

# New Horizons School Council

## Meeting Minutes

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June 12, 2024

Meeting Called to Order: 7:39PM

Meeting Adjourned: 9:40PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Rebecca Koziak, Ellen Hanna, Anita Sanderson, Lori Vigfusson, Amanda Panas, Amanda Bullion, Julie Jackson, Eeksha Kohli-Kakkan, Denette Leask, Rhiannon Adams, Raman Brar, Brianne Davio, Beverly Doucette, Paul Jackson, Chelsea Ladouceur, Leah McCoy, Carol Slukynski, Stacey Stang-Sass, Erin Thomas

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### **1. Meeting Called to Order: 7:39PM.**

Elizabeth Macve as Chair.

### **2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

### **3. Adoption of Agenda**

**MOTION: Sarah-Jane Lovgren moved to adopt the Agenda as presented.  
Seconded by Ellen Hanna. Motion Carried.**

### **4. Approval of Minutes**

May 1, 2024

**MOTION: Sarah-Jane Lovgren moved to adopt the Minutes as presented.  
Seconded by Anita Sanderson. Motion Carried.**

### **5. Reports**

#### **5.1 Chair/Vice-Chair/Secretary Report**

**Chair:** School Council has the opportunity to provide our year end report to the Board on June 19, 2024 either by attendance or through submission. As I'm unable to attend, Ms. V can provide the report on our behalf.

**Vice-Chair:** Nothing to report.

**Secretary:** Nothing to report.

## **5.2 Principal's Report**

See attached.

## **5.3 Financial Officer's Report**

2023/2024 Allocation of Funds: \$29,500.

Funds Motioned: \$23,641.

Funds Disbursed: \$11,188.

Funds Motioned but not yet disbursed: \$12,453.

Remaining Funds: \$5,859.

Reminders:

- Receipts for expense reimbursement are due Friday.
- All expenses must be motioned and pre-approved prior to expenditure.

## **5.4 FANHS Report**

Full report to be shared at FANHS meeting directly following.

## **5.5 Communication Officer's Report**

The Communications Team has developed social media programming for the summer months to keep channels active and balance between fundraising and community initiatives. The team will share book reviews throughout the summer as well as welcome the "Nighthawks in the Wild" initiative where the NHS community will be asked to share photos of Nighthawks gear or stickers (as provided by NHS Administration). Photos can be submitted to the Communications Team — those without faces may be shared online, those with faces may be printed for the rotating theme wall at the entrance of the school for the Back to School initiative.

The suggestion box shared in a previous SC/FANHS weekly ENEWS received some feedback. One comment was the request of less frequent communication, so the Communication Team may consider monthly or bi-weekly emails instead of weekly — this can be determined in September.

Discussion from membership present sharing gratitude and enthusiasm towards the weekly emails — appreciation of weekly updates, reminders, etc. Discussion to continue in September.

## 5.6 Committee Reports

(A) Halloween Dance Committee

Date: October 26, 2024

With unanimous consent, October 26, 2024 has been selected to maintain the tradition of the Saturday before Halloween (2024 will be the third consecutive year with this schedule).

(B) Spring Carnival Committee

Date: May 24, 2025

With unanimous consent, May 24, 2025 has been selected to maintain the tradition of the Saturday after May long weekend (2025 will be the third consecutive year with this schedule).

(C) Grant Committee

No additional announcements to report beyond those that have been previously shared — announcements are anticipated now through September and will be reported in September.

(D) Book Club Committee

Date: Ongoing

Nothing to report — revisit in September.

(E) Parent Link (to be renamed)

Nothing to report — revisit in September.

(F) Holiday

Nothing to report — revisit in September.

## 6. Motion to Accept Reports

**MOTION: Ellen Hanna moved to accept reports as presented.  
Seconded by Sarah-Jane Lovgren. Motion Carried.**

## 7. New Business

### 7.1 Staff Report

#### (A) Funding Requests

i. As per a new operating procedure developed and put to action this year, all staff

funding requests go through Administration before reaching SC. Staff have been reminded that expense reimbursement forms are due Friday.

ii. The Communications Team requests \$40 from Community Building / Parent Support – Team/Community Building to print materials for the “Nighthawks in the Wild” campaign and an additional \$20 from Community Building / Parent Support – Team/Community Building for any additional summer printing or office supplies required for the rotating theme wall. In an effort to support the House Teams initiative, an additional \$50 is requested from Community Building / Parent Support – Team/Community Building for the winning house team’s name to be added to the Nighthawk Cup. A total of \$110 is required from Community Building / Parent Support – Team/Community Building for the Communications Team’s initiatives.

**MOTION: Sarah-Jane Lovgren moved to accept the funding allocation as presented. Seconded by Ellen Hanna. Motion Carried.**

iii. The NHCSS pays this annual membership fee, so this is for information only. ASCA Membership opportunity for 2024/2025 academic year – we were not members this year; however, have been previously. The association provides support and an opportunity to network with other School Council’s throughout the province for potential relationship opportunities and advocacy. They also provide resources and SC guidelines to ensure councils operate with an understanding of regulations set forth by Alberta Education. Services and additional learning opportunities are provided at additional rates, including the opportunity to attend their annual conference. Discussion regarding benefit of membership – opportunity to advocate on behalf of Charter School community.

Additional comment regarding ASCE Grant – Chair & Administration to confirm receipt with NHCSS.

iv. Oilers Watch Party confirmed for Saturday, June 15, 2024. As a community connection opportunity, request for funds to support the purchase of pizza and paper plates with no cost to those in attendance. FANHS will operate a concession to sell off remaining inventory at \$1. Suggestion to give out glow sticks from remaining inventory from the Halloween Dance.

