

New Horizons School Council Meeting Agenda

October 5, 2022

7:00 pm to 8:00 pm

Location – New Horizons School (meeting room to be noted at main entrance)

Online: Please join [here](#) (Password FANHS)

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 September 7, 2022

5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

6. Motion to Accept Reports

7. New Business

7.1 Halloween Dance – Planning Finalization (October 22, 2022)

- *Junior High Concession*
 - Confirmation of logistics (i.e. Junior High students/parents to purchase and sell product on October 22).
- *Volunteers*
 - Confirmation of roles and numbers required.
- *Ticket sales to date*

7.2 2022-2023 Planning Calendar/Organization

- Discuss planning timing, planing cycle and responsibilities
- Confirm email addresses, individual assignment and use
- Discuss SC communications in the NHS newsletter

7.3 Post Event – Saffron Cyberworld: What Happens When Youth Press Send?

- Session held on September 27 at 7 pm (NHS Learning Commons)
 - *Motion required* for \$50.00 from Community Building/Parent Support, Guest Speakers (note the prior motion was for \$150 and the total bill came in at \$200).

7.4 Staff funding requests

- TBD

7.4 Staff Appreciation

- The current allocation has \$1200 allocated, motions are required to cover staff meals etc.
- Motion required to change this allocation or to proceed with approving a meal for parent/teacher interviews.
- To do – motion dates for meals during the 2022-23 year; confirm Ellis Don participation in one meal.

7.5 Future School Event Planning and SC Outreach

- Spring Event (carnival etc)
- Spring Dance
- Junior High focused activities

7.6 Emergent business

- TBD

8. Future Business

- Focus group to discuss NHS website (Admin lead)
- Addition of a 'student groups' page on NHS website (Admin lead)

9. Correspondence

- N/A

10. Future Meeting Dates:

- November 2, 2022
- December 7, 2022
- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June TBD (must include AGM)

11. Adjournment

New Horizons School Council Minutes

September 7, 2022

7:00 pm to 8:00 pm

Location – New Horizons School

Attendees: Elizabeth Macve, Sarah-Jane Lovgren, Carol Chang, Kelly Adams, Faye Freeman, Rebecca Koziak Sandra Dargis, Chelsee Ladouceur, Erin Thomas, Ellen Hanna. Anita Sanderson, Brianne Davio, Lori Vigfusson.

1. Call to order 7:02pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Chelsee Ladouceur moved to adopt the Agenda as presented. Seconded by Elizabeth Macve. Motion Carried.

4. Approval of Minutes

4.1 June 22, 2022

MOTION: Lori Vigfusson moved to adopt the approve Minutes as presented. Seconded by Chelsee Ladouceur. Motion Carried.

5. Reports

5.1 Chair/Vice-Chair report

Looking forward to a productive year coordinating with FANHS and excited to host events again like upcoming Halloween Dance. As always we are looking to engage parents and encourage more involvement in school spirit, community building and volunteering. We cannot do all that we do without parent volunteers!

5.2 Principal's report

Looking forward to welcoming families into the school in person for Meet the Teacher on Sept 14th, with an open house style casual browse around the school. Informing parents who wish to volunteer of new requirements to secure a Criminal Record Check and Vulnerable Sector Check from their local law enforcement station. If parents are being paid to supervise they must also have Child Intervention clearance for our insurance purposes.

We welcome some new staff members Ms, Lamb in grade 3, Ms. Kanji and Ms. Eccles in grade 5, Ms King in Jr High, Mrs. Lambert-Brown (returning) in Jr High, and Mrs. Watson as new Vice Principal.

ECSS Psychology will be returning for counselling on Wednesdays and Thursdays. Available to all grades. Teachers can recommend students and will form groups based on who they feel will benefit most. Parents can inquire/request if they have specific concerns. Group projects as well as one on one will be offered. Some topics include anxiety, depression, social skills, crisis intervention, and self harm,

We are now a part of the Elk Island Athletics Association allowing our school sports teams to compete across Elk Island. This is more costly for the school so would like to encourage participation to make it worthwhile. As well we are always looking for volunteers to Coach teams. Coaches are supported by a staff member required to be present. Thank you to Carol Chang and Rob Litvinchuk for coaching boys volleyball, looking for a girls volleyball coach. Ellen Hanna

has expressed interest. Some of the sports offered are volleyball, basketball, badminton, cross country, track and field and golf.

