companies - Street Characters Inc and Loonies Times Inc. Recommendation to consider a cost comparison with a local/Edmonton based company.
- Concerns presented regarding timeline: If students are participating in these fundraising efforts, children generally like instant results; however, if we're looking at raising \$14,000 primarily through donated coins, this could take many years. What is the intended timeline? Since we are presently in our 30th school year, it would be desired to have the mascot available to use during our 30th anniversary celebrations in the 2024/2025 school year.
- Concerns shared regarding logistics and money management including potential room for error/loss of coins, storage of coins in jars/in classrooms, and standard operating procedures presented by the Treasurer regarding paperwork, coin counting, and bank deposits.
- In response to a comment regarding funds available in the bank, the Treasurer explained not all funds are available. We have liabilities, including, but not limited to, the remaining School Council budget, upcoming budgets, and targeted fundraisers. Simply looking at bank totals does not provide an amount that should be considered as "usable funds".

It was noted that while the community-building potential was appreciated, logistical and financial questions remain. The proposal was tabled for discussion at a later date.

**8. Future Meeting Dates**

April 2, 2025 at 6:00 PM.

**9. Meeting Adjourned: 7:02 PM.**

**Appendix A: Month End Reports: February 2025.**

FANHS Treasurer Report for the month of February 2025		Liabilities +	Fundraised
<u>Income - General</u>	<u>Income</u>	<u>Disbursements</u>	<u>Net</u>
Bottle Returns	\$23.80	0.00	\$23.80
Concession, Jr High (in support of adventure trip)	\$880.00	(210.71)	\$669.29
Hot Lunch Program	\$15,315.88	(5,370.61)	\$9,945.27
Kernels Popcorn	\$14.00	0.00	\$14.00
Purdys Chocolates	\$3,826.78	0.00	\$3,826.78
Salisbury Gift Cards	\$150.00	0.00	\$150.00
Save - On Receipts	\$263.13	0.00	\$263.13
Sherwood Park Soup	\$0.00	(508.00)	(\$508.00)
Bank - Savings Interest Gained	\$102.10	0.00	\$102.10
<b>Total Income - General</b>	<b>\$20,575.69</b>	<b>(\$6,089.32)</b>	<b>\$14,486.37</b>
<b>Income - Casino</b>			
AFT Pre-Authorized Credit AGLC   0000213	\$19,248.15		
<b>Total Income - Casino/ Raffle</b>	<b>\$19,248.15</b>		
<b>Total Income (General + Casino)</b>	<b>\$39,823.84</b>		
<b>Disbursements - General</b>			
SC: School Support (\$22,750)	(4,251.14)		
SC: Classroom Support (\$3,900)	(70.52)		
SC: Comm. Bldg/Parent Support (\$3,200)	(30.00)		
SC: Administration (\$150)	0.00		
BD - Athletic Director (\$250)	0.00		
BD - Technology (\$10,000)	0.00		
BD - Learning Supports (\$8,800)	0.00		
BD - Operating Expenses (\$500)	0.00		
BD - Hot Lunch Expenses (\$500)	0.00		
<b>Total Disbursements - General</b>	<b>(\$10,440.98)</b>		
<b>Disbursements - Casino</b>			
	0.00		
<b>Total Disbursements - Casino</b>	<b>\$0.00</b>		
<b>Total Disbursements (General + Casino)</b>	<b>(\$10,440.98)</b>		
<b>Assets</b>			
General Bank Account (as of Feb 28, 2025)	\$17,922.42		
Business High Yield Savings (as of Feb 28, 2025)	\$87,185.16		
Casino Account (as of Feb 28, 2025)	\$25,892.22		
<b>Total Assets</b>		<b>\$130,999.80</b>	
<b>Liabilities</b>			
Liabilities - SC Approved Budget (\$30,000)	\$19,956.95		
Liabilities - Post Dated Hot Lunch Cheques	\$14,320.18		
Liabilities - Bank Fees (\$0.85 /transaction over 30)	\$15.30		
<b>Total Liabilities</b>		<b>\$34,292.43</b>	
Outstanding Cheques (as of February 28, 2025)	16	\$9,285.14	
<b>Fundraising Dollars Available</b>		<b>\$87,422.23</b>	
Less the Contingency Fund for 2024-2025	\$37,500.00		
<b>Total Fundraising Dollars (less contingency)</b>		<b>\$49,922.23</b>	

