

New Horizons School Council Meeting Agenda

October 5, 2022

7:00 pm to 8:00 pm

Location – New Horizons School (meeting room to be noted at main entrance)

Online: Please join [here](#) (Password FANHS)

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 September 7, 2022

5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports

7. New Business

7.1 Halloween Dance – Planning Finalization (October 22, 2022)

- *Junior High Concession*
 - Confirmation of logistics (i.e. Junior High students/parents to purchase and sell product on October 22).
- *Volunteers*
 - Confirmation of roles and numbers required.
- *Ticket sales to date*

7.2 2022-2023 Planning Calendar/Organization

- Discuss planning timing, planing cycle and responsibilities
- Confirm email addresses, individual assignment and use
- Discuss SC communications in the NHS newsletter

7.3 Post Event – Saffron Cyberworld: What Happens When Youth Press Send?

- Session held on September 27 at 7 pm (NHS Learning Commons)
 - *Motion required* for \$50.00 from Community Building/Parent Support, Guest Speakers (note the prior motion was for \$150 and the total bill came in at \$200).

7.4 Staff funding requests

- TBD

7.4 Staff Appreciation

- The current allocation has \$1200 allocated, motions are required to cover staff meals etc.
- Motion required to change this allocation or to proceed with approving a meal for parent/teacher interviews.
- To do – motion dates for meals during the 2022-23 year; confirm Ellis Don participation in one meal.

7.5 Future School Event Planning and SC Outreach

- Spring Event (carnival etc)
- Spring Dance
- Junior High focused activities

7.6 Emergent business

- TBD

8. Future Business

- Focus group to discuss NHS website (Admin lead)
- Addition of a 'student groups' page on NHS website (Admin lead)

9. Correspondence

- N/A

10. Future Meeting Dates:

- November 2, 2022
- December 7, 2022
- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Adjournment

New Horizons School Council Minutes

September 7, 2022

7:00 pm to 8:00 pm

Location – New Horizons School

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Carol Chang, Kelly Adams, Faye Freeman, Rebecca Koziak Sandra Dargis, Chelsee Ladouceur, Erin Thomas, Ellen Hanna. Anita Sanderson, Brianne Davio, Lori Vigfusson.

1. Call to order 7:02pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented. Seconded by Elizabeth Macve. Motion Carried.

4. Approval of Minutes

4.1 June 22, 2022

MOTION: Lori Vigfusson moved to adopt the approve Minutes as presented. Seconded by Chelsee Ladouceur. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair report

Looking forward to a productive year coordinating with FANHS and excited to host events again like upcoming Halloween Dance. As always we are looking to engage parents and encourage more involvement in school spirit, community building and volunteering. We cannot do all that we do without parent volunteers!

5.2 Principal's report

Looking forward to welcoming families into the school in person for Meet the Teacher on Sept 14th, with an open house style casual browse around the school. Informing parents who wish to volunteer of new requirements to secure a Criminal Record Check and Vulnerable Sector Check from their local law enforcement station. If parents are being paid to supervise they must also have Child Intervention clearance for our insurance purposes.

We welcome some new staff members Ms, Lamb in grade 3, Ms. Kanji and Ms. Eccles in grade 5, Ms King in Jr High, Mrs. Lambert-Brown (returning) in Jr High, and Mrs. Watson as new Vice Principal.

ECSS Psychology will be returning for counselling on Wednesdays and Thursdays. Available to all grades. Teachers can recommend students and will form groups based on who they feel will benefit most. Parents can inquire/request if they have specific concerns. Group projects as well as one on one will be offered. Some topics include anxiety, depression, social skills, crisis intervention, and self harm,

We are now a part of the Elk Island Athletics Association allowing our school sports teams to compete across Elk Island. This is more costly for the school so would like to encourage participation to make it worthwhile. As well we are always looking for volunteers to Coach teams. Coaches are supported by a staff member required to be present. Thank you to Carol Chang and Rob Litvinchuk for coaching boys volleyball, looking for a girls volleyball coach. Ellen Hanna

has expressed interest. Some of the sports offered are volleyball, basketball, badminton, cross country, track and field and golf.

Mr. Zarowny is working with Edmonton Regional Learning Consortium. Working to achieve healthy schools through student leadership and movement combining Phys. Ed and Health and Wellness. Mr. Zarowny has made himself available to consult with NHS staff.

