

New Horizons School School Council Meeting Agenda

**February 5, 2025
7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

1. Meeting Called to Order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes: January 8, 2025

5. Reports

5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large

- Chair – request for Ms. V to confirm whether the 2025-26 Alberta School Council Engagement Grant (\$500) has been received by the school and ideas for use.
 - o workshops for parents to increase capacity for school council members;
 - o information sessions on how parents can support student learning at home and at school;
 - o parent resources and workshops on important topics such as, mental health and well-being, cyber bullying, healthy living, etc.;
 - o events to engage parents on important local issues;
 - o conference fees;
 - o parent engagement in promoting the value of arts;
 - o trainer/facilitator costs for the professional development above.

5.2. Principal's Report

5.3. Finance Officer's Report

5.4. FANHS Report

5.5. Communication Officer's Report

5.6. Committee Reports

- Grant
- TBD: Holiday
- TBD: Spring Carnival
- TBD Halloween

6. Motion to Accept Reports

7. New Business

7.1. ASCA 2025 Virtual Spring Symposium – April 26 (9.30 am to 3.30 pm) & ASCA AGM April 27, 2025 (virtual and free for any parent from a school council)

- Registration is open & ends on April 14, 2025 (\$95.54 ASCE grant eligible)
- <https://www.albertaschoolcouncils.ca/about/annual-conference>

7.2. Review/Feedback Regarding DRAFT 2025-26 NHS School Calendar

- Superintendent Moghrabi has shared the draft calendar for feedback from Council.

7.3. Planning for 2025-26 Artist in Residence (AIR):

- Confirm preferred artist and whether a deposit is required. If deposit is required, entertain motion in 7.2 as needed from School Support – Academic Support after returning unneeded funds.

7.4. Motions Required:

- New funding requests (vetting through Ms. V required)
 - o Motion requested to return unneeded Artist in Residence funding for the 2024-25 year to School Support – Academic Support of \$1939 (\$3900 - \$1960.05). **Subsequent motion for \$56 for Fitset Ninja GST required.**
 - o Motion requested to return unused chair rental funds to School Support – Academic Support of \$196 (\$1000 motioned – \$803.66 dispersed)
 - o Motion requested for funding for a free family movie night and sport watching event (SC to fund 'first come, first serve' pizza and popcorn). Suggested motion of \$X from Community Building/Parent Support – Team/Community Building.

7.2. Staff Report

- School Update

7.3. Future School Event Planning and SC Outreach

- Movie night – February 28
 - o Confirm any outstanding matters, including those below.
 - o Grade 9 hosting concession
 - o Confirm timing (doors open at 6 pm; movie starts at 6.30 pm is suggested)
 - o Confirm movie selection (recent movies the school has access to are listed below)
 - Despicable Me 4
 - Elemental
 - Encanto
 - Harold and the Purple Crayon
 - Inside Out 2
 - Kung Fu Panda 4
 - Migration
 - Puss in Boots The Last Wish
 - The Garfield movie
 - The Little Mermaid
 - Super Mario Bros
 - Trolls band together

- Wish
- Spring Carnival, May 24, 2025
 - Budget allocation is \$3500
 - Determine whether a committee will be struck to organize; who would like to participate.
 - Bookings needed for activities and food vendors asap.

8. Future Business

9. Correspondence

10. Future Meeting Dates

- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

Unless otherwise indicated, all meetings are scheduled from 7:00PM - 8:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings.

11. Meeting Adjourned

New Horizons School School Council Meeting Minutes

**January 8, 2025
7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Chelsee Ladouceur, Sarah-Jane Lovgren, Ellen Hanna, Carla Jones, Anita Sanderson, Raman Brar, Denette Leask, Lori Vigfusson, Julie Jackson, Adam Koziak, Eeksha K. Kakkan,
Stacey Stang-Sass, Beverly Eastman, Brianne Davio, Jamie Lambert-Brown, Rebecca Koziak, Dianne Villacura

1. Meeting Called to Order at 7:03 p.m.

Elizabeth Macve as Chair

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

**MOTION: Sarah-Jane Lovgren moved to adopt the agenda as presented.
Seconded by Denette Leask, motion carried.**

4. Approval of Minutes: November 6, 2024

**MOTION: Sarah-Jane Lovgren moved to approve the Minutes as presented.
Seconded by Lori Vigfusson, motion carried.**

5. Reports

5.1. Chair/Vice-Chair/Secretary Report

Vice-Chair shared their appreciation for the holiday concert, and the flow of the performances was effective.

