

# **New Horizons School School Council Meeting Agenda**

**December 4, 2024**

**7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

## **1. Meeting Called to Order**

## **2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

## **3. Adoption of Agenda**

## **4. Approval of Minutes:** November 6, 2024

## **5. Reports**

### **5.1. Chair/Vice-Chair/Secretary Report/Junior High Liaison/Officer at Large**

### **5.2. Principal's Report**

### **5.3. Finance Officer's Report**

### **5.4. FANHS Report**

### **5.5. Communication Officer's Report**

### **5.6. Committee Reports**

- Grant
- TBD: Holiday
- TBD: Spring Carnival
- TBD Halloween

## **6. Motion to Accept Reports**

## **7. New Business**

### **7.1. Planning for 2025-26 Artist in Residence (AIR):**

- Confirm process with administration as well as key criteria for AIR procurement.

### **7.2. Motions Required:**

- New funding requests (vetting through Ms. V required)
  - o Motion requested for \$200 from School Support/Clubs for GSA button maker (teacher rep: Ms. Fairfull).
  - o Science Olympics – bringing forward should funding be required.

## **7.2. Staff Report**

- School Update

## **7.3. Future School Event Planning and SC Outreach**

- Spring Carnival, May 24, 2025
- Other (movie night, sports viewing night etc)

## **7.4. Parent Perspectives**

- Tabled until submission form is rolled-out.

## **8. Future Business**

## **9. Correspondence**

## **10. Future Meeting Dates**

- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

*Unless otherwise indicated, all meetings are scheduled from 7:00PM - 8:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings.*

## **11. Meeting Adjourned**

# **New Horizons School School Council Meeting Minutes**

**November 6, 2024**

**7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Ellen Hanna, Carla Jones, Anita Sanderson, Brianne Davio, Raman Brar, Lori Vigfusson, Julie Jackson, Rebecca Koziak, Beverley Doucette, Shayel McKinnon, Stacey Stang-Sass

**1. Meeting Called to Order at 7:04 p.m.**

Elizabeth Macve as Chair

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**MOTION: Sarah Jane Lovgren moved to adopt the agenda as presented.  
Seconded by Lori Vigfusson, motion carried.**

**4. Approval of Minutes: October 2, 2024**

**MOTION: Sarah Jane Lovgren moved to approve the Minutes as presented.  
Seconded by Lori Vigfusson, motion carried.**

**5. Reports**

**5.1. Chair/Vice-Chair/Secretary Report**

Vice-Chair shared thanked FANHS and donors for donations for the Halloween dance and the decorations. Attendees all had a great time.

**5.2. Principal's Report**

See Attached

**5.3. Financial Officer's Report**

School Council has distributed \$2017. The total cost for the Halloween dance was approximately \$900.

#### 5.4.FANHS Report

The Halloween dance was a great opportunity to collaborate with the school. Families are feeling positively about community support opportunities, and there has been some discussion what to spend funds on next. Families are looking forward to more events like this (i.e. movie night, games night).

#### 5.5.Communication Officer's Report

No report, but thanks to Denette for supporting Communications.

#### 5.6.Committee Reports

No reports.

### 6. Motion to Accept Reports

**MOTION: Sarah Jane Lovgren moved to accept the Reports as presented.  
Seconded by Stacey Stang-Sass, motion carried.**

### 7. New Business

#### 7.1.Motions Required:

- Funding requests:
  - o 5K for grade 5: Mrs. Eccles and Ms. Sweetman
    - Host a 5k run for grade 5 students in the community.
    - Each school would have their own page for fundraising; charity for this year would be for Breast Cancer awareness.
    - Hope to have funds cover the first year, so registration fees aren't necessary.
    - ½ day bussing for 3 schools, ribbons, food for the finish line.
    - Looking for about \$3000 in corporate sponsorship.
    - **Up to \$500 from School Council from well-being/school support.**
  - o AMA for patrols
    - Replenish equipment.
    - **Up to \$200 from clubs/school support.**
  - o Holiday concert: chairs
    - Renting 300 chairs for holiday concert.
    - **Up to \$1000 from academic/school support.**
  - o Holiday decorations for concert
    - Up to \$200 for holiday/artist in residence decorations from school support/academic support.
  - o Maker Space materials
    - Make-do materials and kits – there is a need for 2-3 more kits.
    - **Up to \$400 from academic support/school support.**

**MOTION: Sarah Jane Lovgren moved to provide funds for these four requests.**

**Seconded by Julie Jackson, motion carried.**

- Additional funding requests for girls volleyball bussing and the Science Olympics

tabled until next meeting.

