

Fundraising Association of New Horizons School Special General Meeting Minutes

February 05, 2025
Meeting Called to Order: 6:02 PM
Meeting Adjourned: 6:10 PM
Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees:

FANHS Executive: Rebecca Koziak, Amanda Bullion, Julie Jackson, Eeksha Kohli-Kakkan, Denette Leask

NHS Staff: Lori Vigfusson

Society Members: Raman Brar, Ellen Hanna, Paul Jackson, Adam Koziak, Sarah-Jane Lovgren, Anita Sanderson

Guests: Carol Slukynski

1. Meeting Called to Order: 6:02PM.

Rebecca Koziak, FANHS President as Meeting Chair.

2. Quorum

Per FANHS' Bylaws, quorum for an SGM is defined as "five (5) percent of the membership, of which fifty (50) percent of the Executive must be in attendance" (Bylaw 5.5 c). **Quorum reached.**

Member, Ellen Hanna, questioned current FANHS Membership numbers to which the Executive affirmed quorum has been met.

3. Adoption of Agenda

The agenda was posted online prior to the meeting, as required.

MOTION: Julie Jackson moved to adopt the Agenda as posted.

Seconded by Eeksha Kohli-Kakkan. Motion Carried.

4. Approval of Minutes SGM, January 08, 2025

SGM Minutes were posted online, as well as attached to tonight's Agenda.

MOTION: Julie Jackson moved to adopt the Minutes as presented.

Seconded by Amanda Bullion. Motion Carried.

5. Reports

5.1. Treasurer's report

5.1.1. Motion to accept report of the financial review from the 2023/2024 academic year as presented on January 08, 2025 (attached).

Rebecca Koziak moved to adopt the motion as presented.

Seconded by Amanda Bullion. Motion Carried.

5.1.2. Motion to accept Jennifer Michaud as auditor for 2024/2025 financial year.

Rebecca Koziak moved to adopt the motion as presented.

Seconded by Amanda Bullion. Motion Carried.

5.1.3. Motion to accept Jennifer Michaud for six (6) month financial check-ins/reviews.

Amanda Bullion moved to adopt the motion as presented.

Seconded by Rebecca Koziak. Motion Carried.

6. Policies & Procedures

6.1. It was shared with the members for information only that the Committee intends to work on Policies and Procedures in sections. Should the Committee determine it appropriate, alongside FANHS Executive, they may call an SGM or wait for the AGM — as General Meetings are the only time in which Bylaws may be amended — to issue motions as frequently as monthly through the end of June 2025 as the Committee sees fit. Discussion followed. No concerns presented.

7. Meeting Adjourned: 6:10 PM.

Appendix B: Financial Statement for the year September 1, 2023 to August 31, 2024

**Fundraising Association of New Horizons School
Financial Statement
For the year 01/09/2023 to 31/08/2024**

Assets		
General - Community Plan Account		\$12,741.51
General - Business High Yield Savings Account		\$51,579.97
Servus Common Shares		\$251.26
Casino Bank Account		\$5,569.07
Servus Casino Common Shares		\$1.24
Total Assets		<u>\$70,143.05</u>
Liabilities		
Uncashed cheques 2109, 2132, 2156, 2144)		\$323.24
Total Liabilities		<u>\$323.24</u>
Equity		
General Fund	\$54,249.50	
Casino	\$5,570.31	
Contingency	\$10,000.00	
Total Equity		<u>\$69,819.81</u>
Total	Liabilities and Equity	<u>\$70,143.05</u>
Income		
Halloween Raffle & 50/50	\$937.50	
Bank Dividends (Casino)	\$1.24	
Bank Dividends	\$13.06	
8 Acres Coffee	\$660.00	
Art Cards by Kids	\$805.65	
Bottle Returns	\$209.90	
Cobs Bread	\$130.52	
Code Ninjas	\$1,130.00	
Confetti Sweets	\$35.00	
Davison Apples	\$3,406.00	
Fiddle Leaf Photography	\$304.60	
FaBLOOMosity	\$12.00	
Halloween Door Tickets	\$854.27	
Halloween Online Auction	\$2,230.00	
Halloween Silent Auction	\$1,695.00	
Happy Hippo	\$14.00	
Hot Lunch Program	\$80,639.07	
Jacek	\$1,500.00	
Kernels Popcorn	\$600.00	
Little Caesars Pizza	\$1,196.00	
Mabel's Labels	\$155.98	
Medicine Hat Meat Traders (MHMT)	\$258.00	
Mother's Day Event	\$12.03	
Movie Night Concessions	\$445.00	
No Fuss Fundraiser	\$200.00	
Oiler's Watch Party Concession	\$155.80	
Oonnie's Online Farmer's Market	\$90.48	
Purdy's Chocolates	\$4,347.24	
Salisbury Giftcards	\$1,100.00	
Save-On Receipts	\$1,726.59	

Sherwood Park Soups	\$2,868.00	
Spring Carnival - Admission	\$1,145.00	
Spring Carnival - Concession	\$342.00	
Spring Carnival - Splash the Staff	\$622.00	
Summit Sourdough	\$380.00	
Unbelts	\$446.40	
High Interest Savings Gained	\$844.59	
Servus Bank Interest	\$47.00	
Total Income		<u>\$111,559.92</u>

Disbursements

FANHS Operating Expenses:		
Insurance	\$278.00	
Bank Fees	\$392.97	
General Admin Expenses	\$169.25	
8 Acres Coffee	\$330.00	
Davison Apples	\$2,642.85	
Hot Lunch Program	\$66,750.56	
Jacek	\$1,122.21	
Kernels Popcorn	\$471.98	
Medicine Hat Meat Traders	\$125.00	
Movie Night Concessions	\$540.71	
Oiler's Watch Party	\$75.00	
Purdy's Chocolates	\$50.00	
Salisbury Giftcards	\$720.00	
Sherwood Park Soups	\$1,912.00	
Spring Carnival - Concessions	\$320.18	
Summit Sourdough	\$157.50	
Unbelts	\$180.61	
Total FANHS Operating Expenses		\$76,238.82
Total FANHS Expenses		\$76,238.82
School Council Expenses		
School Support:		
Clubs	\$200.84	
Academic Support	\$11,366.78	
Sports & Wellbeing	\$508.88	
Events	\$3,626.01	
Junior High Events	\$711.20	
Staff Support	\$1,562.01	
Total School Council School Support Expenses		\$17,975.72
Classroom Support:		
Recess Equipment	\$867.07	
Student Incentives	\$1,790.51	
Total School Council Classroom Support Expenses		\$2,657.58
School Enhancement:		
Total School Council School Enhancement Expenses		\$0.00
Community Building/Parent Support:		
Total School Council Community Building/Parent Support Expenses		\$67.71
School Council Administration		
		\$39.72

Total School Council Administration Expenses	\$39.72
Total School Council Expenses	\$20,740.73
Total Disbursements for 2023/24 year	<u>\$96,979.55</u>
Net Revenues	<u>\$14,580.37</u>