

New Horizons School Council Meeting Agenda

April 5, 2023

7:00 pm to 8:00 pm

Location – New Horizons School or online ([link found on SC site](#))

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 March 1, 2023

5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports for April 2023.

7. New Business

7.1 Artist in Residence (2023-24)

- Kit Dohaylo from Dance Fusion.
- Teacher liaison – Ms. Araujo.
- KJ Street - the grant is due on May 1, 2023 at 4:30 pm – consultant requires complete information no later than April 15th to write it and get it back to NHS for editing.
 - Contact: kjstreet@kjstreetconsulting.com and becca@kjstreetconsulting.com
 - Material Required:
 - Artists' CV
 - Schedule of program (this can be changed but we need to enter proposed dates into the application).
 - Outline of artists program. With this we need details of how the staff and students will be included and how it ties into the curriculum. Some artists will help put this together while other give information. If it's the latter we can help put it together
 - Fee Confirmation Form. This is NOT a contract but rather a confirmation of fees or quote.

7.2 Standing Item – Emergent Parent Perspectives:

- TBD

7.3 Staff funding requests

- \$60 requested for the Kinder Patrol Program to thank student helpers – teacher rep is Ms. Stephens (**motion required – suggest this could come from School Support - Clubs**).
- \$90 requested for the boy's basketball wrap up party and coach gifts (\$60 pizza and \$30 gifts) – teacher rep is Ms. Araujo (**motion required – suggest this could come from School Support – Sports and Well Being**).
- Staff care supplies – motion would be required.

7.4 Future School Event Planning and SC Outreach

- Community Building – Mother's Day Event on May 11 from 7 to 9 pm in NHS gym
 - Fabloomosity terrariums – cost is \$50 inclusive of GST
 - Final numbers required by April 25, 2023
 - Confirm if anything else will be offered – sweets, charchuterie, DIY coffee/teal/italian soda type beverage station
 - Motions required for any expenses – TBD.
- Spring Event (May 27, 2023 festival)
 - Confirm that NHS has paid the initial fee to hold/book the bouncers (I believe paid roughly March 21, 2023).
 - \$1500 motioned at the January meeting and the \$500 SC engagement grant motioned for carnival expenses at the March meeting (\$2000 total) – this will be required for the bouncer booking. Any additional expenses could be netted from attendance proceeds (\$20/family for those who do not volunteer for a 45 min shift).
 - Confirm activity vendors and savory food vendor booked.
 - \$300 for dunk tank (**motion required – suggest this could come from School Support – Events although preference would be to net this from carnival attendance proceeds**)
- Spring Dance
- Junior High focused activities

7.5 Emergent business

8. Future Business

- Focus group to discuss NHS website (Admin lead)
- Addition of a 'student groups' page on NHS website (Admin lead)

9. Correspondence

- Carried over - KJ Street Grant Listings (provided in January package)
 - Grant ideas from Ms. Kooger (would need to confirm school interest in grants, staff lead and motion funds if we wish to engage a grant writer):
 - 1. CTF Funding for Junior High options. Specifically sewing machines, money for fine art supplies, and editing software for photography. The teachers are interested in grants that could be applied to these specifically, or to general CTF supplies.
 - 2. Performing Arts grants as a way to pay for new instruments, or paying for the repair of older instruments.

10. Future Meeting Dates:

- May 3, 2023
- June TBD (must include AGM)

11. Adjournment

New Horizons School Council

Meeting Minutes

March 1, 2023
Meeting Called to Order: 7:04PM
Meeting Adjourned: 8:32PM
Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Erin Thomas, Lori Vigfusson, Jamie Lambert-Brown, Rhiannon Adams, Andrea Emberley, Shannon Kurie, Sarah MacDonald, Carol Slukynski, Stacey Stang-Sass, Hayley Tarnasky

1. Meeting Called to Order: 7:04PM.

Elizabeth Macve as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Sarah-Jane Lovgren moved to adopt the Agenda as presented. Seconded by Ellen Hanna. Motion Carried.

4. Approval of Minutes

February 1, 2023

MOTION: Chelsee Ladouceur moved to adopt the Minutes as presented. Seconded by Ellen Hanna. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair Report

The Public Advocacy Group — a subset of the Board — met. Both the SC Chair and Vice Chair attended the meeting. As we enter election season, the Board would like to present families with non-partisan information to aide families in opportunities to engage in meaningful conversations with candidates and eventual Office, about Charter Schools, choice, and representation.

