

New Horizons School Council Meeting Agenda

March 1, 2023

7:00 pm to 8:00 pm

Location – New Horizons School or online [here](#)

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 February 1, 2023

5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports for March, 2023.

7. New Business

7.1 Artist in Residence (2023-24)

- Kit Dohaylo from Dance Fusion.
- Teacher liaison – Ms. Araujo.
- Elizabeth to connect with KJ Street regarding the application unless someone from SC wants to draft.

7.2 Standing Item - Parent Perspectives:

- School traffic flow/parking/late slip requirements.
- 2023/24 School Calendar.
- IPP Development Process/Timeline.
- Extracurriculars.

7.3 Alberta School Council AGM and Conference – Advocacy resolutions are posted.

- April 21, 22 ([Conference](#)) and 23 ([AGM](#))
- Conference: \$495 in person; \$50 each for virtual plenaries or all three for \$125.
- AGM: \$90 in person; \$0 for 1 parent voting delegate.
- [Detailed cost information](#)

7.4 Staff funding requests

- Junior High Farwell Dance

7.5 Future School Event Planning and SC Outreach

- Spring Event (May 27, 2023 festival)
 - \$1500 motioned at the January meeting;
 - Suggest motioning additional \$500 for the carnival (from School Council grant – grant held by school); and
 - Confirm activity vendors and food vendor choice(s).
- Spring Dance
- Junior High focused activities

7.6 Emergent business

8. **Future Business**

- Focus group to discuss NHS website (Admin lead)
- Addition of a ‘student groups’ page on NHS website (Admin lead)

9. **Correspondence**

- Carried over - KJ Street Grant Listings (provided in January package)
 - Grant ideas from Ms. Kooger (would need to confirm school interest in grants, staff lead and motion funds if we wish to engage a grant writer):
 - 1. CTF Funding for Junior High options. Specifically sewing machines, money for fine art supplies, and editing software for photography. The teachers are interested in grants that could be applied to these specifically, or to general CTF supplies.
 - 2. Performing Arts grants as a way to pay for new instruments, or paying for the repair of older instruments.

10. **Future Meeting Dates:**

- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. **Adjournment**

New Horizons School Council

Meeting Minutes

February 1, 2023
Meeting Called to Order: 7:01PM
Meeting Adjourned: 8:41PM
Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Sarah Litvinchuk, Erin Thomas, Lori Vigfusson, Marisa Araujo, Sarah Fairfull, Anika Kooger, Dean Lindquist, Brianne Davio, Laurel Cleall, Trevor Cleall, Jaycee Commance-Arbour, Liam Kelly, Shannon Kurie, Sarah MacDonald, Raena Schindel

1. Meeting Called to Order: 7:01PM.

In the absence of School Council Chair and Co-Chair, Ellen Hanna (Communications Officer) & Rebeca Koziak (Secretary) Co-Chair this meeting. Three members of School Council Executive are in attendance; therefore, quorum is met.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented. Seconded by Anita Sanderson. Motion Carried.

4. Approval of Minutes

January 4, 2022

MOTION: Anita Sanderson moved to adopt the Minutes as presented. Seconded by Chelsee Ladouceur. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair Report

Nothing to report.

5.2 Principal's Report

The Statement of Territorial Acknowledgement is spoken at the beginning of each staff meeting followed by a personal comment on a staff member's personal relationship to the land. This addition to the acknowledgement recognizes our connection to the land and its significance.

Grades 1 & 2 remain in their temporary classrooms in the portables and learning commons while construction continues in the affected classrooms. Children have adjusted to their new routines. Drying was completed last week, microbial testing this week. We should have results within the week. As far as a timeline goes, we are unsure of what to anticipate. If the drying process was successful and there's no mould, children could return to their regular classrooms as soon as 6 weeks.

A key element of the NHS Education Plan that was missing over the pandemic was our "Buddy" program. We have welcomed "buddies" back into our school's culture with weekly leadership and community helper opportunities for our Jr. High students to engage with the students in lower grades. This time provides community building opportunities within our school's population, as well as allows staff to engage in in-school professional development. "House" activities are also being re-introduced with a variety of STEM activities.

Info Night on January 11, 2023 was successful. We saw an increase in attendance — about 125 more people than our last pre-pandemic session.

We have a number of teachers who are working on their Masters and many who are interested in taking on active leadership roles. Ms. Watson has started a book club as a community building and professional development initiative amongst staff.

As a part of our social emotional learning framework and vested interest in mental health and psychology, we are introducing the Open Parachute Program. This K-12 resource has a variety of lessons that can be shared with families to give students skills to support their Mental Health. Topics include relationships and healthy boundaries and offer examples and strategies using peer voices with video-based lessons created by Clinical Psychologists. More information can be found [here](#).

