

New Horizons School Council Meeting Agenda

February 1, 2023

7:00 pm to 8:00 pm

Location – New Horizons School or online [here](#)

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 January 4, 2023

5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports for January (prior month was not motioned) and February, 2023.

7. New Business

7.1 Artist in Residence (2023-24)

- Confirm 2023-24 residency suggestions and staff lead
 - Kit Dohaylo from Dance Fusion suggested

7.2 2023-24 School Calendar

- Review draft calendar and prepare notes for feedback to the Board.

7.3 Alberta School Council AGM and Conference – Discuss attendance; final deliberation/motion can occur in March once the advocacy resolutions are posted.

- April 21, 22 ([Conference](#)) and 23 ([AGM](#))
- Conference: \$495 in person; \$50 each for virtual plenaries or all three for \$125
- AGM: \$90 in person; \$0 for 1 parent voting delegate
- [Detailed cost information](#)
- Note: Proposed advocacy resolutions are not yet posted; NHS engagement in the AGM depends to a large extent on proposed resolutions.

7.4 Staff funding requests

- TBD

7.5 Future School Event Planning and SC Outreach

- Spring Event (May 27, 2023 festival)
 - \$1500 motioned at the January meeting; current cost of bouncers is **\$2409.75** (further discount has been requested but TBD).
 - Adrenaline Rush XL - \$650
 - Adrenaline Rush Fun Size - \$390
 - Dalmatian - \$350
 - Monster Truck - \$300
 - Generators x 3 - \$350
 - Distance - \$45
 - Liability Insurance Coverage - \$306
 - Rent 3, get 4th free – less \$300
 - Tax \$114.75
- Spring Dance
- Junior High focused activities

7.5 Emergent business

- Parent feedback/thought following the Stakeholder Forum
 - Consideration of the role of school council in working together to support and enhance culture and climate of the school to positively impact student learning.

8. Future Business

- Focus group to discuss NHS website (Admin lead)
- Addition of a ‘student groups’ page on NHS website (Admin lead)

9. Correspondence

- KJ Street Grant Listings (provided in January package)
 - Grant ideas from Ms. Kooger (would need to confirm school interest in grants, staff lead and motion funds if we wish to engage a grant writer):
 - 1. CTF Funding for Junior High options. Specifically sewing machines, money for fine art supplies, and editing software for photography. The teachers are interested in grants that could be applied to these specifically, or to general CTF supplies.
 - 2. Performing Arts grants as a way to pay for new instruments, or paying for the repair of older instruments.

10. Future Meeting Dates:

- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Adjournment

New Horizons School Council

Meeting Minutes

January 4, 2023
Meeting Called to Order: 7:09PM
Meeting Adjourned: 8:16PM
Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Lori Vigfusson, Anika Kooger, Brianne Davio

1. Meeting Called to Order: 7:09PM.

Elizabeth Macve as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Ellen Hanna moved to adopt the Agenda as presented.

Seconded by Sarah-Jane Lovgren. Motion Carried.

4. Approval of Minutes

December 7, 2022

MOTION: Chelsee Ladouceur moved to adopt the Minutes as presented.

Seconded by Sarah-Jane Lovgren. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair Report

Nothing to report.

5.2 Principal's Report

Unfortunately, due to a pipe bursting during Winter Break, the primary end of NHS sustained flood damage. Grades 1 and 2 were directly impacted. Children in these classes were asked to stay at home until Monday, January 9, 2023. We understand that the decision to ask parents to keep their kids home has a big

impact upon our families. We also recognize that our students are best served academically and socially by being in school. Families who have been affected have been advised to contact me to discuss alternate solutions if required.

ServiceMaster is taking care of cleanup. WillScot of Canada has delivered portables. Power, including heat and internet will be set up by the end of the week. Everything is moving quickly to ensure a safe return for Grades 1 and 2.

Information Night will take place on January 11, 2023. The strength of the school is enhanced by the involvement of parents and guardians. As such, a number of current families have been invited to share personal impact stories.

The Artist in Residence program with Rhythm Rhythm Rhythm will start at the end of the month. They will share instructional videos with teachers prior to the sessions so that students have a basic understanding of rhythm. K-9 students will each have two sessions. The Artist in Residence program can happen thanks to fundraising efforts. We are grateful to be able to provide these opportunities to our students.

We are developing a Makers Space. As ideas for this space have been developed over the last few years, a number of Edmonton area schools were toured to review methods of how their STEAM spaces are used. NHS will open this space in the 2023/2024 school year.

5.3 Financial Officer's Report

Report shared by Anita Sanderson.

FANHS Treasurer, Sarah Litvinchuk, is reviewing access to — and appropriate spending of — AGLC funds. In the event that SC does not have to pay for The Artist in Residence program, some funds can be redistributed.

SC would like to plan for a Spring Carnival event to take place on May 27, 2023. In addition to an appropriate number of volunteers, a budget of \$1,500 is required. Much like the Halloween Family Dance, there will be some cost to families (TBD).