**MOTION: Amanda Bullion motioned for up to \$500 from School Support – Events to purchase pizza and paper plates. Seconded by Chelsea Ladouceur. Motion Carried.**

#### **(B) School Update**

June is an exciting month at school – with year end field trips, the showcase, and discovery learning fairs, students have many opportunities to share what they’ve learned.

### **7.2 2024/2025 Fund Allocation Development**

SC proposes to submit a formal request to FANHS for a budget of \$33,250 for the 2024/2025 academic year. In discussion with those present, Council went line by line stating this year's fund allocation versus the upcoming ask. See attached.

Some discussion from membership including:

**School Support – Clubs** – maintained. Question from membership: where is the line drawn for funding? As per 2022/2023, SC determined it was no longer feasible to use fundraising dollars to support year end parties for sports teams or clubs and would rather utilize funds where there are opportunities for growth i.e. startup costs, continued growth and accessibility. Discussion surrounding what ongoing costs might look like – nothing concrete. Many members are in favour of supporting a variety of clubs due to their contribution to the vibrancy of the NHS community.

**School Support – Well Being** – maintained, no further discussion.

**School Support – Events** – increased to support additional events to support the whole school.

**School Support – Junior High Events** – maintained, no further discussion.

**School Support – Staff Support** – increased due to \$4,000 request from Administration to support needs as determined by Administration. Recommendation to separate this line item.

**School Support – Academic Support** – 2023/2024 allocation reflects the full cost of the Artist in Residence program, in addition to other items; therefore, there has been a slight reduction in the request for 2024/2025.

**Classroom Support** does not see any major changes between 2023/2024 and 2024/2025. There are no projected **School Enhancement** projects at this time. The request for **Community Building/Parent Support – Team/Community Building** has seen a substantial increase in ask (an ask of \$2,500) as SC hopes to develop additional Community Connection events that are offered at zero cost to attendees.

**MOTION: Anita Sanderson motioned to support the 2024/2025 Fund Request as presented. Seconded by Sarah-Jane Lovgren. Motion Carried.**

### **7.3 Future School Event Planning and SC Outreach**

#### **(A) Event Planning**

Tabled, in consideration of time.

### **7.4 Parent Perspectives**

Tabled until submission form is rolled out.

## **8. Future Business**

## **9. Correspondence**

None.

## **10. Future Meeting Dates**

- September 4, 2024
- October 9, 2024
- November 6, 2024
- December 4, 2024

In the interest of maintaining consistency, Meetings will continue to take place on the first Wednesday of each month i.e. early dismissal days unless otherwise noted from 7:00PM - 8:00PM. The first meeting of the new academic year will take place on September 4, 2024. An exception to this rule may be October's meeting which will be determined by when the New Horizons Charter School Society (NHCSS) Board will hold their SGM. Meetings will continue to take place in a hybrid format to be inclusive of all who wish to participate.

*All meetings are scheduled from 7:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings unless otherwise stated.*

## **11. Meeting Adjourned: 9:40PM.**



## Principal's Report to School Council

June 12, 2024

Lori Vigfusson

Principal

New Horizons School

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**Provincial Achievement Tests:** Grade 9 students have begun their Provincial Achievement Tests this week. We are using the new digital platform to complete these assessments. Results will be available in July for parents by logging into the Alberta Education MyPass site. Grade 6 students are completing the PAT for Social Studies and field testing for PATs in Science, Math and Language Arts.

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**Spring Carnival:** Thanks so much to School Council and FANHS for putting on such a fun event! It was wonderful to see so many families out for the day! Thanks to all the volunteers that made the event a success.

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**Three Year Education Plan:** The three year Education Plan was approved by the board and posted at the end of May. This plan had few changes as it is in year 2 of the 3 year cycle. Minor changes made included additional strategies to address conflict resolution and problem solving as well as improving student engagement.

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**Extracurricular Fees:** As we add to our sports program and integrate into the Elk Island Athletics Program we have experienced some challenge in invoicing and communicating fees to parents.. This has led to some frustration for staff and parents as we work through these changes. This is sometimes because we receive information late from EIAA about fee updates and tournaments may come up that we were not aware of at the start of the season. We have developed a new procedure for this to make the process simpler for the upcoming school year.

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**Powerschool:** We are changing our student information system to Powerschool for the 2024-2025 school year. This will have a parent portal for parents to update student information, read and digitally sign forms and share student progress. Information on parent accounts will go home with the report cards at the end of the year for returning students.

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**Grade 9 Adventure Trip:** The grade 9 trip to Birch Bay had to be cancelled due to reduced student numbers which resulted in insufficient volunteers to safely hold the trip. Funds raised for the trip were put toward an alternate activity for the Grade 9s. They will be going to Galaxyland for the day on June 24th. Thanks to Ms. Araujo for the many hours spent planning the event and organizing an alternative for the students to enjoy.

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**Awards Ceremony:** We will be hosting our grade 4-9 awards ceremony at 1:00 on June 26. All parents/caregivers may attend and caregivers of students in Grade 9 or those receiving an award will receive a separate email invitation to the event.

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**Staffing Change:** We have designated a staff member to be our Learning Support Teacher for the 2024-2025 school year. This person will support teachers with professional development and creation of enrichment strategies and resources for our students.

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**Indigenous People's Month and Day:** Classes have been spending additional time this month learning and celebrating Indigenous ways of knowing and being. For Indigenous Peoples' Day on June 21, classes will attend an assembly at the start of the day and then participate in a variety of activities to recognize the history, heritage and resilience of Indigenous Peoples in Canada.

