

New Horizons School School Council Meeting Agenda

March 5, 2025

7:00PM - 8:00PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

1. Meeting Called to Order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes: February 5, 2025

5. Reports

5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large

5.2. Principal's Report

5.3. Staff Report

5.4. Finance Officer's Report

5.5. FANHS Report

5.6. Communication Officer's Report

5.7. Committee Reports

5.7.1. Grant

5.7.2. Spring Carnival

5.7.3. Holiday

5.7.4. Halloween

6. Motion to Accept Reports

7. New Business

7.1. ASCA 2025 Virtual Spring Symposium call for attendees

7.2. 2025-26 Artist in Residence (AIR) Update

7.3. Future School Event Planning and SC Outreach

7.3.1. PI Day Community Builder & Staff Appreciation

7.3.2. Fitset Ninja Update

7.3.3. Executive Functioning focused parent workshop options: review Cognitive

Connections or discuss potential for NHS OT to provide parent sessions.

7.3.4. School Mascot Proposal: Denette Leask

7.4. Motions required:

7.4.1. Motion to reallocate \$400 funds in School Support – Academic Support listed as “Make Do - materials for Makerspace” to simply “Materials for Makerspace” to better serve the staff in purchasing.

7.4.2. Staff funding requests (vetted through Ms. Vigfusson)

8. Future Business

8.1. 2025/26 Fund Allocation considerations

9. Future Meeting Dates

April 2, 2025

May 7, 2025

June 4, 2025

10. Meeting Adjourned

New Horizons School School Council Meeting Minutes

February 5, 2025

7:00PM - 8:00PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Ellen Hanna, Carla Jones, Anita Sanderson, Raman Brar, Denette Leask, Lori Vigfusson, Amanda Buillion, Rebecca Koziak, Stacey Stang-Sass, Brian Loehr, Adam Koziak, Carol Slukynski

1. Meeting Called to Order at 7:05 p.m.

Elizabeth Macve as Chair

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

**MOTION: Sarah Jane Lovgren moved to adopt the agenda as presented.
Seconded by Carla Jones, motion carried.**

4. Approval of Minutes: January 8, 2025

**MOTION: Sarah Jane Lovgren moved to approve the Minutes as presented.
Seconded by Lori Vigfusson, motion carried.**

5. Reports

5.1. Chair/Vice-Chair/Secretary/JH Liaison/Officer at Large Report

Lori Vigfusson confirmed the 2025-26 Alberta School Council Engagement Grant (\$500) was received by the school. Ms. Vigfusson to report back on potential speakers at the upcoming Teacher's Conference.

5.2. Principal's Report

See attached.

5.3. Staff Report

A variety of clubs and intramurals are underway. Student Council has been elected. February is Kindness Month. February 26 is Pink Shirt Day.

Concessions have raised money for the Grade 9 adventure trip including: \$318 from pizza, \$283 from hot dogs, \$255 from taco in a bag, \$448 from bottles.

5.4. Finance Officer's Report

School Council has motioned \$28,155 and has distributed \$6,333. Fund allocation tables on the website are up to date.

5.5. FANHS Report

A discussion about placing future funds in a GIC was discussed at the FANHS meeting.

5.6. Communication Officer's Report

Kindness Wall will launch on Valentine's Day and run until the end of March. Communications Officer will attend the start of staff meetings to share School Council updates. School Council has decided to gift \$5 Starbucks cards with a Thank You note to teachers sharing their monthly staff report as a means of building goodwill and appreciation (with Anika Kooger, Michelle Stephens, and Shayel MacKinnon gifted retroactively).

5.7. Committee Reports

5.7.1. Grant

5.7.2. Spring Carnival

Budget allocation is \$3500. Organizing committee formed via motion.

5.7.3. Holiday

5.7.4. Halloween

6. Motion to accept reports:

MOTION: Sarah Jane Lovgren moved to accept the Reports as presented.

Seconded by Ellen Hanna, motion carried.

7. New Business

7.1. ASCA 2025 Virtual Spring Symposium

Invitation to school council parents to register for virtual and free sessions. Tabled to next meeting.