# Fundraising Association of New Horizons School Meeting Minutes

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April 02, 2025

Meeting Called to Order: 6:07 PM

Meeting Adjourned: 7:34 PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

**Attendees:**

**FANHS Executive:** Rebecca Koziak, Julie Jackson, Eeksha Kohli-Kakkan, Denette Leask

**NHS Staff:** Lori Vigfusson

**Society Members:** Brianne Davio, Beverly Doucette, Ellen Hanna, Adam Koziak, Sarah-Jane Lovgren, Anita Sanderson

**Guests:** Dianne Blanche Villacura

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**1. Meeting Called to Order: 6:07 PM.**

Rebecca Koziak as Meeting Chair.

**2. Determination of Quorum**

Quorum was met with more than 50% of the FANHS Executive present at the meeting.

**3. Adoption of Agenda**

The agenda was posted online prior to the meeting.

**MOTION: Eeksha Kohli-Kakkan moved to adopt the Agenda as posted.**

**Seconded by Julie Jackson. Motion Carried.**

**4. Approval of Minutes**

March 05, 2025.

President shared that in the spirit of process improvement and full transparency, effective April 2025, FANHS will release the draft minutes within the meeting agenda with a DRAFT watermark. Approved Minutes will be uploaded to the website after the draft minutes have been duly approved during the meeting.

The following sections of the March 05, 2025 minutes were presented for amendment:

- **Section 7.1 Standalone Fundraiser | Community Sale**

**MOTION:** Denette Leask moved to amend the minutes to omit “with funds targeted towards books for the NHS library.”

Discussion followed and the motion for amendment was put to a vote. **Unanimous vote to amend section 7.1 in the minutes. Motion Carried.**

- **Section 7.3 Standalone Fundraiser | Mascot**

The summary of questions and comments recorded in the minutes was highlighted and a concern was raised by Denette Leask that certain parts of the summary did not accurately reflect the proposal presented in its entirety and didn't fully capture the statements presented in response to the questions raised. Discussion followed on the interpretation and intended changes and it was agreed that this summary will be edited with additional comments from Denette for clarity on the proposal.

Denette also noted that the comment “Funds are in the bank” was not verbatim and hence the use of quotation marks was incorrect. It was agreed to reword this statement and remove quotation marks.

Secretary Eeksha shared that this particular summary was detailed because it was a proposal unlike any other and had generated interest. This led to a discussion about capturing minutes in general, which highlighted that minutes are often our only records to rely on for evidence of discussions and decisions. Therefore, if there's a fundraising suggestion to share without summaries, FANHS must establish best practice for what notes are shared internally versus externally. The discussion continued to explore different types of minutes, including discussion minutes vs formal minutes etc.

In the interest of time, Eeksha Kohli-Kakkan motioned to postpone the approval of April's minutes to May Meeting.

**MOTION: Julie Jackson moved to adopt the motion.**

**Seconded by Rebecca Koziak. Motion Carried.**

## 5. Reports

### 5.1. President/Vice President Report

5.1.1. Member's Perspectives  
None.

5.1.2. Addition(s) to Agenda (if required) — motion required. The following items were introduced as additions to the agenda:

1. Standard proposal request form (President Rebecca Koziak)
2. Funding request process (Principal Lori Vigfusson)
3. A.I. Notetaker for FANHS meetings (Treasurer Julie Jackson)

**MOTION: Rebecca Koziak moved to accept the proposed additions to the agenda. Seconded by Julie Jackson. Motion Carried.**

5.1.3. **Standard proposal request form:** As part of the continuous process improvement efforts, the President shared that FANHS will introduce a standard fundraiser (FR) proposal form. Going forward, a FR proposal form will need to be

completed for each new suggestion which will allow us to capture the various elements of the proposal in a standardized format.