5.3 Financial Officer's report

5.4 FANHS' report

Hot lunch will be returning stay tuned for details as a new website is launched. New restaurants will be used changing frequently. On going fundraisers continue with Cobs Bakery (both ShPk locations), Mabel's Label's, and soon Save on Foods Wye Road location.

5.5 Communication Officer's report

6. Motion to Accept Reports

MOTION: Sarah-Jane Lovgren moved to the Reports as presented. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

7.1 Election of vacant positions (Secretary, Finance Officer, Communications Officer).

Secretary - Rebecca Kodiak

Finance Officer - Anita Sanderson

Communications Officer - Ellen Hanna

MOTION: Elizabeth Macve moved to nominate new members of School Council. Seconded by Sarah-Jane Lovgren. Motion Carried.

7.2 2022-2023 Funding Allocation

- For information
- FANHS provided approval for \$16,000 for SC during the 2022-23 year; the 2022-23 fund allocation was previously approved and is attached for information.
 - Note annual recurring expenditures have been approved as follows:
 - Student incentives (\$6 per student, \$3000 total)
 - Recess equipment (allocation for the entire school, \$1000 total) • Kindergarten graduation (\$200 motioned)
 - Grade 9 graduation (\$700 motioned)
 - Forgotten lunch supplies (\$250 motioned)

7.3 Saffron Centre Booking: Cyberworld: What Happens When Youth Press Send?

- September 27 at 7 pm (NHS Learning Commons)
 - Confirm volunteer support required from School Council.
 - *Motion required* for \$150.00 from Community Building/Parent Support, Guest Speakers.

MOTION: Chelsee Ladouceur moved to approve \$150.00 from Community Building/Parent Support, Guest Speakers for Saffron Centre Cyberworld Presentation. Seconded by Elizabeth Macve. Motion Carried.

7.4 Staff Funding requests

Ms. Freeman has none at this time.

7.5 School Event Planning and SC Outreach

Opportunities during Meet the Teacher

Halloween Dance

MOTION: Lori Vigfusson moved to approve \$1500.00 from School Support for the Halloween Dance. Seconded by Chelsee Ladouceur. Motion Carried.

7.6 Emergent Business

8. Future Business

9. Correspondence

ASCA is hosting an online engagement for parents, school council members and school communities to discuss education priorities with the UCP Leadership Candidates. Register to provide questions in advance by September 12th.

10. Future Meeting Dates

Set fall meeting dates and location - suggestion to continue the previous schedules, following the staff meeting on the first Wednesday of every month.

- Proposed Dates
 - October 5, 2022
 - November 2, 2022
 - December 7, 2022
 - January 4, 2023
 - February 1, 2023
 - March 1, 2023
 - April 3, 2023
 - May 3, 2023
 - June TBD (must include AGM)

11. Adjournment 9:08pm

New Horizons School Council Meeting | 07 September 2022

Location: New Horizons School

Meeting Called to Order: 7:02PM

Meeting Adjourned: 9:08PM

Meeting: In Person, New Horizons School

NHS Website

- Streamline the site.
- Hold a focus group of parents to determine how the site functions.
 - Is it user friendly?
 - Is all information easily accessible?
- Wordpress backend — Ellen Hanna is knowledgeable and can assist Lori with updates as required.

Administration

- Lori/administration team will send a weekly newsletter.
 - Unanimous vote to have this sent out on Thursdays.
 - If SC or FANHS Communications would like to send anything out to the school's community via this newsletter, Communications Officer(s) will submit content by lunch hour on Wednesday.

Call for Volunteers & Parent/Guardian Involvement

- School Council (SC) and the Fundraising Association (FANHS) require more volunteers in order to function properly.
- All volunteers require a Criminal Record Check and Vulnerable Sector Check — letter available at the office.
 - Create a sign up sheet for parents/guardians to commit/register during *Meet the Teacher*.

Student Groups/Clubs

- Lori to add a “Student Groups” page to outline clubs and additional activities available to children — include contact person/group(s)/grade(s) each group is available to i.e. Chess Club, Ukulele Club, sports etc.
- We are now members of the Elk Island Athletics Association which allows NHS to potentially participate in more sports.
 - NHS must pay for the whole school population (current enrolment: 424) per sport, so we will only consider creating teams that will have the greatest value/impact (i.e. not 1 child).
 - Sport options that fall under the Elk Island Athletics Association include: track & field, golf, cross country, volleyball, badminton, basketball.
 - We have a new coach for boy's basketball, there's a call out for a girl's coach if there's interest in pursuing a team.
 - For each team, there must be 1 NHS staff sponsor who is required to be present.

