

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

**Type of Meeting:** Board

**Date:** December 13, 2022

**Initials:** Chair \_\_\_\_\_

**Approved:** FINAL

**Recorded By:** A. DeJong

**Secretary** \_\_\_\_\_

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**December 13, 2022, 7:00 p.m.**

Board Members Present at Call to Order:

Dan Hanson  
CHAIR

Jason Clarke  
VICE CHAIR

Vincent Tong  
BOARD SECRETARY AND  
TREASURER

Shaun Guthrie  
DIRECTOR

Ijeoma Ukiwe  
DIRECTOR

Kristie Derkson  
DIRECTOR

Michelle Smith  
DIRECTOR

Administration Present at Call to Order:

Dean Lindquist  
SUPERINTENDENT

Patti Dundas  
SECRETARY-TREASURER

Members in Attendance:

Kandace Graham

Adam Koziak

**1. Call to Order**

Chair Hanson called the virtual meeting to order at 7:03 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

Two items were added to the meeting agenda:

8.5 – Policy 308 Conferences, Workshops and Travel Expenses

8.6 – Policy 211 Video Monitoring

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*Motion 2022-12-13-01 Moved that the agenda for the Board Meeting of December 13, 2022 be adopted as amended.*

*Moved: Director Guthrie  
Seconded: Vice Chair Clarke  
Carried*

**4. Disclosure of Conflict of Interest**

None.

**5. Approval of Minutes**

**5.1 Minutes of November 23, 2022**

*Motion 2022-12-13-02 Moved that the Board Meeting minutes of November 23, 2022 be approved as presented.*

*Moved: Vice Chair Clarke  
Seconded: Director Derkson  
Carried*

**6. Administration Reports**

**6.1 Principal's Report**

Superintendent Lindquist reported on behalf of Principal Vigfusson and indicated that report cards were sent home December 2, 2022. Grade 1 – 3 report cards included new outcomes relating to the new curriculum.

**6.2 Secretary-Treasurer's Report**

Secretary-Treasurer Dundas indicated that one of the new modulars was experiencing a lack of heat recently but the issue has been addressed and costs for the equipment defect and repair will be covered by Alberta Infrastructure.

**6.3 Superintendent's Report**

Superintendent Lindquist summarized his written report including the absenteeism rates, the PAT results embargo and in person learning, as included in the agenda package. The PAT results have been released and the AERR has been posted on the school website. Superintendent Lindquist is also working with TAAPCS to develop a presentation for the CASS Spring Conference focussing on the facts and myths surrounding charter schools and highlighting how charter

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schools can support public schools. Further discussion focussed on students and staff remaining home while sick or symptomatic to aid in preventing the spread to others. Discussion followed.

## 7. Board Reports

### 7.1 Board Chair's Report

Chair Hanson indicated that Superintendent Lindquist has submitted his resignation, effective June 30, 2023. Chair Hanson highlighted the exemplary work that Superintendent Lindquist has provided over the course of his time at NHCSS. The Board will now need to focus on recruitment of a new superintendent and Dr. Leroy Sloan has agreed to conduct that search early in the new year after meeting with the Board members. Consensus is to meet with Dr. Sloan on Wednesday, January 25 at 7:00 p.m. in the school. Superintendent Lindquist spoke briefly about his appreciation for the opportunity to have served the school and Society.

### 7.2 Committee Reports

#### Finance and Audit Committee

No report. The committee will be meeting in January prior to the Board meeting for review of the quarterly report.

#### Policy Guidelines and Bylaws Committee

The committee met recently and will be bringing items for discussion under New Business.

#### Survey Committee

No report.

#### Public Relations Committee

No report.

#### Personnel Committee

No report.

#### High School Ad Hoc Committee

No report.

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**8. New Business**

**8.1 Set Date for March Board Planning Retreat**

Superintendent Lindquist provided background on the Spring Board Retreat, as included in the agenda package. Discussion followed. Consensus is to hold the retreat on Saturday, March 18, 2023 in person at the school. Discussion followed regarding agenda topics and consensus is to revisit the topic with a draft agenda at the January Board meeting.

**8.2 Counsellor's Report #1**

On behalf of Principal Vigfusson, Superintendent Lindquist provided a verbal update on the pilot program with Educational & Counselling Support Services (ECSS). The program is working very well and has been very well received. Student counselling groups focusing on anxiety and social skills have been happening regularly and will resume in the new year with a new group of students. Individual counselling services for students are also being provided. Discussion followed.

**8.3 Stakeholder Forum**

Superintendent Lindquist provided an update on the upcoming stakeholder forum including the discussion topics and agenda for the evening. The event is scheduled for Monday, January 23, 2023, as included in the agenda package. The invitation will be sent to parents by email following the Board meeting.

**8.4 Proposed 2023-24 School Calendar Update**

Superintendent Lindquist provided background and an overview of the proposed 2023-24 School Calendar for information purposes. The document will be approved in principle at the January board meeting and then shared with School Council and staff members for feedback prior to receiving final approval. Discussion followed.

**8.5 Policy 308 Conferences, Workshops and Travel Expenses**

Vice Chair Clarke indicated the Policy committee met and reviewed the policy for the purpose of updating per diem and meal allowance amounts. Discussion followed.

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*Motion 2022-12-13-03 Moved that Policy 308 Conferences, Workshops and Travel Expenses be updated and approved as presented.*

*Moved: Director Guthrie  
Seconded: Director Smith  
Carried*

**8.6 Policy 211 Video Monitoring**

Vice Chair Clarke indicated the Policy committee met and reviewed the policy for appropriate placement and monitoring of video surveillance equipment and considered applicable legislation such as FOIP. Discussion followed.

*Motion 2022-12-13-04 Moved that Policy 211 Video Monitoring be approved as presented and amended.*

*Moved: Director Guthrie  
Seconded: Vice Chair Clarke  
Carried*

**9. Board Work Plan**

The Board reviewed the Work Plan for 2022-23, as included in the agenda package.

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Smith indicated that a survey has been circulated in lieu of a meeting regarding priorities for the Association.

**11. Receipt of Reports**

*Motion 2022-12-13-05 Moved that all reports be received as presented during the meeting.*

*Moved: Director Guthrie  
Seconded: Vice Chair Clarke  
Carried*

**12. Correspondence Sent**

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**13. Correspondence Received**

13.1 Minister of Education – Letter to Parents

13.2 Ministerial Order – Charter Schools Amendment Regulation

13.3 Alberta Education – In Person Learning and Masking Questions & Answers

Chair Hanson invited public guests to address the Board.

**14. Motion to Move In Camera**

No In Camera Meeting.

Prior to adjournment, the Board discussed and agreed forward the following:

*Motion 2022-12-13-06      Moved that the resignation of Superintendent Lindquist be accepted by the Board.*

*Moved:      Director Derkson*

*Seconded: Board Secretary and Treasurer Tong*

*Carried*

**15. Adjournment**

Chair Hanson adjourned the meeting at 8:50 p.m.

*Next Board Meeting: Wednesday, January 18, 2023*