- 5.1.4. **Funding request process:** Principal Vigfusson shared that her reports at tonight's FANHS and School Council meetings would include a reminder that all funding requests, including those from NHS staff, must go through the school's Principal, in compliance with the existing Funding Request process. The Principal will evaluate all requests for reasonableness, alignment with school philosophy, education plan, and budget lines. Making any commitments to staff is discouraged and staff should approach the Principal for funding related conversations. Parents are not allowed to make direct funding requests. The Principal is best equipped to determine if a request is suitable within the school's budget or if financial support is needed from FANHS' accounts.
- 5.1.5. **A.I. Notetaker for FANHS meetings:** Julie Jackson introduced to the forum the idea of utilizing an A.I. Notetaker for FANHS meetings. An AI-powered notetaker tool, such as Fathom, would join the FANHS virtual meeting as a guest and automate note-taking during the meeting by recording, transcribing, and summarizing the discussion to be used as a backup for FANHS Officers. It was clarified that this tool would be an addition, and would not replace the current process of minutes noted and published by the secretary. Prior to the meeting, Julie had emailed the Principal to check if there were any concerns with such an addition, whether it was allowed, and whether it would violate any school policies. Principal Vigfusson confirmed that FANHS is a separate body from the school so we are welcome to make the decision that best suits FANHS, and that there are no concerns from the school should FANHS decide to implement the use of an AI-powered notetaker in FANHS meetings.

## 5.2. Treasurer Report

- 5.2.1. Month End Report: March 2025.  
Including fundraiser profits, attached as addendum to this document.
- 5.2.2. Cost Recovery / Incoming Funds  
Reminder that all discussions regarding incoming funds must be done within FANHS meetings. Financial discussions should remain within the Fundraising Association meetings to ensure proper governance, accountability, and focus. This includes wording such as "cost recovery".

Treasurer responded to the questions raised by members on the format and interpretation of the February 2025 Treasurer's report particularly the income, disbursements, assets, and liabilities as listed in the report.

Additional questions and comments on the following topics were brought up, and were responded to by the Treasurer during the discussion that followed:

- Sherwood Park soups: Profits were previously stated incorrectly. Profits were \$248.
- Moving to Quickbooks for future years will ensure easier understanding of financial reports and less likelihood of human error in reporting.
- Gap funding.
- Interpretation of Section 16.1 from Policy Sixteen: Contingency Fund.
- Open ended question regarding how quickly funds raised should be spent. Is it year to year or longer?
- Reminder that FANHS may be required to raise funds, as needed, to directly support the School's need for future assets or infrastructure.
- Reminder that the workings of School Council and FANHS have some fundamental differences. While effective collaboration can take place between both groups, it is important for everyone to understand their roles and legal responsibilities. FANHS has bylaws. FANHS also has legal and fiduciary responsibilities.

### 5.3. **Communication Officer's Report**

School Council and FANHS Communications Officers participated in the NHS staff meeting to seek teacher's input and perspective. The questions for the latest meeting were:

- Thinking about participating in additional requests for SC/FANHS activities such as social media videos, fundraiser support, adding information to kangas, what are your black out dates to be able to participate? (end of year, beginning of year, before a break etc).
- In addition to not asking for participation during these times, what can SC/FANHS do to support you when you may be feeling burnt out?

The communications team will compile the responses and feedback and share in the upcoming meeting.

### 5.4. **Current Fundraising Chairpersons Reports - Ongoing Fundraisers**

In the interest of time, all Current Fundraising Chairpersons reports — with the exception of Purdys which was specifically asked about — were tabled for May.

### 5.5. **Current Fundraising Chairpersons' Reports — Campaigns**

#### **(A) Campaign | Spring Campaign | Purdys | Chair: Leah McCoy**

Report shared by: Rebecca Koziak

Sales were \$777.50 which exceeded the sales goal of \$500 and resulted in an estimated profit of \$204.10.

### 5.6. **Current Fundraising Chairpersons' Reports — Events**

#### **(A) Event Collaboration with School Council | Spring Carnival (May 24, 2025)**

Motion to proceed with the annual Splash the Staff fundraiser at the Spring Carnival with funds raised going to general funds. This will not be a targeted fundraiser.

**MOTION: Ellen Hanna moved to adopt the motion.  
Seconded by Rebecca Koziak. Motion Carried.**

Any additional fundraising opportunities can be discussed and motioned at the May meeting which will take place prior to the event.