7.2. Review/Feedback Regarding DRAFT 2025/26 NHS School Calendar

Parents appreciated the opportunity to provide feedback (feedback centered on concern regarding impact on families/care structures of the early out days; request for transparency on staff's additional PD (educational book club, collaborative learning within divisions, rotating seminars, webinars, workshops, speakers); request that the Board adequately resource high quality PD for staff; appreciation on alignment with Elk Island for bussing purposes). Funding support of potential PD resources by School Council was offered and will be considered in the 2025/26 Fund Allocation.

7.3. Planning for 2025/26 Artist in Residence (AIR)

School Council received the feedback of staff via Ms. Vigfusson that Mobile Escape was the first choice followed by Candace Makowichuk (photographer)

then Groove Box. Others considered: Marty Chan, writer in residence, in-person or virtual, Drumming Academy, and Trickster Theatre. Mobile Escape would be approximately \$7200. Groove Box is similarly priced.

7.4. Future School Event Planning and SC Outreach

7.4.1. Movie night - February 28, 2025

Grade 9s are going to run the concession for movie night. Costco pizza and popcorn will be free, first come first served. There will be breakout games for those interested. Doors will open at 6pm, movie starts at 6:30 p.m. The movie will be Inside Out 2.

7.5. Motions required

7.5.1. MOTION: Ellen Hanna moved to disperse \$45 from community building/public relations/hospitality for teacher appreciation gift cards. Seconded by Denette Leask, motion carried.

7.5.2. MOTION: Ellen Hanna moved to form a committee to organize and run the Spring Carnival. Seconded by Stacey Stang-Sass, motion carried.

7.5.3. MOTION: Ellen Hanna moved to disperse \$700, if needed, from School Support/Academic Support for a 10% deposit for GrooveBox AIR. Seconded by Denette Leask, motion carried.

7.5.4. MOTION: Ellen Hanna motioned to engage Mobile Escape room (Groove Box as backup) for 10 days for the 2025/26 academic year. Seconded by Sarah Jane Lovgren, motion carried.

7.5.5. MOTION: Ellen Hanna moved to disperse \$75 for the booking fee for the babysitting course from Community Building/Parent Support/Guest Speakers. Seconded by Sarah Jane Lovgren, motion carried.

7.5.6. MOTION: Ellen Hanna moved to return \$1939 of unused funds from the Artist in Residence 2023/24 to School Support/Academic. Seconded by Sarah Jane Lovgren, motion carried.

7.5.7. MOTION: Ellen Hanna moved to disperse \$56 from School Support/Academic for GST for Fitset Ninja. Seconded by Sarah Jane Lovgren, motion carried.

7.5.8. MOTION: Lori Vigfusson moved to return \$196 to School Support/Academic Support for chair rentals from the Christmas recital. Seconded by Sarah Jane Lovgren, motion carried.

7.5.9. MOTION: Lori Vigfusson moved to return \$118 to School Support/Academic Support for unused holiday concert decorations. Seconded by Sarah Jane Lovren, motion carried.

7.5.10. Staff funding requests (vetted through Ms. Vigfusson)

8. Future Business

No update.

9. Future Meeting Dates

March 5, 2025

April 2, 2025

May 7, 2025

June 4, 2025

10. Meeting Adjourned at 8:53 p.m.

New Horizons School Council Fund Allocation Summary

For the 2024/2025 School Year

March 4, 2025

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
School Support	\$22,750	\$20,123	\$9,664	\$10,459	\$2,627
Classroom Support	3,900	3,800	658	3,142	100
School Enhancement	-	-	-	-	-
Community Building / Parent Support	3,200	2,705	646	2,059	495
School Council Administration	150	150	16	134	-
GRAND TOTAL:	\$30,000	\$26,778	\$10,983	\$15,795	\$3,222

