

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

<b>Type of Meeting:</b>	Board	<b>Date:</b>	February 19, 2025	<b>Initials:</b>	<b>Chair</b>	
<b>Approved:</b>	FINAL	<b>Recorded By:</b>	L. Vigfusson		<b>Secretary</b>	

**February 19, 2025, 7:00 p.m.**

Board Members Present at Call to Order:

Adam Asquini CHAIR	Trevor Panas BOARD TREASURER	Adam Koziak BOARD SECRETARY
Praveen Kakkan DIRECTOR	Paul Jackson DIRECTOR	

Board Members Joining During the Meeting:

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Board Members Absent:

Kristie Derkson VICE CHAIR	Andrea Andrews DIRECTOR	
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Lori Vigfusson PRINCIPAL	
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Virtual Attendee:

**1. Call to Order**

Chair Asquini called the meeting to order at 7:11 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

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**3. Adoption of Agenda**

<i>Motion 2025-02-19-01</i>	<p><i>Moved that the agenda for the Board Meeting of February 19, 2025 be adopted as amended.</i></p> <p><i>Moved: Director Kakkan</i>  <i>Seconded: Director Jackson</i>  <i>Carried</i></p>
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**4. Disclosure of Conflict of Interest**

Chair Asquini and Board Treasurer Panas have spouses at the school, other directors have spouses in parent groups within the school; based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

**5. Approval of Minutes**

**5.1 Minutes of January 22, 2025**

<i>Motion 2025-02-19-02</i>	<p><i>Moved that the Board Meeting minutes of January 22, 2025 be approved as presented.</i></p> <p><i>Moved: Director Koziak</i>  <i>Seconded: Director Kakkan</i>  <i>Carried</i></p>
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**6. Netsmart Presentation**

Jameel Sarangi, Vice-President, from Netsmart attended virtually and provided an overview of their work to date, as well as changes and additional technology hardware and support that have been implemented during the school year. Report included. Discussion followed; the Board expressed appreciation for the depth and detail of information shared.

*150 chromebooks were inventoried, 25 found usable. Cisco system was used but not functional for the iPads and Macs. All of our iPads and Macs have been transferred to a Microsoft platform at no additional cost. New teacher portal to Go Guardian for flexibility has been purchased and is working well for the teachers.*

*End of life for Windows 10 is coming so we are ensuring all tech will work with this. New smart screens will be set up once they arrive. Discussion around the Powerschool breach occurred.*

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**7. Administration Reports**

**7.1 Principal's Report**

Principal Vigfusson provided a summary of her written report, which included admissions, Teachers' Convention, Alberta Assurance Surveys, and Tech Update, as included in the meeting package. Discussion followed.

**7.2 Secretary-Treasurer's Report**

Superintendent Moghrabi summarized Secretary-Treasurer Dundas' written report, which included County of Strathcona letter, County of Strathcona meeting, modulars, provincial budget, and technology, as included in the meeting package. Discussion followed.

**7.3 Superintendent's Report**

Superintendent Moghrabi summarized his written report, which included pilot curriculum, Bill 20 Criminal Record Check, Alberta Education engagement session, high school ad hoc and Stakeholder Forum, Alberta Education Field Service Rep meeting, staff appreciation lunch, and Strathcona County meeting, as included in the meeting package. Discussion followed.

**8. Board Reports**

**8.1 Board Chair's Report**

Chair Asquini provided a verbal report including Stakeholder Forum and High School Ad Hoc committee, staff lunch, and Board Networking activity hosted by Suzuki Charter School on March 13. Discussion followed.

*Action Item: Superintendent Moghrabi will send an email to the Board to determine attendance at the Board Networking Activity at Suzuki Charter School.*

**8.2 Committee Reports**

**8.2.1 Finance and Audit Committee**

No report.

**8.2.2 Policy Guidelines and Bylaws Committee**

No report.

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**8.2.3 Survey Committee**

Director Panas discussed development of questions around high school planning to include on the Board Survey. These will be discussed at the Ad Hoc Committee meeting.

**8.2.4 Public Relations Committee**

No report.

**8.2.5 Personnel Committee**

No report.

**8.2.6 High School Ad Hoc Committee**

Chair Asquini discussed the upcoming meeting and engaging Minister Glubish in discussions.

**8.2.7 Board Activities**

No report.

**9. New Business**

**9.1 2025-26 School Calendar**

Superintendent Moghrabi provided a draft calendar along with feedback received from staff, parents and School Council, as included in the meeting package. Superintendent Moghrabi provided a summary of the calendar development process and method of sharing information to collect Board and parent feedback as compared to previous years. The Board indicated that this was the preferred process. Discussion followed.

<i>Motion 2025-02-19-03</i>	<p><i>Moved that the 2025-56 School Calendar be approved as presented.</i></p> <p><i>Moved: Director Kakkan</i> <i>Seconded: Director Jackson</i> <i>Carried</i></p>
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**9.2 Three Year Education Plan Mid-Year Progress Report**

Principal Vigfusson provided a verbal mid-year progress report on the Three Year Education Plan and highlighted the following:

- Increased PD for Student engagement
- Increased PD on Neurodiverse students and the Neuroscience model
- Implementing the CASEL model for Social Emotional Learning with activities and lessons aligned with Program of Studies
- Student Council was formed with elections to provide voice and leadership opportunities for students
- Additional Student-led groups have been formed to increase engagement and leadership opportunities.

**9.3 Project Proposal Submission**

Superintendent Moghrabi confirmed that the project proposal was submitted to Alberta Education, and the Board received access to the accompanying documents within the Alberta Education proposal for their confidential review.

**9.4 March Meeting Date Change**

As discussed at the January Board meeting, there is a conflict with the March 19, 2025 Board meeting date due to the CASS conference and parent-teacher interviews. It was suggested that the Board meeting date be adjusted.

<i>Motion 2025-02-19-04</i>	<p><i>Moved that the Board move the March Board meeting date to Monday, March 17, 2025 at 7:00 p.m.</i></p> <p><i>Moved: Director Jackson</i>  <i>Seconded: Director Kakkan</i>  <i>Carried</i></p>
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**10. Board Work Plan**

The Board reviewed the Work Plan for 2024-25, as included in the meeting package. Move the surveys to later March (after Assurance Survey)

**11. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Koziak indicated that March 8th will be the SGM and regular meeting at Stem Collegiate.

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**12. Receipt of Reports**

<i>Motion 2025-02-19-05</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Panas</i> <i>Seconded: Director Koziak</i> <i>Carried</i></p>
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**13. Correspondence Sent**

- None.

**14. Correspondence Received**

- Invitation to Suzuki Board Networking activity.

**15. Motion to Move In Camera**

<i>Motion 2025-02-19-06</i>	<p><i>Moved that the meeting move in camera at 8:58 p.m.</i></p> <p><i>Moved: Director Jackson</i> <i>Seconded: Director Koziak</i> <i>Carried</i></p>
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**Motion to Move Out of Camera:**

<i>Motion 2025-02-19-07</i>	<p><i>Moved that the meeting move out of camera at 9:05 p.m.</i></p> <p><i>Moved: Director Jackson</i> <i>Seconded: Director Panas</i> <i>Carried</i></p>
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**16. New Business**

**16.1 Matters Arising from In Camera Meeting**

None.

**17. Adjournment**

Chair Asquini adjourned the meeting at 9:05 p.m.  
*Next Board Meeting: Monday, March 17, 2025 at 7:00 p.m.*