

New Horizons School School Council Meeting Agenda

**January 8, 2025
7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

1. Meeting Called to Order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes: November 6, 2024 (December meeting was deferred)

5. Reports

5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large

5.2. Principal's Report

5.3. Finance Officer's Report

5.4. FANHS Report

5.5. Communication Officer's Report

5.6. Committee Reports

- Grant
- TBD: Holiday
- TBD: Spring Carnival
- TBD Halloween

6. Motion to Accept Reports

7. New Business

7.1. Planning for 2025-26 Artist in Residence (AIR):

- Confirm process with administration as well as key criteria for AIR procurement.

7.2. Motions Required:

- New funding requests (vetting through Ms. V required)
 - o Motion requested for \$200 from School Support/Clubs for GSA button maker (teacher rep: Ms. Fairfull).
 - o Motion requested for funding for a free family movie night and sport

watching event (SC to fund 'first come, first serve' pizza and popcorn).
Suggested motion of \$X from Community Building/Parent Support –
Team/Community Building.

- Science Olympics – bringing forward should funding be required.

7.2. Staff Report

- School Update

7.3. Future School Event Planning and SC Outreach

- Spring Carnival, May 24, 2025
- Other (movie night, sports viewing night etc)

7.4. Parent Perspectives

- Tabled until submission form is rolled-out.

8. Future Business

9. Correspondence

10. Future Meeting Dates

- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

Unless otherwise indicated, all meetings are scheduled from 7:00PM - 8:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings.

11. Meeting Adjourned

New Horizons School School Council Meeting Minutes

November 6, 2024

7:00PM - 8:00PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Ellen Hanna, Carla Jones, Anita Sanderson, Brianne Davio, Raman Brar, Lori Vigfusson, Julie Jackson, Rebecca Koziak, Beverley Doucette, Shayel McKinnon, Stacey Stang-Sass

1. Meeting Called to Order at 7:04 p.m.

Elizabeth Macve as Chair

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

**MOTION: Sarah Jane Lovgren moved to adopt the agenda as presented.
Seconded by Lori Vigfusson, motion carried.**

4. Approval of Minutes: October 2, 2024

**MOTION: Sarah Jane Lovgren moved to approve the Minutes as presented.
Seconded by Lori Vigfusson, motion carried.**

5. Reports

5.1. Chair/Vice-Chair/Secretary Report

Vice-Chair shared thanked FANHS and donors for donations for the Halloween dance and the decorations. Attendees all had a great time.

5.2. Principal's Report

See Attached

5.3. Financial Officer's Report

School Council has distributed \$2017. The total cost for the Halloween dance was approximately \$900.

5.4.FANHS Report

The Halloween dance was a great opportunity to collaborate with the school. Families are feeling positively about community support opportunities, and there has been some discussion what to spend funds on next. Families are looking forward to more events like this (i.e. movie night, games night).

5.5.Communication Officer's Report

No report, but thanks to Denette for supporting Communications.

5.6.Committee Reports

No reports.

6. Motion to Accept Reports

MOTION: Sarah Jane Lovgren moved to accept the Reports as presented.

Seconded by Stacey Stang-Sass, motion carried.

7. New Business

7.1.Motions Required:

- Funding requests:
 - o 5K for grade 5: Mrs. Eccles and Ms. Sweetman
 - Host a 5k run for grade 5 students in the community.
 - Each school would have their own page for fundraising; charity for this year would be for Breast Cancer awareness.
 - Hope to have funds cover the first year, so registration fees aren't necessary.
 - ½ day bussing for 3 schools, ribbons, food for the finish line.
 - Looking for about \$3000 in corporate sponsorship.
 - **Up to \$500 from School Council from well-being/school support.**
 - o AMA for patrols
 - Replenish equipment.
 - **Up to \$200 from clubs/school support.**
 - o Holiday concert: chairs
 - Renting 300 chairs for holiday concert.
 - **Up to \$1000 from academic/school support.**
 - o Holiday decorations for concert
 - Up to \$200 for holiday/artist in residence decorations from school support/academic support.
 - o Maker Space materials
 - Make-do materials and kits – there is a need for 2-3 more kits.
 - **Up to \$400 from academic support/school support.**

MOTION: Sarah Jane Lovgren moved to provide funds for these four requests.

