

# **New Horizons School School Council Meeting Agenda**

**October 2, 2024**

**7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

**1. Meeting Called to Order**

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**4. Guest Speaker: Linh Nguyen from Family Community Services** (speaking on programming available to families)

**5. Approval of Minutes:** September 4, 2024

**6. Reports**

**6.1 Chair/Vice-Chair/Secretary Report**

**6.2 Principal's Report**

**6.3 Financial Officer's Report**

**6.4 FANHS Report**

**6.5 Communication Officer's Report**

**6.6 Committee Reports**

- Halloween Dance
- Spring Carnival
- Grant
- Book Club
- Holiday

**7. Motion to Accept Reports**

**8. New Business**

**8.1 Conversation: community building component/contest in newsletters**

**8.2 Staff Report**

- Funding Requests (vetted through Ms V)

- School Update

### **8.3 Future School Event Planning and SC Outreach**

- Halloween Dance, October 26, 2024
- Spring Carnival, May 24, 2025
- Other (movie night etc)

### **8.4 Parent Perspectives**

- Tabled until submission form is rolled-out.

## **9. Future Business**

- Orange Shirt Day 2025; consideration of SC funding  
(<https://www.youtube.com/watch?v=q66HfGa-1Fg>)

## **10. Correspondence**

## **11. Future Meeting Dates**

- November 6, 2024
- December 4, 2024
- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

*Unless otherwise indicated, all meetings are scheduled from 7:00PM - 8:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings.*

## **12. Meeting Adjourned**

# **New Horizons School School Council Meeting Minutes**

**September 4, 2024**

**7:00PM - 8:00PM**

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Stacey Stang-Sass, Chelsee Ladouceur, Denette Leask, Lori Vigfusson, Anika Kooger, Carol Chang, Sarah MacDonald, Carla Jones, Beverley Doucette, Julie Jackson, Eeksha K. Kakkan, Rebecca Koziak, Raman Brar, Suzanne Campbell, Richard Clark, Erin Thomas, and Amanda Boullion.

**1. Meeting Called to Order at 7:07pm.**

Elizabeth Macve as Chair.

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a traveling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**MOTION: Anita Sanderson moved to adopt the Agends as presented.  
Seconded by Beverley Doucette, motion carried.**

**4. Approval of Minutes: June 19 and June 12, 2024**

**MOTION: Anita Sanderson moved to approve the Minutes as presented.  
Seconded by Lori Vigfusson, motion carried.**

**5. Reports**

**5.1 Chair/Vice-Chair/Secretary Report**

**Both the Chair and Vice Chair express their gratitude for everyone's involvement, are excited for another year and look forward to collaborating with parents, Admin and FANHS.**

**5.2 Principal's Report - see attached**

**5.3 Financial Officer's Report**

**School Council returned \$8238.23 to FANHS at the end of the 2023-24 school year. The new budget for 2024-25 is \$30,000.**

**5.4 FANHS Report - no report, to be discussed at their meeting**

**5.5 Communication Officer's Report**

**Continuing with the School Council/FANHS updates to be sent out bi-weekly. Nighthawks in the Wild photos with stickers were so well received we will continue to post physical pics on the board outside the Kinder hallway if parents send them in.**

**5.6 Committee Reports**

- Halloween Dance
- Spring Carnival
- Grant
- Book Club
- Parent Link (to be renamed)
- Holiday

**6. Motion to Accept Reports**

**MOTION: Beverley Doucette moved to accept the Reports as presented. Seconded by Anita Sanderson, motion carried.**

**7. New Business**

**7.1 Motions Required:**

- Secretary position remains vacant; canvas for interest.
  
- Annual recurring expenditure approvals:
  - o Student incentives \$3300.00
  - o Recess equipment \$500.00
  - o Extra Curriculars \$4000.00
  - o Staff Support \$2000.00
  - o General Admin Expenses \$150.00
  - o Kindergarten graduation \$250.00
  - o Grade 6 graduation \$500.00
  - o Grade 9 graduation \$800.00
  - o Forgotten lunch supplies \$200.00
  - o Halloween Dance \$1000.00
  - o GSA Club \$100.00
  - o Artist in Residence \$3900.00

**MOTION: Julie Jackson moved to motion for the annual recurring expenses. Seconded by Eeksha K. Kakkan, motion carried.**

## 7.2 Staff Report

- Funding Requests (vetted through Ms V)
- School Update

## 7.3 Future School Event Planning and SC Outreach

- Halloween Dance, October 26, 2024
  - Spring Carnival, May 24, 2025
  - Other (movie night etc)
- Community Building expenditure \$500:  
**MOTION: Denette Leask moved to motion the Community Building expense.  
Seconded by Julie Jackson, motion carried.**

## 7.4 Parent Perspectives

- Tabled until submission form is rolled-out.

