

New Horizons School Council Meeting Agenda

June 22, 2022
7:15 pm to 8:00 pm
Virtual Meeting

JOIN by computer (**Note: please disclose your first and last name**)

- **You can either download Teams or ‘continue with this browser’**

OR Join by phone: **587-415-7406**

Enter the conference ID: **233 175 927 #**

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 May 4, 2022

5. Reports

5.1 Chair/Vice-Chair report

- Update on May 29, 2022 family event & lessons learned
- Met Mr. Lindquist on June 1
- Provided a report-in to the Board on June 15

5.2 Principal’s report

5.3 Financial Officer’s report

5.4 FANHS’ report

5.5 Communication Officer’s report

6. Motion to Accept Reports

7. New Business

7.1 Year end activities and required motions.

7.2 2022-2023 Funding Allocation

- FANHS provided approval for \$16,000 for SC during the 2022-23 year; adjustments to the fund allocation are required.
 - Motion to approve the revised 2022-23 fund allocation.
- Consider a motion for annual recurring expenditures in 2022-23:
 - Student incentives (\$6 per student traditionally)
 - Recess equipment (allocation for the entire school, \$1000 previously)
 - Kindergarten graduation (\$200 motioned previously)
 - Grade 9 graduation (\$700 motioned previously)
 - Forgotten lunch supplies (\$250 motioned previously)

7.3 Saffron Centre Booking: Advice to Administration on 2022-23 Booking

- **Option 1:** PRESENTATION (\$150.00 for a 1-hour presentation) Cyberworld: What Happens When Youth Press Send? In this presentation, we provide parents and caregivers with information on the popular websites, games, and apps that are being used by children and youth. We discuss legal consequences and potential dangers online. We share helpful tips on starting conversations with their children and youth.
- **Option 2:** WORKSHOP (\$300 for ½ day) Responding to Online Exploitation and Digital Literacy. In this half-day workshop, we start by providing parents and caregivers with basic information about safe screen time, social media platforms, and video games. We also discuss adult content that can be found online and how to talk to youth about it. Then, we will learn about the reality of online exploitation, what to do when we encounter it and how we can help support youth experiencing it. Lastly, we define and explain digital literacy, and discuss how teaching youth to think critically about what they see online will give them the skills to understand how to stay safe on the internet. This workshop includes a number of interactive sections on how to respond to a child who may be experiencing exploitation, and a scenario to test your digital literacy skills!

7.4 Staff funding requests

- TBC

7.5 School Event Planning and SC Outreach

- Potential fall event and early family engagement
- Halloween Dance

7.6 Emergent business

8. Future Business

9. Correspondence

- 9.1 Email from Patti Dundas on November 30, 2021 indicating receipt a \$500.00 school council grant from the Alberta Government. This new grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing parent involvement and engagement.
- 9.2 Alberta School Council Association
 - Renewal Letter - \$100 (May 18, 2022)
 - Welcome Letter (May 27, 2022)
- Email from Angela DeJong to arrange a conversation on engagement

10. Future Meeting Dates:

- Set tentative fall dates & location – potentially following the staff meeting on the first Wednesday of every month.

11. Adjournment

New Horizons School Council Meeting Minutes

May 4, 2022
7:00 pm to 8:00 pm
Virtual Meeting

Attendees: Ted Zarowny, Elizabeth Macve, Sarah Litvinchuk, Amanda Dargis, Brianne D, Marisa Araujo, Kandace Graham, Ms. Mackinnon, Sarah Jane, Chelsea L, Sarah-Jane Lovgren, Sarah Litvenchuk, Brianne Davio, Anita Sanderson

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

5. Reports

5.1 Chair's report

- Update on 2022-23 Artist in Residence (Elizabeth M)
- Update on ASCA
- Andrew from Foundation for Future able to take proxy forward
- Ms. Stephens volunteered to order staff appreciation lunch
- Staff funding request by Ms Grahams

6. Approval of Funds

- Up to \$200 for school events (track and field day)
- \$150 from Clubs for ice cream party
- \$350 from school support events for Junior High (fun day)
- Up to \$1500 from school support event for year-end carnival
- \$500 grant by Gov't of Alberta for carnival
- Saffron centre fully booked this year, will be looked at next year

Motion to approve above by Sandra D. Seconded by Elizabeth M.