**New Horizons School Council Fund Allocation
Detailed**

For the 2024/2025 School Year

March 4, 2025

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Remaining Funds Not Motioned	ntified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 870	\$ 562.33	\$ 130.00	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	700	112.94	300.00	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	3,750	939.39	-	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	-	700.00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	779.48	-	Teacher Meals; Interviews, Staff Appreciation
Extracurriculars	4,000	4,000	868.84	-	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	7,503	6,401.35	1,497	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
Total	22,750	20,123	9,664.33	2,627.00	
Classroom Support					
Recess Equipment	500	500	161.43	-	General Fund for the Entire School
Classroom Incentives	3,400	3,300	496.19	100.00	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French)
Total	3,900	3,800	657.62	100.00	
School Enhancement					
Major Projects	-	-	-	-	
Total	-	-	-	-	
Community Building / Parent Support					
Guest Speakers	500	75	-	425.00	Guest Speakers
Team/Community Building	2,500	2,500	580.68	-	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	130	65	70	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	3,200	2,705	645.68	495.00	
School Council Administration					
General Admin Expenses	150	150	15.64	-	Office Supplies
Total	150	150	15.64	-	
GRAND TOTAL: \$ 30,000 \$ 26,778 \$ 10,983.27 \$ 3,222					
ASCE Grant \$ 500					
					Alberta School Council Engagement Grant

New Horizons School Council Fund Allocation				
Amounts Approved in the Minutes		Hidden rows 6-19: use to copy & paste for fund/subcategory		
For the 2024/2025 School Year				
Date Motioned	Fund	Subcategory	Description	Amount (\$)
4-Sep-24	School Support	Clubs	GSA	100.00
4-Sep-24	School Support	Wellbeing	Forgotten Lunches	200.00
4-Sep-24	School Support	Events	Kindergarten Graduation	250.00
4-Sep-24	School Support	Events	Halloween Dance	1,000.00
4-Sep-24	School Support	Junior High Events	Grade 6 Graduation	500.00
4-Sep-24	School Support	Junior High Events	Grade 9 Graduation / Jr. High Dance	800.00
4-Sep-24	School Support	Staff Support	Teacher Meals, Staff appreciation, Other as needed	2,000.00
4-Sep-24	School Support	Academic Support	Artist in Residence - Mallory Chipman	3,900.00
4-Sep-24	School Support	Extracurriculars	Extracurriculars	4,000.00
4-Sep-24	Classroom Support	Recess Equipment	Recess Equipment	500.00
4-Sep-24	Classroom Support	Classroom Incentives	Classroom Incentives	3,300.00
4-Sep-24	School Council Administration	General Admin Expenses	Office supplies, printing, etc. as needed	150.00
4-Sep-24	Community Building/Parent Support	Team/Community Building	School Community Events (Meet the teacher, etc.) - refreshments, snacks	500.00
2-Oct-24	Community Building/Parent Support	Public Relations/Hospitality	Starbucks \$5 gift cards for newsletter game	35.00
6-Nov-24	School Support	Clubs	AMA Patroller - equipment, supplies (general fund)	200.00
6-Nov-24	School Support	Wellbeing	5K for Gr 5 - run/walk event for charity (breast cancer)	500.00
6-Nov-24	School Support	Academic Support	Chairs for concert - holiday and AIR production	1,000.00
6-Nov-24	School Support	Academic Support	Decorations for concert - holiday and AIR production	200.00
6-Nov-24	School Support	Academic Support	Make Do - materials for Makerspace	400.00
8-Jan-25	Community Building/Parent Support	Public Relations/Hospitality	Starbucks \$5 gift cards for newsletter game	50.00
8-Jan-25	School Support	Clubs	GSA - button maker	200.00
8-Jan-25	School Support	Clubs	Rubix Cube Club - supplies	200.00
8-Jan-25	School Support	Clubs	Science Olympics - registration fee	170.00
8-Jan-25	Community Building/Parent Support	Team/Community Building	Elementary and Jr High movie and/or sport watching event - food and beverages	1,000.00
8-Jan-25	School Support	Events	Spring Carnival	2,500.00
8-Jan-25	Community Building/Parent Support	Team/Community Building	Spring Carnival	1,000.00
8-Jan-25	School Support	Academic Support	Fitset Ninja	3,500.00
5-Feb-25	School Support	Academic Support	Return unused funds for Artist in Residence	(1,939.00)
5-Feb-25	School Support	Academic Support	Return unused funds for holiday concert chair rental	(196.00)
5-Feb-25	School Support	Academic Support	Return unused funds for holiday concert decorations	(118.00)
5-Feb-25	School Support	Academic Support	Fitset Ninja - 32% of GST	56.00
5-Feb-25	School Support	Academic Support	Deposit for 2025/2026 AIR (Mobile Escape or Groovebox)	700.00
5-Feb-25	Community Building/Parent Support	Public Relations/Hospitality	Teacher appreciation - gift cards (for SC attendance and contribution)	45.00
5-Feb-25	Community Building/Parent Support	Guest Speakers	Babysitting course - registration fee	75.00
			Total:	26,778.00

