

New Horizons School Council Meeting Agenda

September 15, 2021
7:00 pm to 9:00 pm
Virtual Meeting

[JOIN](#) by computer (**Note: please disclose your first and last name**)

OR Join by phone: [780-392-9152](tel:780-392-9152)

Enter the access code: [2430 690 1305#](tel:24306901305)

*there is no attendee ID, just push: <#>

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 June 23, 2021

5. Reports

5.1 Chair's report

- Artist in Residence Grant was not awarded
- Shell Grant was not awarded

5.2 Principal's report

5.3 Financial Officer's report

- Note: 2021-22 Fund Allocation: FANHS approval pending

5.4 FANHS' report

5.5 Communication Officer's report – N/A

6. Motion to Accept Reports

7. New Business

7.1 Playground update

7.2 Fall School Event Planning and SC Outreach (strategies to increase parent involvement)

7.3 Staff funding requests (standing item); approvals would require FANHS' approval of the fund allocation

7.4 Emergent business

8. Future Business

8.1 Motion to approve yearly recurring expenses:

- Student incentives
- Recess equipment
- Kindergarten graduation

- Grade 9 graduation
- Forgotten lunch supplies

8.2 Election of a Communication Officer for 2021-22

9. Correspondence

10. Future Meeting Dates:

- October 13, 2021
- November 3, 2021
- December 1, 2021
- January 5, 2022
- February 2, 2022
- March 2, 2022
- April 6, 2022
- May 4, 2022
- June TBD

11. Adjournment

New Horizons School Council Meeting Minutes

June 23, 2021
7:00 pm to 9:00 pm
Webex Meeting

Attendees: Elizabeth Macve, Sandra Dargis, Sarah-Jane Lovgren, Sarah MacDonald, Ted Zarowny, Kristi Gigna, Andrea Watson, Sarah Litvenchuk, Erum Jafri

1. Call to order 7:05 pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

Approval of 2020 AGM minutes

MOTION: Sarah-Jane Lovgren moved to approve the minutes from the June 2020 Annual General Meeting. Seconded by Elizabeth Macve.

School Council Elections

Chair - Elizabeth Macve
Vice Chair- Sarah - Jane Lovgren
Finance Officer - Sandra Dargis
Communications Officer-
Secretary - Erum Jafri

The above executives volunteered to continue their appointments for the 2021/2022 school year, with the addition of Erum Jafri as Secretary.

MOTION: Elizabeth Macve moved that the above members remain in their executive positions and Erum Jafri will be joining in the Secretary position. Seconded by Sarah-Jane Lovgren. Motion Carried.

3. Adoption of Agenda

MOTION: Sarah-Jane Lovgren moved to adopt the Agenda as presented. Seconded by Elizabeth Macve. Motion Carried.

4. Approval of Minutes

May 5, 2020

MOTION: Sarah-Jane Lovgren moved to approve the Meeting Minutes from May 5, 2021. Seconded by Sarah MacDonald. Motion Carried.

6. Reports

- 5.1 Chair's report -- None
- 5.2 Principal's report -- See Attached
- 5.3 Financial Officer's report -- See Attached
- 5.4 FANHS' report -- None
- 5.5 Communication Officer's report -- None

MOTION: Sarah-Jane Lovgren moved to accept reports. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

- 7.1 Playground committee update
- 7.2 2021-22 Fund Allocation: Draft

MOTION: Sarah-Jane Lovgren moved to approve up to \$8700 from School Enhancement/ Technology for purchase of chromebooks. Seconded by Sandra Dargis. Motion Carried.

MOTION: Sarah-Jane Lovgren moved to approve up to \$600 for junior high fun day activities from School Support/ Junior high Events. Seconded by Sandra Dargis. Motion Carried.

MOTION: Sandra Dargis moved to approve up to \$3000 from School Enhancement for funding the playground construction. Seconded by Elizabeth Macve. Motion Carried.

