

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

<b>Type of Meeting:</b>	Board	<b>Date:</b>	May 15, 2024	<b>Initials:</b>	<b>Chair</b>	
<b>Approved:</b>	FINAL	<b>Recorded By:</b>	A. DeJong		<b>Secretary</b>	

**May 15, 2024, 7:00 p.m.**

Board Members Present at Call to Order:

Adam Asquini CHAIR	Vincent Tong BOARD SECRETARY and TREASURER	Dan Hanson DIRECTOR
Adam Koziak DIRECTOR		

Board Members Joining During Meeting:

Trevor Panas DIRECTOR		
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Board Members Absent:

Jason Clarke DIRECTOR	Kristie Derkson VICE CHAIR	
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Administration Present at Call to Order:

Terry Moghrabi SUPERINTENDENT	Patti Dundas SECRETARY-TREASURER	Lori Vigfusson PRINCIPAL
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**1. Call to Order**

Chair Asquini called the meeting to order at 7:01 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

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**3. Adoption of Agenda**

Items 10.1 and 10.3 were updated to reflect the current dates.

<i>Motion 2024-05-15-01</i>	<p><i>Moved that the agenda for the Board Meeting of April 17, 2024 be adopted as amended.</i></p> <p><i>Moved: Director Hanson</i> <i>Seconded: Director Koziak</i> <i>Carried</i></p>
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**4. Disclosure of Conflict of Interest**

Chair Asquini and Director Panas have spouses at the school, no conflict is anticipated based on the agenda. No other conflicts of interest were cited.

**5. Approval of Minutes**

**5.1 Minutes of April 17, 2024**

<i>Motion 2024-05-15-02</i>	<p><i>Moved that the Board Meeting minutes of April 17, 2024 be approved as presented.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Hanson</i> <i>Carried</i></p>
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**6. Alberta Education Charter Review Presentation**

Superintendent Moghrabi introduced Alberta Education Representatives Connie Ohl and Darren Fox, in attendance to present the Alberta Education Charter Review. They provided an overview of the final document and spoke about the charter review process. Discussion followed.

<i>Motion 2024-05-15-03</i>	<p><i>Moved that the Board accept the Alberta Education Charter Review as presented by Alberta Education.</i></p> <p><i>Moved: Board Secretary and Treasurer Tong</i> <i>Seconded: Director Koziak</i> <i>Carried</i></p>
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Director Panas joined the meeting during this presentation.

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**7. FANHS Update**

Interim FANHS President Rebecca Koziak provided a FANHS update for 2023-24, including executive members, fundraisers, hot lunch program and school community initiatives. Discussion followed.

**8. Administration Reports**

**8.1 Principal's Report**

Principal Vigfusson provided a summary of her written report including admissions, staff professional development, spring carnival and PAT update, as included in the meeting package. Discussion followed.

**8.2 Secretary-Treasurer's Report**

Secretary-Treasurer Dundas provided an update of the Value Scope, as included in the meeting package. Discussion followed.

*Action Item: Senior administration will inquire as to what information may be required later in the Capital Planning process and will start compiling or acquiring those documents.*

**8.3 Superintendent's Report**

Superintendent Moghrabi summarized his written report including future meeting with the new Chief of Staff for Alberta Education, meeting with the Education Minister, Education Act Regulations Update, insurance and staff lunch, as included in the meeting package. Discussion followed.

**9. Board Reports**

**9.1 Board Chair's Report**

Chair Asquini indicated that Cyber and AI were part of the focus of the insurance meeting, as well as abuse policy and preliminary rates. The virtual meeting with Alberta Education Chief of Staff James Johnson, originally scheduled for May 15, 2024, is being rescheduled. Details are yet to be determined. He expressed appreciation to Director Koziak, parent volunteers and administration for their participation in the staff appreciation lunch. The TAAPCS SGM is upcoming on May 25. He commended the current Board, previous Board members and administration for the positive feedback being received from stakeholders and Alberta Education.

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**9.2 Committee Reports**

**9.2.1 Finance and Audit Committee**

No report, to be discussed under New Business.

**9.2.2 Policy Guidelines and Bylaws Committee**

No report.

**9.2.3 Survey Committee**

No report.

**9.2.4 Public Relations Committee**

No report.

**9.2.5 Personnel Committee**

No report.