The Board has continued interest in developing a High School and engaging with other Charter schools to create a Charter School HUB model High School. The Association of Alberta Public Charter Schools (TAAPCS) has determined it would be more beneficial to amalgamate and share a single space. There would be many opportunities to collaborate with others in the hub — one benefit would be access to spaces that wouldn't be typically required of our school i.e. Suzuki Charter School would require concert space.

Ms. Vigfusson shared that a High School has been approved; however, finding a space that can be best utilized may take time. Some Charter School Superintendents met to discuss the hub model which would offer robust programming. It isn't sustainable for each Charter School to have their own high school, due to low enrolment. Within the hub model, teachers from each Charter School would teach within their own programs; however, could potentially be shared for options and additional programming. Ms. Vigfusson visited Aurora Charter School who is opposed to the hub space. Instead, they have opened their High School program with about 100 students in a rented space at NAIT.

Engagement and effective communication are equally necessary internally and externally. Attendance and engagement from the Board at School Council meetings has been once again requested.

5.2 Principal's Report

Intake day is Friday, March 3, 2023. NHS received more applications than most recent years — about 70 Kindergarten and 50 applications for Grades 1-9 for in-house testing.

Report cards will be sent out in the coming weeks. Student-led conferences will take place on March 21 & 22 which will give students an opportunity to show their families what's happening in the classrooms and throughout the school. NHS is working towards more effective communication so families are more aware of what's happening within the NHS community. Book Fair will also be returning at this time and will be taking up half of the gym since the Learning Commons is presently a classroom.

Ms. Watson is completing a handbook for volunteers and will offer orientation sessions to provide volunteers with more information on confidentiality, how to work with children in crisis, and to offer support for volunteers in various roles. Orientation sessions will be about 30 minutes and will be offered in the afternoon or evening, in person or virtually. Details to come.

Jr. High students are no longer completing independent studies in the same way as previous years. Instead, the entire school is working on specific types of learning.

- Div. 1: Wonder Learning
 - Inquiry based, ask questions on a regular basis.
- Div. 2: Discovery Learning
 - Pick a topic to complete a robust project.
- Div. 3: Investigations
 - Select something to learn and then teach this skill to others.

Grades 4-6 are booked for a ski trip at Sunridge Ski Area. Skiing will take place right before Spring Break. If scheduling allows, we will consider skiing for Grades 7-9 as well.

Grades 1 & 2 will have the opportunity to take swimming lessons from April 24 - June 19. It will be \$60/child for 8 lessons. Booking this year holds a spot for next year where we will potentially be able to extend lessons to additional grades.

The Makerspace is on track. Equipment, including tech and gadgets have been ordered including MACs and sewing machines. There will be plenty of bins that need to be filled, so a request for donations will be made for specific items i.e. LEGO bricks. We are currently looking at additional programming opportunities for weekly use of this space. As we collect items, we will utilize them in other areas until the space is complete. Some Grade 5 students have started a Coding Club for students in Grades 3 & 4. Other lunch clubs inspired by the Makerspace are LEGO Club and LEGO Robotics — the potential for club opportunities with this space and items from this space are robust.

The Outdoor Classroom equipment, including sensory tables, has been ordered and quotes from landscapers have been obtained. This space will open in the Fall and will be all season friendly.

February was kindness and Black History Month. Throughout the halls, we showcased famous Black Canadian figures and our “Buddies” did a variety of kindness activities including the “kindness quilt” which is on display in front of the office.

The deadline for the Alberta Assurance Measures Survey has been extended to March 17. This has been sent to students, teachers, and families of children in Grades 4-9.

5.3 Financial Officer’s Report

With special thanks to FANHS Treasurer, it has been confirmed that AGLC Casino Funds can be used to support this year’s Artist in Residence Program with Rhythm Rhythm Rhythm; therefore, freeing up \$4,100.

A reversal of disbursement is proposed with \$4,050 reallocated to School Support — Academic Support and \$50 reallocated to Community Building/ Parent Support — Subcategory Guest Speakers.

**MOTION: Sarah-Jane Lovgren moved to accept the reversal of disbursement as presented.
Seconded by Ellen Hanna. Motion Carried.**

5.4 FANHS Report

Current fundraisers are closing. As mentioned in the Financial Officer's Report, we're grateful that AGLC Casino Funds could be used to support this year's Artist in Residence Program.