5.2. Principal's Report

See Attached

5.3. Financial Officer's Report

School Council has motioned \$19,535 motioned and \$5806 dispersed. Fund allocation tables on the website are up to date.

5.4. FANHS Report

FANHS held the general meeting and audited financial records were presented. These records have been sent into the Government of Alberta.

5.5. Communication Officer's Report

The newsletter will now include a junior high section.

Council would like to start including parenting resources in the newsletter – parents can share resources that have been helpful to them. There will be a disclaimer that the school does not specifically endorse these resources.

Information about high school open houses will be included in the newsletter as applicable.

Information for newsletters need to be received by Thursdays.

Offering coffee cards as an incentive to read the newsletter has been effective, and the decision was made to continue.

Launching Hearts on Valentine's Day; will run through March, which is Kindness Month.

Motion: Lori Vigfusson moved to disperse \$50 from community building/parent support – public relations/hospitality for coffee cards. Seconded by Sarah-Jane Lovgren, motion carried.

5.6. Committee Reports

No committee reports offered.

6. Motion to Accept Reports

MOTION: Sarah-Jane Lovgren moved to accept the Reports as presented. Seconded by Lori Vigfusson, motion carried.

7. New Business

7.1. Motions Required:

- Artist in Residence
 - o School council would like the next program to include all students from K-9.
 - o Grant applications are due in April, so ideas and teacher feedback need to be collected for consideration earlier.
 - Other schools may have lists of existing artists/providers.
 - Active ideas in addition to artistic ones.
 - Some ideas include: having alumnus back, mobile escape room, Fitset Ninja, hip hop/3rd Street Beats, local author (i.e. Marty Chan).

- Funding requests:
 - o GSA
 - **MOTION: Julie Jackson moved to disperse \$200 for a button maker from School Support – Clubs.**
 - **Seconded by Denette Leask**
 - o Rubix Cube club
 - **MOTION: Dinette Leask moved to disperse up to \$200 from clubs to purchase special cubes for the Rubix Cube Club from School Support – Clubs.**
 - **Seconded by Sarah-Jane Lovgren.**
 - o Wisest Conference
 - Would like to send four students at \$45/student; put in a request for four additional students.
 - Funds coming from extracurricular pot; no motion needed.
 - o Science Olympics
 - One team is registered.
 - **MOTION: Sarah-Jane Lovgren moved to disperse \$170 for registration fees out of School Support - Clubs.**
 - **Seconded by Denette Leask.**
 - o Movie Night
 - Elementary movie night in January/February.
 - Junior high movie or sports watch party in May/June.
 - **MOTION: Lori Vigfusson moved to disperse \$500 for the elementary movie night and \$500 for the junior high movie/sports night from Community Building/Parent Support - Team Community Building.**
 - **Seconded by Denette Leask.**
 - o Spring Carnival
 - Funding will come from a few different categories.
 - **MOTION: Lori Vigfusson moved to disperse \$2500 from School Support – Events and \$1000 from Community Building/Parent Support – Team/Community Building for the Spring Carnival.**
 - **Seconded by Denette Leask.**
 - o Fitset Ninja
 - **MOTION: Lori Vigfusson moved to disperse up to \$3500 from School Support - Academic Support for Fitset Ninja.**
 - **Seconded by Sarah-Jane Lovgren.**

1.2. Staff Report

- Kindness Week is January 20-24.
- Winter Walk Day is January 28.
- Many clubs are in progress and are well attended.
- Concession coming up:
 - o January 21: pizza
 - o January 28: hot dogs
 - o February 5: taco in a bag

- Starting a student union – applications closing second week of January.

1.3.Future School Event Planning and SC Outreach

- No report

1.4. Parent Perspectives

- Removing this category from subsequent agendas.

1. Future Business

No update

2. Correspondence

N/A

3. Future Meeting Dates

- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

Unless otherwise indicated, all meetings are scheduled from 7:00PM - 8:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings.

