

The background of the page features a photograph of a school sign. The sign is rectangular with a wooden-textured top half and a white bottom half. It is mounted on two concrete pillars. The sign reads "New Horizons School" in a stylized font. Behind the sign are several trees, including a large one with vibrant red autumn leaves and a tall evergreen tree to the right. The entire image is faded to serve as a background.

New Horizons Charter School Society

Board Meeting

October 26, 2022

AGENDA**Type of Meeting:** Board**Date:** October 26, 2022**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
OCTOBER 26, 2022
AGENDA**

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|----|--|--------------|---------|
| 1. | Call to Order | D. Hanson | 7:00 pm |
| 2. | Statement of Territorial Acknowledgment | D. Hanson | 7:02 pm |
| | <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | |
| 3. | Adoption of Agenda | D. Hanson | 7:05 pm |
| 4. | Disclosure of Conflict of Interest | D. Hanson | 7:10 pm |
| 5. | Approval of Minutes | D. Hanson | 7:12 pm |
| | 5.1 October 5, 2022 – attachment | | |
| 6. | Administration Reports | | 7:15 pm |
| | 6.1 Principal's Report – | L. Vigfusson | |
| | 6.2 Secretary Treasurer's Report | P. Dundas | |
| | 6.3 Superintendent's Report – attachment | D. Lindquist | |
| 7. | Board Reports | | 7:30 pm |
| | 7.1 Board Chair's Report | D. Hanson | |
| | 7.2 Other Committee Reports | D. Hanson | |
| 8. | New Business | | 7:40 pm |
| | 8.1 Standing Committee Membership | D. Lindquist | |
| | 8.2 Enrolment Report for September 30, 2022 | L. Vigfusson | |
| | 8.3 Accountability Pillar Results | L. Vigfusson | |
| | 8.4 Receive Report on PAT Results | L. Vigfusson | |
| | 8.5 Classroom Discussion (Civil Discourse) | L. Vigfusson | |
| | 8.6 Inventory of resources used for online student safety | L. Vigfusson | |
| | 8.7 Independent Studies Update | L. Vigfusson | |

AGENDA**Type of Meeting:** Board**Date:** October 26, 2022**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- | | | | |
|-----|--|-----------|---------|
| 9. | Board Work Plan – attachment | D. Hanson | 8:25 pm |
| 10. | The Association of Alberta Public Charter Schools | D. Hanson | 8:27 pm |
| 11. | Receipt of Reports | D. Hanson | 8:35 pm |
| 12. | Correspondence Sent | D. Hanson | 8:37 pm |
| 13. | Correspondence Received | D. Hanson | 8:38 pm |
| 14. | In Camera | D. Hanson | 8:40 pm |
| 15. | Adjournment | D. Hanson | 8:45 pm |

Next Board Meeting – November 23, 2022

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

October 5, 2022, 7:30 p.m.

Board Members Present at Call to Order:

Dan Hanson
DIRECTOR

Jason Clarke
DIRECTOR

Vincent Tong
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Kristie Derkson
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Lori Vigfusson
PRINCIPAL

Members Present:

Cindy Clarke

Cristina Fabella

Kandace Graham

Dana Murenbeeld

1. Call to Order

Director Hanson called the virtual meeting to order at 7:35 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2022-10-05-01

Moved that the agenda for the Board Meeting of October 5, 2022 be adopted as presented.

*Moved: Director Derkson
Seconded: Director Smith
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

4. Disclosure of Conflict of Interest

5. Approval of Minutes

5.1 Minutes of September 21, 2022

Motion 2022-10-05-02 Moved that the Board Meeting minutes of September 21, 2022 be approved as presented.

*Moved: Director Clarke
Seconded: Director Tong
Carried*

6. Board Organization

6.1 Selection of Officers

Director Hanson asked Superintendent Lindquist to assume the position of Chair for this portion of the meeting.

Superintendent Lindquist spoke to the bylaw requirement to name Board Officers and Committee members within one week of the elections. Discussion followed.

Superintendent Lindquist called for nominations for the appointment of Board Chair.

Nomination received for Director Hanson from Director Clarke. Director Hanson accepted the nomination.

Superintendent Lindquist called a second time for nominations.

Superintendent Lindquist called a third time for nominations.

Superintendent Lindquist closed nominations for the position of Chair.

