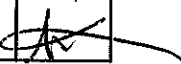


NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

October 9, 2024, 7:30 p.m.

Board Members Present at Call to Order:

Adam Asquini DIRECTOR	Kristie Derkson DIRECTOR	Adam Koziak DIRECTOR
Andrea Andrews DIRECTOR	Paul Jackson DIRECTOR	Praveen Kakkan (virtual) DIRECTOR

Board Members Absent at Call to Order:

Trevor Panas DIRECTOR		
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Administration Present:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	
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Members Present: Julie Jackson (virtual), Anita Sanderson (virtual).

1. Call to Order

Director Asquini called the virtual meeting to order at 7:30 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment


The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Two items were added to the agenda:

- 7.2 - Honourable Nate Glubish Visit
- 7.3 - U of A High School Discussion

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

<i>Motion 2024-10-09-01</i>	<p><i>Moved that the agenda for the Board Meeting of October 9, 2024 be adopted as amended.</i></p> <p><i>Moved: Director Jackson</i> <i>Seconded: Director Andrews</i> <i>Carried</i></p>
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4. Disclosure of Conflict of Interest

Director Asquini indicated that he and Director Panas each have a spouse working at the school; based on the agenda, no conflict is anticipated.

5. Approval of Minutes

5.1 Minutes of September 18, 2024

Motion 2024-09-18-03 will be amended to reflect the correct seconder to the motion.

<i>Motion 2024-10-09-02</i>	<p><i>Moved that the Board Meeting minutes of September 18, 2024 be approved as amended.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Derkson</i> <i>Carried</i></p>
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6. Board Organization

6.1 Selection of Officers

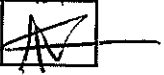
Director Asquini asked Superintendent Moghrabi to assume the position of Chair for the selection of Officers.

Superintendent Moghrabi spoke to the bylaw requirement 6.1.5.3 to name Board Officers and Committee members within one week of the elections. Discussion followed.

Superintendent Moghrabi called for nominations for the appointment of Board Chair.

Nomination received for Director Asquini from Director Derkson. Director Asquini accepted the nomination.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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Superintendent Moghrabi called a second time for nominations.

Superintendent Moghrabi called a third time for nominations.

Superintendent Moghrabi closed nominations for the position of Chair.

Directors cast ballots and Director Asquini was elected.

<i>Motion 2024-10-09-03</i>	<p><i>Moved that Director Asquini be appointed by acclamation as Board Chair.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Derkson</i> <i>Carried</i></p>
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Chair Asquini assumed position of Chair for the remainder of the meeting.

Chair Asquini called for nominations for the appointment of Vice Chair.

Nomination received for Director Derkson by Chair Asquini. Director Derkson accepted the nomination.

Chair Asquini called a second time for nominations.

Chair Asquini called a third time for nominations.


Chair Asquini closed nominations for the position of Vice Chair.

<i>Motion 2024-10-09-04</i>	<p><i>Moved that Director Derkson be appointed by acclamation as Vice Chair.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Jackson</i> <i>Carried</i></p>
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Chair Asquini called for nominations for the appointment of Secretary.

Nomination received for Director Koziak by Director Derkson. Director Koziak accepted the nomination.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

Chair Asquini called a second time for nominations.

Chair Asquini called a third time for nominations.

Chair Asquini closed nominations for the position of Secretary.

<i>Motion 2024-10-09-05</i>	<p><i>Moved that Director Koziak be appointed by acclamation as Board Secretary.</i></p> <p><i>Moved: Director Jackson</i> <i>Seconded: Director Andrews</i> <i>Carried</i></p>
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Chair Asquini called for nominations for the appointment of Treasurer.

Nomination received for Director Panas by Director Koziak. Director Panas is not present to accept the nomination.

Chair Asquini called a second time for nominations.

Chair Asquini called a third time for nominations.

Chair Asquini closed nominations for the position of Treasurer.

Director Panas' acceptance will be confirmed after the meeting and an official motion will be included in the minutes of the next Board meeting.

6.2 Set Regular Meeting Dates

Bylaws state that the Board must hold nine meetings throughout the year. September and October meetings have already been held, dates for the remainder of the year must be set.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	AA

<p><i>Motion 2024-10-09-07</i></p>	<p><i>Moved that the following dates be set as Regular Board Meeting Dates with a 7:00 p.m. start time:</i></p> <ul style="list-style-type: none"> • October 30, 2024 (approved at 2024-09-18 Board meeting) • November 27, 2024 • December 18, 2024 • January 22, 2025 • February 19, 2025 • March 19, 2025 • April 16, 2025 • May 21, 2025 • June 18, 2025 • September 17, 2025 <p><i>Moved: Vice-Chair Derkson</i> <i>Seconded: Director Andrews</i> <i>Carried</i></p>
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Discussion regarding the meeting format for Board meetings (in-person, hybrid or virtual) ensued.

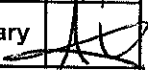
<p><i>Motion 2024-10-09-08</i></p>	<p><i>Moved that the Board enables a hybrid meeting format when required provided that Directors make the best effort to attend in person and to actively participate while keeping cameras on. In-camera meetings will not include virtual participants.</i></p> <p><i>Moved: Vice-Chair Derkson</i> <i>Seconded: Director Kakkan</i> <i>Carried</i></p>
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Action Item: Administration will update meeting dates on the school calendar and will advise the membership of the election of Officers once the Treasurer position has been confirmed.