ECSS Psychological Services is providing their third round of group counselling sessions. There is now additional communication with families so they know what's taking place during sessions. Grades 6 and 9 will have Provincial Achievement Tests (PATs) this year, so ECSS will be working with these groups to provide assistance with test anxiety and studying strategies.

Outsourced SLP and OT support has a more consistent schedule and are now seeing students on Fridays.

Today's e-mail regarding hand-foot-and-mouth disease in our school included information from Alberta Health Services. We will monitor affected classrooms and encourage students to complete frequent hand washing, especially before eating.

While discussing this, Ms. Kooger shared that all classrooms have a selection of hand sanitizer and hand sanitizing wipes that have been approved by AHS for moments where soap and water is not easily accessible.

5.3 Financial Officer's Report

We are awaiting confirmation as to whether AGLC Casino funds can be utilized for the Artist in Residence Program — if not, funds will be redistributed as required. This will be revisited in March.

5.4 FANHS Report

January's Bottle Drive saw a profit of \$477.50 for FANHS. The Hot Lunch Program is a great success. Sales for Cycles 1 & 2 have gone well and families are enjoying the variety of options. Sales for Cycle 3 will open in the coming weeks for food service in March and April.

5.5 Communication Officer's Report

Social media engagement is still improving. Having streamlined communications, with School Council and FANHS working in collaboration, is proving to be successful.

6. Motion to Accept Reports

MOTION: Erin Thomas moved to accept reports as presented. Seconded by Anita Sanderson. Motion Carried.

SC failed to motion January's reports in January — reports as per SC Meeting Minutes | January 2023 were referred to for a Motion to Accept Reports.

MOTION: Anita Sanderson moved to accept reports from January 2023. Seconded by Ellen Hanna. Motion Carried.

7. New Business

7.1 Artist in Residence

7.1 (A) Rhythm Rhythm Rhythm

Report shared by Ms. Kooger.

The Artist in Residence programming with Rhythm Rhythm Rhythm is coming to a close. Thank you to School Council for financial assistance with this year's programming. NHS has received great feedback from kids and staff. A community drum circle finale will take place on Friday, February 3, 2023.

7.1 (B) 2023/2024 Artist in Residence Programming

As per January's meeting, some of the staff are familiar with Kit Dohaylo from Dance Fusion and have expressed interest in this artist for the 2023/2024 school year. The financial commitment is low; therefore, depending on budget and timing, there may be an opportunity to welcome more than one Artist in Residence for 2023/2024. Ms. Araujo has offered to be the staff liaison for programming with Kit Dohaylo for the 2023/2024 school year.

MOTION: Ellen Hanna moved to accept the proposal for Artist in Residence programming with Kit Dohaylo for the 2023/2024 school year with Ms. Araujo as the staff liaison. Seconded by Erin Thomas. Motion Carried.

7.2 2023/2024 School Calendar

Find attached School Council's Recommendations for Proposed 2023/24 School Calendar as sent to Superintendent Lindquist — all details noted as communicated and agreed upon during the School Council Meeting on February 1, 2023.

7.3 Alberta School Council AGM and Conference

"The Alberta School Councils' Association (ASCA) is the provincial association representing parents on school council. Recognized as the voice of parents in public education, ASCA presents the parent perspective to government and education organizations in Alberta and provides resources, supports, services and learning opportunities to enhance parent engagement and school council effectiveness."

Prior to the pandemic, registration for one representative of SC was paid for by NHS for the Alberta School Council AGM and Conference. Proposed advocacy resolutions are not yet posted. NHS engagement in the AGM depends largely on the proposed resolutions. This will be revisited in March.

7.4 Staff Funding Requests

Jr. High Fun Day celebrates the end of the school year. Ms. Araujo and Ms. Fairfull made a request of up to \$200 for snacks for students in Grades 7/8/9.

MOTION: Rebecca Koziak moved to accept the request as presented. Seconded by Sarah-Jane Lovgren. Motion Carried.

7.5 Future School Event Planning and SC Outreach

7.5 (A) Spring Carnival

The Spring Carnival event will take place on May 27, 2023. This event cannot run without volunteers. As such, an entrance fee has been discussed — the amount will be determined at the School Council meeting on March 1, 2023. If a

parent commits to a volunteer shift, the entrance fee will be waived for their family. Families who do not wish to volunteer will be charged a fee per family. One of the reasons for an entrance fee is to ensure commitment, gauge attendance, and aide with planning. For example, NHS has 280 families — 35% RSVP'd to attend the Halloween Dance. As was the case with the Halloween Dance, families who wish to participate but do not have it within their budget to pay the entrance fee are welcome to advise Ms. Vigfusson to have the fee waived. It is important to SC that all families feel welcome at our community building events.