### **7.2. Staff Report**

- No update

### **7.3. Future School Event Planning and SC Outreach**

- Discussions tabled for Spring Carnival, May 24, 2025 and Other (movie night etc).

### **7.4. Parent Perspectives**

- Tabled until submission form is rolled-out.

## **8. Future Business**

No update

## **9. Correspondence**

N/A

## **10. Future Meeting Dates**

- December 4, 2024
- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

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## **11. Meeting Adjourned**

Meeting adjourned at 8:13 p.m.

## New Horizons School Council Fund Allocation Summary

For the 2024/2025 School Year

November 27, 2024

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
<b>School Support</b>	\$22,750	\$15,050	\$2,340	\$12,710	\$7,700
<b>Classroom Support</b>	3,900	3,800	200	3,600	100
<b>School Enhancement</b>	-	-	-	-	-
<b>Community Building / Parent Support</b>	3,200	535	352	183	2,665
<b>School Council Administration</b>	150	150	16	134	0
<b>GRAND TOTAL:</b>	<b>\$30,000</b>	<b>\$19,535</b>	<b>\$2,907</b>	<b>\$16,628</b>	<b>\$10,465</b>

**Draft New Horizons School Council Fund Allocation**

**Detailed**

For the 2024/2025 School Year

November 27, 2024

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
<b>School Support</b>				
Clubs	\$ 1,000	\$ 300	\$ 40.89	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	700	60.39	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	1,250	914.21	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	- .00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	520.64	Teacher Meals; Interviews, Staff Appreciation Week
Extracurriculars	4,000	4,000	- .00	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	5,500	803.66	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
<b>Total</b>	<b>22,750</b>	<b>15,050</b>	<b>2,339.79</b>	
<b>Classroom Support</b>				
Recess Equipment	500	500	- .00	General Fund for the Entire School
Classroom Incentives	3,400	3,300	199.98	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French )
<b>Total</b>	<b>3,900</b>	<b>3,800</b>	<b>199.98</b>	
<b>School Enhancement</b>				
Major Projects	-	-	-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Community Building / Parent Support</b>				
Guest Speakers	500	-	- .00	Guest Speakers
Team/Community Building	2,500	500	316.61	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	35	35	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
<b>Total</b>	<b>3,200</b>	<b>535</b>	<b>351.61</b>	
<b>School Council Administration</b>				
General Admin Expenses	150	150	15.64	Office Supplies
<b>Total</b>	<b>150</b>	<b>150</b>	<b>15.64</b>	
<b>GRAND TOTAL:</b>	<b>\$ 30,000</b>	<b>\$ 19,535</b>	<b>\$ 2,907.02</b>	
<b>ASCE Grant</b>	<b>\$ 500</b>			Alberta School Council Engagement Grant







## NHS Fund Allocation - Motioned Summary, 2024/2025

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
		-
<b>Total</b>		-
Classroom Support	Classroom Incentives	3,300.00
	Recess Equipment	500.00
<b>Classroom Support Total</b>		<b>3,800.00</b>
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	35.00
	Team/Community Building	500.00
<b>Community Building/Parent Support Total</b>		<b>535.00</b>
School Council Administration	General Admin Expenses	150.00
<b>School Council Administration Total</b>		<b>150.00</b>
School Enhancement	Major Projects	-
<b>School Enhancement Total</b>		<b>-</b>
School Support	Academic Support	5,500.00
	Clubs	300.00
	Events	1,250.00
	Extracurriculars	4,000.00
	Junior High Events	1,300.00
	Staff Support	2,000.00
	Wellbeing	700.00
<b>School Support Total</b>		<b>15,050.00</b>
<b>Grand Total</b>		<b>19,535.00</b>