MOTION: Chelsee Ladouceur moved to allocate \$1,000 from School Support — Subcategory: Events plus \$500 from Community Building — Subcategory: Parent Support for the Spring Carnival. Seconded by Sarah-Jane Lovgren. Motion Carried.

5.4 FANHS Report

Nothing to report.

5.5 Communication Officer's Report

Nothing to report.

6. Motion to Accept Reports

Failed to motion.

**January's reports will be revisited for a Motion to Accept Reports in February.

7. New Business

7.1 Artist in Residence

In addition to a list of Artist in Residence providers, KJ Street Consulting has provided us with a list of Provincial and Federal Grant opportunities. The list has been posted in the Agenda Package for tonight's meeting and everyone is invited to review this list for discussion at February's meeting.

Some of the staff are familiar with Kit Dohaylo from Dance Fusion and have expressed interest in this artist for the 2023/2024 school year.

Ms. Stephens would like to be the staff liaison for the Artist in Residence program in the 2024/2025 school year with a focus on the outdoor learning/garden space.

7.2 Staff Funding Requests

Nothing to report.

7.3 Future School Event Planning and SC Outreach

As per section 5.3, the Spring Carnival event to take place on May 27, 2023. A save the date will be communicated as early as this week and the date has been added to the calendar. This event cannot run without volunteers.

7.4 Emergent Business

None.

8. Correspondence

None.

9. Future Meeting Dates:

- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

10. Meeting Adjourned: 8:16PM.

New Horizons School Council Fund Allocation

Summary

For the 2022/2023 School Year

January 30, 2023

	2022-2023 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds (Allocated but not Motioned)
School Support	\$ 11,050	\$ 1,075	\$ 7,666	\$ 2,309
Classroom Support	4,000	\$ 905.34	3,095	-
School Enhancement	-	-	-	-
Community Building / Parent Support	950	199	501	250
School Council Administration	-	-	-	-
GRAND TOTAL:	\$ 16,000.00	\$ 2,179.80	\$ 11,261.40	\$ 2,558.80

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**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2022/2023 School Year January 30, 2023

	2022-2023 Allocation of Funds	Total Motioned	Disbursed to date	Funds Motioned but not Disbursed	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support					
Clubs	\$ 1,000	\$ 150.00	\$ 98.69	\$ 51.31	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ -	\$ 250.00	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	3,000	\$ 2,611.20	\$ 711.20	\$ 1,900.00	Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair; Grade 9 Grad
Junior High Events	1,000	\$ 180.00	\$ 179.62	\$ 0.38	Junior high dances etc. Jr. High fun day
Staff Support	1,200	\$ 1,200.00	\$ -	\$ 1,200.00	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	4,350	\$ 4,350.00	\$ 85.95	\$ 4,264.05	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11,050	\$ 8,741.20	\$ 1,075.46	\$ 7,665.74	
Classroom Support					
Recess Equipment	1,000	\$ 1,000.00	\$ 614.40	\$ 385.60	General Fund for the Entire School
Classroom Incentives	3,000	\$ 3,000.00	\$ 290.94	\$ 2,709.06	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials, student incentives) (\$6 per student allocated plus \$100 each for music and French)
Total	4,000	\$ 4,000.00	\$ 905.34	\$ 3,094.66	
School Enhancement					
Sports Equipment	-	\$ -	\$ -	\$ -	
Technology	-	\$ -	\$ -	\$ -	
Major Projects	-	\$ -	\$ -	\$ -	Playground
Total	-	\$ -	\$ -	\$ -	
Community Building / Parent Support					
Guest Speakers	450	\$ 200.00	\$ 199.00	\$ 1.00	Guest Speakers
Team/Community Building	500	\$ 500.00	\$ -	\$ 500.00	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		\$ -	\$ -	\$ -	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	950	\$ 700.00	\$ 199.00	\$ 501.00	
School Council Administration					
General Admin Expenses	-	\$ -	\$ -	\$ -	
Babysitting	-	\$ -	\$ -	\$ -	
Total	-	\$ -	\$ -	\$ -	
GRAND TOTAL:	\$ 16,000	\$13,441.20	\$ 2,179.80	\$11,261.40	

