

# Fundraising Association of New Horizons School Meeting Minutes

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February 1, 2023  
Meeting Called to Order: 8:55PM  
Meeting Adjourned: 9:15PM  
Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Chelsee Ladouceur, Sarah Litvinchuk, Rebecca Koziak, Erin Thomas, Sarah-Jane Lovgren, Anita Sanderson, Ellen Hanna, Sarah Macdonald

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**1. Meeting Called to Order: 8:55PM.**

Chelsee Ladouceur as Meeting Chair.

**2. Adoption of Agenda**

**MOTION: Ellen Hanna moved to adopt the Agenda as presented.  
Seconded by Chelsee Ladouceur. Motion Carried.**

**3. Approval of Minutes**

January 4, 2023

**MOTION: Ellen Hanna moved to adopt the Minutes as presented.  
Seconded by Chelsee Ladouceur. Motion Carried.**

**4. Reports**

**4.1 President/Vice President Report**

Nothing at this time.

**4.2 Treasurer Report**

Nothing at this time. Special General Meeting (SGM) to review and approve annual financial statement to take place next month — will report at that time.

**4.3 Communication Officer's Report**

Social media engagement is still improving. Having streamlined communications, with School Council and FANHS working in collaboration, is proving to be successful. The weekly update has been introduced — a brief “what’s happening this week” graphic is shared on social media at the beginning of the week to help families prepare for the week ahead.

#### **4.4 Current Fundraising Chairperson's Report**

##### **4.4 (A) Hot Lunch Program Chair, Brianne Davio.**

Report shared by Chelsee Ladouceur.

The Hot Lunch Program is a great success. Sales for Cycles 1 & 2 have gone well and families are enjoying the variety of options. Sales for Cycle 3 will open in the coming weeks for food service in March and April.

##### **4.4 (B) Bottle Drive Chairs, Rebecca Koziak & Erin Thomas.**

Profit received by FANHS: \$477.50.

##### **4.4 (C) Salisbury Greenhouse Fundraiser Chair, Rebecca Koziak.**

A Google Form has been created for processing orders. Payment will be made to FANHS via EMT — this has been confirmed with FANHS Treasurer. The order page will be easily accessed via the **FANHS Fundraisers page** on the NHS website.

##### **4.4 (D) Fiddle Leaf Photo Chairs, Ellen Hanna & Rebecca Koziak.**

Advertising through social media channels has started with content received directly from Fiddle Leaf Photo.

##### **4.4 (E) Little Caesars Pizza Chair, Ellen Hanna.**

In the absence of Ellen Hanna, Tori Kaiser will act as Co-Chair for the Little Caesars fundraiser ensuring that orders are processed as per the deadline.

**MOTION: Chelsee Ladouceur moved to accept the addition of Co-Chair as presented.**

**Seconded by Ellen Hanna. Motion Carried.**

##### **4.4 (F) The Spring Campaign presented by FANHS Chairs, Rebecca Koziak & Chelsee Ladouceur.**

The Spring Campaign will mention Salisbury Greenhouse and Fiddle Leaf Photo while also promoting Choccolicious and Confetti Sweets which will have a smaller run time. The official launch of the sweets portion of the campaign will be February 13, 2023 with orders due by end of day March 2, 2023. This close date will allow for both businesses to process orders and have goods delivered for sorting on March 18 with distribution to take place on March 19, 2023.

##### **4.4 (G) Save On Foods Chair, Ellen Hanna.**

Profit received by FANHS: \$213.88

## 5. New Business / Fundraiser Proposals

### 5.1 Fundraiser Proposals

#### 5.1 (A) Bottle Drive

Following the success of January's Bottle Drive, FANHS would like to hold subsequent bottle drives. Spring Campaign goods distribution will take place on March 19, 2023 from 12:00PM - 3:00PM. After speaking with friends at other schools, we've learned that their bottle drives are often quite successful when they're held on the same day families would be visiting the school for another reason.

Rebecca Koziak will offer this date and time, as well as advice and recommendations based on FANHS' experience, to Ms. Araujo, Ms. Fairfull, and Ms. Graham for the Jr. High Adventure Trip students since they are interested in holding a bottle drive fundraiser in March. In the event this date is suitable for the Jr. High Adventure Trip group, SC & FANHS Communications will provide support with advertising on our social media outlets and in our Spring Campaign materials while ensuring there's clear communication that this bottle drive is in support of the Adventure Trip exclusively; however, the Adventure Trip staff and students will be responsible for booking with the Bottle Depot, collecting bottles how they see fit, and being physically present during the Bottle Drive hours.

In the event that the Jr. High Adventure Trip group does not move forward with this date, FANHS will proceed with a Bottle Drive on March 19, 2023 from 12:00PM - 3:00PM. FANHS will hold a subsequent Bottle Drive during the Spring Family Carnival Event on Saturday, 27 May 2023 — time TBD.

**MOTION: Chelsee Ladouceur moved to adopt the Bottle Drive Fundraisers as presented with Rebecca Koziak as Chair. Seconded by Ellen Hanna. Motion Carried.**

## 6. Future Meeting Dates:

- March 1, 2023
- March 22, 2023 — Special General Meeting (SGM) to review and approve annual financial statement.
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

Meetings are set to start at 8:00PM — directly following the School Council meeting.

## 7. Meeting Adjourned: 9:15PM.