7. Allocation

7.1

- \$1000 for Junior High events

- Staff support \$1500
- \$4000 for Rhythm Rhythm Rhythm
- Technology \$1500
- Recess equipment \$2000

Motion to request fund allocation for 22-23 to FANHS for\$ 18100 by Anita ,seconded by Elizabeth M.

8. Principal's Report

8.1 Update on mural mosaic and dress code

9. Future meeting

- June TBD

11. Adjournment

**New Horizons School Council Fund Allocation
Summary**

For the 2021/2022 School Year

June 16, 2022

	2021-2022 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds
School Support	\$ 9,000	\$ 4,793	\$ 5,188	-\$ 981
Classroom Support	3,800	1,697	2,083	20
School Enhancement	-	-	-	-
Community Building / Parent Support	1,000	-	-	1,000
School Council Administration	100	-	-	100
GRAND TOTAL:	\$ 13,900.00	\$ 6,490.20	\$ 7,270.55	\$ 139.25

Breakdown of the amount outstanding

Sports/Wellbeing	272.10	Mostly unspent from Forgotten lunches
Events	1,759.45	\$1350 remaining for carnival, \$200 kinder grad, \$200 track and field day
Jr. High events	274.56	JR high fun day - any expenses outstanding?
Staff Support	431.49	Unspent from staff meals
Academic Support	2,450.04	Artist in residence \$2,500
Recess Equipment	596.30	Recess equipment - any expenses outstanding?
Classroom Incentives	1,486.62	Student incentives - more claims will be submitted this month
	<u>7,270.56</u>	

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2021/2022 School Year as at: June 16, 2022

	2021-2022 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 500	\$ 150.00	\$ 150.01	<i>Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts</i>
Sports & Well Being	500	\$ 650.00	\$ 377.90	<i>Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches</i>
Events	2,000	\$ 2,530.75	\$ 771.30	<i>Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair</i>
Junior High Events	1,000	\$ 1,250.00	\$ 975.44	<i>Grade 9 Grad, Junior high dances etc. Jr. High fun day</i>
Staff Support	1,500	\$ 1,000.00	\$ 568.51	<i>Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards</i>
Academic Support	3,500	\$ 4,400.00	\$ 1,949.96	<i>Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support</i>
Total	9,000	\$ 9,980.75	\$ 4,793.12	
Classroom Support				
Recess Equipment	1,000	\$ 1,000.00	\$ 403.70	<i>General Fund for the Entire School</i>
Classroom Incentives	2,800	\$ 2,780.00	\$ 1,293.38	<i>Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated plus \$100 each for music and French)</i>
Total	3,800	\$ 3,780.00	\$ 1,697.08	
School Enhancement				
Sports Equipment	-			
Technology	-			
Major Projects	-			<i>Playground</i>
Total	-	\$ -	\$ -	
Community Building / Parent Support				
Guest Speakers	500			<i>Guest Speakers</i>
Team/Community Building	500			<i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i>
Public Relations/Hospitality				<i>School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night</i>
Total	1,000	\$ -	\$ -	
School Council Administration				
General Admin Expenses	50			
Babysitting	50	\$ -		
Total	100	\$ -	\$ -	
2				
GRAND TOTAL:	\$ 13,900	\$ 13,760.75	\$ 6,490.20	

New Horizons School Council Fund Allocation
Amounts Approved in the Minutes
For the 2021/2022 School Year