*(B) Charitable Community Run | Chair: Rebecca Koziak (FANHS Representative) / Ms. Eccles & Ms. Sweetman (NHS Representatives). (In the interest of time, this was not discussed, and moved to May)*

**5.7. Committee Reports : (In the interest of time, this was not discussed, and moved to May)**

*(A) Policies, Guidelines, and Bylaws Committee.*

**6. Follow Ups / Fundraiser Proposals**

**6.1. Standalone Fundraiser | Mascot**

Source/Proposal Shared by: Denette Leask

Denette was asked if there was anything else to add regarding the Mascot proposal. There were no further comments beyond what was discussed in section 4. Approval of Minutes

**6.2. Miscellaneous Fundraisers (In the interest of time, this was not discussed, and moved to May)**

6.2.1. *Every Last Crumb*

6.2.2. *Kick Ass Caramels*

**7. New Business | Fundraiser Proposals (In the interest of time, this was not discussed, and moved to May)**

**8. Future Meeting Dates**

Following a request to hold the next meeting after the School Council's May meeting, it was determined that FANHS would meet May 8, 2025 at 7:00 PM.

Update: May meeting date and time was later amended to May 07, 2025 at 8:00 pm after email consultation with all FANHS executives and in consideration of all FANHS' executives' availability to participate. FANHS President, Rebecca Koziak, sent a courtesy email to the School Council Chair and Vice Chair to advise the meeting date and time change. As per FANHS Bylaws, FANHS is required to give 1 week notice before a regular meeting. Date and time will be communicated via the school calendar, as well as through communications on socials and in the April 22, 2025 newsletter.

**9. Meeting Adjourned: 7:34 PM.**

**Appendix A: Month End Reports: March 2025.**

FANHS Treasurer Report for the month of March 2025		Liabilities +	Fundraised
	Income	Disbursements	Net
<b>Income - General</b>			
Bottle Returns (Target - 2025 Adventure Trip)	\$195.35	0.00	\$195.35
Concession, Jr High (Target - 2025 Adventure Trip)	\$400.39	(100.00)	\$300.39
Hot Lunch Program	\$2,697.87	(3,359.80)	(\$661.93)
Inventory (concessions)	\$301.05	(561.62)	(\$260.57)
Salisbury Gift Cards	\$50.00	(120.00)	(\$70.00)
Bank - Savings Interest Gained	\$111.91	0.00	\$111.91
<b>Total Income - General</b>	<b>\$3,756.57</b>	<b>(\$4,141.42)</b>	<b>(\$384.85)</b>
<b>Income - Casino</b>	<b>\$0.00</b>		
<b>Total Income - Casino/ Raffle</b>	<b>\$0.00</b>		
<b>Total Income (General + Casino)</b>	<b>\$3,756.57</b>		
<b>Disbursements - General</b>			
SC: School Support (\$22,750)	(1,082.83)		
SC: Classroom Support (\$3,900)	(281.07)		
SC: Comm. Bldg/Parent Support (\$3,200)	(284.88)		
SC: Administration (\$150)	0.00		
BD - Athletic Director (\$250)	0.00		
BD - Technology (\$10,000)	0.00		
BD - Learning Supports (\$8,800)	0.00		
BD - Operating Expenses (\$500)	0.00		
BD - Hot Lunch Expenses (\$500)	(315.00)		
<b>Total Disbursements - General</b>	<b>(\$5,790.20)</b>		
<b>Disbursements - Casino</b>	<b>0.00</b>		
<b>Total Disbursements - Casino</b>	<b>\$0.00</b>		
<b>Total Disbursements (General + Casino)</b>	<b>(\$5,790.20)</b>		
<b>Assets</b>			
General Bank Account (as of March 31, 2025)	\$15,453.38		
Business High Yield Savings (as of March 31, 2025)	\$87,297.07		
Casino Account (as of March 31, 2025)	\$25,892.22		
<b>Total Assets</b>		<b>\$128,642.67</b>	
<b>Liabilities</b>			
Liabilities - SC Approved Budget (\$30,000)	\$18,308.17		
Liabilities - FANHS Approved Budget (\$19,950)	\$18,973.29		
Liabilities - Adventure Trip 2025 Profits	\$2,146.90		
Liabilities - Post Dated Hot Lunch Cheques	\$9,363.03		
Liabilities - Bank Fees (\$0.85 /transaction over 30)	\$8.50		
<b>Total Liabilities</b>		<b>\$48,799.89</b>	
Outstanding Cheques (as of March 31, 2025)	11	\$9,904.20	
<b>Fundraising Dollars Available</b>		<b>\$69,938.58</b>	
Less the Contingency Fund for 2024-2025	\$37,500.00		
<b>Total Fundraising Dollars (less contingency)</b>		<b>\$32,438.58</b>	