

New Horizons School Council

Meeting Minutes

November 2, 2022
Meeting Called to Order: 7:02PM
Meeting Adjourned: 8:10PM
Virtual Meeting

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Anita Sanderson, Rebecca Koziak, Ellen Hanna, Chelsee Ladouceur, Sarah Litvinchuk, Erin Thomas, Lori Vigfusson, Sarah Fairfull, Brianne Davio

1. Meeting Called to Order: 7:02PM.

Elizabeth Macve as Meeting Chair.

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

**MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented.
Seconded by Ellen Hanna. Motion Carried.**

4. Approval of Minutes

October 5, 2022

**MOTION: Ellen Hanna moved to adopt the Minutes as presented.
Seconded by Chelsee Ladouceur. Motion Carried.**

5. Reports

5.1 Chair/Vice-Chair Report

Report shared by Sarah-Jane Lovgren.

School Council, supported by the Fundraising Association, hosted The Halloween Family Dance on October 22, 2022 and it was a great success – many compliments have been received in the weeks following the event. Thank you to everyone for their efforts through volunteering in various

capacities and to those who attended. The event was well attended. The silent auction and raffle were successful and received great engagement. As of today, all outstanding payments have been made and I am now working with FANHS Treasurer, Sarah Litvinchuk, to reconcile all payments received and expenses. We will have a full report at December's meeting, but at this time, we are pleased with the overall outcome.

5.2 Principal's Report

Thank you to School Council for providing a staff meal during Parent/Teacher Interviews – it was enjoyed by all.

Our in-school Remembrance Day Ceremony will take place at 10:30AM on Friday, November 4, 2022 – families welcome.

Our Strathcona Christmas Bureau Drive will take place after Fall Break – details will be sent out via e-mail through this week's *On the Horizon Enews* and will be shared on social media via the SC/FANHS Communications team throughout the campaign. Children and families are invited to bring physical donations into the school. The campaign will run for four weeks with specified weekly categories.

5.3 Financial Officer's Report

Report shared by Anita Sanderson.

There is a remaining balance of \$7,700 available this year. After the success of the Halloween Family Dance, there is interest from School Council to host additional events in the 2022/2023 school year. \$1,500 was allocated for the dance; however, not all was used, so SC would like to consider reallocating funds towards additional community building events. Specific budget allocation towards additional events is yet to be determined.

5.4 FANHS Report

Report shared by Chelsee Ladouceur.

FANHS is wrapping up our Holiday Market Campaign on Friday. All Chairs will be discussing closure protocol at the FANHS meeting which will follow this School Council Meeting. Distribution day is set for Sunday, December 4, 2022.

5.5 Communication Officer's Report

Report shared by Ellen Hanna.

The School Council and FANHS Communications Officers are working in concert. All SC and FANHS Executive have "moderator" status on the Facebook page and can post as required.

We have created a “Share with Teachers” folder on Google Drive where graphics are available to teachers who wish to share with families via their monthly e-mails. We also have a “Read Me First” page where we summarize any details from a SC and/or FANHS meeting that pertains to teachers.

We are actively working on a Social Media Guidelines document. At minimum, it is the general consensus that children’s faces should not be shown on social media.

As we reintroduce school wide community building activities, NHS will welcome the return of “Houses” — Earth, Air, Water, and Fire. The Communications Teams will work with Ms. Stephens and Administration to promote engagement. Ms. Fairfull has shared that Jr. High has started. Hot Lunch Chair, Brianne Davio, has shared that she may have hot lunch vendors interested in sponsoring prizes/incentives for participation.

6. Motion to Accept Reports

MOTION: Sarah-Jane Lovgren moved to accept reports as presented. Seconded by Anita Sanderson. Motion Carried.

7. New Business

7.1 Halloween Dance Event Debrief

The planning team will have a private event debrief to carefully analyze the event and to evaluate what worked and where there’s room for improvement for future events including a 2023 Halloween Family Dance since it was well received.

7.2 Rhythm Rhythm Rhythm Artist in Residence for 2022/2023

Report shared by Elizabeth Macve.

The AFA Grant application for financial support to towards Artist in Residence: Rhythm Rhythm Rhythm was unsuccessful. The application has been included in the posted Agenda Package and a follow up will be completed with the grant writer including questions about the percentage of unsuccessful applications and whether the funds requested are determined on an all or nothing basis. This is our third unsuccessful grant application.