Motion 2022-10-05-03 Moved that Director Hanson be appointed as Board Chair.

*Moved: Director Clarke
Seconded: Director Derkson
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Chair Hanson resumed position of Chair for the remainder of the meeting.

Chair Hanson called for nominations for the appointment of Vice Chair.

Nomination received for Director Clarke by Director Tong. Director Clarke accepted the nomination.

Chair Hanson called a second time for nominations.

Chair Hanson called a third time for nominations.

Chair Hanson closed nominations for the position of Vice Chair.

Motion 2022-10-05-04 Moved that Director Clarke be appointed as Vice Chair.

Moved: Director Derkson

Seconded: Director Smith

Carried

Chair Hanson called for nominations for the appointment of Secretary.

Nomination received for Director Tong by Director Clarke. Director Tong accepted the nomination.

Chair Hanson called a second time for nominations.

Chair Hanson called a third time for nominations.

Chair Hanson closed nominations for the position of Secretary.

Motion 2022-10-05-05 Moved that Director Tong be appointed as Board Secretary.

Moved: Director Smith

Seconded: Vice Chair Clark

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Chair Hanson called for nominations for the appointment of Treasurer.

Nomination received for Director Tong by Director Ukiwe. Director Tong accepted the nomination.

Chair Hanson called a second time for nominations.

Chair Hanson called a third time for nominations.

Chair Hanson closed nominations for the position of Treasurer.

Motion 2022-10-05-06 Moved that Vincent Tong be appointed as Board Treasurer.

Moved: Director Derkson

Seconded: Director Smith

Carried

6.2 Set Regular Meeting Dates

Bylaws state that the Board must hold nine meetings throughout the year. September and October meetings have already been held, dates for the remainder of the year need to be set.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: **Chair** _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2022-10-05-07

Moved that the following dates be set as Regular Board Meeting Dates:

- October 26, 2022 (approved at 2022-09-21 Board meeting)
- November 23, 2022
- December 13, 2022 (Tuesday)
- January 18, 2023
- February 15, 2023
- March 15, 2023
- April 19, 2023
- May 17, 2023
- June 21, 2023
- September 20, 2023

Moved: *Vice Chair Clarke*

Seconded: *Board Secretary and Treasurer Tong*

Carried

6.3 Code of Conduct

Chair Hanson spoke to Policy #101 Board Member Code of Conduct that the Board of Directors is required to abide by. A copy of the Code of Conduct is included in the agenda package. Board members are asked to review the document, sign or indicate agreement by email and return prior to the October 26, 2022 board meeting.

6.4 Board Committees

Superintendent Lindquist referenced the bylaw requirement for committees and Chair Hanson summarized the five different Board committees. Members can be added throughout the year.

Audit Committee:

The following Board and Society Members were appointed to serve as the Audit Committee:

- *Vincent Tong, Committee Chair*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: **Chair** _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

*Policies, Guidelines,
Bylaws Committee:*

The following Board and Society Members were appointed to serve as the Policies, Guidelines, Bylaws Committee:

- *Jason Clarke, Committee Chair*
- *Dan Hanson*
- *Kristie Derkson*
- *Michelle Smith*

Vice Chair Clarke highlighted the importance of this committee and indicated that there are many items to be addressed during the coming year.

Personnel Committee:

The following Board Members were appointed to serve as the Personnel Committee:

- *Dan Hanson, Committee Chair*
- *Vincent Tong*
- *Kristie Derkson*

Survey Committee:

The following Board Members were appointed to serve as the Survey Committee:

-

*Public Relations
Committee:*

The following Board and Society Members be appointed to serve as the Public Relations Committee.

- *Dan Hanson, Committee Chair*
- *Jason Clarke*
- *Michelle Smith*

There will also be an addition of School Council and FANHS representatives as well as community members.

Director participation in committee membership will be finalized at the October 26, 2022 Board meeting.

Superintendent Lindquist will review committee guidelines and draft an email to the general public asking for members to the Audit, Public Relations, and Policies, Guidelines and Bylaws, committees.

Chair Hanson spoke to the existing Ad Hoc Committee for development of a New Horizons high school that was established on October 9, 2019. The committee, is

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

still active and will continue its work during the upcoming year. The following Board members indicated their willingness to participate on the ad hoc committee:

- Dan Hanson
- Jason Clarke
- Kristie Derkson

Chair Hanson indicated that the Board typically identifies one Board member to act as representative with TAAPCS. Director Smith volunteered to continue acting as the New Horizons representative.