5.5 Communication Officer's Report

The "What's Happening" graphic that is being shared at the beginning of each week speaks greatly to the bigger picture of how families want to access information and what they'd like to know. SC would like to request participation from families in an online survey where we can collect data on how families would like to receive communications and the type of communication they'd like to see. Thank you to Administration for supporting SC & FANHS in direct e-mail communication which may be a preferred method of communication for some families.

The SC meetings are an opportunity for families to hear the Principal's Report first-hand. Communications would like to promote the benefit of attending a SC meeting for an opportunity to engage. In our commitment to effective communication, SC is in favour of posting the Principal's Report on the SC website — in addition to its placement in the Agenda Package — as well as share highlights on social media.

6. Motion to Accept Reports

**MOTION: Chelsee Ladouceur moved to accept reports as presented.
Seconded by Sarah-Jane Lovgren. Motion Carried.**

7. New Business

7.1 Artist in Residence

7.1 (A) 2023/2024 Artist in Residence Programming

An exact cost is required from Ms. Araujo who has offered to be the staff liaison for programming with Kit Dohaylo for the 2023/2024 school year. It is the understanding of SC that the cost is low; therefore, it may be favourable for SC to pay these fees and utilize the pro-bono grant writing opportunity from KJ Street Consulting for a grant more lucrative.

7.2 Parent Perspectives

7.2 (A) Traffic Management

Slow moving traffic continues to be an issue during drop off — some families have reported sitting in the loop for nearly 20 minutes from loop entry to child's

exit at the school's doors. Unfortunately, it is not a viable option with the County to make Hawkins Crescent a one way route — permanently or during specific hours. Usually by this time of year, Administration has met with the Traffic Safety Partnership at least 3 times; however, this has only occurred once this year. Ms. Vigfusson will reach out the the Chair and Bylaw to request a meeting.

7.2 (B) 2023/2024 School Calendar

After a disappointing outcome at February's Board Meeting where SC's proposal was not put to motion for discussion, representatives from SC and FANHS asked the Board to acknowledge why SC's considerations were neglected for consideration. It is therefore disappointing that the calendar that was approved at the Board Meeting on February 15, 2023 was released to families on February 21, 2023 followed by a revision on February 24, 2023 that was in-line with SC's initial proposal; however, no acknowledgment was made. As per School Council's Recommendations for Proposed 2023/24 School Calendar sent to Superintendent Lindquist as was included in the Board Package for February 15, 2023, SC explicitly stated "School Council proposes eliminating the PD Day on November 13, 2023 and moving it to Friday, October 6, 2023 for IPP Writing Day — this PD Day is in line with the EIPS Division Calendar 2023-24 and is consistent with the school's usual IPP Writing Day."

7.2 (C) IPP Development Process/Timeline

Alberta Education requires IPPs to be submitted by the end of October. With Friday, October 6, 2023 scheduled for IPP Writing Day, NHS has the opportunity to maintain consistency from year to year and be in-line with timelines presented by other school Boards. Some families would prefer if timelines were more effectively communicated and if IPPS were more accessible.

7.2 (D) Extracurriculars

A parent presented questions regarding additional extracurricular activities to support general health and wellness and physical activities including lunch hour athletic opportunities such as intramurals, running club, soccer teams, or ping pong club — all of which are low financial investments.

Ms. Vigfusson shared that École Claudette-Et-Denis-Tardif uses the NHS gym during our lunch hour; therefore, clubs cannot run in this space at this time.

7.3 Alberta School Council AGM and Conference

In the event that no SC Executive can attend the AGM, a suitable proxy would be Calgary Foundation. Although any parent can attend the ASCA Conference and AGM, a voting delegate to vote on Advocacy Resolutions must be a SC Executive. Neither the SC Chair or Vice Chair can attend the ASCA Conference from April 21-23, 2023; therefore, it has been presented to the rest of SC for consideration.

7.4 Staff Funding Requests

Rebecca Koziak met with Ms. Fairfull to discuss the Jr. High dance. There are 125 students in Jr. High. Grade 9 students will attend the dance at no cost and will be allowed to bring 1 guest from outside of the school – their guest must purchase a ticket and a waiver form will be required. Students in Grades 7 & 8 will be charged \$5 per person.

A request of up to \$750 has been made to support the dance, including DJ and photo booth, potential rentals and décor etc. Funds required will be disbursed as follows: \$620 from Jr. High Events + \$130 from School Support – Academic Support.