New Horizons School Council Meeting | 07 September 2022

Location: New Horizons School

Meeting Called to Order: 7:02PM

Meeting Adjourned: 9:08PM

Meeting: In Person, New Horizons School

ECSS Psychology

- ECSS Psychology will be returning for counselling on Wednesdays and Thursdays.
 - Counselling will be available to all grades.
 - Teachers will aide in recommending students and will form groups based on who they believe will benefit most from these sessions.
 - Parents can inquire/request if they have specific concerns.
 - 8 week sessions.
 - Group & one on one support available.
 - Topics will include: anxiety, social skills, crisis intervention, self harm, depression etc.

SC Hosted Events

- Saffron Centre Cyberworld Session — 27 September 2022.
- Halloween Family Dance.
 - Chair: Sarah-Jane Lovgren.
 - Co-Chair: Elizabeth Macve.
 - Planning team: Rebecca Koziak volunteered to support event planning efforts, SC Executive and other volunteers will be notified as required.
 - Charge families — \$10-15/family, cost TBD following separate Halloween Dance specific meeting.
 - In order for the event to run smoothly, we require commitment from volunteers and guests. Families will be required to register & pre-pay.
 - 50/50?
 - Raffle — AGLC requirements etc.
 - Silent Auction.
 - Solicit donations via official letter — because this is a fundraiser, FANHS must be reprised of fundraising components of this event.
 - Auction off front row seats and parking for the holiday concert.
 - Concession hosted by Jr. High staff/students/parents.
 - In support of Jr. High.
 - SC & FANHS will not micromanage.
 - No costume contest, in an effort to be inclusive.
 - Advertisement/save the date prepared for the *Meet the Teacher* event.
 - Live DJ.
 - Photo booth?

New Horizons School Council Meeting | 07 September 2022

Location: New Horizons School

Meeting Called to Order: 7:02PM

Meeting Adjourned: 9:08PM

Meeting: In Person, New Horizons School

Miscellaneous

- Mr. Zarowny is working with Edmonton Regional Learning Consortium.
 - Achieving healthy schools through student leadership and movement.
 - Phys. Ed. and health/wellness combined.
 - Mr. Zarowny has made himself available to consult with NHS staff.
- Artist in Residence Program: Rhythm, Rhythm, Rhythm.
 - Did we receive any grant funding?
 - If we do not obtain grant funding, SC will request support from FANHS.

Vacant SC Executive Positions

- Secretary: Rebecca Koziak volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Rebecca Koziak the Secretary. Seconded by Sarah-Jane Lovgren. Motion Carried.
- Finance Officer: Anita Sanderson volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Anita Sanderson the Finance Officer. Seconded by Sarah-Jane Lovgren. Motion Carried.
- Communications Officer: Ellen Hanna volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Ellen Hanna the Communications Officer. Seconded by Sarah-Jane Lovgren. Motion Carried.
- The Executive is now full for the 2022/2023 school year.

FANHS

- Chelsee Ladouceur (secretary) present on behalf of FANHS.
- There was interest shown in vacant positions for FANHS.
- FANHS ongoing/passive income fundraisers:
 - Save-On-Foods — Ellen Hanna volunteered to get this initiative started.
 - Mabel's Labels.
 - Cobbs Bakery — both Sherwood Park locations.
- Hot Lunch Program to commence as soon as possible.
 - Chair: Brianne Davio.
 - Thursdays — weekly or bi-weekly TBD.
 - Variety of restaurants.

New Horizons School Council Meeting | 07 September 2022

Location: New Horizons School

Meeting Called to Order: 7:02PM

Meeting Adjourned: 9:08PM

Meeting: In Person, New Horizons School

- Do not offer sweets/dessert options — or limit to a small selection, be mindful of how much/how many options are available.
- At the official FANHS meeting, Brianne Davio will advise of restaurants/menus, discuss the frequency of ordering, the requirement of volunteers etc.