11. Meeting Adjourned

Meeting adjourned at 8:28 p.m.

New Horizons School Council Fund Allocation Summary

For the 2024/2025 School Year

February 4, 2025

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
School Support	\$22,750	\$21,620	\$5,381	\$16,239	\$1,130
Classroom Support	3,900	3,800	531	3,269	100
School Enhancement	-	-	-	-	-
Community Building / Parent Support	3,200	2,585	406	2,179	615
School Council Administration	150	150	16	134	-
GRAND TOTAL:	\$30,000	\$28,155	\$6,333	\$21,822	\$1,845

**New Horizons School Council Fund Allocation
Detailed**

For the 2024/2025 School Year

February 4, 2025

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Remaining Funds Not Motioned	ntified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 870	\$ 373.36	\$ 130.00	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	700	112.94	300.00	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	3,750	914.21	-	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	-	700.00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	779.48	-	Teacher Meals; Interviews, Staff Appreciation
Extracurriculars	4,000	4,000	355.60	-	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	9,000	2,845.35	-	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
Total	22,750	21,620	5,380.94	1,130.00	
Classroom Support					
Recess Equipment	500	500	93.64	-	General Fund for the Entire School
Classroom Incentives	3,400	3,300	437.14	100.00	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French)
Total	3,900	3,800	530.78	100.00	
School Enhancement					
Major Projects	-	-	-	-	
Total	-	-	-	-	
Community Building / Parent Support					
Guest Speakers	500	-	-	500.00	Guest Speakers
Team/Community Building	2,500	2,500	370.80	-	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	85	35	115	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	3,200	2,585	405.80	615.00	
School Council Administration					
General Admin Expenses	150	150	15.64	-	Office Supplies
Total	150	150	15.64	-	
GRAND TOTAL:	\$ 30,000	\$ 28,155	\$ 6,333.16	\$ 1,845	
ASCE Grant	\$ 500				Alberta School Council Engagement Grant

New Horizons School Council Fund Allocation
Approved to be Disbursed
For the 2024/2025 School Year