9. Correspondence

10. Future Meetings:

September 15, 2021 7-9pm

11. Adjournment 8:05 pm

**New Horizons School Council Fund Allocation
Summary**

For the 2020/2021 School Year

September 15, 2021

| | 2020-2021 Allocation of Funds | Funds Disbursed | Unused Funds |
|--|--|----------------------------|---------------------|
| School Support | \$ 8,500 | \$ 3,015 | \$ 5,485 |
| Classroom Support | 3,200 | 2,135 | \$ 1,065 |
| School Enhancement | 54,700 | 54,332 | \$ 368 |
| Community Building / Parent Support | - | - | |
| School Council Administration | 100 | - | \$ 100 |
| GRAND TOTAL: | \$ 66,500.00 | \$ 59,482.74 | \$ 7,017.26 |

New Horizons School Council Fund Allocation

Detailed

For the 2020/2021 School Year as at: August 31, 2021

| | 2020-2021 Allocation of Funds | Total Motioned | Disbursed to date | Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan) |
|--|-------------------------------------|---------------------|----------------------|--|
| School Support | | | | |
| Clubs | \$ 500 | \$ - | \$ - | <i>Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts</i> |
| Sports & Well Being | 500 | \$ 250.00 | \$ 21.60 | <i>Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day /Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches</i> |
| Events | 1,500 | \$ 1,320.00 | \$ 1,153.13 | <i>Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair</i> |
| Junior High Events | 1,000 | \$ 1,000.00 | \$ 904.25 | <i>Trips, Junior high dances etc.</i> |
| Staff Support | 1,500 | \$ - | \$ - | <i>Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards</i> |
| Academic Support | 3,500 | \$ 1,375.00 | \$ 936.25 | <i>Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support</i> |
| Total | 8,500 | \$ 3,945.00 | \$ 3,015.23 | |
| Classroom Support | | | | |
| Recess Equipment | 500 | \$ 500.00 | \$ 417.95 | <i>General Fund for the Entire School</i> |
| Classroom Incentives | 2,700 | \$ 2,642.00 | \$ 1,717.36 | <i>Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated)</i> |
| Total | 3,200 | \$ 3,142.00 | \$ 2,135.31 | |
| School Enhancement | | | | |
| Sports Equipment | 2,000 | | | |
| Technology | 8,700 | \$ 8,700.00 | \$ 8,700.00 | *****Chromebooks from Casino funds |
| Major Projects | 44,000 | \$ 46,000.00 | \$ 45,632.20 | <i>Playground</i> |
| Total | 54,700 | \$ 54,700.00 | \$ 54,332.20 | |
| Community Building / Parent Support | | | | |
| Guest Speakers | | | | <i>Guest Speakers</i> |
| Team/Community Building | | | | <i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i> |
| Public Relations/Hospitality | | | | <i>School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night</i> |
| Total | - | \$ - | \$ - | |
| School Council Administration | | | | |
| General Admin Expenses | 50 | | | |
| Babysitting | 50 | \$ - | | |
| Total | 100 | \$ - | \$ - | |
| 2 | | | | |
| GRAND TOTAL: | \$ 66,500 | \$ 61,787.00 | \$ 59,482.74 | |

**New Horizons School Council Fund Allocation
Summary - Amounts Approved in the Minutes
For the 2020/2021 School Year**

| Row Labels | Sum of Amount |
|---------------------------|--------------------------|
| Classroom Support | 3,142.00 |
| Recess equipment | 500.00 |
| Student incentives | 2,642.00 |
| School Support | 3,945.00 |
| Events | 1,320.00 |
| Sports and wellbeing | 250.00 |
| Academic support | 1,375.00 |
| Staff support | - |
| Clubs | - |
| Jr. High Events | 1,000.00 |
| School Enhancement | 54,700.00 |
| Major projects | 46,000.00 |
| Equipment | 8,700.00 |
| Grand Total | 61,787.00 |