**New Horizons School Council Fund Allocation
Summary**

For the 2022/2023 School Year

September 29, 2022

	2022-2023 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds
School Support	\$ 11,000	\$ -	\$ 1,150	\$ 9,850
Classroom Support	4,000	64	3,936	-
School Enhancement	-	-	-	-
Community Building / Parent Support	1,000	-	150	850
School Council Administration	-	-	-	-
GRAND TOTAL:	\$ 16,000.00	\$ 63.79	\$ 5,236.21	\$ 10,700.00

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2022/2023 School Year

September 29, 2022

	2022-2023 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 1,000	\$ -	\$ -	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ -	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	3,000	\$ 900.00	\$ -	Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair; Grade 9 Grad
Junior High Events	1,000	\$ -	\$ -	Junior high dances etc. Jr. High fun day
Staff Support	1,200	\$ -	\$ -	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	4,300	\$ -	\$ -	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11,000	\$ 1,150.00	\$ -	
Classroom Support				
Recess Equipment	1,000	\$ 1,000.00	\$ -	General Fund for the Entire School
Classroom Incentives	3,000	\$ 3,000.00	\$ 63.79	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated plus \$100 each for music and French)
Total	4,000	\$ 4,000.00	\$ 63.79	
School Enhancement				
Sports Equipment	-	\$ -	\$ -	
Technology	-	\$ -	\$ -	
Major Projects	-	\$ -	\$ -	Playground
Total	-	\$ -	\$ -	
Community Building / Parent Support				
Guest Speakers	500	\$ 150.00	\$ -	Guest Speakers
Team/Community Building	500	\$ -	\$ -	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		\$ -	\$ -	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	1,000	\$ 150.00	\$ -	
School Council Administration				
General Admin Expenses	-	\$ -	\$ -	
Babysitting	-	\$ -	\$ -	
Total	-	\$ -	\$ -	
GRAND TOTAL:	\$ 16,000	\$ 5,300.00	\$ 63.79	

Approved Summary

PivotTable6

Fund	Subcategory	Sum of Amount
Classroom Support	Classroom Incentives	
	Recess equipment	1,000.00
	Student incentives	3,000.00
Classroom Support Total		4,000.00
Community Building / Parent Support	Guest Speakers	150.00
	Public Relations/Hospitality Team/Community Building	
Community Building / Parent Support Total		150.00
School Council Administration	Babysitting	
	General Admin Expenses	
School Council Administration Total		
School Enhancement	Major Projects	
	Sports Equipment	
	Technology	
School Enhancement Total		
School Support	Academic Support Clubs	
	Events	900.00
	Jr High Events	
	Sports and wellbeing	250.00
	Staff Support	
School Support Total		1,150.00
Grand Total		5,300.00

Disbursed Summary

PivotTable2

Fund	Subcategory	Sum of Amount
Classroom Support	Classroom Incentives	
	Recess equipment	
	Student Incentives	63.79
Classroom Support Total		63.79
Community Building / Parent Support	Guest Speakers	
	Guest Speakers Public	
	Relations/Hospitality	
	Team/Community Building	
Community Building / Parent Support Total		
School Council Administration	Babysitting	
	General Admin Expenses	
School Council Administration Total		
School Enhancement	Major Projects	
	Sports Equipment	
	Technology	
School Enhancement Total		
School Support	Academic Support	
	Clubs	
	Events	
	Jr High Events	
	Sports and Wellbeing	
Staff Support		
School Support Total		
(blank)	(blank)	
(blank) Total		
Grand Total		63.79

Incentives by Teacher

PivotTable3

Sum of Amount		
Subcategory	Paid to	Total
Student Incentives	Marisa Araujo	20.74
	Meghan Eccles	43.05
Student Incentives Total		63.79
Grand Total		63.79

New Horizons School Council

Meeting Minutes

October 5, 2022

Meeting Called to Order: 7:13PM

Meeting Adjourned: 8:08PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Trevor Stefishen, Chelsee Ladouceur, Sarah Litvinchuk, Andrea Watson, Savanna Sweetman

1. Meeting Called to Order: 7:13PM.

Elizabeth Macve as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented.

Seconded by Sarah-Jane Lovgren. Motion Carried.

4. Approval of Minutes

September 7, 2022

MOTION: Chelsee Ladouceur moved to adopt the Minutes as presented.

Seconded by Sarah-Jane Lovgren. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair Report

Report shared by Elizabeth Macve.