## 8. Future Business

## 9. Correspondence

## 10. Future Meeting

### Dates

- October 2, 2024
- November 6, 2024
- December 4, 2024
- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025

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## 11. Meeting Adjourned at 8:16pm

## New Horizons School Council Fund Allocation Summary

For the 2024/2025 School Year

October 2, 2024

	2024-2025 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds Not Motioned
School Support	\$22,750	\$12,750	\$61	\$12,689	\$10,000
Classroom Support	3,900	3,800	92	3,708	100
School Enhancement	-	-	-	-	-
Community Building / Parent Support	3,200	500	317	183	2,700
School Council Administration	150	150	16	134	0
<b>GRAND TOTAL:</b>	<b>\$30,000</b>	<b>\$17,200</b>	<b>\$485</b>	<b>\$16,715</b>	<b>\$12,800</b>

**Draft New Horizons School Council Fund Allocation**

**Detailed**

For the 2024/2025 School Year

October 2, 2024

	2024-2025 Allocation of Funds	Total Motioned	Disbursed to date	Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
<b>School Support</b>				
Clubs	\$ 1,000	\$ 100	\$ -	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	200	- .00	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing), Forgotten lunches
Events	3,750	1,250	61.10	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	1,300	- .00	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	2,000	2,000	- .00	Teacher Meals; Interviews, Staff Appreciation Week
Extracurriculars	4,000	4,000	- .00	Extracurricular expenses not covered by the school due to regulations.
Academic Support	9,000	3,900	- .00	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
<b>Total</b>	<b>22,750</b>	<b>12,750</b>	<b>61.10</b>	
<b>Classroom Support</b>				
Recess Equipment	500	500	- .00	General Fund for the Entire School
Classroom Incentives	3,400	3,300	91.88	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French )
<b>Total</b>	<b>3,900</b>	<b>3,800</b>	<b>91.88</b>	
<b>School Enhancement</b>				
Major Projects	-	-	-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Community Building / Parent Support</b>				
Guest Speakers	500	-	- .00	Guest Speakers
Team/Community Building	2,500	500	316.61	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	200	-	-	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
<b>Total</b>	<b>3,200</b>	<b>500</b>	<b>316.61</b>	
<b>School Council Administration</b>				
General Admin Expenses	150	150	15.64	Office Supplies
<b>Total</b>	<b>150</b>	<b>150</b>	<b>15.64</b>	
<b>GRAND TOTAL:</b>	<b>\$ 30,000</b>	<b>\$ 17,200</b>	<b>\$ 485.23</b>	
<b>ASCE Grant</b>	<b>\$ 500</b>			Alberta School Council Engagement Grant





**New Horizons School Council Fund Allocation**

**Approved to be Disbursed**

**For the 2024/2025 School Year**

Hidden rows 8-21: use to copy & paste for fund/subcategory

Expense Claim Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)
Aug 30, 2024	Sep 5, 2024	Janice Dinel	Classroom Support	Classroom Incentives	Student Incentives	46.76
Sep 13, 2024	Sep 15, 2024	Adam Koziak	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies	15.96
Sep 13, 2024	Sep 15, 2024	Denette Leask	Community Building/Parent Support	Team/Community Building	Meet the Teacher - cookies and coffee	300.65
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Support	Events	Halloween Dance - Decor	61.10
Sep 13, 2024	Sep 15, 2024	Denette Leask	School Council Administration	General Admin Expenses	Nighthawks in the Wild printing	15.64
Sep 22, 2024	Sep 20, 2024	Allison Joly	Classroom Support	Classroom Incentives	Student Incentives	45.12
					Total (\$):	485.23