Date Motioned	Fund	Subcategory	Description	Amount
Oct-13-21	Classroom Support	Student incentives	\$6 per student	2,780.00
Oct-13-21	Classroom Support	Recess equipment	Total for School	1,000.00
Oct-13-21	School Support	Academic support	Grant writing Artist in residence	250.00
Oct-13-21	School Support	Academic support	Artist in residence	1,500.00
Nov-3-21	School Support	Academic support	Music	150.00
Nov-3-21	School Support	Jr High Events	Grade 9 Grad	700.00
Nov-3-21	School Support	Events	Kindergarten Grad	200.00
Nov-3-21	School Support	Sports and wellbeing	Forgotten Lunches	250.00
Dec-1-21	School Support	Sports and wellbeing	Student patrol	400.00
Jan-5-22	School Support	Jr High Events	Jr High Events	200.00
Jan-5-22	School Support	Events	Penguin Presentation	330.75
Feb-2-22	School Support	Academic Support	Artist in Residence	2,500.00
Feb-2-22	School Support	Events	Penguin Presentation	300.00
Apr-6-22	School Support	Staff support	Teacher appreciation	1,000.00
May-6-22	School Support	Events	Track and field	200.00
May-6-22	School Support	Clubs	Choir	150.00
May-6-22	School Support	Jr High Events	Fun day	350.00
May-6-22	School Support	Events	Carnival	1,500.00
				13,760.75

New Horizons School Council Fund Allocation**Approved to be Disbursed****For the 2021/2022 School Year**

Date Approved	Paid to	Fund	Subcategory	Description	Amount
Nov-3-21	Alison Joly	Classroom Support	Student incentives	Student incentives	37.74
Nov-3-21	New Horizons School	Classroom Support	Recess equipment	Recess equipment	376.32
Nov-3-21	Amanda Panas	Classroom Support	Student incentives	Student incentives	58.18
Nov-3-21	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	88.96
Dec-1-21	Kandace Graham	Classroom Support	Student incentives	Student incentives	200.00
Dec-1-21	Kandace Graham	School support	Academic support	Music	112.46
Dec-15-21	New Horizons School	School support	Sports and Wellbeing	Forgotten lunches	48.85
Jan-5-21	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	26.11
Feb-2-22	New Horizons School	School Support	Events	Penguin Presentation	320.04
Jan-24-22	Amanda Panas	Classroom Support	Student incentives	Student incentives	60.84
Mar-2-22	Andrea Watson	Classroom Support	Student incentives	Student incentives	90.35
Mar-2-22	Andrea Watson	School support	Sports and Wellbeing	AMA Patroller supplies	56.68
Mar-2-22	New Horizons School	School support	Events	Penguin Presentation	302.76
May-3-22	Sarah Fairfull	School support	Jr High Events	Pie day	166.93
May-3-22	Andrea Watson	School support	Sports and Wellbeing	AMA Patroller supplies	40.92
May-3-22	Shayel MacKinnon	Classroom Support	Recess equipment	Recess equipment	27.38
May-3-22	Kandace Graham	Classroom Support	Student incentives	Mr. Hofforth	159.36
Jun-6-22	Meghan Eccles	Classroom Support	Student incentives	Student incentives	40.77
Jun-6-22	New Horizons School	School support	Staff support	Staff meals	568.51
Jun-6-22	Marisa Araujo	Classroom Support	Student incentives	Student incentives	79.23
Jun-6-22	Shaun Wilde	Classroom Support	Student incentives	Student incentives	81.83
Jun-14-22	Meghan Eccles	Classroom Support	Student incentives	Student incentives	39.93
Jun-14-22	KJ Street Consulting	School support	Academic support	AIR grant writer	262.50
Jun-14-22	Elizabeth Macve	School support	Events	Carnival supplies	64.50
Jun-14-22	Debbie Wain	Classroom Support	Student incentives	Student incentives	131.43
Jun-14-22	Anika Kooger	Classroom Support	Student incentives	Student incentives	129.87
Jun-14-22	Mural Mosaic	School Support	Academic support	Artist in residence	1,575.00
Jun-14-22	Sarah Fairfull	School support	Jr High Events	Jr. High fun day	38.10
Jun-14-22	Sarah Fairfull	School support	Jr High Events	Jr. High fun day	68.78
Jun-14-22	Andrea Watson	School support	Sports and Wellbeing	AMA Patroller	231.45
Jun-14-22	Faye Freeman	Classroom Support	Student incentives	Student incentives	68.78
Jun-14-22	Elizabeth Macve	School support	Events	School Carnival	84.00