We are looking forward to working with a full School Council Executive for the 2022/2023 school year. We've already made great strides in our communication efforts and engagement with the NHS community.

It was good to see families back in the school for Meet the Teacher night. Many families seemed interested in hearing about School Council, our purpose, and our upcoming Halloween Family Dance. We hope to see more actively engaged families this year as we work towards post-pandemic community building.

5.2 Principal's Report

Lori Vigfusson unable to attend this meeting. Report shared by Andrea Watson.

The Saffron Centre *Cyberworld: What Happens When Youth Press Send?* session was well attended. Lori Vigfusson has a record of the notes for those who are interested.

Ms. Stephens and Ms. Kooger have welcomed a shared student teacher to their classrooms. All substitutes, supervisors, and visitors are required to sign in and wear a badge for easy identification.

Parent/Teacher interviews will be in-person on October 25 & 26 from 4:00PM - 7:00PM. An e-mail will be sent from the office one week prior for registration. The in-person Book Fair will also be taking place on these days.

The adjustment to the new curriculum in Language Arts, Math, and Physical Wellness is going well. Mr. Zarowny has made himself available to consult with NHS staff.

E-news communication remains bi-weekly.

Counselling with ECSS Psychology is underway. We presently have 6 groups participating in the first round (6-8 weeks). OT & SLP services will commence in the near future.

5.3 Financial Officer's Report

Anita Sanderson unable to attend this meeting due to conflicting time of the Board Meeting. Report shared on by Elizabeth Macve.

Refer to New Horizons School Council Fund Allocation spreadsheets as outlined in the Agenda Package. Presently, fund allocation disbursement for the 2022/2023 School Year is \$6,800 with the total allocation of funds being \$16,000.

5.4 FANHS Report

Report shared by Chelsea Ladouceur.

Current fundraiser: Halloween Family Dance.

There has been a minor delay with the launch of the Hot Lunch Program.

FANHS will be presenting a Holiday Market during the FANHS meeting which takes place directly following this School Council Meeting.

All executive board members of FANHS have been provided with a professional e-mail address which will be maintained and used for the purpose of these positions longterm and will be easily designated to successors in future years.

FANHS:

president.FANHS@gmail.com

vicepresident.FANHS@gmail.com

treasurer.FANHS@gmail.com

records.fanhs@gmail.com

communications.FANHS@gmail.com

5.5 Communication Officer's Report

Report shared by Ellen Hanna.

SC Communications Officer attended today's teacher meeting on behalf of School Council to determine how School Council can best support the school, aide in communication, and ascertain an agreeable transfer system between kanga pouches and receipt of funds or notes delivered and addressed to School Council or FANHS etc. School administration is agreeable to NHS, School Council, and FANHS working alongside each other to increase overall parent engagement. Teachers are invited to share content with Communications Officer to share on social media. School Council has asked that teachers notify their families of our social media pages in an upcoming monthly e-mail.

With September's launch of shared communication channels between School Council and FANHS, we have established distinct language to determine two entities working in support of NHS. We now have the following social media channels in place and all have seen varying bursts of engagement:

Facebook: [New Horizons School Council supported by the Fundraising Association](#)

Instagram: [@nhs_sc_fanhs](#)

Twitter: [@NHS_SC_FANHS](#)

The School Council and FANHS Communications Officers are working together to determine how to best utilize each method of communication while creating distinctions of content shared on each social media platform as well as e-mail communications. A working relationship has begun between the Communications Officers and Lisa Richardson and Jill Swanson to aide in e-mail communication.

Some other school districts provide Social Media Guidelines for School Councils. The NHS School Council is motivated to review examples and

collaborate with our Board and Administration to establish a suitable framework for our own Guidelines.

The School Council and FANHS Communications Officers have been working on an audit of the NHS website to clean it up and make it more accessible.

All executive board members of School Council have been provided with a professional e-mail address which will be maintained and used for the purpose of these positions longterm and will be easily designated to successors in future years.

School Council:
councilchair@newhorizons.ca
councilvicechair@newhorizons.ca
councilfinance@newhorizons.ca
councilsecretary@newhorizons.ca
councilcommunications@newhorizons.ca

6. Motion to Accept Reports

**MOTION: Chelsee Ladouceur moved to accept reports as presented.
Seconded by Ellen Hanna. Motion Carried.**

7. New Business

7.1 Halloween Dance – Planning Finalization (October 22, 2022)

Report shared by Halloween Family Dance Chair, Sarah-Jane Lovgren.