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**Report Cards:** Report Cards will be sent home through email on June 26. There will be a link to the supply lists as well as the information to create a Powerschool parent account included in the email.

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**Thank You:** I would like to thank School Council, FANHS, all parents, staff and students for all of the support and hard work this past school year. I believe it takes a village to do the best for our kids and I am so thankful to our school community for the support to New Horizons and our students.

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#### **School Clubs and Sports:**

- Track and Field for grades 6-9 took place at the end of May at the Elk Island Athletics Field. Grade 3-5 had field day on June 10 and Grade K-2 will have their field day on June 18. Thanks to the teachers for organizing and volunteers for helping out.
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# Draft New Horizons School Council Fund Allocation Detailed

For the 2024/2025 School Year

June 2, 2023

	Disbursed in 2022-2023	2023-2024 Allocation of Funds	Total Motioned 2023-2024	Disbursed to date 2023-2024	2024-2025 ask	REVISED 2024-25 Allocation	Potential Projects, Items & Ideas Identified
<b>School Support</b>							
Clubs	\$ 341	\$ 1,700	\$ 507	\$ 104	\$ 1,000		GSA, Casual Chess Club, REACH - research cost of REACH provincial fees, cost for chess boards
Well Being	236	1,000	750	153	1,000		Student Aid Fund, Mental Health Advocacy - busing money for Dream Catcher
Events	2,101	5,000	3,750	2,220	5,500		Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair,
Junior High Events	293	2,000	750	711	2,000		Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	744	1,668	1,619	1,562	6,000		Teacher Meals; Interviews, Staff Appreciation Week
Academic Support	844 *	13,000	11,683	4,180	10,000		Artist in Residence, Alternate Learning Environments (maker space and outdoor classrooms)
<b>Total</b>	4,559	24,368	19,059	8,931	25,500		
<b>Classroom Support</b>							
Recess Equipment	627	1,000	\$ 1,000	\$ 279	1,000		General Fund for the Entire School
Classroom Incentives	1,757	3,282	3,282	994	3,400		Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French )
<b>Total</b>	2,384	4,282	4,282	1,272	4,400		Recess equipment 2021-2022: \$404
<b>School Enhancement</b>							
Major Projects		-					Makerspace, outdoor classroom, solar panels (wish list item)
<b>Total</b>		-	\$ -	\$ -	0		
<b>Community Building / Parent Support</b>							
Guest Speakers	199	500	210	199	500		Guest Speakers - do some research to see if there are any free possibilities
Team / Community Building	500	250	40	25	2,500		Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality					200		School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night; refreshments
<b>Total</b>	699	750	250	224	3,200		
<b>School Council Administration</b>							
General Admin Expenses		100	50	40	150		Office Supplies; printing
<b>Total</b>		100	50	40	150		
<b>GRAND TOTAL:</b>	<b>\$ 7,642</b>	<b>\$ 29,500</b>	<b>\$ 23,641</b>	<b>\$ 10,467</b>	<b>\$ 33,250</b>		
<b>ASCE Grant</b>		<b>\$ 500</b>			<b>this amt</b>		Alberta School Council Engagement Grant

**New Horizons School Council  
Meeting Agenda**

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**June 12, 2024**

**7:15PM - 8:00PM**

**Hybrid: In-Person (New Horizons School) / Virtual Meeting**

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**1. Meeting Called to Order**

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**4. Approval of Minutes – May 1, 2024**

**5. Reports**

**5.1 Chair/Vice-Chair/Secretary Report**

**5.2 Principal's Report**

**5.3 Financial Officer's Report**

**5.4 FANHS Report**

**5.5 Communication Officer's Report**

**5.6 Committee Reports**

(A) Halloween Dance Committee

(B) Spring Carnival Feedback

(C) Grant Committee

(D) Book Club Committee

(E) Parent Link (to be renamed)

(F) Holiday Committee

**6. Motion to Accept Reports**

**7. New Business**

## **7.1 Staff Report**

### **(A) Funding/Spending Approval Requests**

- Staff requests -
- SC requests -
  - Motion required for \$38.99 for printing at Staples from Teams/Community Building (please confirm if we have additional print/similar expenses to motion)
  - ASCA 2024/25 membership (\$125)
  - Other SC expenses that require motion?

### **(B) School Update**

## **7.2 2024/25 Fund Allocation Development**

- Motion required for the fund allocation and for submission to FANHS for consideration/approval

## **7.3 Future School Event Planning and SC Outreach**

### **(A) Event Planning**

Fall planning (back to school BBQ or other suggestions for discussion)

## **7.4 Parent Perspectives**

(A) Tabled until submission form is rolled out.

## **8. Future Business**

## **9. Correspondence**

## **10. Set Future Meeting Dates**

## **11. Meeting Adjourned**

# New Horizons School Council

## Meeting Minutes

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May 1, 2024

Meeting Called to Order: 7:07PM

Meeting Adjourned: 8:12PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Amanda Bullion, Julie Jackson, Eeksha Kakkan, Denette Leask, Lori Vigfusson, Jessie Olfert, Rhiannon Adams, Raman Brar, Whitney Exton-Burwash, Shannon Kurie, Chelsee Ladouceur, Leah McCoy, Dana Murenbeeld, Carol Slukynski, Stacey Stang-Sass, Dianne Blanche Villacura

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### **1. Meeting Called to Order: 7:07PM.**

Ellen Hanna (Communications Officer) & Rebecca Koziak (Secretary) as Meeting Co-Chairs.