## NHS Fund Allocation - Disbursed Summary, 2024/2025

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
Classroom Support	Classroom Incentives	199.98
	Recess Equipment	-
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	35.00
School Council Administration	Team/Community Building	316.61
	General Admin Expenses	15.64
School Enhancement School Support	Major Projects	-
	Academic Support	803.66
	Clubs	40.89
	Events	914.21
	Extracurriculars	-
	Junior High Events	-
	Staff Support	520.64
	Wellbeing	60.39
<b>Grand Total</b>		<b>2,907.02</b>

## NHS Fund Allocation - Incentives by Teacher, 2024-2025

<i>Subcategory</i>	<i>Paid to</i>	SUM of Amount (\$)
Classroom Incentives		-
	Allison Joly	45.12
	Janice Dinel	46.76
	Kandace Zelada	108.10
<b>Grand Total</b>		<b>199.98</b>

2024/2025	New Horizons School Council Fund Allocation Categories by Month											
Fund:	School Support	School Support	School Support	School Support	School Support	School Support	Classroom Support	Classroom Support	School Enhancement	Community Building/Parent Support	Community Building/Parent Support	Community Building/Parent Support
Subcategory:	Clubs	Wellbeing	Events	Junior High Events	Staff Support	Academic Support	Recess Equipment	Classroom Incentives	Major Projects	Guest Speakers	Team/Community Building	Public Relations/Hospitality
Allocation for year (\$):	1,000	1,000	3,750	2,000	2,000	9,000	500	3,400	0	500	2,500	200
Month (2024-2025)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September			61.10					91.88			316.61	
October		60.39	808.03		520.64			108.10				35.00
November	40.89		45.08			803.66						
December												
January												
February												
March												
April												
May												
June												
Total spent (\$):	40.89	60.39	914.21	0.00	520.64	803.66	0.00	199.98	0.00	0.00	316.61	35.00
Remaining Funds (\$):	959.11	939.61	2,835.79	2,000.00	1,479.36	8,196.34	500.00	3,200.02	0.00	500.00	2,183.39	165.00
<b>Grand Total YTD (\$):</b>	<b>2,891.38</b>											

2024/2025	New Horizons School Council Fund Allocation Classroom Incentives by Teacher/Month																					
Teacher:	Michelle Stephens	Kim Fehr	Debbie Wain	Faye Freeman	Anika Kooger	Shayel MacKinnon	Amanda Panas	Jennifer Asquini	Janice Dinel Curtis Wong	Meghan Eccles	Savanna Sweetman	Allison Joly	Anne Servold	Marisa Araujo	Sarah Fairfull	Jamie Lambert-Brown	Brian Loehr	Jessie Olfert	Shaun Wilde	Blaine Dowler	Kandace Zelada	Stephen Hofforth
Class:	K (combined)	1F	1W	2F	2K	3M	3P	4A	4D	5E	5S	6J	6S	JH	JH	JH	JH	JH	JH	JH	Music	French
Number of Students:	36	21	23	20	21	22	22	24	24	25	26	24	25	22	19	19	22	24	21			
Total number students (all grades):	440																					
Allocation for year (\$):	216	126	138	120	126	132	132	144	144	150	156	144	150	132	114	114	132	144	126	0	300	300
Total Allocated (all grades) (\$):	3240																					
Month (2024-2025)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September									46.76			45.12										
October																					108.10	
November																						
December																						
January																						
February																						
March																						
April																						
May																						
June																						
Total spent (\$):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.76	0.00	0.00	45.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108.10	0.00
Remaining Funds (\$):	216.00	126.00	138.00	120.00	126.00	132.00	132.00	144.00	97.24	150.00	156.00	98.88	150.00	132.00	114.00	114.00	132.00	144.00	126.00	0.00	191.90	300.00
<b>Grand Total YTD (\$):</b>	<b>199.98</b>																					