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Jun-14-22	Kandace Graham	School support	Clubs	Choir	150.01
Jun-14-22	Kandace Graham	School support	Jr High Events	Grade 9 Grad	701.63
					<hr/>
					6,490.20
					<hr/>

**New Horizons School Council Fund Allocation
Summary - Amounts Approved in the Minutes
For the 2021/2022 School Year**

Row Labels	Sum of Amount
Classroom Support	3,780.00
Recess equipment	1,000.00
Student incentives	2,780.00
School Support	9,980.75
Events	2,530.75
Sports and wellbeing	650.00
Academic support	4,400.00
Staff support	1,000.00
Clubs	150.00
Jr High Events	1,250.00
(blank)	
(blank)	
Grand Total	13,760.75

**New Horizons School Council Fund Allocation
Summary - Amounts disbursed
For the 2021/2022 School Year**

Row Labels	Sum of Amount
Classroom Support	1,697.08
Student incentives	1,293.38
Recess equipment	403.70
School support	4,793.12
Academic support	1,949.96
Events	771.30
Sports and Wellbeing	377.90
Jr High Events	975.44
Staff support	568.51
Clubs	150.01
(blank)	
(blank)	
Grand Total	6,490.20

New Horizons School Council Meeting Agenda

June 22, 2022
7:15 pm to 8:00 pm
Virtual Meeting

Attendees: Andrea Watson, Elizabeth Macve, Sarah-Jane Lovgren, Sandra Dargais, Sarah Litvenchuk, Chelsea Ladoucer, Anita Sanderson

1. Call to order at 7.13 pm.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 May 4, 2022

MOTION: Sandra Dargais moved to approve the meeting minutes from May 4, 2022. Seconded by Elizabeth Macve. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair report

- Update on May 29, 2022 family event & lessons learned
- Met Mr. Lindquist on June 1
- Provided a report-in to the Board on June 15

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports

MOTION: Sarah-Jane Lovgren moved to accept reports. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

7.1 Year end activities and required motions.

7.2 2022-2023 Funding Allocation

- FANHS provided approval for \$16,000 for SC during the 2022-23 year; adjustments to the fund allocation are required.
 - **MOTION: Sandra Dargais moved to approve the 2022-23 fund allocation as presented. Seconded by Sarah-Jane Lovgren. Motion Carried.**
- Consider a motion for annual recurring expenditures in 2022-23:
 - Student incentives (\$6 per student traditionally)

- Recess equipment (allocation for the entire school, \$1000 previously)
- Kindergarden graduation (\$200 motioned previously)
- Grade 9 graduation (\$700 motioned previously)
- Forgotten lunch supplies (\$250 motioned previously)

MOTION: Sandra Dargais moved to approve the annual expenditures above. Seconded by Sarah-Jane Lovgren. Motion carried.

7.3 Saffron Centre Booking: Advice to Administration on 2022-23 Booking

- **Option 1:** PRESENTATION (\$150.00 for a 1-hour presentation) Cyberworld: What Happens When Youth Press Send? In this presentation, we provide parents and caregivers with information on the popular websites, games, and apps that are being used by children and youth. We discuss legal consequences and potential dangers online. We share helpful tips on starting conversations with their children and youth.
- **Option 2:** WORKSHOP (\$300 for ½ day) Responding to Online Exploitation and Digital Literacy. In this half-day workshop, we start by providing parents and caregivers with basic information about safe screen time, social media platforms, and video games. We also discuss adult content that can be found online and how to talk to youth about it. Then, we will learn about the reality of online exploitation, what to do when we encounter it and how we can help support youth experiencing it. Lastly, we define and explain digital literacy, and discuss how teaching youth to think critically about what they see online will give them the skills to understand how to stay safe on the internet. This workshop includes a number of interactive sections on how to respond to a child who may be experiencing exploitation, and a scenario to test your digital literacy skills!
 - **Option 1 selected; NHS administration to book date for this presentation in fall 2022.**