**9.2.6 High School Ad Hoc Committee**

No report.

**9.2.7 Board Activities**

Director Koziak indicated that he attended the staff appreciation lunch on May 3, 2024 and that the event went well.

**10. New Business**

**10.1 Approval of Education Plan 2023-24 to 2026-27**

Principal Vigfusson summarized the minor revisions that have been included in the Education Plan for 2023-24 to 2026-27 and provided highlights of the document, as included in the Board package. Discussion followed.

<i>Motion 2024-05-15-04</i>	<p><i>Moved that the Board approve the Education Plan for 2023-24 to 2026-27 as presented.</i></p> <p><i>Moved: Director Hanson</i>  <i>Seconded: Director Panas</i>  <i>Carried</i></p>
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**10.2 Accountability Pillar Results Report**

Principal Vigfusson indicated that the Accountability Pillar Results Report has been changed to the Alberta Education Measures Report. The results are not yet available and will be shared at a later date.

**10.3 Approve 2024-25 School Budget**

Secretary Treasurer Dundas provided an overview of the Budget Principles and the proposed School Budget for 2024-25, as previously discussed with the Finance Committee. Discussion followed.

<i>Motion 2024-05-15-05</i>	<p><i>Moved that the Board approve the 2024-25 School Budget as presented.</i></p> <p><i>Moved: Board Secretary and Treasurer Tong</i> <i>Seconded: Director Panas</i> <i>Carried</i></p>
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**10.4 Approve School Fees for 2024-25**

Secretary-Treasurer Dundas summarized the proposed school fees for 2024-25. The process for determining fees was discussed at the August 2023 Board Retreat. Administration requested that approval of the extracurricular fees be deferred until the June Board meeting. Discussion followed.

<i>Motion 2024-05-15-06</i>	<p><i>Moved that the Board approve the proposed 2024-25 school fees and options fees as presented; extracurricular fees will be deferred to the June meeting.</i></p> <p><i>Moved: Director Koziak</i> <i>Seconded: Director Hanson</i> <i>Carried</i></p>
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**10.5 Board 2024 Survey Results**

Superintendent Moghrabi provided a summary of the numerical survey results, as included in the meeting package. Discussion followed.

**10.6 Counsellor's Report**

Principal Vigfusson shared a summary from Liam McFarlane with ECSS. Individual and group sessions have been occurring regularly, focussing on a wide range of support areas including social skills, executive functioning, crisis intervention, lack of empathy, mediation, and emotional regulation. Staff sessions are available as needed to support staff resilience. Discussion followed.

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**11. Board Work Plan**

The Board reviewed the Work Plan for 2023-24, as included in the agenda package.

**12. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Koziak indicated that preparations are underway for the upcoming May 25 SGM/AGM being hosted at NHS. Superintendent Moghrabi will be meeting with TAAPCS Executive Director Kelley Charlebois to confirm housekeeping and hosting details for the SGM on May 25, 2024.

**13. Receipt of Reports**

<i>Motion 2024-05-15-07</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Director Hanson</i> <i>Seconded: Director Panas</i> <i>Carried</i></p>
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**14. Correspondence Sent**

- None.

**15. Correspondence Received**

- None.

**16. Motion to Move In Camera**

<i>Motion 2024-05-15-08</i>	<p><i>Moved that the meeting move in camera at 9:20 p.m.</i></p> <p><i>Moved: Director Hanson</i> <i>Seconded: Director Panas</i> <i>Carried</i></p>
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**Motion to Move Out of Camera:**

<i>Motion 2024-05-15-09</i>	<p><i>Moved that the meeting move out of camera at 9:35 p.m.</i></p> <p><i>Moved: Director Hanson</i> <i>Seconded: Director Panas</i> <i>Carried</i></p>
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**15. New Business**

**15.1 Matters Arising from In-Camera Meeting**

<i>Motion 2024-05-15-10</i>	<p><i>Moved that the Board approve Dr. Leroy Sloan as the facilitator of the superintendent evaluation.</i></p> <p><i>Moved: Director Hanson</i>  <i>Seconded: Director Panas</i>  <i>Carried</i></p>
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**16. Adjournment**

Chair Asquini adjourned the meeting at 9:35 p.m.

*Next Board Meeting: Wednesday, June 19, 2024 at 7:00 p.m.*