MOTION: Sarah-Jane Lovgren moved to accept the request as presented. Seconded by Rebecca Koziak. Motion Carried.

7.5 Future School Event Planning and SC Outreach

7.5 (A) Spring Carnival

NHS holds the Alberta School Council Engagement Grant amount of \$500 for SC. SC would like to allocate these funds towards the Spring Carnival.

MOTION: Sarah-Jane Lovgren moved to accept the request as presented. Seconded by Ellen Hanna. Motion Carried.

Spring Carnival event will take place on May 27, 2023 from 2:00PM - 5:00PM. Last year's food truck vendor (Starvin Marvin's) is unavailable for this date. Finding a food truck vendor with no minimum revenue requirement is favourable – whether this means agreeing to exclusivity.

The cost to attend the Spring Carnival will be \$20/family OR a 45 minute volunteer shift. If an adult family member commits to a volunteer shift, the entrance fee will be waived for their family.

MOTION: Rebecca Koziak moved to accept the fee or volunteer requirement as presented. Seconded by Ellen Hanna. Motion Carried.

7.5 (B) National Indigenous Day – June 21, 2023

Ms. Vigfusson expressed interest in budgeting for the whole school population to participate in activities for National Indigenous Day. SC funds will not be required – NHS budget is available.

7.6 Emergent Business

7.6 (A) Field Trips

A parent presented questions regarding field trip opportunities. This parent

shared that one of their children has had multiple field trips while their other child has had none; therefore, leading to the question: moving forward, would it be suitable for Administration to set guidelines for teachers to select a specific number of field trips per term? There are many curricular linked field trip opportunities available through places like the Royal Alberta Museum, Telus World of Science, and Strathcona Wilderness Centre. **Inquiring Minds** offers inquiry based learning opportunities that would align with NHS and offer an immersive experience. “The Inquiring Minds partnership offers teachers an opportunity to move their classroom to a community site for a week of hands on, multi-sensory learning. Student learning is enhanced by meeting curriculum expectations through meaningful connections to the real world.” Applications are required for each class applying. **Opportunities include:** Active Living School, Aviation School, City Hall School, Edmonton Oilers Ice School, and Zoo School to name a few. These week long immersive experiences would provide students with opportunities to complete inquiry based learning in environments where they can journal daily and interview people in various fields.

Ms. Vigfusson shared that the school fees that families paid at the beginning of the year included most of the field trips that teachers would have planned for the school year; therefore, if a family has paid field trip fees and their child has not been on a field trip yet, this means it is still to come. Teachers planned curriculum based field trips and make their best attempts to spread them throughout the year; however, some are outdoors and are therefore weather dependent. Others are specific to a distinct area of study. Inquiry School would be valuable and will be shared with teachers at the next staff meeting. If field trips work curricularly per term, this will also be considered, but cannot be guaranteed.

7.6 (B) Student-Led Conferences

Ms. Watson has reached out to SC for a staff meal request for March 21. Typically, food is ordered for day one with leftovers in mind for day two. Ms. Vigfusson will complete the order with Pasta Pantry and will submit the receipt to SC Financial Officer.

8. Future Business

- Focus group to discuss NHS website (Admin lead).
- Addition of a ‘student groups’ page on NHS website (Admin lead).

9. Correspondence

- KJ Street Consulting Grant Listings, Grant ideas from Ms. Kooger. Tabled to April.

10. Future Meeting Dates:

- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Meeting Adjourned: 8:32PM.

New Horizons School Council Fund Allocation

Summary

For the 2022/2023 School Year

April 3, 2023

	2022-2023 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds (Allocated but not Motioned)
School Support	\$ 11,000	\$ 1,075	\$ 4,516	\$ 5,409
Classroom Support	4,000	\$ 1,342.83	2,657	-
School Enhancement	-	-	-	-
Community Building / Parent Support	1,000	199	501	300
School Council Administration	-	-	-	-
GRAND TOTAL:	\$ 16,000.00	\$ 2,617.29	\$ 7,673.91	\$ 5,708.80

Schedule A Page:1

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2022/2023 School Year April 3, 2023