### **2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

### **3. Adoption of Agenda**

**MOTION: Anita Sanderson moved to adopt the Agenda as presented.  
Seconded by Chelsee Ladouceur. Motion Carried.**

### **4. Approval of Minutes**

April 3, 2024

**MOTION: Anita Sanderson moved to adopt the Minutes as presented.  
Seconded by Ellen Hanna. Motion Carried.**

### **5. Reports**

#### **5.1 Chair/Vice-Chair/Secretary Report**

**Chair:** Nothing to report.

**Vice-Chair:** Nothing to report.

**Secretary:** The Artist in Residence Program with Mallory Chipman has been secured for 2024/2025 with Mrs. Watson coordinating the schedule to align with music blocks in November 2024.

## **5.2 Principal's Report**

See attached.

## **5.3 Financial Officer's Report**

2023/2024 Allocation of Funds: \$29,500.

Funds Motioned: \$22,821.

Funds Disbursed: \$8,019.

Funds Motioned but not yet disbursed: \$14,802.

Remaining Funds: \$6,679.

## **5.4 FANHS Report**

Report shared by Rebecca Koziak.

In preparation of the Fund Allocation Plan, FANHS would like to have a collaborative meeting with SC and Administration in order to discuss the 2024/2025 Budget. This will be discussed in greater detail at June's meeting with all present.

Full report to be shared at FANHS meeting directly following.

## **5.5 Communication Officer's Report**

The Communications Team is enjoying the rotation of the "themed" wall. The Pet Wall will stay open through May, until other opportunities are presented.

## **5.6 Committee Reports**

(A) Halloween Dance Committee

Date: TBD

Similar to last year, it would be appropriate to determine a date at June's meeting so any Committee work that needs to take place between June and September can occur within the appropriate timeframe.

(B) Spring Carnival Committee  
Date: May 25, 2024, 12:00PM - 3:00PM

A Committee meeting took place and communication within the Committee is ongoing. The [RSVP form](#) has launched. [Volunteer support](#) is required in order for the event to run successfully. We are grateful for those who have already signed up for shifts.

(C) Grant Committee  
The [Alberta Foundation for the Arts Artists and Education Funding Grant](#) was submitted with results anticipated Autumn 2024.

Adjudication for the [MusiCounts Band Aid Program Grant](#) is delayed. Report will be shared when results are given.

We were successful in receipt of the [TD Friends of the Environment Foundation Grant](#) in the amount of \$3,365.

(D) Book Club Committee  
Date: Ongoing

Goal to have further conversation regarding a summer reading list and stronger launch and commitment to Book Club for the 2024/2025 academic year. Discussion to take place at June's meeting. What should Book Club look like?

(E) Parent Link (to be renamed)  
Conversations are ongoing with Administration and the Committee to develop this parent-led communication tool amongst all grades. Report to be shared in June.

(F) Holiday  
Nothing to report.

## 6. Motion to Accept Reports

**MOTION: Julie Jackson moved to accept reports as presented.  
Seconded by Anita Sanderson. Motion Carried.**

## 7. New Business

### 7.1 Staff Report

#### (A) Funding Requests

i. Two staff members were required to attend the REACH Provincials in Calgary. A request of \$320 to reimburse staff for accommodations is requested — no additional funds for travel expenses were requested.

**MOTION: Rebecca Koziak motioned for the reallocation of \$300 from School Support – Clubs to School Support – Staff Support and for \$320 from School Support – Staff Support be used to reimburse staff for their accommodations. Seconded by Julie Jackson. Motion Carried.**

**(B) School Update**

Parents who are not Kindergarten parents are asked to provide volunteer support for the Kindergarten year end celebration from 5:00PM - 7:00PM on June 12 so that Kindergarten parents can fully enjoy the experience.

Grades 6-9 will participate in Track & Field Day at Strathcona Athletic Park on May 21.

An email will go out via our Volunteer Coordinator. Join the [Volunteer Community](#) to receive direct updates.

**7.2 Future School Event Planning and SC Outreach**

**(A) Event Planning**

- In October, \$40 was allocated from Community Building / Parent Support – Team / Community Building to replenish hospitality items in preparation of Book Club. These funds were not utilized; however, hospitality items are required to support the Mother’s Day Social. As such, there is a request to reallocate these funds to the Mother’s Day Social.

**MOTION: Anita Sanderson motioned to support the reallocation as presented. Seconded by Eeksha Kakkan. Motion Carried.**

- Should the Oilers make it to round two of the Stanley Cup Playoffs, a Jr. High student has submitted a request for SC to consider hosting a watch party. All in favour, subject to dates and times.

**(B) Field Trip Opportunities**

Nothing to report.

**7.3 Parent Perspectives**

Some Grade 6 parents have expressed interest in hosting a Grade 6 Farewell event since many other schools offer a celebration at this point of transition between Elementary and Jr. High. Although NHS offers Elementary through Jr. High, we recognize that this is still a transition year. Whether or not students remain in our Jr. High program or move schools, there is general agreement that the Grade 6 students could be recognized similar to how Kinder Grad and Grade 9 Farewell are already acknowledged. Presently, nothing is done.

Proposal: The Grade 6 parents who are organizing this celebration are considering an outdoor picnic site on June 26 (the last day of school) off school site. Funds are requested (likely \$150-200) to support the rental of a picnic shelter. They would seek support from Grade 6 teachers to send home communication.

Note: If the school were to facilitate with SC/FANHS' funds, permission slips would be required. Discussion around liabilities, inclusivity, the sustainability and longterm potential of hosting something for Grade 6 Farewell, and how the specific request differs from a grade specific year end party.