There was discussion between DIY food concessions or outsourced food truck vendors — there are pros and cons to both options. While the DIY option could be a fundraiser for FANHHS, it would also require a greater number of volunteers and appropriate food quantity estimates in order to be mindful of expenses and limit food waste. Hiring food trucks may be favourable as there would be no cost directly to SC and no requirement of additional volunteers. This would come at a higher cost to families. Planning outside the windows of typical meal times may aide in limited food and beverage requirements i.e. within the range of 1:00PM and 5:00PM, offering a later lunch/early dinner option. Exact timeframe and number of hours will be determined based on rentals of entertainment. This will be revisited in March.

7.5 (B) Grade 9 Farewell

Report shared by Ms. Fairfull.

Grade 9 students have expressed interest in having an evening dance. All students in Grades 7-9 are welcome. Grade 9 students will get in for free and may be welcome to bring one guest. There may be a small ticket fee for students in Grades 7 & 8. The logistics of the event are to be determined. Grade 9 students will be a part of the decision making process and will take leadership of bringing their event to life. With regard to budgeting, there may be interest in hiring a DJ and having a photo booth like the Halloween Dance — additional expenses will be considered this month. This will be revisited in March.

7.5 (C) National Indigenous Day — June 21, 2023

Report shared by Ms. Araujo.

National Indigenous Day is June 21, 2023. In previous years, this has been celebrated with various lessons and sharing Bannock with the Jr. High students (125 students). Budget requests for this event will be determined and presented in March.

Ms. Vigfusson expressed interest in budgeting for the whole school population to participate. Rebecca Koziak has offered to review Grant opportunities to support this celebration.

7.6 Emergent Business

7.6 (A) The Role of School Council

According to the School Council Resource Guide as presented by Alberta School Councils' Association, "School councils are structured groups of parents, principals, teachers, secondary students and community representatives who work together to effectively support and enhance student learning. They provide a means for members of the school community to consult with and provide advice to the principal and the school board." The same is shared on the Alberta Government's website.

7.6 (B) School Council as a Liaison Between families, Administration, and the School Board

The Board of Directors invited families and staff members to participate in the 2023 Stakeholder Forum on January 23, 2023. Topics for discussion included Civil Discourse and Diverse Student Needs. Following the Forum, SC received feedback from a number of parents who have expressed concerns regarding advocacy, NHS meeting the needs of gifted students according to the mandate as set forth in the Charter, the perceived lack of extra curricular activities, and ineffective communication. As such, Superintendent Lindquist was invited to participate in this meeting as we consider the role of School Council in working together to support and enhance the culture and climate of NHS to positively impact student learning.

7.6 (C) The New Horizons School Charter

The New Horizons School Charter has not been reviewed since 2012. As such, there are questions regarding its validity and time for review. Superintendent Lindquist shared that the Charter, values, and admissions process are due for review by the Board in the new year.

Vision

"New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student." Some parents questioned whether enrichment needs are being met and if all children are being equally supported.

School Mission Statement

"The mission of New Horizons Charter School is to meet the special academic needs of gifted learners in a congregated setting in an environment that is low-anxiety, positive, and supportive of the individual. Gifted students need opportunities to be challenged, to think alternatively, and to pursue learning according to their own learning styles."

7.6 (D) Concerns with Extraordinary Behavioural Issues

Superintendent Lindquist shared that all students who qualify based on the

mandate as set forth in the School's Charter, are welcome (permitting there's a seat available); however, the concern expressed by many parents, specifically pertaining to children who are Twice-exceptional (2E) is behavioural dysregulation and its effect on other students and staff. The extraordinary behavioural consequences of some students are affecting the overall social, emotional, and academic learning and experiences of other students.

Does NHS have appropriate funding and services available to provide the resources required to support these children? While reallocation of educational assistants may be a temporary consideration, what is the longterm response? Will the Board prioritize fund allocation towards additional resources such as educational assistants, behavioural therapists, or other resources as suggested by Administration? If there are many children who require additional support due to extraordinary behavioural issues, it is not a question of if the Board can allocate funding to appropriate additional resources (educational assistants or otherwise), but when. NHS and the Board needs to take responsibility in order to protect the overall safety of the other students and staff since behaviours can be unpredictable.

Families who have shared their concerns with SC are less concerned about screening for behavioural issues than they are about supporting all children's needs equally, as well as the overall safety of students and staff. While NHS is supporting some students exclusively in aiding in regulating behavioural issues, other children's needs are not being fulfilled i.e. those who require one on one reading support, high level mathematics opportunities etc. — this is when NHS is not supporting all children equally.