	2022-2023 Allocation of Funds	Total Motioned	Disbursed to date	Funds Motioned but not Disbursed	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 150.00	\$ 98.69	\$ 51.31	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ -	\$ 250.00	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	3,000	\$ 2,611.20	\$ 711.20	\$ 1,900.00	Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair; Grade 9 Grad
Junior High Events	1,000	\$ 1,000.00	\$ 179.62	\$ 820.38	Junior high dances etc. Jr. High fun day
Staff Support	1,200	\$ 1,200.00	\$ -	\$ 1,200.00	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	4,300	\$ 380.00	\$ 85.95	\$ 294.05	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11,000	\$ 5,591.20	\$ 1,075.46	\$ 4,515.74	
Classroom Support					
Recess Equipment	1,000	\$ 1,000.00	\$ 627.00	\$ 373.00	General Fund for the Entire School
Classroom Incentives	3,000	\$ 3,000.00	\$ 715.83	\$ 2,284.17	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$100 each for music and French)
Total	4,000	\$ 4,000.00	\$ 1,342.83	\$ 2,657.17	
School Enhancement					
Sports Equipment	-	\$ -	\$ -	\$ -	
Technology	-	\$ -	\$ -	\$ -	
Major Projects	-	\$ -	\$ -	\$ -	Playground
Total	-	\$ -	\$ -	\$ -	
Community Building / Parent Support					
Guest Speakers	500	\$ 200.00	\$ 199.00	\$ 1.00	Guest Speakers
Team/Community Building	500	\$ 500.00	\$ -	\$ 500.00	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		\$ -	\$ -	\$ -	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	1,000	\$ 700.00	\$ 199.00	\$ 501.00	
School Council Administration					
General Admin Expenses	-	\$ -	\$ -	\$ -	
Babysitting	-	\$ -	\$ -	\$ -	
Total	-	\$ -	\$ -	\$ -	
GRAND TOTAL:	\$ 16,000	\$10,291.20	\$ 2,617.29	\$ 7,673.91	

Schedule A Page:1

New Horizons School Council Fund Allocation				
Amounts Approved in the Minutes			Hidden rows 6-21: use to copy & paste for fund/subcategory	
For the 2022/2023 School Year				
Date Motioned	Fund	Subcategory	Description	Amount
22-Jun-22	Classroom Support	Student incentives	\$6 per student	3,000.00
22-Jun-22	Classroom Support	Recess equipment	Total for School	1,000.00
22-Jun-22	School Support	Events	Grade 9 Grad	700.00
22-Jun-22	School Support	Events	Kindergarten Grad	200.00
22-Jun-22	School Support	Sports and wellbeing	Forgotten Lunches	250.00
7-Sep-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld	150.00
7-Sep-22	School Support	Events	Halloween Dance	1,500.00
5-Oct-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld (additional amount needed)	50.00
5-Oct-22	School Support	Academic Support	AMA Patrol	250.00
5-Oct-22	School Support	Staff Support	Teacher meals for October 25/22 and March 21/23 (combined total, maximum amount)	1,200.00
2-Nov-22	School Support	Academic Support	Artist in Residence - Move \$50 from Community / Parent Support - Guest Speakers to School Support - Academic Support (for Artist in Residence)	50.00
2-Nov-22	School Support	Academic Support	Artist in Residence	4,050.00
2-Nov-22	School Support	Clubs	GSA (Gay Straight Alliance)	150.00
7-Dec-22	School Support	Events	Motioned remainder of funds motioned but not used for Halloween Dance back to Events	(788.80)
7-Dec-22	School Support	Jr High Events	Wrap up pizza party for girls and boys volleyball	180.00
4-Jan-23	Community Building / Parent Support	Team/Community Building	spring carnival	500.00
4-Jan-23	School Support	Events	spring carnival	1,000.00
1-Feb-23	School Support	Jr High Events	Jr High Fun Day	200.00
1-Mar-23	School Support	Academic Support	Artist in Residence - Move \$50 from Community / Parent Support - Guest Speakers to School Support - Academic Support (for Artist in Residence) - reversal	(50.00)
1-Mar-23	School Support	Academic Support	Artist in Residence - reversal	(4,050.00)
1-Mar-23	School Support	Jr High Events	Jr High Farewell Dance	620.00
2-Mar-23	School Support	Academic Support	Jr High Farewell Dance	130.00
				10,291.20