6.5 Signing Authorities

Secretary-Treasurer Dundas spoke to signing authorities for the Society, as included in the agenda package.

Motion 2022-10-05-08

Moved that the following individuals be appointed as signing authorities for the NHCSS:

- *2022-23 Board Chair - Dan Hanson*
- *2022-23 Board Treasurer - Vincent Tong*
- *Superintendent – Dean Lindquist*
- *Secretary-Treasurer – Patti Dundas*
- *Principal – Lori Vigfusson*

Moved: Director Ukiwe

Seconded: Vice Chair Clarke

Carried

Board Secretary and Treasurer Tong left the meeting at this point.

7. New Business

7.1 Set Date for November 2022 Annual General Meeting

Chair Hanson indicated that a date needs to be set for the November 2022 Annual General Meeting. Notice of the AGM will be shared 21 days prior to the meeting date. It is suggested that the meeting be set for November 23, 2022. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Oct. 5, 2022

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2022-10-05-09

*Moved that the Annual General Meeting be held on
November 23, 2022 at 7:00 p.m.*

Moved: Director Smith

Seconded: Vice Chair Clarke

Carried

8. Board Work Plan

The Board reviewed the Work Plan for 2022-23, as included the agenda package.

9. The Association of Alberta Public Charter Schools (TAAPCS)

9.1 Annual General Meeting

Chair Hanson spoke to the upcoming TAAPCS AGM on October 21-22, 2022 as shared with Board members via email. Discussion followed. Board members are invited to participate; the following attendees were agreed upon:

- Chair Hanson
- Secretary-Treasurer Dundas
- Director Smith

10. In Camera

No in camera meeting.

15. Adjournment

Chair Hanson adjourned the meeting at 9:07 p.m.

Next Board Meeting: October 26, 2022 at 7:00 p.m. via Zoom



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

October 26, 2022

To: Board of Directors
From: Dean Lindquist - Superintendent
Re: Superintendent's Report

June 2022 Provincial Achievement Tests

Attached to this report are two emails and a 2022-23 PAT Fact Sheet. I am including these as information to the board following Alberta Education's review of a breach in exam security that occurred this past June. From information gleaned from the Alberta Education information, answers to questions on the PATs were posted on a social media site. As a result, schools will need to administer exams on prescribed exam dates unless they apply for a change due to conflicts in the school year calendar.

This move impacts some degree of board autonomy. One example of this is development of school year calendars as the decision significantly impacts Board ability to implement a school year calendar that works best for staff and students.

Annual General Meeting – November 23, 2022

The NHCSS Annual General Meeting is scheduled for November 23, 2022. Notice of Meeting will be sent out 21 days prior to the meeting date.

There were 245 voting members at the October 5, 2022 Special General Meeting, 90 of which were carryover from 2021-22. As of the writing of this document, there are 186 voting members for the AGM as the 2021-22 carryover memberships will expire the day prior to the AGM (Bylaw 4.2.1) and many parents have not submitted a new Declaration of Understanding for 2022-23. Individuals wishing to retain voting privileges for the AGM will need to submit a signed Declaration of Understanding prior to the Notice of AGM being sent to members in order to have voting privileges at the AGM. All registered members are eligible to attend the AGM.

AEP Review with Alberta Education

Principal Vigfusson and I met with our Alberta Education representative from Field Services to review the Board's Annual Education Plan on October 7. The meeting went well with the following questions being addressed at the meeting:

1. How have you changed or adapted any of your processes now that you are into the second full cycle of planning and reporting under the new assurance framework? Are there supports you would like to see either in the Funding Manual or elsewhere to support your assurance planning?
2. You include your results in your plan, can you tell me more about how these results inform your Education Plan?
3. You identify strategies in your plan that stem from stakeholder feedback. Were there any particular areas that stood out?

4. What are you excited about this year?
5. What are some of the challenges you are facing this year?
6. How can we as Field Services best support your work?

Board Breakfast for Staff

Thank you to members of the Board for preparing breakfast for school staff on October 7. It was appreciated by staff and the breakfast was amazing.