7.6 (E) Effective Communication

Since the onset of the 2022/2023 school year, the SC & FANHS Communications team has worked to develop effective communication and engagement with families. SC works towards advising and advocating on behalf of all NHS families and understands that effective communication in a variety of forms i.e. social media, direct e-mail, and in person are equally important. Families want to know what is happening within the NHS community i.e. direct communication regarding the extra curricular activities that are offered as opposed to relying on children to convey the message of the bigger picture of the school.

- When issues are presented regarding specific children and/or scenarios that are beyond the scope of SC's role, SC can advise families of correct methods of communication with solution based discussions as the focus.

Classroom specific issues:

1. Speak with teacher.
2. Speak with Administration.
3. Speak with the Board.

4. Speak with the Superintendent.

- Is the understanding of giftedness being presented to families appropriately? Superintendent Lindquist, Ms. Vigfusson, and SC will request that the Board revisit effective communication.

8. Future Business

- Focus group to discuss NHS website (Admin lead).
- Addition of a 'student groups' page on NHS website (Admin lead).

9. Correspondence

- KJ Street Consulting Grant Listings, Grant ideas from Ms. Kooger. Tabled to March.

10. Future Meeting Dates:

- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Meeting Adjourned: 8:41PM.

February 7, 2023

Re: School Council's Recommendations for Proposed 2023/24 School Calendar

Dear Superintendent Lindquist,

In reviewing the proposed 2023/24 School Calendar (Approved Date: Approved in Principle — 2023-01-18), School Council has the following recommendations:

1. School Council is in favour of families receiving IPPS earlier in the school year than the proposed IPP Writing Date of October 19, 2023 would result in. Historically, IPP Writing Day is earlier, which allows for a collaborative team effort involving the student, parents and/or guardians, and NHS to support the student's learning experiences; therefore, being a beneficial way for all parties to start a new school year. If IPPS are not received until late October/early November, it is hard for students, educators, and families to set appropriate goals and expectations for the year ahead.

School Council proposes eliminating the PD Day on November 13, 2023 and moving it to Friday, October 6, 2023 for IPP Writing Day — this PD Day is in line with the EIPS Division Calendar 2023-24 and is consistent with the school's usual IPP Writing Day.

2. School Council is in favour of maintaining the proposed PD Days of October 19 & 20, 2023 and acknowledge and appreciate the impetus behind the selected dates. It is our understanding that these dates would be utilized for professional development as well as travel to Calgary, AB for attendance at a Charter School conference taking place on the 20th. While this biennial conference affects instructional days, School Council is in favour of maintaining October 19, 2023 as a PD Day with appropriate professional development opportunities for teachers to enhance their professional growth and, therefore, support student learning. October 19, 2023 also allows for group travel to Calgary as proposed by yourself — Superintendent Lindquist — and Ms. Vigfusson. With the understanding that all staff would participate in professional development prior to travel, and that the impetus behind traveling the day prior to the conference is due to travel safety and budgeting, School Council is in favour of maintaining the proposed PD Days of October 19 & 20, 2023.

School Council believes that staff and students would equally benefit from additional professional development opportunities for the staff at NHS. A consideration for the Board: Are staff offered professional development that includes appropriate enrichment opportunities for our students?

School Council understands that this biennial conference will affect the instructional days of alternating years; therefore, while the 2023/24 school year sees 2 fewer instructional days, we recognize that the 2024/25 school year will see 2 additional instructional days.

3. As per the proposed calendar, School Council is in favour of ensuring that EIPS bus transportation is available for all student instructional days.

4. School Council recognizes that some parents are concerned with falling below 180 instructional days (the proposed calendar provides 179 instructional days) which doesn't allow room for surprises such as illness or the 2022/23 flood and how these events impact a student's learning.

Ms. Vigfusson shared that since pandemic restrictions have eased, NHS has the opportunity to reintroduce strategies within the school day to allow for professional development in shorter periods of time — as well as more consistently. For example, “Buddy” activities allow staff to engage in in-school professional development while Div. 3 students provide leadership in a mentorship role. School Council is in favour of maintaining balance between instructional days and PD Days mirroring those established by EIPS, so that staff and students are equally supported in their education journey at NHS. School Council is happy to support Ms. Vigfusson in the professional development strategies that she would like to implement within school hours, since it engages students in unique ways and creates community within NHS while also offering opportunities for teachers to enhance their professional growth and, therefore, support student learning.

