


NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

<b>Type of Meeting:</b> Board	<b>Date:</b> October 30, 2024	<b>Initials:</b> Chair	AA
<b>Approved:</b> FINAL	<b>Recorded By:</b> A. DeJong	<b>Secretary</b>	

**October 30, 2024, 7:00 p.m.**

**Board Members Present at Call to Order:**

Adam Asquini CHAIR	Trevor Panas (virtual) TREASURER	Adam Koziak SECRETARY
Andrea Andrews DIRECTOR	Paul Jackson DIRECTOR	Praveen Kakkan DIRECTOR

**Board Members Joining During the Meeting:**

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**Board Members Absent:**

Kristie Derkson VICE CHAIR		
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**Administration Present at Call to Order:**

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson (virtual) PRINCIPAL
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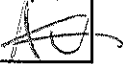
**1. Call to Order**

Chair Asquini called the meeting to order at 7:02 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

<b>Type of Meeting:</b> Board	<b>Date:</b> October 30, 2024	<b>Initials:</b>	<b>Chair</b>	AA
<b>Approved:</b> FINAL	<b>Recorded By:</b> A. DeJong		<b>Secretary</b>	

**3. Adoption of Agenda**

<i>Motion 2024-10-30-01</i>	<p><i>Moved that the agenda for the Board Meeting of October 30, 2024 be adopted as amended.</i></p> <p><i>Moved: Director Jackson</i>  <i>Seconded: Director Kakkan</i>  <i>Carried</i></p>
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**4. Disclosure of Conflict of Interest**

Chair Asquini and Board Treasurer Panas have spouses at the school; based on the agenda, no conflict is anticipated. No other conflicts of interest were cited.

**5. Approval of Minutes**

**5.1 Minutes of October 9, 2024**

<i>Motion 2024-10-30-02</i>	<p><i>Moved that the Board Meeting minutes of October 9, 2024 be approved as presented.</i></p> <p><i>Moved: Director Koziak</i>  <i>Seconded: Director Andrews</i>  <i>Carried</i></p>
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**6. Administration Reports**

**6.1 Principal's Report**

Principal Vigfusson provided a summary of her written report, which included Read-In Week, Parent-Teacher Interviews, Pre-Service Teachers, Provincial Achievement Test Results, and Powerschool Update, as included in the meeting package. She further indicated that the school has been in communication with parents regarding accepted and proper student use of social media. Discussion followed.

**6.2 Secretary-Treasurer's Report**

Secretary-Treasurer Dundas summarized her written report, which included the financial audit, meeting with Strathcona County, facilities, and school fee waiver form, as included in the agenda package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

<b>Type of Meeting:</b> Board	<b>Date:</b> October 30, 2024	<b>Initials:</b>	<b>Chair</b>	AA
<b>Approved:</b> FINAL	<b>Recorded By:</b> A. DeJong		<b>Secretary</b>	[Signature]

**6.3 Superintendent's Report**

Superintendent Moghrabi summarized his written report, which included EIPS calendar review, value scope updates, Alberta Education updates, TAAPCS and CASS, Minister Visit, and the NAGC Annual Convention, as included in the meeting package. Discussion followed.

**7. Board Reports**

**8.1 Board Chair's Report**

Chair Asquini indicated that he, along with Board Secretary Koziak and Director Jackson, participated in the ministerial school visit at the school on October 25, 2024. Minister Glubish attended and participated in a tour of the school and a conversation with the Directors and school administration. Minister Glubish very supportive of the school and future plans. Value scope information will be shared with his office and he has indicated that he will support the advancement of the value scope process and expansion plans where able.

*Action Item: Superintendent Moghrabi will draft a thank you letter to Minister Glubish regarding his visit.*

**8.2 Committee Reports**

**8.2.1 Finance and Audit Committee**

Director Panas indicated that the committee will be meeting on November 20, 2024 to review the financial audit. There are spaces available on the committee for community members to join and participate.

**8.2.2 Policy Guidelines and Bylaws Committee**

The committee has not met. The general consensus is to have Superintendent Moghrabi identify and prioritize policies urgently needing revision. Superintendent Moghrabi will work with the committee to initiate edits on selected policies.

