

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board	Date: November 27, 2024	Initials: Chair	AA
Approved: FINAL	Recorded By: A. DeJong	Secretary	AS

**November 27, 2024, 7:00 p.m.**

Board Members Present at Call to Order:

Adam Asquini CHAIR	Trevor Panas TREASURER	Adam Koziak SECRETARY
Praveen Kakkan DIRECTOR	Andrea Andrews DIRECTOR	Paul Jackson DIRECTOR

Board Members Joining During the Meeting:

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Board Members Absent:

Kristie Derkson VICE CHAIR		
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL
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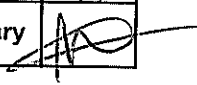
**1. Call to Order**

Chair Asquini called the meeting to order at 7:30 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Sauteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

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**3. Adoption of Agenda**

There was one addition to new business:  
9.6 - TAAPCS Invitation to Parents

<i>Motion 2024-11-27-01</i>	<p><i>Moved that the agenda for the Board Meeting of November 27, 2024 be adopted as amended.</i></p> <p><i>Moved: Board Treasurer Panas</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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**4. Disclosure of Conflict of Interest**

Chair Asquini and Board Treasurer Panas have spouses at the school; based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

**5. Approval of Minutes**

**5.1 Minutes of October 30, 2024**

<i>Motion 2024-11-27-02</i>	<p><i>Moved that the Board Meeting minutes of October 30, 2024 be approved as presented.</i></p> <p><i>Moved: Secretary Koziak</i> <i>Seconded: Director Jackson</i> <i>Carried</i></p>
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**6. School Council Report**

School Council Chair Elizabeth Macve virtually provided a summary of activities and initiatives that School Council has participated in during the 2024-25 school year to date. Meetings are being held in person with a virtual participation option available to members and content interactions have increased by 290% over the previous year, thanks to increased social media presence. Parents are invited to participate and become involved. Discussion followed.

**7. Administration Reports**

**7.1 Principal's Report**

Principal Vigfusson provided a summary of her written report, which included report cards, NAGC Conference, Remembrance Day ceremony and Artist in Resident, as included in the meeting package. Discussion followed.

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**7.2 Secretary-Treasurer’s Report**

Secretary-Treasurer Dundas summarized her written report, which included the technology, software, maintenance, Capital Planning meeting, transportation/calendar revisions, financial audit and Bill 13, as included in the agenda package. Discussion followed.

**7.3 Superintendent’s Report**

Superintendent Moghrabi summarized his written report, which included the Capital Planning Workshop, CASS, correspondence and document updates, TAAPCS Annual General Meeting, and Alberta Education legislative recommendations, as included in the meeting package. Discussion followed.

**8. Board Reports**

**8.1 Board Chair’s Report**

Chair Asquini indicated that a letter was sent Minister Glubish following his visit and that follow-up information is being shared with his office regarding expansion plans. A meeting has been scheduled with Elk Island Catholic Schools regarding transfer of ownership of the school. A letter of support for FANHS’ music grant application has been written.

**8.2 Committee Reports**

**8.2.1 Finance and Audit Committee**

Director Panas indicated that the committee met on November 20, 2024 to review the financial audit and to review the fall budget update. One Society member has been added to the finance and audit committee since the last Board meeting.

**8.2.2 Policy Guidelines and Bylaws Committee**

No report. A committee meeting will be held in the near future.

**8.2.3 Survey Committee**

No report.

**8.2.4 Public Relations Committee**

No report.

**8.2.5 Personnel Committee**

No report.

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**8.2.6 High School Ad Hoc Committee**

Chair Asquini indicated that the committee will meet soon to further discuss expansion plans.

**8.2.7 Board Activities**

No report.

**9. New Business**

**9.1 2023-24 Audited Financial Statement**

Secretary-Treasurer Dundas provided an update and overview of the 2023-24 Financial Audit Report, as presented at the Annual General Meeting. Discussion followed.

<i>Motion 2024-11-27-03</i>	<p><i>Moved that the Board approve the August 31, 2024 audit report prepared by Yaremchuk &amp; Annicchiarico, as presented at the Annual General Meeting.</i></p> <p><i>Moved: Board Treasurer Panas</i>  <i>Seconded: Director Koziak</i>  <i>Carried</i></p>
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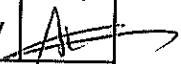
**9.2 Fall Budget Update**

Secretary-Treasurer Dundas provided an overview of the 2024-25 Fall Budget, highlighting some minor adjustments and changes that have occurred since May. Discussion followed.

<i>Motion 2024-11-27-04</i>	<p><i>Moved that the Board approve the Fall Budget Update as presented.</i></p> <p><i>Moved: Board Treasurer Panas</i>  <i>Seconded: Director Jackson</i>  <i>Carried</i></p>
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*Action Item: Superintendent Moghrabi will share the Netsmart presentation with new board members.*

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**9.3 Annual Education Results Report (AERR) 2023-24**

Principal Vigfusson provided a summary of the Annual Education Results Report (AERR) that has been prepared for submission. Discussion followed.

<i>Motion 2024-11-27-05</i>	<p><i>Moved that the Board approve the Annual Education Results Report as presented.</i></p> <p><i>Moved: Director Kakkan</i>  <i>Seconded: Board Treasurer Panas</i>  <i>Carried</i></p>
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**9.4 NHS Stakeholder Forum**

Superintendent Moghrabi provided background and suggested possible discussion topics for the upcoming stakeholder forum, as included in the meeting package. Discussion followed. Consensus is to hold the stakeholder forum on Monday, February 3, 2025 from 6:30 p.m. to 8:30 p.m.

**9.5 Bill 20, Article 21.1**

Superintendent Moghrabi summarized the legislative changes relating to Bill 20, Article 21.1, as included in the meeting package. Discussion followed.

*Action Item: The Policy Committee will discuss bylaw revisions to address the requirement of criminal record checks for members of the Board of Directors.*

**9.6 TAAPCS Invitation to Parents**

This discussion item was included in item #11, TAAPCS Report.

**10. Board Work Plan**

The Board reviewed the Work Plan for 2024-25, as included in the meeting package.

**11. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Koziak indicated that he and Superintendent Moghrabi attended the TAAPCS AGM on November 2, 2024 in Calgary. The school tours were very enlightening and informative. Secretary Koziak has been elected as Vice President for TAAPCS.

Charter school parents are invited to attend a virtual Q&A session with the Minister of Education. An invitation has been shared that charter schools can share with their parents. Consensus to share the invitation with NHS parents by email as soon as possible.

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**12. Receipt of Reports**

Motion 2024-11-27-07	<p>Moved that all reports be received as presented during the meeting.</p> <p>Moved: Director Kakkan                  Seconded: Director Jackson                  Carried</p>
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**12. Correspondence Sent**

- None.

**13. Correspondence Received**

- None.

**14. In Camera**

**14.1 Motion to Move In Camera**

Motion 2024-11-27-08	<p>Moved that the meeting move in camera at 9:33 p.m.</p> <p>Moved: Director Andrews                  Seconded: Director Jackson                  Carried</p>
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**14.2 Motion to Move Out of Camera:**

Motion 2024-11-27-09	<p>Moved that the meeting move out of camera at 9:34 p.m.</p> <p>Moved: Director Jackson                  Seconded: Director Kakkan                  Carried</p>
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**14.3 Matters Arising from In Camera Meeting**

None.

**15. Adjournment**

Chair Asquini adjourned the meeting at 9:34 p.m.

*Next Board Meeting: Wednesday, December 18, 2024 at 7:00 p.m.*