New Horizons School Council Fund Allocation
Amounts Approved in the Minutes
For the 2020/2021 School Year

| Date Motioned | Fund | Subcategory | Description | Amount |
|---------------|--------------------|----------------------|-----------------------|------------------|
| Sep-11-20 | Classroom Support | Student incentives | \$6 per student | 2,642.00 |
| Sep-11-20 | Classroom Support | Recess equipment | Total for School | 500.00 |
| Sep-11-20 | School Support | Events | Grade 9 Grad | 500.00 |
| Sep-11-20 | School Support | Events | Kindergarten Grad | 200.00 |
| Sep-11-20 | School Support | Sports and wellbeing | Forgotten Lunches | 250.00 |
| Nov-4-20 | School Enhancement | Major projects | Drainage report | 6,000.00 |
| Nov-4-20 | School Support | Events | Christmas Concert | 350.00 |
| Dec-2-20 | School Support | Events | Magic Show | 270.00 |
| Feb-3-21 | School Support | Jr. High Events | GSA | 200.00 |
| Apr-7-21 | School Support | Jr. High Events | Grade 9 Grad | 200.00 |
| Apr-14-21 | School Enhancement | Major projects | Playground | 37,000.00 |
| Apr-14-21 | School Support | Academic support | Mental health session | 375.00 |
| May-4-21 | School Support | Academic support | Year-end events | 1,000.00 |
| Jun-23-21 | School Enhancement | Equipment | Chromebooks | 8,700.00 |
| Jun-23-21 | School support | Jr. High Events | Jr High Fun Day | 600.00 |
| Jun-23-21 | School Enhancement | Major projects | Playground | 3,000.00 |
| | | | | <u>61,787.00</u> |

**New Horizons School Council Fund Allocation
Summary - Amounts disbursed
For the 2020/2021 School Year**

| Row Labels | Sum of Amount |
|-------------------------------|--------------------------|
| Classroom Support | 2,156.91 |
| Student incentives | 1,717.36 |
| Recess equipment | 417.95 |
| Sports and wellbeing | 21.60 |
| School support | 2,993.63 |
| Jr. High Events | 904.25 |
| Academic support | 936.25 |
| Events | 1,153.13 |
| School Enhancement | 54,332.20 |
| Major projects | 45,632.20 |
| Equipment | 8,700.00 |
| Grand Total | 59,482.74 |

New Horizons School Council Fund Allocation**Amounts Disbursed****For the 2020/2021 School Year**

| Date Approved | Paid to | Fund | Subcategory | Description | Amount |
|---------------|---------------------|-----------------------|----------------------|-----------------------|----------|
| Nov-1-20 | New Horizons School | Classroom Support | Recess equipment | Recess equipment | 20.32 |
| Nov-1-20 | Alison Joly | Classroom Support | Student incentives | Student incentives | 56.03 |
| Nov-1-20 | Andrea Watson | Classroom Support | Student incentives | Student incentives | 75.92 |
| Nov-30-20 | New Horizons School | Classroom Support | Recess equipment | Recess equipment | 357.20 |
| Dec-15-20 | Amanda Panas | Classroom Support | Student incentives | Student incentives | 70.95 |
| Dec-15-20 | Shayel MacKinnon | Classroom Support | Student incentives | Student incentives | 111.53 |
| Dec-15-20 | Faye Freeman | Classroom Support | Student incentives | Student incentives | 128.21 |
| Dec-21-20 | New Horizons School | Classroom Support | Student incentives | Student incentives | 15.23 |
| Feb-24-21 | Janice Dinell | Classroom Support | Student incentives | Student incentives | 49.40 |
| Feb-24-21 | New Horizons School | Classroom Support | Sports and wellbeing | Forgotten lunches | 21.60 |
| Apr-7-21 | Shayel MacKinnon | Classroom Support | Student incentives | Student incentives | 26.47 |
| Apr-7-21 | Marisa Araujo | School support | Jr. High Events | GSA | 60.74 |
| Apr-7-21 | Andrea Watson | Classroom Support | Student incentives | Student incentives | 42.26 |
| Apr-7-21 | Amanda Panas | Classroom Support | Student incentives | Student incentives | 73.77 |
| Apr-19-21 | New Horizons School | School support | Events | Magic show | 259.08 |
| May-4-21 | New Horizons School | School Support | Academic support | Mental health session | 375.00 |
| May-4-21 | New Horizons School | School Enhancement | Major projects | Drainage report | 3,632.20 |
| Jun-15-21 | Marisa Araujo | School Support | Jr. High Events | Year-end event | 128.47 |
| Jun-15-21 | Allison Joly | Classroom Support | Student incentives | Student incentives | 62.46 |
| Jun-15-21 | Anika Kooger | Classroom Support | Student incentives | Student incentives | 120.00 |
| Jun-9-21 | Michelle Stephens | School Support | Events | Kinder Grad | 189.93 |
| Jun-9-21 | Michelle Stephens | Classroom Support | Student incentives | Student incentives | 192.97 |
| Jun-9-21 | Michelle Stephens | Classroom Support | Recess equipment | Recess equipment | 40.43 |
| Jun-9-21 | Marisa Araujo | School support | Jr. High Events | GSA | 129.06 |
| Jun-17-21 | Allison Joly | Classroom Support | Student incentives | Student incentives | 34.61 |
| Jun-21-21 | Kandance Graham | School Support | Events | Grade 9 Grad | 704.12 |
| Jun-21-21 | Kandance Graham | Classroom Support | Student incentives | Music and French | 300.00 |
| Jun-21-21 | New Horizons School | School Support | Academic support | 5 spike ball sets | 466.85 |
| Jun-22-21 | New Horizons School | School Enhancement | Equipment | Chrome Books | 8,700.00 |
| Jun-23-21 | Ted Zarowny | School support | Academic support | Philly Bars | 94.40 |
| Jun-23-21 | Brian Loehr | School Support | Jr. High Events | Obstacle course | 562.82 |