New Horizons School Council Fund Allocation
Approved to be Disbursed
For the 2024/2025 School Year

Hidden rows 8-21: use to copy & paste for fund/subcategory

Expense Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Aug 21, 2024	Sep 5, 2024	Janice Dinel	Classroom Support	Classroom Incentives	Student Incentives	46.76
Sep 12, 2024	Sep 15, 2024	Adam Koziak	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies	15.96
Sep 13, 2024	Sep 15, 2024	Denette Leask	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies and coffee	300.65
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Support	Events	Halloween Dance - Decor	61.10
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Council Administration	General Admin Expenses	Nighthawks in the Wild printing	15.64
Sep 17, 2024	Sep 20, 2024	Allison Joly	Classroom Support	Classroom Incentives	Student Incentives	45.12
Oct 2, 2024	Oct 15, 2024	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom Incentives K-6	108.10
Oct 19, 2024	Oct 21, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap	54.50
Oct 20, 2024	Oct 22, 2024	Chelsee Ladouceur	School Support	Staff Support	Teacher Meals - P/T Interviews	520.64
Oct 26, 2024	Oct 28, 2024	Sarah Jane Lovgren	School Support	Events	Halloween Dance - candy	26.34
Oct 10, 2024	Oct 28, 2024	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Starbucks gift cards for newsletter game	35.00
Oct 25, 2024	Oct 28, 2024	Denette Leask	School Support	Events	Halloween Dance - decor and batteries	43.13
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Events	Halloween Dance - DJ Kwake	711.20
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	60.39
Oct 24, 2024	Oct 30, 2024	Stacey Stang-Sass	School Support	Events	Halloween Dance - JR Room fun candy & printing	16.46
Oct 30, 2024	Oct 30, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap return	(43.60)
Oct 28, 2024	Nov 7, 2024	Sarah Fairfull	School Support	Clubs	GSA - Extracurricular (cookie decorating)	40.89
Nov 3, 2024	Nov 21, 2024	Denette Leask	School Support	Events	Halloween Dance - bubble wrap	31.44
Oct 27, 2024	Nov 22, 2024	Adam Koziak	School Support	Events	Halloween Dance - stickers and prizes	13.64
Nov 21, 2024	Nov 22, 2024	New Horizons School	School Support	Academic Support	Holiday Concert - chair rental	803.66
Nov 19, 2024	Nov 27, 2024	Meghan Eccles	Classroom Support	Classroom Incentives	Student Incentives	35.97
Dec 2, 2024	Dec 3, 2024	Denette Leask	School Support	Academic Support	Holiday Concert - decorations (lights & batteries)	39.68
Dec 2, 2024	Dec 6, 2024	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for volleyball (Nov 19)	355.60
Dec 6, 2024	Dec 9, 2024	Michelle Stephens	Classroom Support	Recess Equipment	Soft snowballs	75.60
Dec 9, 2024	Dec 11, 2024	New Horizons School	School Support	Academic Support	Artist in Residence - Mallory Chipman	1,960.05
Dec 10, 2024	Dec 11, 2024	Marisa Araujo	School Support	Staff Support	Staff appreciation - leadership gratitude bags	258.84
Dec 6, 2024	Dec 15, 2024	Adam Koziak	School Support	Academic Support	Holiday concert - extension cords for lights	41.96
Dec 12, 2024	Dec 12, 2024	Anika Kooger	Classroom Support	Classroom Incentives	Class incentives - Christmas party crafts	22.67
Dec 12, 2024	Dec 12, 2024	Michelle Stephens	Classroom Support	Classroom Incentives	Superhero capes & magic box items	78.63
Dec 10, 2024	Dec 12, 2024	Armanda Panas	Classroom Support	Classroom Incentives	Mini stuffed animals	30.44
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Community Building/Parent Support	Team/Community Building	Hot chocolate for Christmas Sing-Along	54.19
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Classroom Support	Classroom Incentives	Classroom incentives - hot chocolate for class party	16.97
Jan 21, 2025	Jan 27, 2025	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom incentives for prize box	52.48
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	APEGA Science Olympics - registration fee	160.00
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	52.55
Jan 29, 2025	Jan 29, 2025	New Horizons School	Classroom Support	Recess Equipment	House team event - beach balls (recess equipment)	18.04
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	Rubik's Cube Club - supplies	172.47
Jan 29, 2025	Feb 6, 2025	New Horizons School	School Support	Academic Support	Fitset Ninja	3,556.00
Jan 28, 2025	Feb 7, 2025	Kim Fehr	Classroom Support	Classroom Incentives	Classroom Supplies	59.05
Jan 26, 2025	Feb 14, 2025	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Coffee cards for enews game (Starbucks)	30.00
Feb 11, 2025	Feb 20, 2025	New Horizons School	School Support	Extracurriculars	U of A Choices Registration 2025 (Wisest) x 4	180.00
Feb 27, 2025	Mar 3, 2025	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for basketball (Feb 20)	333.24
Feb 27, 2025	Mar 3, 2025	New Horizons School	Classroom Support	Recess Equipment	Card games and Blurt	67.79
Feb 27, 2025	Mar 3, 2025	New Horizons School	School Support	Clubs	GSA - button maker	188.97
Feb 25, 2025	Mar 3, 2025	Elizabeth Macve	Community Building/Parent Support	Team/Community Building	Movie Night Feb 28 - Popcorn scoops and bags	73.48
Feb 25, 2025	Mar 3, 2025	Elizabeth Macve	School Support	Events	Spring Carnival - glitter tattoos	25.18
Feb 28, 2025	Mar 4, 2025	Lori Vigfusson	Community Building/Parent Support	Team/Community Building	Movie Night Feb 28 - Pizza	136.40
					Total (\$):	10,983.27