Schedule A Page:1

New Horizons School Council Fund Allocation				
Amounts Approved in the Minutes			Hidden rows 6-21: use to copy & paste for fund/subcategory	
For the 2022/2023 School Year				
Date Motioned	Fund	Subcategory	Description	Amount
22-Jun-22	Classroom Support	Student incentives	\$6 per student	3,000.00
22-Jun-22	Classroom Support	Recess equipment	Total for School	1,000.00
22-Jun-22	School Support	Events	Grade 9 Grad	700.00
22-Jun-22	School Support	Events	Kindergarten Grad	200.00
22-Jun-22	School Support	Sports and wellbeing	Forgotten Lunches	250.00
7-Sep-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld	150.00
7-Sep-22	School Support	Events	Halloween Dance	1,500.00
5-Oct-22	Community Building / Parent Support	Guest Speakers	Saffron Centre parent presentation - Cyberworld (additional amount needed)	50.00
5-Oct-22	School Support	Academic Support	AMA Patrol	250.00
5-Oct-22	School Support	Staff Support	Teacher meals for October 25/22 and March 21/23 (combined total, maximum amount)	1,200.00
2-Nov-22	School Support	Academic Support	Artist in Residence - Move \$50 from Community / Parent Support - Guest Speakers to School Support - Academic Support (for Artist in Residence)	50.00
2-Nov-22	School Support	Academic Support	Artist in Residence	4,050.00
2-Nov-22	School Support	Clubs	GSA (Gay Straight Alliance)	150.00
7-Dec-22	School Support	Events	Motioned remainder of funds motioned but not used for Halloween Dance back to Events	(788.80)
7-Dec-22	School Support	Jr High Events	Wrap up pizza party for girls and boys volleyball	180.00
4-Jan-23	Community Building / Parent Support	Team/Community Building	spring carnival	500.00
4-Jan-23	School Support	Events	spring carnival	1,000.00
				13,441.20

Approved Summary

PivotTable6 - Approved Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	1,000.00
	Student incentives	3,000.00
Classroom Support Total		4,000.00
▼ Community Building / Parent Support	Guest Speakers	200.00
	Public Relations/Hospitality	0
	Team/Community Building	500.00
Community Building / Parent Support Total		700.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	4,350.00
	Clubs	150.00
	Events	2,611.20
	Jr High Events	180.00
	Sports and wellbeing	250.00
	Staff Support	1,200.00
School Support Total		8,741.20
Grand Total		13,441.20

Disbursed Summary

PivotTable2 - Disbursed Summary

Fund	Subcategory	Amount (Sum)
▼ Classroom Support	Classroom Incentives	0
	Recess equipment	614.40
	Student Incentives	290.94
Classroom Support Total		905.34
▼ Community Building / Parent Support	Guest Speakers	199.00
	Public Relations/Hospitality	0
	Team/Community Building	0
Community Building / Parent Support Total		199.00
▼ School Council Administration	Babysitting	0
	General Admin Expenses	0
School Council Administration Total		0
▼ School Enhancement	Major Projects	0
	Sports Equipment	0
	Technology	0
School Enhancement Total		0
▼ School Support	Academic Support	85.95
	Clubs	98.69
	Events	711.20
	Jr High Events	179.62
	Sports and Wellbeing	0
	Staff Support	0
School Support Total		1,075.46
Grand Total		2,179.80

Incentives by Teacher

PivotTable3 - Incentives by Teacher

Subcategory	Paid to	Amount (Sum)
▼ Academic Support	Andrea Watson	85.95
Academic Support Total		85.95
▼ Clubs	Sarah Fairfull	98.69
Clubs Total		98.69
▼ Events	New Horizons School	711.20
Events Total		711.20
▼ Guest Speakers	New Horizons School	199.00
Guest Speakers Total		199.00
▼ Jr High Events	Sarah Fairfull	179.62
Jr High Events Total		179.62
▼ Recess equipment	Savanna Sweetman	614.40
Recess equipment Total		614.40
▼ Student Incentives	Amanda Panas	42.86
	Jamie Ho	11.21
	Marisa Araujo	20.74
	Meghan Eccles	111.29
	Savanna Sweetman	104.84
Student Incentives Total		290.94
Grand Total		2,179.80

2023/24 School Calendar

Approved Date: Approved in Principle – 2023-01-18

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- School Closed/ Holidays
- Day in Lieu of Conferences (school closed for students and staff)
- PD / Organizational Day / School closed for students
- First and Last Day of School
- Early Dismissal – Staff Meeting

Important Dates	
Organizational /PD Days	August 29 & 30
Classes Begin for Students	August 31
Labour Day	September 4
Truth and Reconciliation Day	September 30
Thanksgiving Day	October 9
IPP Writing Day	October 19
Charter School Teachers' Conference	October 20
Fall Break	November 6 - 10
Remembrance Day	November 11 Day-in-lieu November 10
Professional Development Day	November 13
Classes Resume	November 14
Days in Lieu of P/T Conferences	November 9
Winter Break	December 23 – January 7 Inclusive
Classes Resume	January 8
Professional Development Day	January 31
Teachers' Convention	February 8 - 9
Family Day	February 19
Intake Day	March 1
Days in Lieu of P/T Conferences	March 22
Spring Break	March 23 – April 1 Inclusive
Good Friday	March 29
Easter Monday	April 1
Classes Resume	April 2
Professional Development Day	May 3
Professional Development Day	May 16
Days in Lieu of P/T Conferences	May 17
Victoria Day	May 20
National Indigenous Peoples Day No Exams	June 21
Final Day for Students	June 26
Organizational Day	June 27

EIPS bus transportation is available for all student instructional days.

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	3	1
September	20	20
October	21	19
November	17	16
December	16	16
January	18	17
February	20	18
March	15	14
April	21	21
May	21	19
June	19	18
Total	191	179