Kindly,
New Horizons School Council

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Rebecca Koziak
School Council Secretary

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New Horizons School Council Fund Allocation

Summary

For the 2022/2023 School Year

February 25, 2023

	2022-2023 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds (Allocated but not Motioned)
School Support	\$ 11,050	\$ 1,075	\$ 7,866	\$ 2,109
Classroom Support	4,000	\$ 1,021.28	2,979	-
School Enhancement	-	-	-	-
Community Building / Parent Support	950	199	501	250
School Council Administration	-	-	-	-
GRAND TOTAL:	\$ 16,000.00	\$ 2,295.74	\$ 11,345.46	\$ 2,358.80

Schedule A Page:1

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2022/2023 School Year

February 25, 2023

	2022-2023 Allocation of Funds	Total Motioned	Disbursed to date	Funds Motioned but not Disbursed	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 150.00	\$ 98.69	\$ 51.31	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ -	\$ 250.00	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	3,000	\$ 2,611.20	\$ 711.20	\$ 1,900.00	Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair; Grade 9 Grad
Junior High Events	1,000	\$ 380.00	\$ 179.62	\$ 200.38	Junior high dances etc. Jr. High fun day
Staff Support	1,200	\$ 1,200.00	\$ -	\$ 1,200.00	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	4,350	\$ 4,350.00	\$ 85.95	\$ 4,264.05	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11,050	\$ 8,941.20	\$ 1,075.46	\$ 7,865.74	
Classroom Support					
Recess Equipment	1,000	\$ 1,000.00	\$ 614.40	\$ 385.60	General Fund for the Entire School
Classroom Incentives	3,000	\$ 3,000.00	\$ 406.88	\$ 2,593.12	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$100 each for music and French)
Total	4,000	\$ 4,000.00	\$ 1,021.28	\$ 2,978.72	
School Enhancement					
Sports Equipment	-	\$ -	\$ -	\$ -	
Technology	-	\$ -	\$ -	\$ -	
Major Projects	-	\$ -	\$ -	\$ -	Playground
Total	-	\$ -	\$ -	\$ -	
Community Building / Parent Support					
Guest Speakers	450	\$ 200.00	\$ 199.00	\$ 1.00	Guest Speakers
Team/Community Building	500	\$ 500.00	\$ -	\$ 500.00	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		\$ -	\$ -	\$ -	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	950	\$ 700.00	\$ 199.00	\$ 501.00	
School Council Administration					
General Admin Expenses	-	\$ -	\$ -	\$ -	
Babysitting	-	\$ -	\$ -	\$ -	
Total	-	\$ -	\$ -	\$ -	
GRAND TOTAL:	\$ 16,000	\$13,641.20	\$ 2,295.74	\$11,345.46	

Schedule A Page:1

New Horizons School Council Fund Allocation				
Amounts Approved in the Minutes			Hidden rows 6-21: use to copy & paste for fund/subcategory	
For the 2022/2023 School Year				
Date Motioned	Fund	Subcategory	Description	Amount
22-Jun-22	Classroom Support	Student incentives	\$6 per student	3,000.00
22-Jun-22	Classroom Support	Recess equipment	Total for School	1,000.00
22-Jun-22	School Support	Events	Grade 9 Grad	700.00
22-Jun-22	School Support	Events	Kindergarten Grad	200.00
22-Jun-22	School Support	Sports and wellbeing	Forgotten Lunches	250.00
7-Sep-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld	150.00
7-Sep-22	School Support	Events	Halloween Dance	1,500.00
5-Oct-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld (additional amount needed)	50.00
5-Oct-22	School Support	Academic Support	AMA Patrol	250.00
5-Oct-22	School Support	Staff Support	Teacher meals for October 25/22 and March 21/23 (combined total, maximum amount)	1,200.00
2-Nov-22	School Support	Academic Support	Artist in Residence - Move \$50 from Community / Parent Support - Guest Speakers to School Support - Academic Support (for Artist in Residence)	50.00
2-Nov-22	School Support	Academic Support	Artist in Residence	4,050.00
2-Nov-22	School Support	Clubs	GSA (Gay Straight Alliance)	150.00
7-Dec-22	School Support	Events	Motioned remainder of funds motioned but not used for Halloween Dance back to Events	(788.80)
7-Dec-22	School Support	Jr High Events	Wrap up pizza party for girls and boys volleyball	180.00
4-Jan-23	Community Building / Parent Support	Team/Community Building	spring carnival	500.00
4-Jan-23	School Support	Events	spring carnival	1,000.00
1-Feb-23	School Support	Jr High Events	Jr High Fun Day	200.00
				13,641.20

Approved Summary

PivotTable6 - Approved Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	1,000.00
	Student incentives	3,000.00
Classroom Support Total		4,000.00
▼ Community Building / Parent Support	Guest Speakers	200.00
	Public Relations/Hospitality	0
	Team/Community Building	500.00
Community Building / Parent Support Total		700.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	4,350.00
	Clubs	150.00
	Events	2,611.20
	Jr High Events	380.00
	Sports and wellbeing	250.00
	Staff Support	1,200.00
School Support Total		8,941.20
Grand Total		13,641.20