7.4 Staff funding requests

- TBC

7.5 School Event Planning and SC Outreach

- Potential fall event and early family engagement
 - **SC to participate in 'Meet the Teacher'**
- Halloween Dance
 - **October 22, 2022 determined for the Hallowee Dance**

7.6 Emergent business

8. Future Business

9. Correspondence

- 9.1 Email from Patti Dundas on November 30, 2021 indicating receipt a \$500.00 school council grant from the Alberta Government. This new grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing parent involvement and engagement.
- 9.2 Alberta School Council Association
 - Renewal Letter - \$100 (May 18, 2022)
 - Welcome Letter (May 27, 2022)
- Email from Angela DeJong to arrange a conversation on engagement

10. Future Meeting Dates:

- Set tentative fall dates & location – potentially following the staff meeting on the first Wednesday of every month.
 - *Next meeting will be September 7, 2022 at 7 pm*

11. Adjournment 8.03 pm.

**New Horizons School Council Fund Allocation
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June 16, 2022

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Total	3,800	\$ 3,780.00	\$ 1,697.08	
School Enhancement				
Sports Equipment	-			
Technology	-			
Major Projects	-			<i>Playground</i>
Total	-	\$ -	\$ -	
Community Building / Parent Support				
Guest Speakers	500			<i>Guest Speakers</i>
Team/Community Building	500			<i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i>
Public Relations/Hospitality				<i>School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night</i>
Total	1,000	\$ -	\$ -	
School Council Administration				
General Admin Expenses	50			
Babysitting	50	\$ -		
Total	100	\$ -	\$ -	
2				
GRAND TOTAL:	\$ 13,900	\$ 13,760.75	\$ 6,490.20	

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For the 2021/2022 School Year

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Nov-3-21	School Support	Jr High Events	Grade 9 Grad	700.00
Nov-3-21	School Support	Events	Kindergarten Grad	200.00
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Jan-5-22	School Support	Events	Penguin Presentation	330.75
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Feb-2-22	School Support	Events	Penguin Presentation	300.00
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May-6-22	School Support	Events	Carnival	1,500.00
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Jun-6-22	Shaun Wilde	Classroom Support	Student incentives	Student incentives	81.83
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Jun-14-22	Mural Mosaic	School Support	Academic support	Artist in residence	1,575.00
Jun-14-22	Sarah Fairfull	School support	Jr High Events	Jr. High fun day	38.10
Jun-14-22	Sarah Fairfull	School support	Jr High Events	Jr. High fun day	68.78
Jun-14-22	Andrea Watson	School support	Sports and Wellbeing	AMA Patroller	231.45
Jun-14-22	Faye Freeman	Classroom Support	Student incentives	Student incentives	68.78
Jun-14-22	Elizabeth Macve	School support	Events	School Carnival	84.00

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Jun-14-22	Kandace Graham	School support	Clubs	Choir	150.01
Jun-14-22	Kandace Graham	School support	Jr High Events	Grade 9 Grad	701.63
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					6,490.20
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**New Horizons School Council Fund Allocation
Summary - Amounts Approved in the Minutes
For the 2021/2022 School Year**

Row Labels	Sum of Amount
Classroom Support	3,780.00
Recess equipment	1,000.00
Student incentives	2,780.00
School Support	9,980.75
Events	2,530.75
Sports and wellbeing	650.00
Academic support	4,400.00
Staff support	1,000.00
Clubs	150.00
Jr High Events	1,250.00
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Grand Total	13,760.75

**New Horizons School Council Fund Allocation
Summary - Amounts disbursed
For the 2021/2022 School Year**

Row Labels	Sum of Amount
Classroom Support	1,697.08
Student incentives	1,293.38
Recess equipment	403.70
School support	4,793.12
Academic support	1,949.96
Events	771.30
Sports and Wellbeing	377.90
Jr High Events	975.44
Staff support	568.51
Clubs	150.01
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Grand Total	6,490.20