Through lengthy discussion amongst all present, it was determined that SC is in favour of acknowledging Grade 6 students annually with a Grade 6 Celebration on school property. Administration offered to incorporate acknowledgment of the Grade 6 students at the awards ceremony that takes place on the last day of school. SC set forth the following conditions in order to approve funding for a Grade 6 Celebration:

1. The event must take place at NHS.
2. The event must be inclusive to all Grade 6 students and their families.
3. The Grade 6 parents on the unofficial "planning committee" would determine how to use the funds provided permitting conditions 1 and 2 are met. Suggestions were made for funds to support the purchase of: food or an NHS hat or water bottle gift for each student, etc.

**MOTION: In agreement of the conditions set forth, Ellen Hanna moved for \$500 from School Support – Events to be allocated for a Grade 6 Celebration. Seconded by Anita Sanderson. Motion Carried.**

## **8. Future Business**

## **9. Correspondence**

None.

## **10. Future Meeting Dates**

June 5, 2024

*All meetings are scheduled from 7:00PM and will be held as Hybrid In-Person (New Horizons School) / Virtual Meetings unless otherwise stated.*

## **11. Meeting Adjourned: 8:28PM.**



Principal's Report to School Council

May 3, 2024

Lori Vigfusson

Principal

New Horizons School

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**Swimming Lessons:** Grades 1s and 2s have begun on Mondays. These will end on June 17.

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**Solar Eclipse:** Thanks so much to School Council and FANHS for purchasing solar viewers so that all students had the opportunity to experience the eclipse on April 8. This made for an unforgettable experience for our school community.

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**Scholastic Book Fair:** We held our Scholastic Book fair from April 9-11 in the Library. This event provided over \$3000 in funds that will be used to add to our Library book collection and to replace lost and worn out books. Thanks to Katherine Wilkinson for organizing and running this as well as for volunteering every week in our Library!

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**Earth Day:** Students participated in Earth Day activities throughout the month. One activity was the Strathcona County Shoe Drive. Used shoes were collected to keep them out of the landfill and provide shoes to those in need. Thanks to Ms. Asquini and her grade class for organizing this! We collected over 600 pairs of shoes. Students will also be participating in our Annual 'Pitch In' to clean up the grounds around the school. Students use gloves to collect trash from around the school to 'spring clean' our outdoor spaces!

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**Music Festival:** Music groups and Kindergarten participated in the Strathcona County Music Festival last week. All groups performed well and had fun with our Ukulele club receiving Platinum for their 3 pieces. Thanks to Ms. Zelada for her work with these groups!

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**Provincial Achievement Tests (PATs):** Students in grade 9 will begin writing their PATs this month with Part A of the English Language Arts Assessment. Students will be using the new e have received notification from Alberta Education that Grade 6s will not be writing PATs

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**Admissions:** We had 189 complete applications with 95 in Kindergarten and the rest in a variety of grades. The admissions committee will meet after the break to review applications and inform families of the decision.

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**Staff Professional Development:** We have two professional development days for staff in May. On May 3rd, teachers will be learning about our new Student Information System Powerschool. This system will be implemented in the upcoming school year. We will be sending out parent information on joining the parent portal once we have all students registered for next year. This may be in late August.

On May 16th staff will be heading out to Metis Crossing for the day. We will start with a presentation on Indigenous Peoples' Month from the Rupertsland Institute followed by Indigenous workshops in the afternoon.

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### **School Clubs and Sports:**

- Badminton for Junior High and grades 5 and 6 had their tournaments last week. Thanks to Mr. Wilde, Ms. Olfert, Ms. Eccles and Ms. Joly for organizing and attending these!
  - Handball for junior high is underway. This is our first time participating in this as a school and we hope to grow the program next year!
  - School Reach will be having a pep rally on May 2nd to celebrate their great season. The intermediate team will play against the teachers with the grades 6-9 spectating! Thanks to Ms. Araujo for organizing.
  - Garden Club is underway with kids digging in the dirt and planting. Thanks to Ms. Mackinnon and Ms. Stephens for running the club and thanks to Ms. Mackinnon, Rebecca and Dentte for their support with the TD Friends of the Environment Grant which we received for items to go to the outdoor classroom and gardening club.
  - Rubiks Cube club is underway on Mondays for grades 4-6. Thanks to Ms. Watson for supervising this.
  - Track and Field for Grades 6-9 will take place on May 21 at Strathcona Athletic Park. Thanks to our Junior High teachers for organizing this for the students.
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## New Horizons School Council Fund Allocation Summary

For the 2023/2024 School Year

June 11, 2024

	2023-2024 Allocation of Funds	Funds Motioned	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds
School Support	\$24,368	\$19,059	\$9,562	\$9,497	\$5,309
Classroom Support	4,282	4,282	1,341	2,941	-
School Enhancement	-	-	-	-	-
Community Building / Parent Support	750	250	224	26	500
School Council Administration	100	50	40	10	50
<b>GRAND TOTAL:</b>	<b>\$29,500</b>	<b>\$23,641</b>	<b>\$11,166</b>	<b>\$12,475</b>	<b>\$5,859</b>