Disbursed Summary

PivotTable2 - Disbursed Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	614.40
	Student Incentives	406.88
Classroom Support Total		1,021.28
▼ Community Building / Parent Support	Guest Speakers	199.00
	Public Relations/Hospitality Team/Community Building	0
		0
Community Building / Parent Support Total		199.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	85.95
	Clubs	98.69
	Events	711.20
	Jr High Events	179.62
	Sports and Wellbeing	0
	Staff Support	0
School Support Total		1,075.46
Grand Total		2,295.74

Incentives by Teacher

PivotTable3 - Incentives by Teacher

Subcategory	Paid to	Amount (Sum)
▼ Academic Support	Andrea Watson	85.95
Academic Support Total		85.95
▼ Clubs	Sarah Fairfull	98.69
Clubs Total		98.69
▼ Events	New Horizons School	711.20
Events Total		711.20
▼ Guest Speakers	New Horizons School	199.00
Guest Speakers Total		199.00
▼ Jr High Events	Sarah Fairfull	179.62
Jr High Events Total		179.62
▼ Recess equipment	Savanna Sweetman	614.40
Recess equipment Total		614.40
▼ Student Incentives	Allison Joly	115.94
	Amanda Panas	42.86
	Jamie Ho	11.21
	Marisa Araujo	20.74
	Meghan Eccles	111.29
	Savanna Sweetman	104.84
Student Incentives Total		406.88
Grand Total		2,295.74








The Big Bounce Theory LTD
 309-9218 Ellerslie Rd SW Edmonton, AB,
 T6X 0K6
Phone: (780) 993-7569

Invoice: 12782771
Order Date: 14/1/2023

Event Location
NEW HORIZONS SCHOOL
ELIZABETH MACVE
 1000 Strathcona Dr
 Sherwood Park, AB T8A 3R6
 Cell: (780) 270-0117

Start Date: 27/5/2023 2:00pm
End Date: 27/5/2023 6:00pm
Delivery method: Delivered To You

Name	Qty	Total
 #43 Adrenaline Rush XL	1	\$650.00
 #39 Adrenaline Rush Fun Size Course	1	\$390.00
 #56 Dalmatian 5 in 1	1	\$350.00
 Generator	3	\$350.00
 #55 Fun Size Monster Truck	1	\$300.00

Rentals subtotal		\$2,040.00
Distance Charges	T	\$45.00
Rent 3 get 4th one free discount	T	\$-300.24
liability insurance	T	\$120.00
Sales Tax	5.000%	\$95.24
Total		\$2,000.00
Deposit Due		\$50.00
Amount Paid		\$0.00
Balance Due		\$2,000.00

Mandatory damage waiver for all events not backyard events.

Liability insurance is to be purchased by the client for the day of their event.
 All liability insurance additional insured is at the cost of 15% of the total.

Contract and Terms

GENERAL SERVICE AGREEMENT

Client - Customer using the services of The Big Bounce Theory LTD
Contractor - The Big Bounce Theory LTD; 309-9218 Ellerslie Road SW

BACKGROUND

1. The Client believes that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client.
 1. The Contractor agrees to provide such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations outlined in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

1. The Client hereby agrees to engage the Contractor to provide the Client with the following services (the "Services"):
 1. Delivery: the Contractor will deliver the bouncy castle/food preparation equipment; set it up on a flat surface; install sand bags, water bags, or pegs for necessary safety precautions; and pick up the bouncy castle/food preparation equipment at the end of the rental period.
 2. Pick-up at our Southside Location Edmonton: meet the Client at a predetermined location at 9 AM the day of the event unless agreed otherwise by both parties; provide the Client with the rented unit, and meet the Client at a predetermined location to receive the returned unit at the end of the rental period.
 3. Supervisors from our party (the "Contractor") are not provided with the rental of any unit. If supervisors are required, inquiries must be submitted for approval prior to the beginning of the event. Each supervisor requires compensation in the amount of \$55 per hour in addition to the flat rate of the unit rental.
 4. The Contractor ensures that all parties can safely operate and/or play in each unit rented. Before the Contractor leaves the location of delivery or pick-up, the Client and the Contractor agree that the units are safe to play in and/or operate as demonstrated by the signature of this contract.
2. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement. The Term may be extended with the written consent of the Parties.