Advertising for the Halloween Family Dance is well under way. Ticket sales (\$15/ family) went live on September 29, 2022 and as soon as the invitation landed in inboxes, RSVPs and receipt of funds were constant. As of today's count, there are 182 registered guests. We have procured DJ services and a digital photo booth from DJ Kwake Entertainment.

The Jr. High concession will be run by the Jr. High teacher(s)/students/families exclusively and will not be micro-managed by School Council or FANHS. No funds will go through FANHS. Jr. High et al will be expected to purchase and sell their own goods and will retain their profit for their own use. Solicitation of items for the raffle and silent auction has been successful.

Volunteers will be required for event day roles including setup, supervision, door attendants, and sale of raffle tickets and auction items. Lori Vigfusson has advised that there may be the possibility to access the gym and/or conference room on Friday, October 21, 2022 for basic setup and/or organizing. We are guaranteed access on Saturday afternoon with the estimate of 1:00PM – TBC closer to the event date. Presently, we require tables for raffle and auction items in the hallway and have a balloon arch for the photo booth backdrop.

Otherwise, the intention is to have the lights out in the gym with lighting and fog machine from the DJ — all guests will be provided a glow stick upon arrival. There are various solicitations for other budget friendly or no cost décor options.

Setup will be complete by 5:00PM. Doors open at 6:00PM. The dance officially runs from 6:30PM - 8:30PM.

We'd like to see more Jr. High engagement. Communications has been in contact with teachers about event promotion.

7.2 2022-2023 Planning Calendar/Organization

Briefly addressed by Elizabeth Macve. In the interest of stronger communication and time management, School Council will work together to establish a planning cycle, responsibilities, and clear expectations. This item has otherwise been tabled until November 2, 2022.

7.3 Post Event — Saffron Cyberworld: What Happens When Youth Press Send?

As per the Principal's report: The Saffron Centre *Cyberworld: What Happens When Youth Press Send?* session was well attended. Lori Vigfusson has a record of the notes for those who are interested.

The final invoice was \$50 greater than originally anticipated.

MOTION: Sarah-Jane Lovgren moved to approve \$50.00 from Community Building/Parent Support — Subcategory Guest Speakers for reimbursement to New Horizons School for the balance owing of \$50 for the Saffron Centre Presentation (Cyberworld). Seconded by Chelsee Ladouceur. Motion Carried.

7.4 (A) Staff Funding Requests

Funding allocation will require precision for budgeting. When a teacher submits a funding request, School Council will require a dollar value in relation to their request in order for it to be motioned.

NHS has asked for funds to continue with the AMA Patrol program.

MOTION: Sarah-Jane Lovgren moved to approve \$250.00 from School Support — Subcategory Academic Support for AMA Patrol. Seconded by Chelsee Ladouceur. Motion Carried.

7.4 (B) Staff Appreciation

School Council would like to continue to provide meals to teachers at minimum of twice per school year. Traditionally, this allocation would cover 2 staff meals

i.e. Autumn & Spring Parent/Teacher Interviews (one evening per season). An anonymous donor has offered to provide the Autumn meal on behalf of School Council. School Council is confirmed to provide the staff with a meal on March 21, 2023 (Spring Parent/Teacher Interviews) and will determine another appropriate time to utilize this fund allocation.

MOTION: Sarah-Jane Lovgren moved to approve \$1,200.00 from School Support – Subcategory Staff Support for Staff Appreciation. Seconded by Chelsea Ladouceur. Motion Carried.

7.5 Future School Event Planning and SC Outreach

- Spring event to engage whole NHS community i.e. carnival.
- Spring dance.
- Jr. High focused activities i.e. movie night.
- Consider a reasonable balance between low to no cost community building events vs fundraiser style events.

7.6 Emergent Business

None.

8. Future Business

- 2022-2023 Planning Calendar/Organization.
- Focus group to discuss NHS website (Admin lead).
- Addition of a 'student groups' page on NHS website (Admin lead).

9. Correspondence

None.

10. Future Meeting Dates:

- November 2, 2022
- December 7, 2022
- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Meeting Adjourned: 8:08PM.