**Draft New Horizons School Council Fund Allocation**

**Detailed**

For the 2023/2024 School Year

June 11, 2024

	2023-2024 Allocation of Funds	Total Motioned	Disbursed to date	Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
<b>School Support</b>				
Clubs	\$ 1,700	\$ 507	\$ 104.47	GSA, Casual Chess Club, REACH - club & event registration, materials
Wellbeing	1,000	750	153	Student Aid Fund, Mental Health Advocay, Dream Catcher (program & bussing)
Events	5,000	3,750	2,850	Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair
Junior High Events	2,000	750	711	Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	1,668	1,619	1,562	Teacher Meals; Interviews, Staff Appreciation Week
Academic Support	13,000	11,683	4,180.27	Artist in Residence, Alternate Learning Environments (maker space & outdoor classroom)
<b>Total</b>	<b>24,368</b>	<b>19,059</b>	<b>9,561.56</b>	* \$300 moved from Clubs to Staff Support, motioned May 1, 2024.
<b>Classroom Support</b>				
Recess Equipment	1,000	1,000	278.98	General Fund for the Entire School
Classroom Incentives	3,282	3,282	1,061.72	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French )
<b>Total</b>	<b>4,282</b>	<b>4,282</b>	<b>1,340.70</b>	
<b>School Enhancement</b>				
Major Projects	-	-	-	Makerspace, outdoor classroom * these are in 2 different categories - can we put them in one?
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Community Building / Parent Support</b>				
Guest Speakers	500	210	199.00	Guest Speakers
Team/Community Building	250	40	25	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		-	-	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
<b>Total</b>	<b>750</b>	<b>250</b>	<b>223.68</b>	
<b>School Council Administration</b>				
General Admin Expenses	100	50	40	Office Supplies
<b>Total</b>	<b>100</b>	<b>50</b>	<b>40</b>	
Original ask: \$22,500; asked for additional \$7,000 Jan 12, 2024				
<b>GRAND TOTAL: \$ 29,500 \$ 23,641 \$ 11,165.66</b>				
Extra ask approved Jan 18, 2024				
<b>ASCE Grant \$ 500</b>				
Alberta School Council Engagement Grant				

<b>New Horizons School Council Fund Allocation</b>				
<b>Amounts Approved in the Minutes</b>				
<small>Hidden rows 6-18: use to copy &amp; paste for fund/subcategory</small>				
<b>For the 2023/2024 School Year</b>				
Date Motioned	Fund	Subcategory	Description	Amount (\$)
11-Oct-23	School Support	Wellbeing	Forgotten lunch supplies	250.00
11-Oct-23	School Support	Events	Kindergarten graduation	250.00
11-Oct-23	School Support	Junior High Events	Grade 9 graduation	750.00
11-Oct-23	School Support	Staff Support	Teacher meals for Oct 23	1,000.00
11-Oct-23	Classroom Support	Recess Equipment	Recess Equipment	1,000.00
11-Oct-23	Classroom Support	Classroom Incentives	\$6 per student plus \$300 each French/music	3,282.00
11-Oct-23	Community Building/Parent Support	Guest Speakers	Saffron Centre presentation (previously entered as Team/Community Building; changed to Guest Speakers Nov 1)	210.00
11-Oct-23	Community Building/Parent Support	Team/Community Building	Hosting for Saffron presentation (refreshments) - May 1, 2024: funds were not used; motioned for Mother's Day social	40.00
1-Nov-23	School Support	Academic Support	AMA Patroller Prizes	56.86
1-Nov-23	School Support	Academic Support	Makerspace Tools	243.83
6-Dec-23	School Support	Staff Support	Teacher gratuity carts from leadership group	330.00
6-Dec-23	School Support	Academic Support	WISEST presentation	160.00
10-Jan-24	School Support	Academic Support	WISEST presentation (additional funding)	172.00
7-Feb-24	School Support	Clubs	GSA club	300.00
7-Feb-24	School Support	Academic Support	Teacher meals for March 2024	550.00
6-Mar-24	School Support	Academic Support	Artist in Residence spring 2024	10,500.00
6-Mar-24	School Support	Clubs	Garden Club	175.00
6-Mar-24	School Support	Clubs	Games Club	32.00
6-Mar-24	School Support	Events	Spring Carnival	3,000.00
3-Apr-24	School Support	Wellbeing	Solar eclipse glasses	130.00
3-Apr-24	School Support	Staff Support	Unused funds from teacher gratuity carts	(78.25)
3-Apr-24	School Support	Staff Support	Teacher meals for March 2024, additional funds	47.19
3-Apr-24	School Council Administration	General Admin Expenses	Printing (pet wall)	50.00
3-Apr-24	School Support	Wellbeing	Rinks and Rocks (curling rental)	370.00
1-May-24	School Support	Staff Support	\$300 moved from Clubs to Staff Support; \$320 motioned for hotel accomodations for supporting staff for REACH tournament	320.00
1-May-24	School Support	Events	Grade 6 end of year/farewell event (on school property or within walking field trip areas)	500.00
			Total:	23,640.63



## NHS Fund Allocation - Motioned Summary, 2023-2024

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
		-
<b>Total</b>		-
Classroom Support	Classroom Incentives	3,282.00
	Recess Equipment	1,000.00
<b>Classroom Support Total</b>		<b>4,282.00</b>
Community Building/Parent Support	Guest Speakers	210.00
	Public Relations/Hospitality	-
	Team/Community Building	40.00
<b>Community Building/Parent Support Total</b>		<b>250.00</b>
School Council Administration	General Admin Expenses	50.00
<b>School Council Administration Total</b>		<b>50.00</b>
School Enhancement	Major Projects	-
<b>School Enhancement Total</b>		<b>-</b>
School Support	Academic Support	11,682.69
	Clubs	507.00
	Events	3,750.00
	Junior High Events	750.00
	Staff Support	1,618.94
	Wellbeing	750.00
<b>School Support Total</b>		<b>19,058.63</b>
<b>Grand Total</b>		<b>23,640.63</b>