NHS Fund Allocation - Motioned Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
		-
Total		-
Classroom Support	Classroom Incentives	3,300.00
	Recess Equipment	500.00
Classroom Support Total		3,800.00
Community Building/Parent Support	Guest Speakers	75.00
	Public Relations/Hospitality	130.00
	Team/Community Building	2,500.00
Community Building/Parent Support Total		2,705.00
School Council Administration	General Admin Expenses	150.00
School Council Administration Total		150.00
School Enhancement	Major Projects	-
School Enhancement Total		-
School Support	Academic Support	7,503.00
	Clubs	870.00
	Events	3,750.00
	Extracurriculars	4,000.00
	Junior High Events	1,300.00
	Staff Support	2,000.00
	Wellbeing	700.00
School Support Total		20,123.00
Grand Total		26,778.00

NHS Fund Allocation - Disbursed Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
Classroom Support	Classroom Incentives	496.19
	Recess Equipment	161.43
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	65.00
	Team/Community Building	580.68
School Council Administration	General Admin Expenses	15.64
School Enhancement	Major Projects	-
School Support	Academic Support	6,401.35
	Clubs	562.33
	Events	939.39
	Extracurriculars	868.84
	Junior High Events	-
	Staff Support	779.48
	Wellbeing	112.94
Grand Total		10,983.27

NHS Fund Allocation - Incentives by Teacher, 2024-2025

<i>Subcategory</i>	<i>Paid to</i>	SUM of Amount (\$)
Classroom Incentives		-
	Allison Joly	45.12
	Amanda Panas	30.44
	Anika Kooger	39.64
	Janice Dinel	46.76
	Kandace Zelada	160.58
	Kim Fehr	59.05
	Meghan Eccles	35.97
	Michelle Stephens	78.63
Grand Total		496.19