6.3 Code of Conduct

Chair Asquini spoke to Policy #101 Board Member Code of Conduct, which the Board of Directors is required to abide by. A copy of the Code of Conduct is included in the agenda package. Board members are asked to review the document, sign and return it immediately following the meeting.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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6.4 Board Committees

Chair Asquini referenced the bylaw requirement for committees and Chair Asquini summarized the five different Board committees. Members can be added throughout the year.


<i>Audit Committee:</i>	<p><i>The following Board Members were appointed to serve as the Audit Committee:</i></p> <ul style="list-style-type: none"> ● <i>Treasurer, Committee Chair</i> ● <i>Trevor Panas (to be confirmed)</i> ● <i>Adam Koziak</i> ● <i>Patti Dundas</i>
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<i>Policies, Guidelines, Bylaws Committee:</i>	<p><i>The following Board Members were appointed to serve as the Policies, Guidelines, Bylaws Committee:</i></p> <ul style="list-style-type: none"> ● <i>Adam Koziak, Committee Chair</i> ● <i>Adam Asquini</i> ● <i>Kristie Derkson</i> ● <i>Andrea Andrews</i> ● <i>Paul Jackson</i>
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<i>Personnel Committee:</i>	<p><i>The following Board Members were appointed to serve as the Personnel Committee:</i></p> <ul style="list-style-type: none"> ● <i>Kristie Derkson, Committee Chair</i> ● <i>Paul Jackson</i> ● <i>Andrea Andrews</i> ● <i>Praveen Kakkan</i> ● <i>Patti Dundas</i>
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<i>Survey Committee:</i>	<p><i>The following Board Members were appointed to serve as the Survey Committee:</i></p> <ul style="list-style-type: none"> ● <i>Trevor Panas (to be confirmed)</i> ● <i>Praveen Kakkan</i>
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NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
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<i>Public Relations Committee:</i>	<p><i>The following Board Members be appointed to serve as the Public Relations Committee.</i></p> <ul style="list-style-type: none"> ● <i>Adam Asquini, Committee Chair</i> ● <i>Adam Koziak</i> ● <i>Rebecca Koziak</i> <p><i>There will also be an addition of School Council and FANHS representatives as well as community members.</i></p>
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<i>High School Ad Hoc Committee:</i>	<p><i>The following Board Members be appointed to serve as the High School Ad Hoc Committee.</i></p> <ul style="list-style-type: none"> ● <i>Adam Asquini, Committee Chair</i> ● <i>Kristie Derkson</i> ● <i>Adam Koziak</i> ● <i>Trevor Panas (to be confirmed)</i> ● <i>Andrea Andrews</i> ● <i>Paul Jackson</i> ● <i>Praveen Kakkan</i> <p><i>There will also be an addition of School Council and FANHS representatives as well as community members.</i></p>
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<i>TAAPCS:</i>	<p><i>The following Board Members be appointed to serve as the TAAPCS representative.</i></p> <ul style="list-style-type: none"> ● <i>Adam Koziak</i>
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Director and Society member participation in committee membership will be finalized at the October 30, 2024 Board meeting.

Action Item: Superintendent Moghrabi will review committee guidelines and draft an email to Society members asking for members to join the Audit, Public Relations, and Policies, Guidelines and Bylaws, committees.

6.5 Signing Authorities

Secretary-Treasurer Dundas spoke to signing authorities for the Society, as included in the agenda package. Once the treasurer position has been confirmed, a motion will be made at the next meeting.

7. New Business

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	AC

7.1 Set Date for November 2024 Annual General Meeting

Chair Asquini indicated that a date needs to be set for the November 2024 Annual General Meeting. Notice of the AGM will be shared 21 days prior to the meeting date. Discussion followed.

<i>Motion 2024-10-09-10</i>	<p><i>Moved that the Annual General Meeting be held on November 27, 2024, subject to availability of financial auditor, at 7:00 p.m.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Vice-Chair Derkson</i> <i>Carried</i></p>
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7.2 Minister's Visit

Chair Asquini indicated that Honourable Minister Nate Glubish will be attending the school on Friday, October 25 at 3:00 p.m. Directors are invited to participate and to indicate their participation on the Director RSVP summary.

7.3 U of A High School Discussion

Director Derkson shared that she had a conversation with the U of A Provost regarding a possible dual credit programming partnership. There is an opportunity to provide a partnership proposal to the U of A. Discussion followed. There was consensus that Chair Asquini and Vice-Chair Derkson would follow up with the U of A Provost and that the high school committee would discuss it further.

8. Board Work Plan

The Board reviewed the Work Plan for 2024-25, as provided at the meeting.

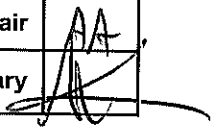
9. The Association of Alberta Public Charter Schools (TAAPCS)

Director Koziak spoke to TAAPCS and its role for Charter Schools in the province; he indicated that the Board typically identifies one Board member to act as representative with TAAPCS.

9.1 Annual General Meeting

Director Koziak spoke to the upcoming TAAPCS AGM on November 1, 2024. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	October 9, 2024	Initials:	Chair	AA
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

10. In Camera

No in-camera meeting.

11. Adjournment

Chair Asquini adjourned the meeting at 8:51 p.m.

Next Board Meeting: October 30, 2024 at 7:00 p.m. at New Horizons School.