Sincerely,

Dean Lindquist



Dean Lindquist <dlindquist@newhorizons.ca>

RE: Provincial Achievement Tests (PAT) Security Breaches/Infractions à la sécurité des tests de rendement provinciaux

1 message

Matthew Hebert <Matthew.Hebert@gov.ab.ca>

Thu, Oct 6, 2022 at 9:26 AM

Le texte français suit le texte anglais./French text follows English text.

Good morning.

We have received feedback from authorities on yesterday's e-mail regarding the timing of the PAT administration schedule and its alignment to your instructional calendar. A number of authorities have identified that their instructional year ends prior to the completion of the PAT administration time frame.

To address this concern Alberta Education will accept requests to allow the impacted PAT to be written on an earlier date. This is referenced in the attached fact sheet under "Requests for alternative dates to write PATs". Exception requests can be directed to exam.admin@gov.ab.ca. Staff in the Provincial Assessment sector are also available to address questions or issues from your officials.

Please let me know if you have any further questions or comments on this issue.

Regards,

Matthew Hebert

Assistant Deputy Minister, System Excellence

Alberta Education

Bonjour.

Nous avons reçu des commentaires des autorités sur le courrier électronique d'hier concernant le calendrier d'administration du PAT et son alignement sur votre calendrier d'enseignement. Un certain nombre d'autorités ont identifié que leur année d'enseignement se termine avant la fin du délai d'administration du PAT.

Pour répondre à cette préoccupation, Alberta Education acceptera les demandes visant à permettre que le PAT concerné soit rédigé à une date antérieure. Ceci est référencé dans la fiche d'information ci-jointe sous «Demandes de dates alternatives pour écrire des PAT». Les demandes d'exception peuvent être adressées à exam.admin@gov.ab.ca. Le personnel du secteur de l'évaluation provinciale est également disponible pour répondre aux questions ou aux problèmes de vos fonctionnaires.

N'hésitez pas à me faire savoir si vous avez d'autres questions ou commentaires à ce sujet.

Cordialement,

Matthew Hebert

Sous-ministre adjoint

System Excellence

Classification: Protected A

From: Matthew Hebert

Sent: October 5, 2022 4:55 PM

Subject: Provincial Achievement Tests (PAT) Security Breaches/Infractions à la sécurité des tests de rendement provinciaux

Le texte français suit le texte anglais./French text follows English text.

Dear Colleagues:

As many of our partners in education are aware, some students shared answers and test questions for Grade 9 provincial achievement tests (PATs) for English Language Arts (ELA), Mathematics, Science, and Social Studies (SS) this past June. The answers were posted on social media, meaning students who had not yet taken the tests were able to see the answers, and the government must take these kinds of test security breaches seriously. We appreciate your assistance in sharing what you knew about these incidents.

Following the June 2022 PAT security breaches, Provincial Assessment reached out to school authorities to get their perspectives on the breach, the effects it would have on reporting the test results, and future administration dates. These discussions have helped inform decisions regarding future PAT administration processes.

Since 2018-19, school authorities have had the flexibility to administer provincial achievement tests to different groups of students over the course of several consecutive days, but the recent breaches have shown that a more secure approach is needed. As a result, starting this school year (2022-2023), there will be a return to pre-set, fixed administration dates for all PATs. This will help ensure every student is treated equally and fairly.

The updated 2022-2023 PAT General Information Bulletin (including the administration schedule) is [now available](#). We appreciate the importance of having access to administration dates for planning purposes and we also greatly appreciate your patience.

While the breaches occurred near the end of the administration window, meaning much of the data we collected was not impacted, department staff are thoroughly analyzing all the results and working to isolate anomalies to make certain the information we release is reliable. The Grade 6 and Grade 9 Provincial Achievement Test detailed school and authority reports will be available by October 21, followed by multi-year reports by November 4 on Stakeholder File Exchange (SFX). Individual Student Profiles (ISPs) will be posted to the Provincial Approach to Student Information (PASI) system by October 31.

An operational information update with further information on the new PAT administration schedule and processes will be forthcoming to Assessment Contacts on October 6th.

Regards,

Matthew Hebert

Assistant Deputy Minister

System Excellence

Chers collègues,

Comme bon nombre de nos partenaires en éducation le savent, en juin dernier, certains élèves ont publié des réponses et des questions des tests de rendement provinciaux de la 9^e année en English Language Arts (ELA), Mathématiques, Sciences et Études sociales. Les réponses ont été publiées sur les médias sociaux, ce qui signifie que les élèves qui n'avaient pas encore passé les tests ont pu voir les réponses. Le gouvernement doit donc prendre au sérieux ce genre d'infraction à la sécurité. Nous vous remercions de nous avoir fait part de ce que vous saviez au sujet de ces incidents.