PERFORMANCE

4. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

5. Except as otherwise provided in this Agreement, all monetary amounts referred to are in CAD (Canadian Dollars).

COMPENSATION

6. The Client must pay a reservation confirmation deposit (booking deposit) to reserve the unit. In the case where the booking deposit is not sent within 24 hours after the contract had been sent out to the Client, the inflatable would be released for other Clients to rent.
7. For the remaining amount, the Client will be invoiced as follows:
 1. If paying via cash, the payment must be ready and in hand when the Contractor arrives for set-up. If paying via e-transfer, we request that the payment be sent no later than two days before the event for us to prepare your rental equipment.
 2. The reservation confirmation deposit, which varies from rental to rental, will be deducted from the flat fee at the time of payment. The reservation confirmation deposit amount increases as the flat fee of the unit rental increases.
 3. Failure to provide payment 2 days prior, unless paying cash, will result in the removal of the booking by the Contractor and cancellation of the rental without a refund of the deposit provided prior to the rental.
8. Invoices submitted by the Contractor to the Client are due 2 days prior to the event no later.
9. The Compensation as stated in this Agreement does not include sales tax or other applicable duties as may be required by law. Any sales tax and duties required by law will be charged to the Client in addition to the Compensation.

REIMBURSEMENT OF EXPENSES

11. The Contractor will be reimbursed from time to time for reasonable and necessary expenses incurred by the Contractor in connection with providing the Services.
12. All expenses must be pre-approved by the Client unless extended damages were done to the unit which we price accordingly and charge automatically.

PENALTIES FOR LATE PAYMENT

13. Any late payments will trigger a fee of 5.00% per month on the amount still owing.

TRADE SECRETS

14. Trade secrets (the "Trade Secrets") include but are not limited to any data or information, technique or process, tool or mechanism, formula or compound, pattern or test results relating to the business of the Client, which are secret and proprietary to the Client, and which give the company a competitive advantage where the release of that Trade Secret could be reasonably expected to cause harm to the Client.
15. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Trade Secrets which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.

OWNERSHIP OF INTELLECTUAL PROPERTY

16. All intellectual property and related material, including any Trade Secrets, moral rights, goodwill, relevant registrations or application for registration, and rights in any patent, copyright, trademark, trade dress, industrial design and trade name (the "Intellectual Property") that is developed or produced under this Agreement, will be the sole property of the Client. The use of the Intellectual Property by the Client will not be restricted in any manner.
17. The Contractor may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the written consent of the Client. The Contractor will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.

RETURN OF PROPERTY

18. Upon the expiry or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or confidential information which is the Client's property.

CAPACITY / INDEPENDENT CONTRACTOR

19. In providing the Services under this Agreement, it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

RIGHT OF SUBSTITUTION

20. Except as otherwise provided in this Agreement, the Contractor may, at the Contractor's absolute discretion, engage a third party sub-contractor to perform some or all of the obligations of the Contractor under this Agreement, and the Client will not hire or engage any third parties to assist with the provision of the Services.
21. In the event that the Contractor hires a sub-contractor:
 1. the Contractor will pay the sub-contractor for its services, and the Compensation will remain payable by the Client to the Contractor.
 2. for the purpose of the indemnification clause of this Agreement, the sub-contractor is an agent of the Contractor.

AUTONOMY

22. Except as otherwise provided in this Agreement, the Contractor will have full control over working time, methods, and decision-making in relation to the provision of the Services in accordance with the Agreement. The Contractor will work autonomously and not at the direction of the Client. However, the Contractor will be responsive to the reasonable needs and concerns of the Client.

EQUIPMENT

23. Except as otherwise provided in this Agreement, the Contractor will provide, at the Contractor's own expense, all tools, machinery, equipment, raw materials, supplies, workwear and any other items or parts necessary to deliver the Services in accordance with the Agreement. Some conditions apply.

NO EXCLUSIVITY

24. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

25. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:
 1. The Client at their delivery or pick-up address
 2. The Big Bounce Theory LTD at 309-9218 Ellerslie Road SW

or to such other address as either Party may from time to time notify the other.

INDEMNIFICATION

26. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

ADDITIONAL CLAUSES

27. The rented units need to be returned in the same condition as when it was dropped off or picked up regarding cleanliness; failure to do so will result in a minimum of \$50 penalty.

If any damage is done to the units, such as holes, rips in the nets, mechanical damage to machinery and other damages of the like, a minimum penalty fee of \$100 will be charged, depending on the recorded damage done. This can lead to the customer buying a brand new unit and keeping the damaged one. If damages can not be fixed permanently, this may include rips in the bouncy castle, the blower being heavily damaged and such.

No sharp objects are allowed in the units.

No food or drinks of any kind are permitted in the units. If clean-up is required due to a breach in this clause, a minimum \$50 fee will be surcharged from the flat rate fee.

Maximum weight of 500 pounds will be allowed in any bouncy castle at any time.