Schedule A Page:1

New Horizons School Council Fund Allocation					
Approved to be Disbursed		Hidden rows 6-21: use to copy & paste for fund/ subcategory			
For the 2022/2023 School Year					
Date Approved	Paid to	Fund	Subcategory	Description	Amount
Sep 8, 2022	Marisa Araujo	Classroom Support	Student Incentives	Student Incentives	20.74
Sep 22, 2022	Meghan Eccles	Classroom Support	Student Incentives	Student Incentives	43.05
Oct 11, 2022	New Horizons School	Community Building / Parent Support	Guest Speakers	Saffron Centre - Cyberworld presentation	199.00
Oct 11, 2022	Amanda Panas	Classroom Support	Student Incentives	Student Incentives	22.04
Oct 20, 2022	Savanna Sweetman	Classroom Support	Recess equipment	sand toys, bean bag game, tennis balls, foam balls (for grades 1-6)	614.40
Oct 31, 2022	Savanna Sweetman	Classroom Support	Student Incentives	prize box items	104.84
Nov 2, 2022	New Horizons School	School Support	Events	DJ Kwake Entertainment	711.20
Nov 2, 2022	Andrea Watson	School Support	Academic Support	AMA Safety Patrol - Watches for vests and fun pencils	85.95
Nov 15, 2022	Sarah Fairfull	School Support	Clubs	GSA fundraising - button maker	98.69
Dec 8, 2022	Meghan Eccles	Classroom Support	Student Incentives	Halloween & Christmas supplies and gifts	68.24
Dec 8, 2022	Jamie Ho	Classroom Support	Student Incentives	Christmas Incentive	11.21
Dec 8, 2022	Sarah Fairfull	School Support	Jr High Events	Pizza party wrap up for girls and boys volleyball	179.62
Dec 21, 2023	Amanda Panas	Classroom Support	Student Incentives	Prize box items	20.82
Feb 16, 2023	Allison Joly	Classroom Support	Student Incentives	Class prize box and	115.94
Mar 3, 2023	Kandace Graham	Classroom Support	Student Incentives	Music Classroom Incentives K-9	308.95
Mar 15, 2023	Jamie Lambert-Brown	Classroom Support	Recess equipment	Indoor recess games	12.60
					2,617.29

Approved Summary

PivotTable6 - Approved Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	1,000.00
	Student incentives	3,000.00
Classroom Support Total		4,000.00
▼ Community Building / Parent Support	Guest Speakers	200.00
	Public Relations/Hospitality	0
	Team/Community Building	500.00
Community Building / Parent Support Total		700.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	380.00
	Clubs	150.00
	Events	2,611.20
	Jr High Events	1,000.00
	Sports and wellbeing	250.00
	Staff Support	1,200.00
School Support Total		5,591.20
Grand Total		10,291.20

Disbursed Summary

PivotTable2 - Disbursed Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	627.00
	Student Incentives	715.83
Classroom Support Total		1,342.83
▼ Community Building / Parent Support	Guest Speakers	199.00
	Public Relations/Hospitality Team/Community Building	0
		0
Community Building / Parent Support Total		199.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	85.95
	Clubs	98.69
	Events	711.20
	Jr High Events	179.62
	Sports and Wellbeing	0
	Staff Support	0
School Support Total		1,075.46
Grand Total		2,617.29

Incentives by Teacher

PivotTable3 - Incentives by Teacher

Subcategory	Paid to	Amount (Sum)
▼ Academic Support	Andrea Watson	85.95
Academic Support Total		85.95
▼ Clubs	Sarah Fairfull	98.69
Clubs Total		98.69
▼ Events	New Horizons School	711.20
Events Total		711.20
▼ Guest Speakers	New Horizons School	199.00
Guest Speakers Total		199.00
▼ Jr High Events	Sarah Fairfull	179.62
Jr High Events Total		179.62
▼ Recess equipment	Jamie Lambert-Brown	12.60
	Savanna Sweetman	614.40
Recess equipment Total		627.00
▼ Student Incentives	Allison Joly	115.94
	Amanda Panas	42.86
	Jamie Ho	11.21
	Kandace Graham	308.95
	Marisa Araujo	20.74
	Meghan Eccles	111.29
	Savanna Sweetman	104.84
Student Incentives Total		715.83
Grand Total		2,617.29

New Horizons School Council

Meeting Minutes

April 5, 2023

Meeting Called to Order: 7:01PM

Meeting Adjourned: 8:19PM

Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Erin Thomas, Lori Vigfusson, Michelle Stephens, Eeksha & Praveen Kakkan, Stacey Stang-Sass

1. Meeting Called to Order: 7:01PM.

Sarah-Jane Lovgren as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented. Seconded by Ellen Hanna. Motion Carried.