Seconded by Julie Jackson, motion carried.

- Additional funding requests for girls volleyball bussing and the Science Olympics

tabled until next meeting.

7.2. Staff Report

- No update

7.3. Future School Event Planning and SC Outreach

- Discussions tabled for Spring Carnival, May 24, 2025 and Other (movie night etc).

7.4. Parent Perspectives

- Tabled until submission form is rolled-out.

8. Future Business

No update

9. Correspondence

N/A

10. Future Meeting Dates

- December 4, 2024
- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

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11. Meeting Adjourned

Meeting adjourned at 8:13 p.m.

New Horizons School Council Fund Allocation Summary

For the 2024/2025 School Year

January 7, 2025

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
School Support	\$22,750	\$15,050	\$4,996	\$10,054	\$7,700
Classroom Support	3,900	3,800	443	3,357	100
School Enhancement	-	-	-	-	-
Community Building / Parent Support	3,200	535	352	183	2,665
School Council Administration	150	150	16	134	0
GRAND TOTAL:	\$30,000	\$19,535	\$5,806	\$13,729	\$10,465

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2024/2025 School Year

January 7, 2025

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 1,000	\$ 300	\$ 40.89	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	700	60.39	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	1,250	914.21	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	- .00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	779.48	Teacher Meals; Interviews, Staff Appreciation
Extracurriculars	4,000	4,000	355.60	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	5,500	2,845.35	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
Total	22,750	15,050	4,995.92	
Classroom Support				
Recess Equipment	500	500	75.60	General Fund for the Entire School
Classroom Incentives	3,400	3,300	367.69	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French)
Total	3,900	3,800	443.29	
School Enhancement				
Major Projects	-	-	-	
Total	-	-	-	
Community Building / Parent Support				
Guest Speakers	500	-	- .00	Guest Speakers
Team/Community Building	2,500	500	316.61	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	35	35	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	3,200	535	351.61	
School Council Administration				
General Admin Expenses	150	150	15.64	Office Supplies
Total	150	150	15.64	
GRAND TOTAL:	\$ 30,000	\$ 19,535	\$ 5,806.46	
ASCE Grant	\$ 500			Alberta School Council Engagement Grant