## NHS Fund Allocation - Disbursed Summary, 2023-2024

<b>Fund</b>	<b>Subcategory</b>	<b>SUM of Amount (\$)</b>
Classroom Support	Classroom Incentives	1,061.72
	Recess Equipment	278.98
Community Building/Parent Support	Guest Speakers	199.00
	Public Relations/Hospitality Team/Community Building	-
School Council Administration	General Admin Expenses	24.68
		39.72
School Enhancement School Support	Major Projects	-
	Academic Support	4,180.27
	Clubs	104.47
	Events	2,850.33
	Junior High Events	711.20
	Staff Support	1,562.01
	Wellbeing	153.28
<b>Grand Total</b>		<b>11,165.66</b>



**NHS Fund Allocation - Incentives by Teacher, 2023-2024**

Subcategory	Paid to	SUM of Amount (\$)
Classroom Incentives		-
	Allison Joly	130.09
	Amanda Panas	20.52
	Anne Servold	128.41
	Debbie Wain	87.51
	Janice Dinel	20.53
	Kandace Zelada	300.00
	Marta Araujo	44.48
	Meghan Eccles	123.57
	Michelle Stephens	79.23
	Savanna Sweetman	83.41
	Shaun Wilde	43.97
<b>Grand Total</b>		<b>1,061.72</b>

2023/2024	New Horizons School Council Fund Allocation Categories by Month											
Fund:	School Support	School Support	School Support	School Support	School Support	School Support	Classroom Support	Classroom Support	School Enhancement	Community Building/Parent Support	Community Building/Parent Support	Community Building/Parent Support
Subcategory:	Clubs	Wellbeing	Events	Junior High Events	Staff Support	Academic Support	Recess Equipment	Classroom Incentives	Major Projects	Guest Speakers	Team/Community Building	Public Relations/Hospitality
Allocation for year (\$):	1,700	1,000	5,000	2,000	1,668	13,000	1,000	3,282	0	500	250	
Month (2023-2024)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September						300.69		215.45				
October							157.30	43.97		199.00		
November					1,000.00			99.76				
December					251.75		26.25	148.93				
January	72.98							157.37				
February						3,482.00						
March	31.49			711.20		397.58		187.29				
April		125.80	213.97				95.43	100.57				
May		27.48	2,636.36		310.26			40.16			24.68	
June								68.22				
Total spent (\$):	104.47	153.28	2,850.33	711.20	1,562.01	4,180.27	278.98	1,061.72	0.00	199.00	24.68	0.00
Remaining Funds (\$):	1,595.53	846.72	2,149.67	1,288.80	105.99	8,819.73	721.02	2,220.28	0.00	301.00	225.32	0.00
<b>Grand Total YTD (\$):</b>	<b>11,125.94</b>											

2023/2024 New Horizons School Council Fund Allocation Classroom Incentives by Teacher/Month																						
Teacher:	Michelle Stephens	Kim Fehr	Debbie Wain	Faye Freeman	Anika Kooger	Shayel MacKinnon	Amanda Panas	Jennifer Asquini	Janice Dinel	Meghan Eccles	Savanna Sweetman	Allison Joly	Anne Servold	Marisa Araujo	Sarah Fairfull	Jamie Lambert-Brown	Brian Loehr	Jessie Olfert	Shaun Wilde	Rosalynd Zalewski	Kandace Zelada	Stephen Hofforth
Class:	K (combined)	1F	1W	2F	2K	3M	3P	4A	4D	5E	5S	6J	6S	JH	JH	JH	JH	JH	JH	JH	JH	JH
Number of Students:	36	21	22	22	22	23	23	24	24	24	24	24	23	19	24	27	23	21	20			
Total number students (all grades):	446																					
Allocation for year (\$):	216	126	132	132	132	138	138	144	144	144	144	138	114	144	162	138	126	120	0	300	300	
Total Allocated (all grades) (\$):	3276																					
Month (2023-2024)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
September														24.01								191.44
October																			43.97			
November	79.23								20.53													
December							20.52						128.41									
January												61.87										95.50
February																						
March										83.41	83.41			20.47								
April			87.51																			13.06
May									40.16													
June												68.22										
	Expense Claim Date	Date Approved	Paid to	Fund	Subcategory	Description	Amount (\$)	Expense Month	Approved Month													
Total spent (\$):	79.23	0.00	87.51	0.00	0.00	0.00	20.52	0.00	20.53	123.57	83.41	130.09	128.41	44.48	0.00	0.00	0.00	0.00	43.97	0.00	300.00	0.00
Remaining Funds (\$):	136.77	126.00	44.49	132.00	132.00	138.00	117.48	144.00	123.47	20.43	60.59	13.91	9.59	69.52	144.00	162.00	138.00	126.00	76.03	0.00	0.00	300.00
<b>Grand Total YTD (\$):</b>	<b>1061.72</b>																					