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| | | | | | |
|-----------|---------------------|-----------------------|--------------------|--------------------|------------------|
| Jun-23-21 | Cindy Clark | School Support | Jr. High Events | Year-end event | 23.16 |
| Jun-23-21 | Kim Fehr | Classroom Support | Student incentives | Student incentives | 118.60 |
| Jun-25-21 | Anne Servold | Classroom Support | Student incentives | Student incentives | 83.21 |
| Jun-25-21 | Faye Freeman | Classroom Support | Student incentives | Student incentives | 44.96 |
| Jun-25-21 | Debbie Wain | Classroom Support | Student incentives | Student incentives | 110.78 |
| Jun-29-21 | New Horizons School | School Enhancement | Major Projects | Playground | 42,000.00 |
| | | | | | <hr/> |
| | | | | | <u>59,482.74</u> |

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2021/2022 School Year as at: May 12, 2021

| | 2021-2022 Allocation of Funds | Total Motioned | Disbursed to date | Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan) |
|--|-------------------------------------|----------------|----------------------|--|
| School Support | | | | |
| Clubs | \$ 500 | | | <i>Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts</i> |
| Sports & Well Being | 500 | | | <i>Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day /Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches</i> |
| Events | 2,000 | | | <i>Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair</i> |
| Junior High Events | 1,000 | | | <i>Trips, Junior high dances etc.</i> |
| Staff Support | 1,500 | | | <i>Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards</i> |
| Academic Support | 3,500 | | | <i>Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support</i> |
| Total | 9,000 | \$ - | \$ - | |
| Classroom Support | | | | |
| Recess Equipment | 1,000 | | | <i>General Fund for the Entire School</i> |
| Classroom Incentives | 2,800 | | | <i>Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated)</i> |
| Total | 3,800 | \$ - | \$ - | |
| School Enhancement | | | | |
| Sports Equipment | - | | | |
| Technology | - | | | |
| Major Projects | - | | | <i>Playground</i> |
| Total | - | \$ - | \$ - | |
| Community Building / Parent Support | | | | |
| Guest Speakers | 500 | | | <i>Guest Speakers</i> |
| Team/Community Building | 500 | | | <i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i> |
| Public Relations/Hospitality | | | | <i>School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night</i> |
| Total | 1,000 | \$ - | \$ - | |
| School Council Administration | | | | |
| General Admin Expenses | 50 | | | |
| Babysitting | 50 | \$ - | | |
| Total | 100 | \$ - | \$ - | |
| 1 | | | | |
| GRAND TOTAL: | \$ 13,900 | \$ - | \$ - | |