Hidden rows 8-21: use to copy & paste for fund/subcategory

Expense Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Aug 21, 2024	Sep 5, 2024	Janice Dinel	Classroom Support	Classroom Incentives	Student Incentives	46.76
Sep 12, 2024	Sep 15, 2024	Adam Koziak	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies	15.96
Sep 13, 2024	Sep 15, 2024	Denette Leask	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies and coffee	300.65
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Support	Events	Halloween Dance - Decor	61.10
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Council Administration	General Admin Expenses	Nighthawks in the Wild printing	15.64
Sep 17, 2024	Sep 20, 2024	Allison Joly	Classroom Support	Classroom Incentives	Student Incentives	45.12
Oct 2, 2024	Oct 15, 2024	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom Incentives K-6	108.10
Oct 19, 2024	Oct 21, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap	54.50
Oct 20, 2024	Oct 22, 2024	Chelsee Ladouceur	School Support	Staff Support	Teacher Meals - P/T Interviews	520.64
Oct 26, 2024	Oct 28, 2024	Sarah Jane Lovgren	School Support	Events	Halloween Dance - candy	26.34
Oct 10, 2024	Oct 28, 2024	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Starbucks gift cards for newsletter game	35.00
Oct 25, 2024	Oct 28, 2024	Denette Leask	School Support	Events	Halloween Dance - decor and batteries	43.13
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Events	Halloween Dance - DJ Kwake	711.20
Oct 4, 2024	Oct 29, 2024	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	60.39
Oct 24, 2024	Oct 30, 2024	Stacey Stang-Sass	School Support	Events	Halloween Dance - JR Room fun candy & printing	16.46
Oct 30, 2024	Oct 30, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap return	(43.60)
Oct 28, 2024	Nov 7, 2024	Sarah Fairfull	School Support	Clubs	GSA - Extracurricular (cookie decorating)	40.89
Nov 3, 2024	Nov 21, 2024	Denette Leask	School Support	Events	Halloween Dance - bubble wrap	31.44
Oct 27, 2024	Nov 22, 2024	Adam Koziak	School Support	Events	Halloween Dance - stickers and prizes	13.64
Nov 21, 2024	Nov 22, 2024	New Horizons School	School Support	Academic Support	Holiday Concert - chair rental	803.66
Nov 19, 2024	Nov 27, 2024	Meghan Eccles	Classroom Support	Classroom Incentives	Student Incentives	35.97
Dec 2, 2024	Dec 3, 2024	Denette Leask	School Support	Academic Support	Holiday Concert - decorations (lights & batteries)	39.68
Dec 2, 2024	Dec 6, 2024	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for volleyball (Nov 19)	355.60
Dec 6, 2024	Dec 9, 2024	Michelle Stephens	Classroom Support	Recess Equipment	Soft snowballs	75.60
Dec 9, 2024	Dec 11, 2024	New Horizons School	School Support	Academic Support	Artist in Residence - Mallory Chipman	1,960.05
Dec 10, 2024	Dec 11, 2024	Marisa Araujo	School Support	Staff Support	Staff appreciation - leadership gratitude bags	258.84
Dec 6, 2024	Dec 15, 2024	Adam Koziak	School Support	Academic Support	Holiday concert - extension cords for lights	41.96
Dec 12, 2024	Dec 12, 2024	Anika Kooger	Classroom Support	Classroom Incentives	Class incentives - Christmas party crafts	22.67
Dec 12, 2024	Dec 12, 2024	Michelle Stephens	Classroom Support	Classroom Incentives	Superhero capes & magic box items	78.63
Dec 10, 2024	Dec 12, 2024	Amanda Panas	Classroom Support	Classroom Incentives	Mini stuffed animals	30.44
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Community Building/Parent Support	Team/Community Building	Hot chocolate for Christmas Sing-Along	54.19
Dec 19, 2024	Jan 14, 2025	Anika Kooger	Classroom Support	Classroom Incentives	Classroom incentives - hot chocolate for class party	16.97
Jan 21, 2025	Jan 27, 2025	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom incentives for prize box	52.48
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	APEGA Science Olympics - registration fee	160.00
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	52.55
Jan 29, 2025	Jan 29, 2025	New Horizons School	Classroom Support	Recess Equipment	House team event - beach balls (recess equipment)	18.04
Jan 29, 2025	Jan 29, 2025	New Horizons School	School Support	Clubs	Rubik's Cube Club - supplies	172.47
					Total (\$):	6,333.16

NHS Fund Allocation - Motioned Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
		-
Total		-
Classroom Support	Classroom Incentives	3,300.00
	Recess Equipment	500.00
Classroom Support Total		3,800.00
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	85.00
	Team/Community Building	2,500.00
Community Building/Parent Support Total		2,585.00
School Council Administration	General Admin Expenses	150.00
School Council Administration Total		150.00
School Enhancement	Major Projects	-
School Enhancement Total		-
School Support	Academic Support	9,000.00
	Clubs	870.00
	Events	3,750.00
	Extracurriculars	4,000.00
	Junior High Events	1,300.00
	Staff Support	2,000.00
	Wellbeing	700.00
School Support Total		21,620.00
Grand Total		28,155.00

NHS Fund Allocation - Disbursed Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
Classroom Support	Classroom Incentives	437.14
	Recess Equipment	93.64
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	35.00
	Team/Community Building	370.80
School Council Administration	General Admin Expenses	15.64
School Enhancement	Major Projects	-
School Support	Academic Support	2,845.35
	Clubs	373.36
	Events	914.21
	Extracurriculars	355.60
	Junior High Events	-
	Staff Support	779.48
	Wellbeing	112.94
Grand Total		6,333.16

NHS Fund Allocation - Incentives by Teacher, 2024-2025

<i>Subcategory</i>	<i>Paid to</i>	SUM of Amount (\$)
Classroom Incentives		-
	Allison Joly	45.12
	Amanda Panas	30.44
	Anika Kooger	39.64
	Janice Dinel	46.76
	Kandace Zelada	160.58
	Meghan Eccles	35.97
	Michelle Stephens	78.63
Grand Total		437.14

2025-26 School Calendar

DRAFT – January 13, 2025

August 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28




March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2026						
Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