Après les infractions à la sécurité de juin 2022, Provincial Assessment a communiqué avec les autorités scolaires pour obtenir leur point de vue sur ces infractions, les effets qu'elles auraient sur la communication des résultats des tests et les futures dates d'administration des tests. Ces discussions ont contribué à orienter les décisions concernant les processus à venir reliés à l'administration des tests de rendement provinciaux.

Depuis 2018-2019, les autorités scolaires ont la possibilité de faire passer les tests de rendement provinciaux à différents groupes d'élèves au cours de plusieurs journées consécutives, mais les récentes infractions à la sécurité ont montré qu'une approche plus sécuritaire est nécessaire. Par conséquent, à partir de cette année scolaire (2022-2023), nous retournerons à des dates d'administration préétablies et fixes pour tous les tests de rendement provinciaux. Cela permettra d'assurer que chaque élève soit traité de manière égale et équitable.

Le *General Information Bulletin 2022–2023* (en anglais seulement) pour les tests de rendement provinciaux, y compris le calendrier d'administration, a été mis à jour et est [maintenant disponible](#). Nous reconnaissons l'importance d'avoir accès aux dates d'administration aux fins de planification et nous apprécions grandement votre patience.

Bien que les infractions se soient produites vers la fin de la période d'administration, ce qui signifie qu'une grande partie des données que nous avons recueillies n'ont pas été touchées, le personnel du ministère analyse soigneusement tous les résultats et déploie des efforts pour isoler les anomalies afin de s'assurer que l'information que nous diffusons est fiable. Les rapports détaillés des écoles et des autorités scolaires sur les tests de rendement provinciaux de 6^e et 9^e année seront accessibles d'ici le 21 octobre, suivis des rapports pluriannuels d'ici le 4 novembre par le biais du Stakeholder File Exchange (SFX). Les rapports portant sur le Profil individuel de l'élève (PIE) seront publiés dans le système Provincial Approach to Student Information (PASI) d'ici le 31 octobre.

Une mise à jour des informations opérationnelles offrant de plus amples renseignements sur le nouveau calendrier et les processus d'administration des tests de rendement provinciaux sera communiquée le 6 octobre aux personnes-ressources en évaluation.

Cordialement,

Matthew Hebert

Sous-ministre adjoint

System Excellence

2022-23 provincial achievement tests

Changes for the 2022-23 school year

In June 2022, the answers to provincial achievement tests (PATs) were posted on social media, meaning students who had not yet taken the tests were able to see the answers, and these kinds of security breaches must be taken seriously. Going forward, all students will write provincial achievement tests at the same time so that we can avoid further security breaches and ensure every student is treated equally and fairly.

Since 2018-19, school authorities have had the flexibility to administer provincial achievement tests to different groups of students over the course of several consecutive days, but the recent breaches necessitate a more secure approach. There were fixed dates for all provincial achievement tests prior to 2018-19, and the government is returning to this approach that has been used in the past. The results of provincial achievement tests help school boards identify where students need more help, and it is a shared responsibility to protect the integrity of these tests for the benefit of our students.

Requests for alternative dates to write PATs

This summer's PAT breaches reinforce the need to ensure test security, and one important way to achieve that is for students to write tests at the same time. Requests for alternate dates will only be considered if one of the following conditions is met:

- the school or school authority follows an alternate calendar where the school year ends before PATs are to be administered;
 - If a school authority calendar has its last operational day with students during the time when PATs are being administered, then at least one or more PATs will not be written and the school authority would need to apply to write those PATs on an alternative date.
- there are extenuating and unforeseen local circumstances preventing the administration of the tests (e.g. wildfires, school building closure due to mechanical failure, etc.).

To help ensure fairness across the province, schools and school authorities will unfortunately not be eligible for alternate dates due to school activities, athletic sporting

events, field trips, professional development days and other such local events. The government has posted a [general information bulletin](#) on alberta.ca, which includes a deadline by which schools and school authorities must submit their request. Schools approved for alternate writing dates will be required to have their students write their PATs online in order to streamline the administration process and increase test security.