New Horizons School Council Meeting Minutes

Sept 15, 2021
7:00 pm to 9:00 pm
Webex Meeting

Attendees: Elizabeth Macve, Sandra Dargis, Sarah-Jane Lovgren, Sarah MacDonald, Ted Zarowny, Sarah Litvenchuk, Faye Freeman, Jamie Hirsch, Brianne Davio, Anita Sanderson

1. Call to order 7:00 pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Sarah MacDonald moved to adopt the Agenda as presented. Seconded by Sarah-Jane Lovgren. Motion Carried.

4. Approval of Minutes

June 23, 2020

MOTION: Sarah-Jane Lovgren moved to approve the Meeting Minutes from June 23, 2021. Seconded by Sarah MacDonald. Motion Carried.

6. Reports

- 5.1 Chair's report -- None
- 5.2 Principal's report -- See Attached
- 5.3 Financial Officer's report -- See Attached
- 5.4 FANHS' report -- None
- 5.5 Communication Officer's report -- None

MOTION: Sarah-Jane Lovgren moved to accept reports. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

- 7.1 Playground Update
 - Included in principles report

7.2 Fall Event Planning

-discussion & brainstorming about fall event ideas

7.3 Parent Involvement

-discussion on how we can increase parental involvement and volunteering in school council as well as FANHS

-School council will work with FANHS to come up with some written correspondence to share with parents in order to get the word out that we need more parental involvement in both School Council and FANHS

9. Correspondence

10. Future Meetings:

October 13, 2021 7-9pm

11. Adjournment 8:18 pm



Principal's Report To School Council

September 15 2021
7:00 p.m.

Ted Zarowny
Principal
New Horizons School

Welcome Back

Some Things to Celebrate

It's great to be back again. It has been a busy start-up, but we are up & running! Here are some things to celebrate:

- We have over 430 students registered in our school - a new record!
- We have reached our goal of having two classes per grade!
- We have an extra outdoor play space!
- The Nighthawks are back!

We are looking forward to an exciting year!

Assessing Students

We are currently in the process of assessing students in Language Arts and Math to help identify gaps and provide appropriate support if necessary.

- Reading
 - Writing
 - Numeracy (Math)
-

Extracurricular

Extracurricular mixed-grade activities have begun for Junior High Students

- Drama Club
- Ukulele Club
- Choir
- Boys Volleyball (EICS League)
- Girls Volleyball (EICS League)

Other activities will be coming on board soon.

Grade 5/6 Volleyball in the EICS league **will not be occurring this year.**

Traffic and Parking Management Plan

Traffic Congestion

- There is increased traffic congestion due to our population growth both in the morning and after school
- The school is currently exchanging ideas to deal with the County, but the options are very limited because of volume. Other options may be considered if we had more volunteers in the morning.

Pedestrian Safety

With the new bus lane, it is now possible to see if we can have the AMA School Safety Patrol Program help with pedestrian crossing at Strathcona Drive and Hawkins Crescent. They will be sending representatives to study the site later in the fall.

In the past, we were unable to use the program because the buses obscured the view of the westbound traffic.

Playground Update

Benches

The playground is finished except for the benches. We will be installing 2 benches in trees by the basketball courts. The other three were going in front of the modular classrooms. Last year, that was a common hang-out area for Jr. High students because it is protected from the wind & is a warm & sunny area.

With the arrival of two new modulares this year, we are also removing the gravel out from the base of the modulares and covering the surface with asphalt. When the surface has been resurfaced, we will install the last three benches.

Finances

We had some setbacks this summer including an issue with the sand which caused a three week delay in the project completing and a slight cost increase (approximately \$500.00).

The budgeted amount presented at the May School Council meeting was **\$101,020.04**.

- The amount paid to date is **\$97,275.18**.
- Because of the project delays, I expect the fencing cost to add an extra **\$200-\$300**.
- The available revenues were **\$108,984.00**