Mr. Zarowny is working with Edmonton Regional Learning Consortium. Working to achieve healthy schools through student leadership and movement combining Phys. Ed and Health and Wellness. Mr. Zarowny has made himself available to consult with NHS staff.

5.3 Financial Officer's report

5.4 FANHS' report

Hot lunch will be returning stay tuned for details as a new website is launched. New restaurants will be used changing frequently. On going fundraisers continue with Cobs Bakery (both ShPk locations), Mabel's Label's, and soon Save on Foods Wye Road location.

5.5 Communication Officer's report

6. Motion to Accept Reports

MOTION: Sarah-Jane Lovgren moved to the Reports as presented. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

7.1 Election of vacant positions (Secretary, Finance Officer, Communications Officer).

Secretary - Rebecca Kodiak

Finance Officer - Anita Sanderson

Communications Officer - Ellen Hanna

MOTION: Elizabeth Macve moved to nominate new members of School Council. Seconded by Sarah-Jane Lovgren. Motion Carried.

7.2 2022-2023 Funding Allocation

- For information
- FANHS provided approval for \$16,000 for SC during the 2022-23 year; the 2022-23 fund allocation was previously approved and is attached for information.
 - Note annual recurring expenditures have been approved as follows:
- Student incentives (\$6 per student, \$3000 total)
- Recess equipment (allocation for the entire school, \$1000 total) • Kindergarten graduation (\$200 motioned)
- Grade 9 graduation (\$700 motioned)
- Forgotten lunch supplies (\$250 motioned)

7.3 Saffron Centre Booking: Cyberworld: What Happens When Youth Press Send?

- September 27 at 7 pm (NHS Learning Commons)
 - Confirm volunteer support required from School Council.
 - *Motion required* for \$150.00 from Community Building/Parent Support, Guest Speakers.

MOTION: Chelsee Ladouceur moved to approve \$150.00 from Community Building/Parent Support, Guest Speakers for Saffron Centre Cyberworld Presentation. Seconded by Elizabeth Macve. Motion Carried.

7.4 Staff Funding requests

Ms. Freeman has none at this time.

7.5 School Event Planning and SC Outreach

Opportunities during Meet the Teacher

Halloween Dance

MOTION: Lori Vigfusson moved to approve \$1500.00 from School Support for the Halloween Dance. Seconded by Chelsee Ladouceur. Motion Carried.

7.6 Emergent Business

8. Future Business

9. Correspondence

ASCA is hosting an online engagement for parents, school council members and school communities to discuss education priorities with the UCP Leadership Candidates. Register to provide questions in advance by September 12th.

10. Future Meeting Dates

Set fall meeting dates and location - suggestion to continue the previous schedules, following the staff meeting on the first Wednesday of every month.

- Proposed Dates
 - October 5, 2022
 - November 2, 2022
 - December 7, 2022
 - January 4, 2023
 - February 1, 2023
 - March 1, 2023
 - April 3, 2023
 - May 3, 2023
 - June TBD (must include AGM)

11. Adjournment 9:08pm

New Horizons School Council Meeting | 07 September 2022

Location: New Horizons School

Meeting Called to Order: 7:02PM

Meeting Adjourned: 9:08PM

Meeting: In Person, New Horizons School

NHS Website

- Streamline the site.
- Hold a focus group of parents to determine how the site functions.
 - Is it user friendly?
 - Is all information easily accessible?
- Wordpress backend — Ellen Hanna is knowledgeable and can assist Lori with updates as required.

Administration

- Lori/administration team will send a weekly newsletter.
 - Unanimous vote to have this sent out on Thursdays.
 - If SC or FANHS Communications would like to send anything out to the school's community via this newsletter, Communications Officer(s) will submit content by lunch hour on Wednesday.

Call for Volunteers & Parent/Guardian Involvement

- School Council (SC) and the Fundraising Association (FANHS) require more volunteers in order to function properly.
- All volunteers require a Criminal Record Check and Vulnerable Sector Check — letter available at the office.
 - Create a sign up sheet for parents/guardians to commit/register during *Meet the Teacher*.

