

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 20, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

April 20, 2022, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Ijeoma Ukiwe
DIRECTOR

Kristie Derkson
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:05 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2022-04-20-01 Moved that the agenda for the Board Meeting of April 20, 2022 be adopted as presented.

*Moved: Vice Chair Clarke
Seconded: Board Secretary and Treasurer Tong
Carried*

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4. Disclosure of Conflict of Interest

None.

5. Approval of Minutes

5.1 Minutes of March 23, 2022

Motion 2022-04-20-02 Moved that the Board Meeting minutes of March 23, 2022 be approved as presented.

Moved: Vice Chair Clarke

Seconded: Director Smith

Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided a verbal report and expressed enthusiasm from the staff and students now that the modular classrooms have been completed and occupied. Temporary fencing has been erected to promote grass growth and sand cleanliness in around the playground. The school participated in the recent Trade Fair hosted by the Sherwood Park Chamber of Commerce.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Dundas provided a verbal report and expressed appreciation for the support and assistance received over the last few months.

6.3 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Health and Safety Measures, the Government of Canada COVID-19 Travel Requirements and Administrative Procedure 201, as included in the agenda package. Superintendent Lindquist also noted a letter to the editor in the local Sherwood Park News regarding charter schools and will share the document with the Board. Discussion followed.

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Motion 2022-04-20-03 Moved that the Board approve changing the requirements set out in the health and safety measures for international travel to state that NHS will apply all Government of Canada international travel requirements for COVID-19 as identified on the Government of Canada's web page for travel requirements.

Moved: Vice Chair Clarke

Seconded: Director Derkson

Carried

Director Ukiwe joined the meeting at this point.

Motion 2022-04-20-04 Moved that the Board amend AP 201 Workplace Health and Safety and remove the requirement for vaccination or negative test result for entry into the school during extracurricular activities occurring outside of normal school hours. The requirement remains in place during normal school hours.

Moved: Director Derkson

Seconded: Director Smith

Carried

7. Board Reports

7.1 Board Chair's Report

No report .

7.2 Committee Reports

Finance and Audit Committee

No report, to be discussed during New Business.

Policy Guidelines and Bylaws Committee

The committee continues to meet regularly. A student handbook will be developed and the committee is now looking at a Use of Electronics policy. A revised severe allergy policy is being brought to the Board for review. The abuse

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policy mandated by the insurance company as a requirement for an indemnification rider is raising some concern among committee members and the committee is planning to discuss the document with other charter schools and/or explore alternatives to the detailed proposed document.

Survey Committee

Principal Zarowny indicated that the survey will be sent out this week with responses due by Friday, April 29.

Public Relations Committee

No report.

Personnel Committee

No report.

8. New Business

8.1 Second Quarter Financial Report

Board Secretary and Treasurer Tong provided a summary of the second quarter financial report, as included in the agenda package. Discussion followed.

Motion 2022-04-20-05 Moved that the Board receive the Quarterly Financial Report for the period ended February 28, 2022 as information.

*Moved: Board Secretary and Treasurer Tong
Seconded: Director Smith
Carried*

8.2 May Meeting Date Change

Superintendent Lindquist spoke to the need to adjust the May meeting date from Wednesday, May 18, 2022 to Tuesday, May 24, 2022, as included in the agenda package. Discussion followed.

Motion 2022-04-20-06 Moved that the Board move the May 18, 2022 meeting date to Wednesday, May 25, 2022 as requested.

*Moved: Vice Chair Clarke
Seconded: Director Smith
Carried*

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8.3 Security Cameras

Secretary Treasurer Dundas spoke to the quote received for installation of security cameras, as included in the agenda package. Discussion followed.

One quote was provided to the Board as the security cameras are an addition to the existing security system contract.

Motion 2022-04-20-07 Moved that the Board approve the additional expense on a previously unbudgeted expenditure for the purchase and installation of security cameras in and around New Horizons School as shown in the received quote included in the agenda package.

Moved: Director Smith

Seconded: Vice Chair Clarke

Carried

9. Board Work Plan

The Board reviewed the Work Plan for 2021-22, as included in the agenda package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

The TAAPCS General Meeting will be held on Saturday, May 28 via Zoom. All Board members are invited to attend and participate. The next regular meetings will be held on April 21 and April 28, 2022.

11. Receipt of Reports

Motion 2022-04-20-08 Moved that all reports be received as presented during the meeting.

Moved: Director Smith

Seconded: Vice Chair Clarke

Carried

12. Correspondence Sent

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13. Correspondence Received

- 13.1 EDC Minister – Funding Manual for School Authorities
- 13.2 EDC Minister – Upcoming administration of diploma exams
- 13.3 EDC Minister – Collegiate Charter School Decision in Edmonton
- 13.4 EDC Minister – Education Amendment Act

Chair Hanson invited guest attendees to present questions or concerns.

14. In Camera

Motion 2022-04-20-09 Moved that the meeting move in camera at 8:29 p.m.

Moved: Director Derkson

Seconded: Board Secretary and Treasurer Tong

Carried

Director Ukiwe left the meeting at this point.

Motion to Move Out of Camera:

Motion 2022-04-20-10 Moved that the meeting move out of camera at 9:55 p.m.

Moved: Board Secretary and Treasurer Tong

Seconded: Vice Chair Clarke

Carried

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2022-04-20-11 Moved that the Board ratify the hiring for the following:

- *Employee #0273*

Moved: Board Secretary and Treasurer Tong

Seconded: Director Smith

Carried

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Motion 2022-04-20-12 Moved that the Board ratify the contract for the following:

- *Employee #0330*

Moved: Vice Chair Clarke

Seconded: Director Smith

Carried

Motion 2022-04-20-13 Moved that the Board approve the compensation for the Secretary-Treasurer as recommended by the Superintendent:

- *Employee #0305*

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

Carried

The Board received and accepted, with regret, Principal Zarowny's resignation effective June 30, 2022.

15. Adjournment

Chair Hanson adjourned the meeting at 9:58 p.m.

Next Board Meeting: May 25, 2022