**8.2.3 Survey Committee**

No report.

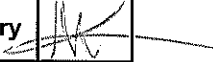
**8.2.4 Public Relations Committee**

No report.

**8.2.5 Personnel Committee**

No report.

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

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**8.2.6 High School Ad Hoc Committee**

Chair Asquini has created a terms of reference document that will be shared with directors by email. The committee will meet soon to discuss expansion further.

**8.2.7 Board Activities**

No report.

**8. New Business**

**8.1 Signing Authorities**

Secretary-Treasurer Dundas indicated that a formal motion is needed to update the signing authorities with the Royal Bank, as previously discussed at the October 9, 2024 meeting.


<i>Motion 2024-10-30-03</i>	<p><i>Moved that the following individuals serve as signing authorities for the New Horizons Charter School Society:</i></p> <ul style="list-style-type: none"> <li>● <i>Adam Asquini, Board Chair</i></li> <li>● <i>Trevor Panas, Board Treasurer</i></li> <li>● <i>Terry Moghrabi, Superintendent</i></li> <li>● <i>Patti Dundas, Secretary-Treasurer</i></li> <li>● <i>Lori Vigfusson, Principal</i></li> </ul> <p><i>Moved: Director Jackson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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**8.2 Standing Committee Membership**

Superintendent Moghrabi shared the updated committee member list and indicated that to date no additional parents have volunteered to join open committees. There are still spaces available if society members would like to participate in eligible committees.

<i>Motion 2024-10-30-04</i>	<p><i>Moved that Director Panas be appointed by acclamation as Board Treasurer.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Jackson</i> <i>Carried</i></p>
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NEW HORIZONS CHARTER SCHOOL SOCIETY  
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**8.3 Enrollment Report for September 30, 2024**

Secretary-Treasurer Dundas provided an overview of Alberta Education's weighted moving average (WMA) funding formula. She indicated that as of September 30, 2024, actual enrollment for 2024-25 is 441 students, slightly less than anticipated, as included in the meeting package. Discussion followed.

**8.4 Alberta Education Assurance Measures (AEAMS) Report**

Principal Vigfusson provided a summary of the Annual Education Results Report (AERR) for 2023-24, as included in the meeting package. Discussion followed. Directors are invited to forward questions to Principal Vigfusson for further discussion at a future meeting, prior to approval of the AERR.

**8.5 Provincial Achievement Tests Results Report**

Principal Vigfusson indicated that the Provincial Achievement Tests Results for 2023-24 have been embargoed by Alberta Education and cannot be shared at this time. They will be shared at a future meeting once the embargo is lifted.

**9. Board Work Plan**

The Board reviewed the Work Plan for 2024-25, as included in the meeting package.

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Koziak indicated that there is no report at this time but that the AGM is scheduled for November 2, 2024 in Calgary.

**11. Receipt of Reports**

<i>Motion 2024-10-30-05</i>	<i>Moved that all reports be received as presented during the meeting.</i>
	<i>Moved: Director Kakkan</i>
	<i>Seconded: Director Jackson</i>
	<i>Carried</i>



**12. Correspondence Sent**

- None.

**13. Correspondence Received**

- None.

NEW HORIZONS CHARTER SCHOOL SOCIETY  
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**14. In Camera**

**14.1 Motion to Move In Camera**

<i>Motion 2024-10-30-06</i>	<p><i>Moved that the meeting move in camera at 8:26 p.m.</i></p> <p><i>Moved: Director Koziak</i>  <i>Seconded: Director Andrews</i>  <i>Carried</i></p>
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**14.2 Motion to Move Out of Camera:**

<i>Motion 2024-10-30-07</i>	<p><i>Moved that the meeting move out of camera at 8:50 p.m.</i></p> <p><i>Moved: Director Koziak</i>  <i>Seconded: Director Jackson</i>  <i>Carried</i></p>
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**14.3 Matters Arising from In Camera Meeting**

None.

**15. Adjournment**

Chair Asquini adjourned the meeting at 8:50 p.m.

*Next Board Meeting: Wednesday, November 27, immediately following the AGM.*