Results and data from the June PATs

The breaches occurred near the end of the administration window, which means the government still has viable data from tens of thousands of students. Alberta Education is thoroughly analyzing the data and identifying all of the anomalies that occurred as a result of the security breaches. Alberta Education has identified which test questions were compromised and on which dates, and we are working to separate and remove that data. As a result of the security breaches, more time is needed to analyze the data and the release of results will be delayed.

The Grade 6 and Grade 9 Provincial Achievement Test detailed school and authority reports will be available by October 21, followed by multi-year reports by November 4 on Stakeholder File Exchange (SFX). Individual Student Profiles (ISPs) will be posted to the Provincial Approach to Student Information (PASI) system by October 31.

Key facts

- The test administration schedule will return to pre-set fixed administration dates for all Grade 6 & 9 PATs.
- Schedules will be similar to pre-2017 with a few minor differences (e.g. Mathematics PATs now have two parts, and students now have up to two times the allotted time to write tests).
- Like for diploma exam schedules, drafts for two subsequent school years will be included in the General Information Bulletin.
- Additional test forms will be administered in subjects that were most impacted by security breaches in 2021-22.

Background

- Alberta Education was notified of security breaches on June 17th involving the following Grade 9 PATs: English Language Arts (ELA), Mathematics, Science, and Social Studies.
- The department subsequently completed an analysis of the data using Anomalous Response Patterns (ARP) to

determine the impact of these security breaches on student performance.

- Evidence from the analysis indicates that the student results were most impacted by these security breaches over the last three days of the test administration window: Social Studies over the last three days, ELA and Math over the last two days, and Science on the last day.
- To create clean data sets for these subjects, data collected over these days have been removed from the provincial cohort. It is important to note that provincial results are still representative of the Alberta student population.
- Given the nature of how information is shared on social media, it is impossible to know the exact number of students who may have accessed this information.
 - Test questions that were posted to social media and for which there are anomalous response patterns have been removed from school, school authority, and provincial reporting. This includes one question from ELA, four questions from Math Part A, 3 questions from Math Part B, and three questions from Science.
 - Caution should still be exercised when interpreting school and school authority results for PATs written over the last three days of the June 2022 test administration window.

Board Officers & Committees

October 5, 2022

Position / Committee			
	2020-21	2021-22	2022-23
Chair	Dan Hanson	Dan Hanson	Dan Hanson
Vice Chair	Jason Clarke	Jason Clarke	Jason Clarke
Secretary	Vincent Tong	Vincent Tong	Vincent Tong
Treasurer	Vincent Tong	Vincent Tong	Vincent Tong
Audit Committee			
<i>Membership: Board Treasurer</i>			
<i>(must chair); 2 or more Board</i>	Vincent Tong - Chair	Vincent Tong - Chair	Vincent Tong - Chair
<i>members; 2 community members</i>	Chris Burrows	Shaun Guthrie	
<i>as specified in Policy</i>	Phil Brownlee	IJ Ukiwe	
	Niharika Sreekumar	Niharika Sreekumar	
Policies, Guidelines, Bylaws Cmte			
<i>Membership: Unspecified; Board</i>			
<i>member must chair</i>	Jason Clarke - Chair	Jason Clarke - Chair	Jason Clarke - Chair
	Dan Hanson	Dan Hanson	Dan Hanson
		Kristie Derkson	Kristie Derkson
		Lisa Tose	Michelle Smith
		Michelle Smith	Raena Schindel
Personnel Committee			
<i>Membership: Board members</i>			
<i>only; unspecified number; Board</i>	Dan Hanson - Chair	Dan Hanson - Chair	Dan Hanson - Chair
<i>Chair must chair</i>	Vincent Tong	Vincent Tong	Vincent Tong
	Chris Burrows	Kristie Derkson	Kristie Derkson
Survey Committee			
<i>Membership: Board members</i>			
<i>only; unspecified number</i>	Chris Burrows	Shaun Guthrie	
		Michelle Smith	
Public Relations Committee			
<i>Membership: Unspecified;</i>			
<i>School Council & FANHS to be</i>	Dan Hanson	Dan Hanson	Dan Hanson
<i>invited to submit representation;</i>	Jason Clarke	Jason Clarke	Jason Clarke
<i>Board member must chair</i>	Elizabeth Macve	Elizabeth Macve	Elizabeth Macve
	Sarah Jane Lovgren	Sarah Jane Lovgren	Sarah Jane Lovgren
High School Ad Hoc		Dan Hanson	
		Shaun Guthrie	

