



Cold Weather Protocol

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Busses Running (-22°C to -39°C)

Drop-Off

- School doors open at **8:15 am**
- If you drop your child off before 8:15 am, be aware that there is no supervision and students must be dressed appropriately (including hat, mitts & snow pants).
- Students will be waiting outside the main doors.
- When the temperature is in the negative teens/twenties or colder, **please do not drop students off outside the school until 8:15**
- Supervised drop-off ends at **8:30 am**, students must ring the office bell to enter and stop at the office to get a late slip.
- Parents are welcome to park on the nearby streets (except Hawkins Cres) and walk their kids to the front door.

Indoor Recesses

- We have indoor recess when the temperature (with or without windchill) is -22°C or colder.
- **Junior High Students may NOT leave the school at lunch** when an indoor recess has been called. Please ensure they have packed a lunch.
- Students play/relax in their classrooms for the first half of lunch, and eat during the second half.

Pick-Up

- If possible keep your pick-up plans the same as your normal routine.
- If there is a change in plans, please confirm with your child before they arrive at school. A note in the agenda or an email to your child's teachers helps staff direct younger students.
- If there is a change in plans, please call the office **before 2 pm** (unless there is an emergency). It is difficult to relay messages after 2 pm in a timely manner.
- If you are picking up your child and you are running late due to unforeseen circumstances, (past 3:30pm), please call the office ASAP.
- The school office closes at 4pm.
- Please ensure students have hats, mitts, boots and snow pants for the bus ride/walk to pick-up zone.
- Bus students will be instructed to exit as they normally would.
- Kiss-and-go students will wait **outside** and listen for their name to be called. Students are welcome to go inside and warm up for a few minutes if they need to (though students need to be dressed for the weather).
- Parents are welcome to park nearby (except on Hawkins) and walk to the front door.
- There is no drop-off or pick-up permitted in the north bus lane under any circumstances.

AMA Safety Patrol

- AMA Safety Patrol will be canceled if the temperature is -22°C or colder.
- Please keep in mind that the crosswalk is unattended if patrol is canceled.
- If it is cold, but above -22°C , patrol will run and patrollers enter the building at 8:00am

Busses Not Running (-40°C)

Drop-Off

- The school will **open for drop off at 8 am** when the in-town buses are not running.
- **Please do not drop students off outside the school until 8:00.**
- Supervised drop-off ends at **8:30 am**, students must ring the office bell to enter and stop at the office to get a late slip.
- Parents are welcome to park on the nearby streets (except Hawkins Cres) and walk their kids to the front door.
- There is no drop-off or pick-up permitted in the north bus lane under any circumstances.

Indoor Recesses

- We have indoor recess when the temperature (with or without windchill) is -22°C or colder.
- **Junior High Students may NOT leave the school at lunch** when an indoor recess has been called. Please ensure they have packed a lunch.
- Students play/relax in their classrooms for the first half of lunch, and eat during the second half.

Pick-Up

- If your child does not take the bus, keep your pick-up plans the same as your normal routine if possible.
- If you've made alternate plans for pick up, please ensure your child is aware in the morning. A note in the agenda or an email to your child's teacher helps staff direct younger students.
- All bus students will be considered Kiss-and-go students.
- Kiss-and-go students will wait in the lobby and listen for their name to be called.
- Parents are welcome to park nearby (except on Hawkins) and walk to the front door. A supervisor will ask what child you're looking for and have them sent out. Please do not enter the building.
- There is no drop-off or pick-up permitted in the bus lane under any circumstances.

AMA Safety Patrol

- AMA Safety Patrol will be canceled if the temperature is -22°C or colder.
- Please keep in mind that the crosswalk is unattended if patrol is canceled.
- If it is cold, but above -22°C , patrol will run and patrollers enter the building at 8:00am

Clubs & Field Trips

- After school clubs and teams will continue as regularly scheduled regardless of bus schedule
- Field trips that require bussing are canceled if the busses aren't running.