New Horizons School Council Fund Allocation**Approved to be Disbursed**

Hidden rows 8-21: use to copy & paste for fund/subcategory

For the 2024/2025 School Year

Expense Claim Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Aug 30, 2024	Sep 5, 2024	Janice Dinel	Classroom Support	Classroom Incentives	Student Incentives	46.76
Sep 13, 2024	Sep 15, 2024	Adam Koziak	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies	15.96
Sep 13, 2024	Sep 15, 2024	Denette Leask	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies and coffee	300.65
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Support	Events	Halloween Dance - Decor	61.10
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Council Administration	General Admin Expenses	Nighthawks in the Wild printing	15.64
Sep 22, 2024	Sep 20, 2024	Allison Joly	Classroom Support	Classroom Incentives	Student Incentives	45.12
Oct 11, 2024	Oct 15, 2024	Kandace Zelada	Classroom Support	Classroom Incentives	Classroom Incentives K-6	108.10
Oct 19, 2024	Oct 21, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap	54.50
Oct 20, 2024	Oct 22, 2024	Chelsee Ladouceur	School Support	Staff Support	Teacher Meals - P/T Interviews	520.64
Oct 27, 2024	Oct 28, 2024	Sarah Jane Lovgren	School Support	Events	Halloween Dance - candy	26.34
Oct 27, 2024	Oct 28, 2024	Denette Leask	Community Building/Parent Support	Public Relations/Hospitality	Starbucks gift cards for newsletter game	35.00
Oct 27, 2024	Oct 28, 2024	Denette Leask	School Support	Events	Halloween Dance - decor and batteries	43.13
Oct 29, 2024	Oct 29, 2024	New Horizons School	School Support	Events	Halloween Dance - DJ Kwake	711.20
Oct 29, 2024	Oct 29, 2024	New Horizons School	School Support	Wellbeing	Forgotten lunch supplies	60.39
Oct 30, 2024	Oct 30, 2024	Stacey Stang-Sass	School Support	Events	Halloween Dance - JR Room fun candy & printing	16.46
Oct 30, 2024	Oct 30, 2024	Paul Jackson	School Support	Events	Halloween Dance - bubble wrap return	(43.60)
Nov 7, 2024	Nov 7, 2024	Sarah Fairfull	School Support	Clubs	GSA - Extracurricular (cookie decorating)	40.89
Nov 20, 2024	Nov 21, 2024	Denette Leask	School Support	Events	Halloween Dance - bubble wrap	31.44
Nov 21, 2024	Nov 22, 2024	Adam Koziak	School Support	Events	Halloween Dance - stickers and prizes	13.64
Nov 21, 2024	Nov 22, 2024	New Horizons School	School Support	Academic Support	Holiday Concert - chair rental	803.66
Nov 19, 2024	Nov 27, 2024	Meghan Eccles	Classroom Support	Classroom Incentives	Student Incentives	35.97
Nov 27, 2024	Dec 3, 2024	Denette Leask	School Support	Academic Support	Holiday Concert - decorations (lights & batteries)	39.68
Dec 6, 2024	Dec 6, 2024	New Horizons School	School Support	Extracurriculars	Bussing to Vegreville for volleyball (Nov 19)	355.60
Dec 9, 2024	Dec 9, 2024	Michelle Stephens	Classroom Support	Recess Equipment	Soft snowballs	75.60
Dec 10, 2024	Dec 11, 2024	New Horizons School	School Support	Academic Support	Artist in Residence - Mallory Chipman	1,960.05
Dec 11, 2024	Dec 11, 2024	Marisa Araujo	School Support	Staff Support	Staff appreciation - leadership gratitude bags	258.84
Dec 15, 2024	Dec 15, 2024	Adam Koziak	School Support	Academic Support	Holiday concert - extension cords for lights	41.96
Dec 12, 2024	Dec 12, 2024	Anika Kooger	Classroom Support	Classroom Incentives	Christmas party crafts	22.67
Dec 12, 2024	Dec 12, 2024	Michelle Stephens	Classroom Support	Classroom Incentives	Superhero capes & magic box items	78.63
Dec 12, 2024	Dec 12, 2024	Amanda Panas	Classroom Support	Classroom Incentives	Mini stuffed animals	30.44
					Total (\$):	5,806.46

NHS Fund Allocation - Motioned Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
		-
Total		-
Classroom Support	Classroom Incentives	3,300.00
	Recess Equipment	500.00
Classroom Support Total		3,800.00
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	35.00
	Team/Community Building	500.00
Community Building/Parent Support Total		535.00
School Council Administration	General Admin Expenses	150.00
School Council Administration Total		150.00
School Enhancement	Major Projects	-
School Enhancement Total		-
School Support	Academic Support	5,500.00
	Clubs	300.00
	Events	1,250.00
	Extracurriculars	4,000.00
	Junior High Events	1,300.00
	Staff Support	2,000.00
	Wellbeing	700.00
School Support Total		15,050.00
Grand Total		19,535.00

NHS Fund Allocation - Disbursed Summary, 2024/2025

Fund	Subcategory	SUM of Amount (\$)
Classroom Support	Classroom Incentives	367.69
	Recess Equipment	75.60
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality Team/Community Building	35.00
School Council Administration	General Admin Expenses	316.61
		15.64
School Enhancement	Major Projects	-
School Support	Academic Support	2,845.35
	Clubs	40.89
	Events	914.21
	Extracurriculars	355.60
	Junior High Events	-
	Staff Support	779.48
	Wellbeing	60.39
Grand Total		5,806.46

NHS Fund Allocation - Incentives by Teacher, 2024-2025

<i>Subcategory</i>	<i>Paid to</i>	SUM of Amount (\$)
Classroom Incentives		-
	Allison Joly	45.12
	Amanda Panas	30.44
	Anika Kooger	22.67
	Janice Dinel	46.76
	Kandace Zelada	108.10
	Meghan Eccles	35.97
	Michelle Stephens	78.63
Grand Total		367.69