-  School Closed
-  PD / Organizational Day
School closed for students
-  Early Dismissal – Staff Meeting

-  Day in Lieu of P/T Meetings. School closed.
-  First and Last Day of School

EIPS bus transportation is available for all student instructional days.
 181 Days of Student Instruction
 9 Days of School Operation (no students)

Important Dates	
Organizational /PD Days	August 26-27
First Day of Classes for Students	August 28
Labour Day	September 1
Truth and Reconciliation Day	September 30
IPP Writing Day	October 3
Thanksgiving Day	October 13
Fall Break	November 10 to 14
Remembrance Day	November 11
Day in Lieu of P/T Meetings	November 14
Classes Resume	November 17
Winter Break	December 22 to January 2
Classes Resume	January 5
Professional Development Day	January 28
Teachers' Convention	February 5-6
Family Day	February 16
Intake Day	March 6
Day in Lieu of P/T Meetings	March 23
Spring Break	March 23 to 27
Classes Resume	March 30
Good Friday	April 3
Easter Monday / Day in Lieu	April 6
Professional Development Day	May 1
Victoria Day	May 18
National Indigenous Peoples Day	June 21
Final Day for Students	June 23
Organizational Day	June 24

EIPS bus transportation is available for all student instructional days.

School Instructional and Operational Days		
Month	Days of Student Instruction	Operational Days
August	2	4
September	20	20
October	21	22
November	15	15
December	15	15
January	19	20
February	17	19
March	16	17
April	20	20
May	19	20
June	17	18
Total	181	190

Key considerations of the draft proposed calendar address the following pieces of legislation, regulation, and collective agreement articles:

1. Section 60 of the Province of Alberta Education Act establishes that “a board shall determine and make publicly available for each school year the days, dates and number of days of school operation.”
2. As per the Funding Manual for School Authorities, and to allow for a balanced program that leads to the student learning outcomes outlined in the Ministerial Order on Student Learning, schools are required to ensure that Grade 1 to Grade 9 students have access to a minimum of 950 hours of instruction per year in each grade.
3. As per the Funding Manual for School Authorities, ECS operators shall provide each child with access to a minimum of 475 hours of instruction during a school year.
4. According to Article 8.12 of the collective agreement with the Alberta Teachers’ Association, “Teachers will render service for the number of teaching days designated by the Board up to 200 teaching days, commencing the opening day of school in each school year, exclusive of vacation periods, weekends and general holidays of the Province of Alberta.”

The details of the draft calendar are as follows:

1. The draft calendar provides for 190 days of school operation. Of these, 181 are instructional days.
2. The draft calendar is designed to be consistent, in substantial measure, with the calendars of Elk Island Public Schools (EIPS) and Elk Island Catholic (EICS), although not necessarily in perfect alignment. The need for consistency is prompted by our school’s agreement with EIPS with respect to bus transportation services and by an acknowledgment that some families with children enrolled in our school have other children who are enrolled in EIPS or EICS schools.
3. As outlined in greater detail below, three of the non-instructional days are identified as days-in-lieu for “... parent-teacher meetings related to report cards and Individual Program Plans,” as per the Collective Agreement (clauses 8.13 and 9.5) with the Alberta Teachers’ Association.
4. Of the 181 instructional days in the proposed calendar, 144 are full days, and 37 are modified to provide for early dismissal for staff collaboration. When combined with the school’s current daily schedule, this generates a total of 973 hours of instructional time, which is above the minimum of 950 hours specified in the Funding Manual.

5. Classes for students begin on August 28, 2025, and conclude on June 23, 2026. These start and end dates are consistent with EIPS. Teachers begin their school year on August 26, 2025, and finish on June 24, 2026.

6. The draft calendar includes a Fall Break in November (incorporating one in-lieu day), a two-week Winter Break, and a Spring Break (incorporating one in-lieu day).

7. Additional holidays (i.e. those not included in other vacation periods) are Labour Day, Truth and Reconciliation Day, Thanksgiving Day, Family Day, Good Friday, Easter Monday, and Victoria Day.

8. The proposed calendar includes nine non-instructional days including organizational days, IPP Writing Day, Teachers' Convention, Intake Day and professional development.