# Draft New Horizons School Council Fund Allocation Detailed

For the 2024/2025 School Year

June 2, 2023

	Disbursed in 2022-2023	2023-2024 Allocation of Funds	Total Motioned 2023-2024	Disbursed to date 2023-2024	PROPOSED 2024-2025	AGREED to 2024-2025 Submission	Potential Projects, Items & Ideas Identified
<b>School Support</b>							
Clubs	\$ 341	\$ 1,700	\$ 507	\$ 104	\$ 1,000		GSA, Casual Chess Club, REACH - research cost of REACH provincial fees, cost for chess boards
Well Being	236	1,000	750	153	1,000		Student Aid Fund, Mental Health Advocacy - busing money for Dream Catcher
Events	2,101	5,000	3,750	2,220	5,500		Halloween Family Dance, Holiday Concert, Spring Carnival, Kinder Grad, Science Fair,
Junior High Events	293	2,000	750	711	2,000		Grade 9 Grad/Farewell, Jr. High Fun Day
Staff Support	744	1,668	1,619	1,562	6,000		Teacher Meals; Interviews, Staff Appreciation Week
Academic Support	844 *	13,000	11,683	4,180	10,000		Artist in Residence, Alternate Learning Environments (maker space and outdoor classrooms)
<b>Total</b>	4,559	24,368	19,059	8,931	25,500	0	
<b>Classroom Support</b>							
Recess Equipment	627	1,000	\$ 1,000	\$ 279	1,000		General Fund for the Entire School
Classroom Incentives	1,757	3,282	3,282	994	3,400		Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$300 each for music and French )
<b>Total</b>	2,384	4,282	4,282	1,272	4,400	0	
<b>School Enhancement</b>							
Major Projects		-					Makerspace, outdoor classroom, solar panels (wish list item)
<b>Total</b>		-	\$ -	\$ -	0	0	
<b>Community Building / Parent Support</b>							
Guest Speakers	199	500	210	199	500		Guest Speakers - do some research to see if there are any free possibilities
Community Building / Parent Support	500	250	40	25	2,500		Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality					200		School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night; refreshments
<b>Total</b>	699	750	250	224	3,200	0	
<b>School Council Administration</b>							
General Admin Expenses		100	50	40	150		Office Supplies; printing
<b>Total</b>		100	50	40	150	0	
<b>GRAND TOTAL:</b>	<b>\$ 7,642</b>	<b>\$ 29,500</b>	<b>\$ 23,641</b>	<b>\$ 10,467</b>		<b>\$ -</b>	
<b>ASCE Grant</b>		<b>\$ 500</b>					Alberta School Council Engagement Grant



May 24, 2024

*Sent via email to:*

New Horizons Charter School:

The connection between the school community, school administration, school division, trustees, and the province is very important; Here at the Alberta School Councils' Association (ASCA), we are eager to assist and support your school council with this connection

## ASCA Membership

The ASCA Board of Directors values the engagement of its Members and consistently strives to provide meaningful benefits of ASCA Membership to school councils. ASCA Membership for 2024/2025 will continue to provide Member School Councils the rights, responsibilities, and privileges specified in [ASCA Bylaw Article 4.1](#).

In addition, ASCA Member School Councils will continue to have access to resources and materials specifically designed to assist school councils in fulfilling their legislated responsibilities, increase parent engagement, and support and enhance student achievement on the ASCA [Members Only](#) portion of our website. Plans are also underway to provide additional resources and support for ASCA Member School Councils, which will be in place by September.

## Added Member Benefits for 2024-2025

An added benefit for our 2024/2025 Membership year is that ASCA Member School Councils will receive a **25% discount** on any [Scheduled Learning Opportunities](#) (SLOs) and specific [Individual Workshops](#) not offered within the SLOs. We will update schedules, descriptions, and pricing over the next few weeks – please check back in August!

## Membership Renewal

June 30<sup>th</sup>, 2024 will mark the expiry date for 2023/2024 ASCA membership, after which your school council will need to submit a new [Membership Request](#) form. For the 2024/2025 school year, the ASCA Board of Directors has approved the following Membership Fees.

- **Voting Members:** Member School Councils = **\$125.00** each
- **Non-Voting Associate Members:** Fundraising Associations = **\$200.00** each

## Next Steps

If you require an invoice, please contact us at [support@albertaschoolcouncils.ca](mailto:support@albertaschoolcouncils.ca).

If you would prefer to pay by **Credit Card** or **Electronic Funds Transfer** (EFT), please visit our website at [www.albertaschoolcouncils.ca/about/membership/join-now](http://www.albertaschoolcouncils.ca/about/membership/join-now)

If you would like to send a **paper cheque** via Canada Post, please use the mailing address **ASCA #207, 11010 142 Street NW, Edmonton, AB T5N 2R1**

## Corporate Partnerships Benefiting Schools, School Councils, and Fundraising Associations

We are excited to announce that ASCA will continue both programs established in the 2023/2024 Membership year with our corporate partners!

- [LunchBox by SchoolCashOnline](#), the preferred lunch program vendor of ASCA, provides full-service online lunch ordering and fundraising solutions to simplify the management of your school's lunch program.

- The [Alberta School Fundraising Association Insurance Program](#) in partnership with Lloyd Sadd, delivers a comprehensive insurance program for all Alberta school-based Fundraising Associations.

#### Alberta School Council Engagement (ASCE) Grant

ASCA is pleased to confirm that the \$500.00 ASCE Grant, provided by Alberta Education (pages 105-106 of the Funding Manual for School Authorities), will be available to school councils again for the 2024/2025 school year. While Membership Fees for ASCA are **not** ASCE Grant eligible, the ASCE Grant can be used to pay for the majority of ASCA Learning Opportunities (whether virtual or in-person) and additional [support services](#).

I look forward to continuing our work together by supporting your goals related to the expectations of the Assurance Framework and the Leadership Quality Standards by engaging school councils and communities to participate in ongoing school and system-wide improvements and, ultimately, contributing to the success of all Alberta students.

Kindest Regards,

A handwritten signature in purple ink that reads "Wendy Keiver". The signature is written in a cursive style.

Wendy Keiver  
Executive Director