

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: November 15, 2023

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

November 15, 2023, 7:30 p.m.

Board Members Present at Call to Order:

Adam Asquini
CHAIR

Kristie Derkson
VICE CHAIR

Vincent Tong
BOARD SECRETARY-TREASURER

Jason Clarke
DIRECTOR

Dan Hanson
DIRECTOR

Adam Koziak
DIRECTOR

Trevor Panas
DIRECTOR

Administration Present at Call to Order:

Terry Moghrabi
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Lori Vigfusson
PRINCIPAL

Members in Attendance:

Julie Jackson

Rebecca Koziak

Sarah-Jane Lovgren

Elizabeth Macve

1. Call to Order

Chair Asquini called the meeting to order at 7:44 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2023-11-15-01 Moved that the agenda for the Board Meeting of November 15, 2023 be adopted as presented.

*Moved: Director Hanson
Seconded: Director Panas
Carried*

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4. Disclosure of Conflict of Interest

Chair Asquini, Director Panas and Director Clarke indicated that they will recuse themselves from any discussions involving personnel.

5. Approval of Minutes

5.1 Minutes of October 25, 2023

Motion 2023-11-15-02 Moved that the Board Meeting minutes of October 25, 2023 be approved as amended to alter the date to reflect October 25, 2023.

*Moved: Director Hanson
Seconded: Director Koziak
Carried*

6. Administration Reports

6.1 Principal's Report

Principal Vigfusson summarized her report, including report cards, leadership pool, school counselling support and the Halloween Dance, as included in the meeting package. Principal Vigfusson also shared that a Remembrance Day assembly for all students was held prior to Fall Break. Discussion followed.

6.2 Secretary-Treasurer's Report

No report; additional information will be shared under New Business.

6.3 Superintendent's Report

Superintendent Moghrabi summarized his written report, including infrastructure update, MLA invitations, student information system and value scope process, as included in the meeting package. Secretary-Treasurer Dundas shared additional information regarding the Value Scope Request for Proposal (RFP); the RFP is anticipated to be completed and posted soon. Superintendent Moghrabi indicated that the Board will be invited to a governance session for board members being hosted by Suzuki Charter School in the new year. There may be an opportunity to host an NHS-specific session. Discussion followed.

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7. Board Reports

7.1 Board Chair's Report

Chair Asquini indicated that discussions are underway to confirm MLA visits on Friday, December 8. He indicated that the Halloween Dance was very well received and well executed. Discussion followed.

7.2 Committee Reports

Finance and Audit Committee

The committee met with a representative from Yaremchuk & Annicchiarico to review the August 31, 2023 audit report, as presented at the Annual General Meeting.

Policy Guidelines and Bylaws Committee

No report.

Survey Committee

No report.

Public Relations Committee

No report.

Personnel Committee

No report.

High School Ad Hoc Committee

No report.

8. New Business

8.1 2022-23 Audited Financial Statement

Secretary-Treasurer Dundas provided an update and overview of the 2022-23 Financial Audit Report, as presented at the Annual General Meeting. Discussion followed.

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Motion 2023-11-15-03 Moved that the Board approve the August 31, 2023 audit report prepared by Yaremchuk & Annicchiarico, as presented at the Annual General Meeting.

Moved: Board Secretary and Treasurer Tong

Seconded: Director Hanson

Carried

8.2 Fall Budget Update

Secretary-Treasurer Dundas provided an overview of the 2023-24 Fall Budget, highlighting some minor adjustments and changes that have occurred since May. She also spoke to the Ministerial request regarding the request to transfer 2022-23 reserve funds. Discussion followed.

Motion 2023-11-15-04 Moved that the Board approve Fall Budget Update as presented.

Moved: Director Hanson

Seconded: Board Secretary and Treasurer Tong

Carried

Motion 2023-11-15-05 Moved that the Board request Ministerial approval to transfer reserve funds as presented by Secretary-Treasurer Dundas.

Moved: Director Hanson

Seconded: Director Clarke

Carried

8.3 Annual Education Results Report (AERR)

Principal Vigfusson provided a summary of the Annual Education Results Report (AERR) that has been prepared for submission. Discussion followed.

Motion 2023-11-15-06 Moved that the Board approve the Annual Education Results Report as presented.

Moved: Director Hanson

Seconded: Director Clarke

Carried

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8.4 NHS Stakeholder Forum

Superintendent Moghrabi provided background and suggested possible discussion topics for the upcoming stakeholder forum, as included in the agenda package. Discussion followed. Consensus is to hold the stakeholder forum on Tuesday, February 6, 2023 from 6:30 p.m. to 8:30 p.m.

8.5 School Council Report

School Council Chair Elizabeth Macve provided a summary of activities and initiatives that School Council has participated in during the 2023-24 school year to date. Meetings are being held in person with a virtual participation option available to members and attendance has increased over the previous year. Parents are invited to participate and become involved. Discussion followed.

9. Board Work Plan

The Board reviewed the Work Plan for 2023-24, as included in the agenda package. Board Orientation Session will be deferred from December to January.

10. The Association of Alberta Public Charter Schools (TAAPCS)

No report.

11. Receipt of Reports

Motion 2023-11-15-07 Moved that all reports be received as presented during the meeting.

Moved: Director Hanson

Seconded: Vice Chair Derkson

Carried

12. Correspondence Sent

12.1 Schedule MLA Visit with Honourable Nate Glubish

12.2 Schedule MLA Visit with MLA Kyle Kasawski

13. Correspondence Received

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14. Motion to Move In Camera

No in-camera meeting.

15. Adjournment

Chair Asquini adjourned the meeting at 10:05 p.m.

Next Board Meeting: Wednesday, December 20, 2023, in person with an online viewing option.