4. Approval of Minutes

March 1, 2023

MOTION: Chelsee Ladouceur moved to adopt the Minutes as presented. Seconded by Ellen Hanna. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair Report

The Public Advocacy Group — a subset of the Board — met to work on a collaborative document with an info sheet for parents about NHS including background information and its mission, as well as to use as a political tool to know what questions to ask when door knockers arrive.

5.2 Principal's Report

See attached.

5.3 Financial Officer's Report

Funds motioned but not yet disbursed remain at \$7,673.91.

5.4 FANHS Report

FANHS held our SGM to pass the financials from the previous year. FANHS will be holding a bottle drive during School Council's Spring Carnival.

5.5 Communication Officer's Report

Nothing to report.

6. Motion to Accept Reports

MOTION: Ellen Hanna moved to accept reports as presented. Seconded by Chelsee Ladouceur. Motion Carried.

7. New Business

7.1 Artist in Residence

7.1 (A) 2023/2024 Artist in Residence Programming

In order to proceed with Grant Application, an exact cost is required from Ms. Araujo who is in communication with Kit Dohaylo for the 2023/2024 Residency. Information is due to KJ Street Consulting by the end of next week. Without the information required for the Grant Application, Rebecca Koziak proposes an alternative Artist in Residence so as not to miss the opportunity to apply for the AFA Grant. In the event that the information required is not obtained in time from Ms. Araujo and Kit Dohaylo, School Council will move forward with alternate Artist in Residence Programming with Cassidee Miller, owner of Studio YEG ART.

MOTION: Ellen Hanna moved to accept the proposal of the back up plan. Seconded by Chelsee Ladouceur. Motion Carried.

7.2 Parent Perspectives

None.

7.3 Staff Funding Requests

7.3 (A) Staff Room Support

A request was made for staff room care supplies. School Council is unanimous in their decision not to financially aide this request and believes the items are better suited to the school's budget.

7.3 (B) Kinder Patrol Program

Request made by: Ms. Stephens.

Up to \$60 from School Support – Clubs to reward the Kinder Patrol Program students which is a group made up of 10 students in Grades 5 and 6 who have expressed leadership interest and goals and assist in Kindergarten. Funds would be used for an ice cream party.

**MOTION: Ellen Hanna moved to accept the request as presented.
Seconded by Anita Sanderson. Motion Carried.**

7.3 (C) REACH Team Funding Request

Request made by: Ms. Vigfusson.

The NHS REACH team, comprised of 4 students, is going to provincials and there is a \$100 tournament fee. As such, there is a request for \$100 from School Support – Clubs.

**MOTION: Anita Sanderson moved to accept the request as presented.
Seconded by Sarah-Jane Lovgren. Motion Carried.**

7.3 (D) Boy's Basketball Wrap Up + Coach Gifts

Request made by: Ms. Araujo.

The Boy's Basketball wrap up party has taken place. \$90 has been requested from School Support – Sports & Well Being (\$60 towards pizza and \$30 towards Coach gifts).

School Council is unanimous in their decision not to financially aide this request in full. While School Council appreciates the efforts of volunteer coaches due to the larger positive impact beyond the sport that trickles into the school community, School Council is unanimous in their decision not to financially aide the request to pay for gifts. School Council believes that Coaches should be recognized for their efforts by their team and their families.

**MOTION: Ellen Hanna moved to accept the request for \$60 for pizza.
Seconded by Anita Sanderson. Motion Carried.**

***As per SC Meeting Minutes from December 2022, this is gentle reminder to all NHS staff that all funding requests should be e-mailed directly to Elizabeth Macve, School Council Chair, prior to the first Wednesday of each month. In addition, funds should be requested prior to funds being spent.*

7.4 Future School Event Planning and SC Outreach

7.4 (A) Grade 9 Farewell

Ms. Fairfull would like to put a call out for String Lights and possibly other décor donations and would appreciate SC Communications aiding in communication.

7.4 (B) National Indigenous Day – June 21, 2023

Ms. Stephens advised that all grade levels will be included in Indigenous Day events. Volunteers will be required throughout the day in a variety of capacities and can sign up in a general roster – they will be designated to stations as required. Teacher representatives for the event are as follows:

Div. 1 – Ms. Stephens

Div. 2 – Ms. Dinel

Div. 3 – Ms. Fairfull

It is the recommendation of School Council that the teacher representatives determine the hours and shifts required of volunteers and then email Hayley Tarnasky at [**volunteercoordinator.FANHS@gmail.com**](mailto:volunteercoordinator.FANHS@gmail.com) with a request to create a sign up sheet.