Rhythm Rhythm Rhythm has been procured as the Artist in Residence for 2022/2023 and due to Ms. Kooger’s connection to the artist, School Council would like to ensure this booking is completed as per the booking. Without the AFA Grant, we will require additional funds from FANHS.

FANHS Treasurer, Sarah Litvinchuk, will confirm with AGLC if casino funds can be used towards paying the invoice for Artist in Residence programming. Pending AGLC declines, the following fund disbursement will be required to

settle the invoice for Rhythm Rhythm Rhythm — up to \$4,100 inclusive of GST. There is a balance of \$4,050 in School Support — Academic Support; therefore, \$50.00 from Community Building/Parent Support — Subcategory Guest Speakers will be required.

MOTION: Chelsee Ladouceur moved to accept funding request from FANHS as presented pending AGLC declines use of funds. Seconded by Ellen Hanna. Motion Carried.

7.3 2023/2024 Artist In Residence

After Elizabeth Macve's follow up with the grant writer, it will be determined if School Council will motion to employ a grant writer for the 2023/2024 — anticipated agenda topic for December or January.

Rebecca Koziak has offered to review the AFA Grant and made some recommendations of potential artists to consider including: Backbeat Music, Justine Ma, local visual artist(s) if School Council and NHS is keen to host an art show etc. A proposal will be presented to teachers — as well as a request for input — to determine what they'd like to see.

Moving forward, there may be the potential to apply for grants as well as hold fundraisers specifically for the Artist in Residence program. It has been suggested that some parents may want to know the purpose of a specific fundraiser — what the funds raised specifically go towards, including specific dollars required, as opposed to donating to the general Fund Allocation Plan. If School Council hosts community building events i.e. a dance with a fundraising component, this could be in support of the Artist in Residence program.

7.4 Review of SC Operating Procedures

The "SC-Operating-Procedures" document as found on the [website](#) has not been updated since 2012. There is a possibility that some of the Procedures may be outdated. All School Council Executive has been asked to review the document. All proposed amendments will be presented for approval at December's meeting.

7.5 (A) Staff Funding Requests: Request for GSA Support

Ms. Fairfull shared that the NHS Gay Straight Alliance is a safe space for students in Jr. High to find others like them. During this time together, they work to build community and connection through community time where they do a variety of activities — so far, this has included baking and pin making. Additional funds are required to support these activities.

MOTION: Ellen Hanna moved to approve \$150.00 from School Support — Subcategory Clubs for GSA. Seconded by Rebecca Koziak. Motion Carried.

7.5 (B) Staff Funding Requests: Request for December Concert Support
No request at this time.

7.5 (C) Staff Funding Requests: Request for Jr. High Adventure Trip Fundraiser Support

Ms. Graham would like to host a family movie night on November 25, 2022 as a fundraising initiative for the Grade 9 adventure trip. Historically (pre-pandemic), School Council has not charged for movie nights and has used these events as community building initiatives with the only costs to participants being the (optional) concession. NHS has access to streaming services and can legally charge admission fees for movie streaming for fundraising events up to 3 times per year. School Council has determined that we can provide support to Ms. Graham by way of social media communications and advice prior to the event; however, fundraising for the Grade 9 adventure trip will be the responsibility of Ms. Graham, Grade 9 students, and their families.

7.6 Future School Event Planning and SC Outreach
Deferred to next meeting.

7.7 Emergent Business
None.

8. Future Business

- 2022-2023 Planning Calendar/Organization.
 - This will be revisited after the "SC-Operating-Procedures" document has been updated. Some of the workflow and expectations may be streamlined through this process.
- Focus group to discuss NHS website (Admin lead).
 - This is ongoing. Lori Vigfusson advised that the website and social media were on the agenda at the last Board Meeting where the Superintendent suggesting allocating budget towards PR for the website and social media.
- Addition of a 'student groups' page on NHS website (Admin lead).
 - This is ongoing, as per above note.

**It was unanimous between the School Council and FANHS Executive that it would be beneficial for NHS Board Members to follow our new social media channels and receive the *On the Horizon Enews* — if they do not already do so — now that we provide a bi-weekly update through this. Although the School Council Chair is invited to provide an update to the School Board bi-annually, it may be favourable for a representative to attend SC and FANHS meetings to be more familiar with the work we are doing.

9. Correspondence

None.

10. Future Meeting Dates:

- December 7, 2022
- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Meeting Adjourned: 8:10PM.