If there is any rain, The Big Bounce Theory LTD reserves the right to cancel or reschedule the rental to a further date, due to the high risk of unit damage and the increased risk of injury to the Client attributable to slippery materials. In the event that a rental must be cancelled due to the weather, the Client is entitled to receive a credit on a future booking in the amount of their booking deposit, minus the convenience fees. In the case that the full payment of the rental was already done, the Client will be reimbursed this amount within 7 to 10 business days minus the booking deposit and the convenience fees.

No shoes are allowed at any time in the bouncy castles. Failure to follow this rule will result in a minimum \$100 damage penalty fee.

Absolutely no silly string allowed in or near the bouncy castles at all times. Failure to do so will result in the customer paying the price of a brand new inflatable unit which can range up to 150,000\$.

Once the Contractor leaves the premises, they are not to be held accountable for ANY injuries sustained by the Client. It is the Client's responsibility to monitor who goes in the units, and any possible resulting injuries from the use of the units are attributable to misuse or negligence by the Client.

The unit must not be left unattended in any public setting, such as a park or recreation facility, and failure to comply with this rule may result in penalty fees, up to the price of the purchase of a new unit, in the instance of theft or damage in the Client's absence.

If the Client is picking up and dropping off the unit, it must be returned in the condition it was picked up in, otherwise, penalties may apply. We reserve the right to charge an extra amount if the rented unit is returned in a state worse than it was picked up in, including but not limited to damage and excessive dirtiness.

If the Client is renting the "Whack-a-Mole" unit, the Client must return all hammers and all plastic balls. If there are plastic balls or hammers missing at the end of the rental, there will be a \$50 penalty charge to replace them (per hammer, per set of 20 balls).

In the case of rain during the rental, the Client must bring the unit's blower inside a sheltered area for the period of the rain. The Client must cover the unit with a tarp or deflate the unit and fold it in two so that the rain cannot enter the unit and the unit's floor. Failure to do so will result in a penalty of a minimum of 200\$.

The Contractor must take reasonable measures to mitigate the risk of the Client contracting coronavirus or any other illnesses from the use of the units. In exchange, the Contractor asks that the Client also take precautionary measures to mitigate the risk of contracting any infections. The Contractor is not responsible for any diseases incurred by the Client while using any of the units.

By signing this contract, the Client agrees to follow all of the rules outlined in this contract properly and take care in dealing with the unit that has been rented out to the Client. Once the Contractor leaves the premises, the Client is responsible for any damages occurring to or theft of the unit.

By signing this contract, the Client agrees that they are to be held responsible for any injury incurred during the rental period and agrees to manage any resulting injuries. The Contractor is insured but is absolutely NOT responsible for any injuries occurring while representatives of the Contractor are not on the premises of the rental location.

By signing this contract, the Client agrees to carefully follow all the rules and regulations outlined in this contract, including, but not limited to, the supervision of the use of the rental by a responsible adult figure at all times.

The client must be fully independent when returning the unit to our location if they picked up and dropped off as you should not expect us to help unload as we may not be there at the time of drop off as we do have deliveries and pick-ups to do and this may not work with your schedule. You must have help if you require help unloading your vehicle without damaging the unit and its accessories.

By checking this box below, the Client agrees to Additional Clauses

Agree

MODIFICATION OF AGREEMENT

28. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing and signed by each Party or an authorized representative of each Party.

TIME OF THE ESSENCE

29. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

ASSIGNMENT

30. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

ENTIRE AGREEMENT

31. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

32. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HEADINGS

33. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GENDER

34. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

GOVERNING LAW

35. This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta.

SEVERABILITY

36. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

37. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF, the Parties have duly affixed their signatures under hand and seal

The Big Bounce Theory LTD
Per: Yanick Richard
Officer's Name: Yanick Richard

&

The Client

The Client's acknowledgement of this email in the form of a reply constitutes acceptance of these terms and conditions. Failure to reply to this email may result in the cancellation of the Client's rental.

Please reply to this email with the word 'Yes' followed by your name as well as the date of signature and the date of the rental in order to confirm that you have received and reviewed this general service agreement and that you agree to the terms and conditions outlined above.

Lessor will:

1. Provide the necessary staff to facilitate your event and power cords to reach a maximum of 50ft.
2. Deliver, set up, tear down, and operate all activities with/without volunteer staff.
3. Carry a liability insurance policy covering our services & equipment.

Lessee will:

1. Provide 5 110volt/20amp electric circuits and 10/12 gauge cords for distances over 50ft.
2. Provide any required entrance and parking passes.
3. Provide a minimum of *quantity* adult volunteer(s) to operate the activities.

I HAVE READ THIS CONTRACT AND AGREE & UNDERSTAND THE CONTENT.

Signature

Date

Printed Name