7.4 (C) Mother's Day

In an effort to create connections amongst the adults within our NHS community, School Council is organizing a Terrarium Workshop with products from FaBLOOMosity and pre-order treats from The Art of Cake. The event will take place on May 11, 2023 from 7:00PM - 9:00PM in the NHS gym. Event registration will go out in ENEWS and social media. Registration is due April 25, 2023.

7.4 (D) Spring Carnival

Spring Carnival Communications are out and registration has opened. An additional \$300 is required for the Dunk Tank from School Support – Events. Some staff have volunteered to be dunked with a donation to the Strathcona Food Bank.

MOTION: Ellen Hanna moved to accept the request as presented.

Seconded by Chelsee Ladouceur. Motion Carried.

7.5 Emergent Business

None.

8. Future Business

- Focus group to discuss NHS website (Admin lead).
- Addition of a 'student groups' page on NHS website (Admin lead).

Ms. Vigfusson shared that the website continues to be tabled with School Council

as this topic continues to be tabled by the Board.

9. Correspondence

- KJ Street Consulting Grant Listings, Grant ideas from Ms. Kooger. Tabled to May.

10. Future Meeting Dates:

- May 3, 2023
- June TBD (must include AGM)

11. Meeting Adjourned: 8:19PM.



Principal's Report to School Council
April 5, 2023

Lori Vigfusson
Principal
New Horizons School

Flood Repairs: The students in grades 1 and 2 are back in classrooms! The trailers have been removed. There are a few minor things to touch up in the space but kids are back to normal in the building. Thanks to everyone in our school community for their support as we navigated that stressful time. We are looking at solutions to the furnace issue to prevent this from happening again.

The trailers leaving have left a muddy mess out back as things melt. We will have some temporary fencing up around the muddiest areas while we work with our landscapers to fix the issue.

Student Teachers: We have 6 student teachers with us right now. Mr. Berday is with Ms. Graham for his 9 week placement. Ms. Zens is with Ms. Asquini; Mr Kaefer is with Mrs. Sweetman; Mr. Wong is with Ms. Servold; Mr. Maripain is with Ms. Araujo; and Ms. Napora is with Ms. Fairfull. They will be finishing up in April.

Volunteer Orientation: This is taking place this Thursday in person at the school and next week virtually. It will be run by Ms. Watson and an RSVP has been sent out!

Volunteer Tea:

We want to thank all of our wonderful volunteers for everything they do to support our school community by hosting a Volunteer Tea next Wednesday, April 12 from 8:45-10:00 a.m. Food and entertainment provided by the staff and students. Please join us for a morning of socializing and relaxation as we honour the hard work that you do!

Spring Concert and Music Festival:

Our Spring Concert to showcase the Extracurricular Music groups and Drama and Band Options will be on April 12th at 6:30 p.m. in the gym. An invitation will be going out tomorrow. This will allow students to showcase their hard work as they prepare for the Sherwood Park Music Festival taking place April 17-21.

Clubs and Sports:

Basketball season is over with our Nighthawks finishing 4th overall. Thanks to Mr. Litvinchuk and Creston Young (former student) for coaching and for Mr. Loehr and Ms. Araujo for being the teacher reps. Badminton is just starting up with a short season ahead. Thanks again to Mr. Litvinchuk for coaching and thanks to Mr. Wilde for being the teacher sponsor.

Clubs and Sports continued:

We will be having one final session of Chess club on Thursdays as we had a number of requests. The Jumping Knight organizers will be saving some spots for students that haven't had a chance to join the other sessions. The link was sent out in an email last week.

Our Reach for the Top trivia team has made it to provincials thanks to our Third Place standing at the Regional Tournament on March 4th. The team will be heading to Calgary to compete on April 29th!

We will be beginning a Lego building club at the end of April for grades 1-3. Thank you to Ms. Ewart (Hanna) for organizing. We will be asking for donations of lego that will be used for the club and then put into our makerspace. To give all students in those grades a chance to participate, we will have a rotating sign-up with spots open for each class.

We are still collecting for the Strathcona County Food Bank. Students are invited to bring in non-perishable food items to earn points for their house team.