Student Groups/Clubs

- Lori to add a “Student Groups” page to outline clubs and additional activities available to children — include contact person/group(s)/grade(s) each group is available to i.e. Chess Club, Ukulele Club, sports etc.
- We are now members of the Elk Island Athletics Association which allows NHS to potentially participate in more sports.
 - NHS must pay for the whole school population (current enrolment: 424) per sport, so we will only consider creating teams that will have the greatest value/impact (i.e. not 1 child).
 - Sport options that fall under the Elk Island Athletics Association include: track & field, golf, cross country, volleyball, badminton, basketball.
 - We have a new coach for boy's basketball, there's a call out for a girl's coach if there's interest in pursuing a team.
 - For each team, there must be 1 NHS staff sponsor who is required to be present.

New Horizons School Council Meeting | 07 September 2022

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Meeting: In Person, New Horizons School

ECSS Psychology

- ECSS Psychology will be returning for counselling on Wednesdays and Thursdays.
 - Counselling will be available to all grades.
 - Teachers will aide in recommending students and will form groups based on who they believe will benefit most from these sessions.
 - Parents can inquire/request if they have specific concerns.
 - 8 week sessions.
 - Group & one on one support available.
 - Topics will include: anxiety, social skills, crisis intervention, self harm, depression etc.

SC Hosted Events

- Saffron Centre Cyberworld Session — 27 September 2022.
- Halloween Family Dance.
 - Chair: Sarah-Jane Lovgren.
 - Co-Chair: Elizabeth Macve.
 - Planning team: Rebecca Koziak volunteered to support event planning efforts, SC Executive and other volunteers will be notified as required.
 - Charge families — \$10-15/family, cost TBD following separate Halloween Dance specific meeting.
 - In order for the event to run smoothly, we require commitment from volunteers and guests. Families will be required to register & pre-pay.
 - 50/50?
 - Raffle — AGLC requirements etc.
 - Silent Auction.
 - Solicit donations via official letter — because this is a fundraiser, FANHS must be reprised of fundraising components of this event.
 - Auction off front row seats and parking for the holiday concert.
 - Concession hosted by Jr. High staff/students/parents.
 - In support of Jr. High.
 - SC & FANHS will not micromanage.
 - No costume contest, in an effort to be inclusive.
 - Advertisement/save the date prepared for the *Meet the Teacher* event.
 - Live DJ.
 - Photo booth?

New Horizons School Council Meeting | 07 September 2022

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Miscellaneous

- Mr. Zarowny is working with Edmonton Regional Learning Consortium.
 - Achieving healthy schools through student leadership and movement.
 - Phys. Ed. and health/wellness combined.
 - Mr. Zarowny has made himself available to consult with NHS staff.
- Artist in Residence Program: Rhythm, Rhythm, Rhythm.
 - Did we receive any grant funding?
 - If we do not obtain grant funding, SC will request support from FANHS.

Vacant SC Executive Positions

- Secretary: Rebecca Koziak volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Rebecca Koziak the Secretary. Seconded by Sarah-Jane Lovgren. Motion Carried.
- Finance Officer: Anita Sanderson volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Anita Sanderson the Finance Officer. Seconded by Sarah-Jane Lovgren. Motion Carried.
- Communications Officer: Ellen Hanna volunteered to take this role.
 - No objections were noted, and the vote was unanimous.
 - MOTION: Elizabeth Macve motioned to appoint Ellen Hanna the Communications Officer. Seconded by Sarah-Jane Lovgren. Motion Carried.
- The Executive is now full for the 2022/2023 school year.

FANHS

- Chelsee Ladouceur (secretary) present on behalf of FANHS.
- There was interest shown in vacant positions for FANHS.
- FANHS ongoing/passive income fundraisers:
 - Save-On-Foods — Ellen Hanna volunteered to get this initiative started.
 - Mabel's Labels.
 - Cobbs Bakery — both Sherwood Park locations.
- Hot Lunch Program to commence as soon as possible.
 - Chair: Brianne Davio.
 - Thursdays — weekly or bi-weekly TBD.
 - Variety of restaurants.