For Completion at October 2022 Board Organization

		Kristie Derkson	
TAAPCS			



Board of Directors – Work Plan for 2022/23

September	<ul style="list-style-type: none"> Adopt Board Work Plan for 2022-23 <input checked="" type="checkbox"/> Set date for October Board meeting <input checked="" type="checkbox"/> Receive report on provincial achievement test results (closed meeting) <input type="checkbox"/>
October	<ul style="list-style-type: none"> Complete Board Organizational Actions <ul style="list-style-type: none"> Conduct Special General Meeting; hold Board elections <input checked="" type="checkbox"/> Elect Board executive officers (must be within one week of SGM) <input checked="" type="checkbox"/> Select members for Board standing committees <input type="checkbox"/> Set dates for Board meetings (motion required) <input checked="" type="checkbox"/> Notify Service Alberta of change in executive officers <input type="checkbox"/> Identify Board signing authorities <input checked="" type="checkbox"/> Sign Board Member Code of Conduct – Policy #101 <input type="checkbox"/> Receive Accountability Pillar Results Report for October 2022 <input type="checkbox"/> Attend TAAPCS Annual General Meeting <input type="checkbox"/> Receive enrolment report for September 30, 2022 <input type="checkbox"/> Conduct initial orientation session for new Board members <input type="checkbox"/> Set date for NHCS Society Annual General Meeting <input checked="" type="checkbox"/>
November	<ul style="list-style-type: none"> Conduct AGM of NHCS Society <input type="checkbox"/> Approve revised budget for 2022-23 <input type="checkbox"/> Approve Annual Education Results Report 2021-22 <input type="checkbox"/> Approve Audited Financial Statement Year Ending Aug 31/22 <input type="checkbox"/> Receive Report #1 from School Council <input type="checkbox"/> Determine priorities, possible date for Stakeholder Forum <input type="checkbox"/>
December	<ul style="list-style-type: none"> Set date for March Board Planning Retreat <input type="checkbox"/> Receive Counsellor's Report #1 <input type="checkbox"/>
January	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Sep - Nov 2022 <input type="checkbox"/> Review Policy 210 and associated Student Code of Conduct <input type="checkbox"/> Approve school calendar for 2023-24 in principle <input type="checkbox"/> Stakeholder Forum – Gather input on possible Education Plan priorities <input type="checkbox"/>
February	<ul style="list-style-type: none"> Provide final approval of school calendar for 2023-24 <input type="checkbox"/> Prepare breakfast for school staff <input type="checkbox"/> Receive mid-year progress report on Three-Year Education Plan 2022-25 <input type="checkbox"/>
March	<ul style="list-style-type: none"> Board Retreat – Identify priorities for upcoming Education Plan <input type="checkbox"/> Approve Three-Year Capital Plan for 2023-24 to 2025-26 <input type="checkbox"/> Administer Board-developed Stakeholder Survey <input type="checkbox"/>

Board Annual Work Plan 2022-23 – Approved – 2022-09-21

April	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Dec 2022 – Feb 2023 	<input type="checkbox"/>
May	<ul style="list-style-type: none"> Provide approval to Education Plan 2021-22 to 2022-23 Attend TAAPCS Spring General Meeting Approve Budget for 2022-23 Receive Accountability Pillar Results Report for May 2021 Receive Board-developed stakeholder survey results Consider salary adjustment for support staff, senior administration Receive report from FANHS Receive Counsellor's Report #2 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
June	<ul style="list-style-type: none"> Assess Board Work Plan progress for 2021-22 Receive Quarterly Financial Report for Mar – May 2022 Schedule SGM of NHCS Society (requires 21 days' notice; must be on or before Oct 10) Schedule September 2022 Board meeting Set date for Summer Board Housekeeping Retreat Receive Report #2 from School Council 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> Consider proposals for new or amended Board policies Receive recommendations from Board committees 	<input type="checkbox"/> <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> Negotiate collective agreement with ATA (as needed) 	<input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> Meet with: <ul style="list-style-type: none"> County Council MLAs 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Potential Additions to Work Plan

- Pilot counselling program
- High school steering committee update
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