## NHS Fund Allocation - Motioned Summary, 2024/2025

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
		-
<b>Total</b>		-
Classroom Support	Classroom Incentives	3,300.00
	Recess Equipment	500.00
<b>Classroom Support Total</b>		<b>3,800.00</b>
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	-
	Team/Community Building	500.00
<b>Community Building/Parent Support Total</b>		<b>500.00</b>
School Council Administration	General Admin Expenses	150.00
<b>School Council Administration Total</b>		<b>150.00</b>
School Enhancement	Major Projects	-
<b>School Enhancement Total</b>		<b>-</b>
School Support	Academic Support	3,900.00
	Clubs	100.00
	Events	1,250.00
	Extracurriculars	4,000.00
	Junior High Events	1,300.00
	Staff Support	2,000.00
	Wellbeing	200.00
<b>School Support Total</b>		<b>12,750.00</b>
<b>Grand Total</b>		<b>17,200.00</b>

## NHS Fund Allocation - Disbursed Summary, 2024/2025

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
Classroom Support	Classroom Incentives	91.88
	Recess Equipment	-
Community Building/Parent Support	Guest Speakers	-
	Public Relations/Hospitality	-
	Team/Community Building	316.61
School Council Administration	General Admin Expenses	15.64
School Enhancement	Major Projects	-
School Support	Academic Support	-
	Clubs	-
	Events	61.10
	Extracurriculars	-
	Junior High Events	-
	Staff Support	-
	Wellbeing	-
<b>Grand Total</b>		<b>485.23</b>

**NHS Fund Allocation - Incentives by Teacher, 2024-2025**

<i>Subcategory</i>	<i>Paid to</i>	<i>SUM of Amount (\$)</i>
Classroom Incentives		-
	Allison Joly	45.12
	Janice Dinel	46.76
<b>Grand Total</b>		<b>91.88</b>

2024/2025	New Horizons School Council Fund Allocation Categories by Month											
Fund:	School Support	School Support	School Support	School Support	School Support	School Support	Classroom Support	Classroom Support	School Enhancement	Community Building/Parent Support	Community Building/Parent Support	Community Building/Parent Support
Subcategory:	Clubs	Wellbeing	Events	Junior High Events	Staff Support	Academic Support	Recess Equipment	Classroom Incentives	Major Projects	Guest Speakers	Team/Community Building	Public Relations/Hospitality
Allocation for year (\$):	1,000	1,000	3,750	2,000	2,000	9,000	500	3,400	0	500	2,500	200
Month (2024-2025)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September			61.10					91.88			316.61	
October												
November												
December												
January												
February												
March												
April												
May												
June												
Total spent (\$):	0.00	0.00	61.10	0.00	0.00	0.00	0.00	91.88	0.00	0.00	316.61	0.00
Remaining Funds (\$):	1,000.00	1,000.00	3,688.90	2,000.00	2,000.00	9,000.00	500.00	3,308.12	0.00	500.00	2,183.39	200.00
<b>Grand Total YTD (\$):</b>	<b>469.59</b>											

2024/2025	New Horizons School Council Fund Allocation Classroom Incentives by Teacher/Month																						
Teacher:	Michelle Stephens	Kim Fehr	Debbie Wain	Faye Freeman	Anika Kooger	Shayel MacKinnon	Amanda Panas	Jennifer Asquini	Janice Dinel/ Curtis Wong	Meghan Eccles	Savanna Sweetman	Allison Joly	Anne Servold	Marisa Araujo	Sarah Fairfull	Jamie Lambert-Brown	Brian Loehr	Jessie Olfert	Shaun Wilde	Blaine Dowler	Kandace Zelada	Stephen Hofforth	New Horizons School
Class:	K (combined)	1F	1W	2F	2K	3M	3P	4A	4D	5E	5S	6J	6S	JH	JH	JH	JH	JH	JH	JH	Music	French	
Number of Students:	36	21	23	20	21	22	22	24	24	25	26	24	25	22	19	19	22	24	21				
Total number students (all grades):	440																						
Allocation for year (\$):	216	126	138	120	126	132	132	144	144	150	156	144	150	132	114	114	132	144	126	0	300	300	
Total Allocated (all grades) (\$):	3240																						both grade 9s
Month (2024-2025)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September									46.76			45.12											
October																							
November																							
December																							
January																							
February																							
March																							
April																							
May																							
June																							
Total spent (\$):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.76	0.00	0.00	45.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Remaining Funds (\$):	216.00	126.00	138.00	120.00	126.00	132.00	132.00	144.00	97.24	150.00	156.00	98.88	150.00	132.00	114.00	114.00	132.00	144.00	126.00	0.00	300.00	300.00	0.00
<b>Grand Total YTD (\$):</b>	<b>91.88</b>																						
	3148.12																						