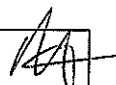



NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20, 2023	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

September 20, 2023, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE-CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Michelle Smith
DIRECTOR

Kristie Derkson
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Board Members Joining During the Meeting:

Administration Present at Call to Order:

Terry Moghrabi
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Lori Vigfusson
PRINCIPAL

Members and Guests in Attendance:

Adam Koziak

Rebecca Koziak

Sarah-Jane Lovgren

John Summers



1. Call to Order

Chair Hanson called the meeting to order at 7:02 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20, 2023	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

3. Adoption of Agenda

<i>Motion 2023-09-20-01</i>	<p><i>Moved that the agenda for the Board Meeting of September 20, 2023 be adopted as presented.</i></p> <p><i>Moved: Director Derkson</i> <i>Seconded: Vice Chair Clarke</i> <i>Carried</i></p>
-----------------------------	--

4. Disclosure of Conflict of Interest

None.

5. Approval of Minutes

5.1 Minutes of June 21, 2023

<i>Motion 2023-09-20-02</i>	<p><i>Moved that the Board Meeting minutes of June 21, 2023 be approved as presented.</i></p> <p><i>Moved: Vice Chair Clarke</i> <i>Seconded: Director Smith</i> <i>Carried</i></p>
-----------------------------	---

6. Administration Reports



6.1 Principal's Report

Principal Vigfusson provided a verbal report and indicated that the return to school has gone smoothly. Implementation of new curriculum and early intervention testing is underway. Enrollment is the largest ever for NHS at 447 students, an increase of 20 over 2022-23. Meet the Teacher night was very well attended and the new format was well received. IPP Writing Day will be occurring on October 6. The Charter School Conference is scheduled for October 20; staff will attend by bus on October 19. Volunteer orientation is scheduled for September 27. Discussion followed.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Dundas summarized her written report including work done over the summer, financial audit, enrollment, contract renewals and budget 2023-24, as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20, 2023	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

6.3 Superintendent's Report

Superintendent Moghrabi expressed appreciation for the warm welcome and summarized his written report including the CASS Conference, Charter School Review, Education Plan Review and High School Planning, as included in the meeting package. Discussion followed.

7. Board Reports

7.1 Board Chair's Report

Chair Hanson indicated that he has received correspondence regarding Board meeting format and the need for the Board to consider the best format moving forward.

7.2 Committee Reports

Finance and Audit Committee

No report.

Policy Guidelines and Bylaws Committee

No report.

Survey Committee

No report.

Public Relations Committee

No report.

Personnel Committee

No report.

High School Ad Hoc Committee

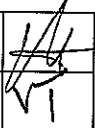
No report.

8. New Business

8.1 2023-24 School Fees Approval

Secretary-Treasurer Dundas provided a brief overview of the proposed 2023-24 school fees, as discussed at the August Board Retreat and as included in the meeting package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20.,2023	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

<i>Motion 2023-09-20-03</i>	<p><i>Moved that the Board approve the 2023-24 school fees as presented.</i></p> <p><i>Moved: Director Smith</i> <i>Seconded: Board Secretary and Treasurer Tong</i> <i>Carried</i></p>
-----------------------------	---

8.2 2023-24 Board Work Plan

Superintendent Moghrabi provided an overview of the 2023-24 Board Work Plan, as discussed at the August Board Retreat and as included in the meeting package. Discussion followed.

<i>Motion 2023-09-20-04</i>	<p><i>Moved that the Board approved the 2023-24 Board Work Plan as presented.</i></p> <p><i>Moved: Director Derkson</i> <i>Seconded: Vice Chair Clarke</i> <i>Carried</i></p>
-----------------------------	---

8.3 Schedule October Board Meeting

Superintendent Moghrabi indicated the need to set a Board meeting date in October, as included in the meeting package. Discussion followed.

<i>Motion 2023-09-20-05</i>	<p><i>Moved that the Board set the following meeting dates:</i></p> <ul style="list-style-type: none"> <i>• Wednesday, October 4, 2023, immediately following the SGM;</i> <i>• Wednesday, October 25 at 7:00 p.m.</i> <p><i>Moved: Vice Chair Clake</i> <i>Seconded: Director Smith</i> <i>Carried</i></p>
-----------------------------	---

8.4 Appointment of Auditor

Secretary-Treasurer Dundas indicated the intent to request Yaremchuk & Annicchiarico as auditors for the 2023-24 school year at the upcoming Annual General Meeting, as included in the meeting package.

9. Board Work Plan

The Board reviewed the Work Plan for 2023-24, as included in the agenda package.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20, 2023	Initials:	Chair	<i>[Signature]</i>
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	<i>[Signature]</i>

10. The Association of Alberta Public Charter Schools (TAAPCS)
 Director Smith indicated that there will be a meeting on September 22 and that the AGM is scheduled for October 21 and will be held in Calgary.

11. Receipt of Reports

<i>Motion 2023-09-20-06</i>	<p><i>Moved that all reports be received as presented during the meeting.</i></p> <p><i>Moved: Vice Chair Clarke</i> <i>Seconded: Director Smith</i> <i>Carried</i></p>
-----------------------------	---

12. Correspondence Sent

- Minister of Education Successful Election Congratulations
- Honourable Nate Glubish Successful Election Congratulations
- MLA Kyle Kasawski Successful Election Congratulations

13. Correspondence Received

- Minister of Education – 2023-24 Budget Approval
- Minister of Education Response to Congratulations
- Honourable Nate Glubish Response to Congratulations
- MLA Kyle Kasawski Response to Congratulations

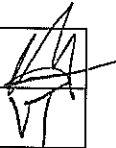
14. Motion to Move In Camera

<i>Motion 2023-09-20-07</i>	<p><i>Moved that the meeting move in camera at 8:29 p.m.</i></p> <p><i>Moved: Vice Chair Clarke</i> <i>Seconded: Director Smith</i> <i>Carried</i></p>
-----------------------------	--

Motion to Move Out of Camera:

<i>Motion 2023-09-20-08</i>	<p><i>Moved that the meeting move out of camera at 9:24 p.m.</i></p> <p><i>Moved: Vice Chair Clarke</i> <i>Seconded: Director Derkson</i> <i>Carried</i></p>
-----------------------------	--

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	Sept 20, 2023	Initials:	Chair	
Approved:	FINAL	Recorded By:	A. DeJong		Secretary	

15. New Business

15.1 Matters Arising from In-Camera Meeting

<i>Motion 2023-09-20-09</i>	<p><i>Moved that the Board ratify the part-time employment offer for the following:</i></p> <ul style="list-style-type: none"> • <i>Employee #0346</i> <p><i>Moved: Director Derkson</i> <i>Seconded: Director Smith</i> <i>Carried</i></p>
-----------------------------	--

<i>Motion 2023-09-20-10</i>	<p><i>Moved that the Board approve the request for unpaid leave for the following:</i></p> <ul style="list-style-type: none"> • <i>Employee #0261</i> <p><i>Moved: Vice Chair Clarke</i> <i>Seconded: Director Derkson</i> <i>Carried</i></p>
-----------------------------	--

16. Adjournment

Chair Hanson adjourned the meeting at 9:04 p.m.

Next Board Meeting: Wednesday, October 4, 2023, immediately following the SGM, to be held in person.