

The background image shows a school building with blue doors on the left, a large evergreen tree in the center, and a sign for New Horizons School in the foreground. The sign is wooden with a blue and white logo. The text is centered and reads:

**New Horizons  
Charter School Society  
Special Board Meeting**

**May 30, 2023**

**AGENDA****Type of Meeting:** Board**Date:** May 30, 2023**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY  
BOARD OF DIRECTORS' SPECIAL MEETING  
MAY 30, 2023  
AGENDA**

*Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.*

- |  |  |           |         |
|--|--|-----------|---------|
| 1.   | <b>Call to Order</b>   | D. Hanson | 7:00 pm |
| 2.   | <b>Statement of Territorial Acknowledgment</b>                                     | D. Hanson | 7:01 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> |  |           |         |
| 3.   | <b>Adoption of Agenda</b>  | D. Hanson | 7:02 pm |
| 4.   | <b>Disclosure of Conflict of Interest</b>  | D. Hanson | 7:03 pm |
| 5.   | <b>In Camera</b>   | D. Hanson | 7:05 pm |
| 6.   | <b>Business Arising from In Camera</b>   | D. Hanson | 7:25 pm |
|  | 6.1 Ratification of Memorandum of Agreement between NHCSS and the ATA - attachment |           |         |
|  | 6.2 Classified Staff Handbook - attachment   |           |         |
| 7.   | <b>New Business</b>  |           | 7:30 pm |
|  | 7.1 Approve 2023-24 School Budget - attachment                                     | P. Dundas |         |
| 8.   | <b>Adjournment</b>   | D. Hanson | 8:00 pm |

**Next Board Meeting – Wednesday, June 21, 2023**



**Dean Lindquist**  
Superintendent  
Phone: 780-416-2353  
Email: dlindquist@newhorizons.ca

**MEMORANDUM**

May 30, 2023

To: Board of Directors  
From: Dean Lindquist - Superintendent  
Subject: Ratification of Memorandum of Agreement between NHCSS and the ATA

**Background:**

Bargaining between the Personnel Committee and The Alberta Teachers Association occurred on May 9 and 10, 2023. The Memorandum of Agreement is included in the In-Camera Board Package for your review.

The agreement extends from September 1, 2022 through August 31, 2026. Specifics are noted in the agreement.

The ATA ratified the agreement on Thursday, May 25, 2023. Once the Board ratifies the agreement, the new Collective Agreement will be placed on the school's webpage and administration will complete all required follow-up including retroactive pay in accordance with the agreed upon changes.

Prior to ratification it is recommended that the Board move in-camera to discuss specifics of the agreement.

**Recommendation:**

The Board ratify the September 1, 2022 through August 31, 2026 newly negotiated Collective Agreement.

Sincerely,

A handwritten signature in blue ink that reads "Dean Lindquist".

Dean Lindquist



Patti Dundas  
Secretary Treasurer  
Phone: 780-416-2353  
Email:  
[pdundas@newhorizons.ca](mailto:pdundas@newhorizons.ca)

## MEMORANDUM

May 30, 2023

To: Board of Directors  
From: Patti Dundas – Secretary Treasurer  
Subject: Classified Handbook

As discussed at the Personnel Committee and the May 17, 2023 Board Meeting, I am submitting a revised copy of the Classified Handbook for approval.

**Recommendation:**

That the Board approve the revisions to the Classified Handbook to include the new salary grids and the addition of a 12 month employee.

Patti Dundas  
Secretary Treasurer



Patti Dundas  
Secretary Treasurer  
Phone: 780-416-2353  
Email:  
[pdundas@newhorizons.ca](mailto:pdundas@newhorizons.ca)

## MEMORANDUM

May 30, 2023

To: Board of Directors  
From: Patti Dundas – Secretary Treasurer  
Subject: 2023-24 Budget

In preparing the budget, we developed the following Budget Principles based on the guidance and direction from the Finance Committee:

- Maintain growth in student population.
- Ensure appropriate supports and resources are in place to provide excellence in programming and instruction.
- Maintain staffing levels.
- Create balanced budget to meet Alberta Education guidelines
- Support continued evergreening of technology.

In preparing the budget, we have made the following plans and assumptions:

- ✓ We are projecting a zero increase for students
- ✓ Our funding has increased by \$279,595 after adjustments have been calculated

Incorporating these principles into our budget preparation for the 2023-24 budget, the changes are:

### Revenue

Our Alberta Education Revenue has increased \$279,595.  
As of this date, we have not been notified of any federal funding.

### Expenditures

Field trip costs will increase to cover the transportation to and from the venue.  
Increased COVID expenses to \$10K as we will need to purchase filters and soap for the dispensers.  
Hired E.C.S.S. at .7.  
Hired two SLP and OT for approximately \$30,000.  
Added substitute \$5K for teacher release time for curriculum  
Increased texts and learning resources for new curriculum  
Increased - insurance, utilities, services, and grid increases  
Reserve spending discussion

### Recommendations:

1. It is recommended that the Board approve the Budget Principles.
2. It is recommended that the Board approve the 2023-24 budget as presented.

Patti Dundas – Secretary Treasurer

Attachment