New Horizons School Council Meeting | 07 September 2022

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Meeting: In Person, New Horizons School

- Do not offer sweets/dessert options — or limit to a small selection, be mindful of how much/how many options are available.
- At the official FANHS meeting, Brianne Davio will advise of restaurants/menus, discuss the frequency of ordering, the requirement of volunteers etc.

**New Horizons School Council Fund Allocation
Summary**

For the 2022/2023 School Year

September 29, 2022

	2022-2023 Allocation of Funds	Funds Disbursed	Funds Motioned but not yet Disbursed	Remaining Funds
School Support	\$ 11,000	\$ -	\$ 1,150	\$ 9,850
Classroom Support	4,000	64	3,936	-
School Enhancement	-	-	-	-
Community Building / Parent Support	1,000	-	150	850
School Council Administration	-	-	-	-
GRAND TOTAL:	\$ 16,000.00	\$ 63.79	\$ 5,236.21	\$ 10,700.00

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2022/2023 School Year

September 29, 2022

	2022-2023 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 1,000	\$ -	\$ -	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ -	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	3,000	\$ 900.00	\$ -	Ex. Christmas Play &/or Concert; Talent Show; Art Walk; School Carnival; Kinder Grad; Science Fair; Grade 9 Grad
Junior High Events	1,000	\$ -	\$ -	Junior high dances etc. Jr. High fun day
Staff Support	1,200	\$ -	\$ -	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	4,300	\$ -	\$ -	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11,000	\$ 1,150.00	\$ -	
Classroom Support				
Recess Equipment	1,000	\$ 1,000.00	\$ -	General Fund for the Entire School
Classroom Incentives	3,000	\$ 3,000.00	\$ 63.79	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated plus \$100 each for music and French)
Total	4,000	\$ 4,000.00	\$ 63.79	
School Enhancement				
Sports Equipment	-	\$ -	\$ -	
Technology	-	\$ -	\$ -	
Major Projects	-	\$ -	\$ -	Playground
Total	-	\$ -	\$ -	
Community Building / Parent Support				
Guest Speakers	500	\$ 150.00	\$ -	Guest Speakers
Team/Community Building	500	\$ -	\$ -	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality		\$ -	\$ -	School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	1,000	\$ 150.00	\$ -	
School Council Administration				
General Admin Expenses	-	\$ -	\$ -	
Babysitting	-	\$ -	\$ -	
Total	-	\$ -	\$ -	
GRAND TOTAL:	\$ 16,000	\$ 5,300.00	\$ 63.79	

Approved Summary

PivotTable6

Fund	Subcategory	Sum of Amount
Classroom Support	Classroom Incentives	
	Recess equipment	1,000.00
	Student incentives	3,000.00
Classroom Support Total		4,000.00
Community Building / Parent Support	Guest Speakers	150.00
	Public Relations/Hospitality Team/Community Building	
Community Building / Parent Support Total		150.00
School Council Administration	Babysitting	
	General Admin Expenses	
School Council Administration Total		
School Enhancement	Major Projects	
	Sports Equipment	
	Technology	
School Enhancement Total		
School Support	Academic Support Clubs	
	Events	900.00
	Jr High Events	
	Sports and wellbeing	250.00
	Staff Support	
School Support Total		1,150.00
Grand Total		5,300.00

Disbursed Summary

PivotTable2

Fund	Subcategory	Sum of Amount
Classroom Support	Classroom Incentives	
	Recess equipment	
	Student Incentives	63.79
Classroom Support Total		63.79
Community Building / Parent Support	Guest Speakers	
	Guest Speakers	
	Public Relations/Hospitality	
	Team/Community Building	
Community Building / Parent Support Total		
School Council Administration	Babysitting	
	General Admin Expenses	
School Council Administration Total		
School Enhancement	Major Projects	
	Sports Equipment	
	Technology	
School Enhancement Total		
School Support	Academic Support	
	Clubs	
	Events	
	Jr High Events	
	Sports and Wellbeing	
School Support Total		
(blank)	(blank)	
(blank) Total		
Grand Total		63.79

Incentives by Teacher

PivotTable3

Sum of Amount		
Subcategory	Paid to	Total
Student Incentives	Marisa Araujo	20.74
	Meghan Eccles	43.05
Student Incentives Total		63.79
Grand Total		63.79