

Fundraising Association of New Horizons School Meeting Minutes

January 4, 2023
Meeting Called to Order: 8:17PM
Meeting Adjourned: 8:40PM
Hybrid In-Person (New Horizons School) / Virtual Meeting

Attendees: Chelsee Ladouceur, Rebecca Koziak, Elizabeth Macve, Sarah-Jane Lovgren, Ellen Hanna, Brianne Davio, Hayley Tarnasky

1. Meeting Called to Order: 8:17PM.

Chelsee Ladouceur as Meeting Chair.

2. Adoption of Agenda

**MOTION: Elizabeth Macve moved to adopt the Agenda as presented.
Seconded by Ellen Hanna. Motion Carried.**

3. Approval of Minutes

Failed to motion.

**Due to technical difficulties, the Minutes could not be posted online.
Minutes from December 7, 2022 will be revisited for a Motion to Accept in February.

4. Reports

4.1 President/Vice President Report

The vacancies for Volunteer Coordinator and Casino Chair have been filled.
We welcome Hayley Tarnasky as Volunteer Coordinator and Ada Fredrick as Casino Chair.

4.2 Treasurer Report

No report.

4.3 Communication Officer's Report

Report shared by Ellen Hanna.

The Communications team is working on developing consistent branding for all communications so families are familiar with who information is coming from i.e. SC, FANHS, NHS, Jr. High Adventure Trip group etc.

4.4 Current Fundraising Chairperson's Report

4.4 (A) Hot Lunch Program Chair, Brianne Davio.

Cycle 2 ordering is open until January 12, 2023 with service to commence January 19, 2023.

4.4 (B) Bottle Drive Fundraiser Chairs, Rebecca Koziak & Erin Thomas.

The Bottle Drive was advertised at the Holiday Concert and via e-mail prior to the Winter Break. Reminders will go out via Enews and on social media.

Everything is set — the Bottle Depot will deliver a trailer to the NHS parking lot and pick up, after which, they will sort and provide FANHS with a cheque.

4.4 (C) Salisbury Greenhouse Fundraiser Chair, Rebecca Koziak.

The Salisbury Greenhouse gift card fundraiser will continue with a Google Form by February. Since it requires a week to process, continuation over the holiday season wasn't possible. Payment logistics will be coordinated with Sarah Litvinchuk prior to proceeding.

4.4 (D) Fiddle Leaf Photography Chairs, Ellen Hanna & Rebecca Koziak.

Dates have been set with Fiddle Leaf Photography who will be providing us with advertising materials. We will advertise each service as a separate Fiddle Leaf fundraiser.

1. Family Mini Sessions

- Fresh, spring themed
- Saturday, March 11, 2023 (10:00AM - 4:00PM) and Monday, March 13, 2023 (4:00PM - 6:00PM)
- Clients will book individual appointments through provided booking link
- \$250 for 15 minute family session and client's choice of 5 photos from their gallery
- Option to upgrade and purchase full gallery for an additional \$150
- Additional products available will be fine art hand torn photos and accordion albums
- Fundraising portion will be 10% of total sales (pre-tax)

2. Studio Fine Art School Portraits

- Year End Celebration/Graduate marketing
- Individual students and sibling photos
- Saturday, June 3, 2023 (10:00AM - 4:00PM) and Tuesday, June 6, 2023 (3:45PM - 7:00PM)
- Clients will book individual time slots (session fee will apply: \$25 for the first child and \$15 for each additional child.) through provided booking link
- Option to purchase digital images/albums or variety of prints and products — the link to view the studio price sheet can be found [here](#)
- Fundraising portion will be 10% of all gallery purchases (pre-tax)

5. New Business / Fundraiser Proposals

5.1 Fundraiser Proposals

5.1 (A) Little Caesars

Interested in running in the winter so there is no freezer storage required for pick up — February/March run time TBD. Ellen Hanna is interested in co-chairing this fundraiser and will seek a suitable co-chair.

MOTION: Elizabeth Macve moved to adopt the Fundraiser as presented with Ellen Hanna as Chair.

Seconded by Chelsee Ladouceur. Motion Carried.

5.1 (B) The Spring Campaign

Comparable to the Holiday Market Campaign, FANHS is interested in packaging a Spring Campaign which will include Confetti Sweets and Salisbury Greenhouse which have already been motioned and approved (December 7, 2022). In addition, we'd like to include Choco-licious which is a local, Sherwood park company that offers chocolate covered licorice.

The Spring Campaign would run prior to Spring Break (March 24 - April 2, 2023) and Easter (April 7-10, 2023) with a potential pick up date set for the weekend prior to the break (i.e. March 18 or 19, 2023 — TBC).

MOTION: Elizabeth Macve moved to adopt the Spring Campaign Fundraiser as presented and Choco-licious with Chelsee Ladouceur as Chair.

Seconded by Ellen Hanna. Motion Carried.

6. Future Meeting Dates:

- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

Meetings are set to start at 8:00PM — directly following the School Council meeting.

7. Meeting Adjourned: 8:40PM.