

New Horizons School Council

Meeting Minutes

December 7, 2022
Meeting Called to Order: 7:01PM
Meeting Adjourned: 8:09PM
Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Sarah Litvinchuk, Erin Thomas, Lori Vigfusson, Brian Loehr, Sarah Macdonald

1. Meeting Called to Order: 7:01PM.

Elizabeth Macve as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

**MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented.
Seconded by Anita Sanderson. Motion Carried.**

4. Approval of Minutes

November 2, 2022

**MOTION: Sarah-Jane Lovgren moved to adopt the Minutes as presented.
Seconded by Chelsee Ladouceur. Motion Carried.**

5. Reports

5.1 Chair/Vice-Chair Report

Report shared by Elizabeth Macve.

School Council was invited to present at the last Board of Directors Meeting. There was a question from the Board regarding the attendance of School Council meetings and how meeting information is circulated to which an invitation was extended for all Board members to join us for upcoming meetings

at their convenience. School Council holds meetings on the first Wednesday of each month at 7:00PM. Meetings are held in person and/or online. Visit the School Council page on the NHS website on the first Wednesday of each month for confirmation. All are welcome.

5.2 Principal's Report

Report cards were sent out for primary years with new outcomes in Math and Language Arts specifically. We included similar wording and definitions from the new curriculum.

Holiday Concert RSVPS have come in. Some seats remain for the afternoon performance, so those who require additional seats can be accommodated. Final numbers are anticipated on Friday. Volunteers are still required for the event.

To ensure the safety of our students and community members, we are developing a Cold Weather Protocol that will outline drop off and pick up procedures as well as bussing. Much like the Traffic Management Plan, once this is sent out, we ask that families communicate these procedures to anyone who drops off and picks up students.

Winter Break will take place from December 21, 2022 with school resuming on January 4, 2023. We wish all a safe and happy holiday season.

5.3 Financial Officer's Report

Report shared by Anita Sanderson.

The Allocation of Funds for the 2022/2023 school year is \$16,000. About \$1,900 have been Motioned by not yet Disbursed. \$1,500 was allocated for the Halloween Family Dance to go towards the entertainment; however, not all was used.

**MOTION: Sarah-Jane Lovgren moved to redistribute \$700 of unused funds to School Support – Subcategory: Events.
Seconded by Chelsee Ladouceur. Motion Carried.**

5.4 FANHS Report

Report shared by Chelsee Ladouceur.

FANHS Holiday Market Campaign was successful. Most items were picked up as scheduled; however, arrangements have been made for those that weren't able to pick up on the weekend. All items are anticipated to be in the hands of purchasers by the end of this week.

5.5 Communication Officer's Report

Report shared by Ellen Hanna.

Facebook and Instagram pages both have good engagement. SC and FANHS Executive have “moderator” status on the Facebook page and can post as required. Coaches have also been posting about games etc. which leads to additional engagement. Instagram sees the most feedback with approximately 30 views per story and lots of likes on individual posts (few comments). Twitter remains ignored with only 6 followers. We will continue to monitor the engagement of all social media outlets to determine how to best utilize each platform.

The development of a social media safety manual is ongoing. The editorial calendar format has changed and is a live document that is shared with teachers so they can pull information or images for their monthly news, as well as share information directly with School Council.

6. Motion to Accept Reports

MOTION: Ellen Hanna moved to accept reports as presented.

Seconded by Anita Sanderson. Motion Carried.

7. New Business

7.1 Artist in Residence

Elizabeth Macve spoke with KJ Street Consulting who advised that we may have been unsuccessful in receipt of the Artist in Residence Grant because the grant program through Alberta Foundation for the Arts is overprescribed. There was nothing specifically wrong with our application. The next application process opens in May 2023. KJ Street Consulting has offered to provide a grant writer to us pro-bono and our contact has offered to put us in touch with someone at Alberta Foundation for the Arts. While there are no promises, it was advised that a separate e-mail, in addition to our application to Alberta Foundation for the Arts may aide in our receipt of the application for the 2023/2024 school year if we state that we have applied for 3+ years unsuccessfully and have exhausted all financial options — without the grant, we may be unable to provide an Artist in Residence program to our students. Ideally, whatever is selected should be inclusive and support the school as a whole.

KJ Street Consulting will provide us with a list of Artist in Residence providers. We also invite NHS Administration and teachers to provide ideas. Is there is a teacher advocating for a specific program? What does the school need? This item will be discussed at an upcoming staff meeting. If we can narrow down interests, timeframe, and budget, we may be more successful for the 2023/2024 school year.

7.2 Review of SC Operating Procedures

Deferred to next meeting.

7.3 Staff Funding Requests

There have been a few questions regarding the process and who to contact. All funding requests should be e-mailed directly to Elizabeth Macve, School Council Chair prior to the first Wednesday of each month.

Miss. Fairfull has requested \$179.62 to pay for the Volleyball wrap up/pizza party.

MOTION: Ellen Hanna moved to approve \$179.62 from School Support – Subcategory: Events. Seconded by Rebecca Koziak. Motion Carried.
\$1,400 remains in Events for the 2022/2023 school year.

7.4 Staff Appreciation

Deferred to next meeting.

7.5 Future School Event Planning and SC Outreach

Deferred to next meeting.

7.6 Emergent Business

None.

8. Correspondence

None.

9. Future Meeting Dates:

- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

10. Meeting Adjourned: 8:09PM.