

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

March 23, 2022, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Kristie Derkson
DIRECTOR

Michelle Smith
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Members Present:

Kandace Graham

Raena Schindel

Elizabeth Macve

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:02 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2022-03-23-01 Moved that the agenda for the Board Meeting of March 23, 2022 be adopted as presented.

*Moved: Director Smith
Seconded: Director Derkson
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

4. Disclosure of Conflict of Interest

None.

5. Approval of Minutes

5.1 Minutes of February 16, 2022

Motion 2022-03-23-02 Moved that the Board Meeting minutes of February 16, 2022 be approved as presented.

Moved: Director Guthrie

Seconded: Board Secretary and Treasurer Tong

Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided an overview of intake day held on March 4, 2022 and shared a summary of completed applications. The school is planning to host a booth at the Sherwood Park & District Chamber of Commerce Trade Fair coming up in April. Discussion followed.

Director Ukiwe joined the meeting at this point.

6.2 Secretary-Treasurer's Report

No report.

6.3 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Health and Safety Measures, and the Alberta Education Assurance (AEA) Survey, as included in the agenda package. Discussion followed focused largely on the current vaccine requirement within the Health and Safety Measures document. The response deadline for the Alberta Education Assurance Survey has been extended to April 1, 2022.

Director Derkson left the meeting.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

6.3.1 Research

Principal Zarowny spoke to a research request received from a thesis student at the University of Alberta, as included in the agenda package. Discussion followed.

Director Derkson returned to the meeting.

7. Board Reports

7.1 Board Chair's Report

Chair Hanson .

7.2 Committee Reports

Finance and Audit Committee

No report.

Policy Guidelines and Bylaws Committee

The committee continues to meet regularly. The insurance company has requested that an abuse policy be put in place. A draft has been prepared and is currently being reviewed by the committee. The pandemic policy is also being developed and reviewed.

Survey Committee

Principal Zarowny indicated that work is underway to shift data from previous year's surveys to numerical data for ease of comparison. The survey will be completed and administered in April.

Public Relations Committee

No report.

Personnel Committee

No report.

8. New Business

8.1 Final Approval of School Year Calendar 2022-23

Superintendent Lindquist provided a brief summary of the feedback received from staff and School Council relating to the proposed calendar, as included in the agenda package. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

Motion 2022-03-23-04 Moved that the Board approve the 2022-23 school year calendar that was previously approved in principle with amendment to include a shifted start date for staff on August 29 and start date for students on August 31, 2022 and a shifted end date for students on June 28 and staff end date on June 29, 2023.

Moved: Vice Chair Clarke

Seconded: Director Guthrie

Carried

8.2 Approval of 3-Year Capital Plan

Superintendent Lindquist spoke to the proposed 2022/23–2025/26 Capital Plan Submission, as included in the agenda package. Discussion followed.

Motion 2022-03-23-05 Moved that the Board approve the 2022/23–2025/26 Capital Plan as presented.

Moved: Director Smith

Seconded: Vice Chair Clarke

Carried

8.3 SLS Budget Funding Update & Approval

Superintendent Lindquist summarized the SLS Budget Funding Update and presented a proposed list of expenditures relating to the increased funding, as included in the agenda package. Discussion followed.

Motion 2022-03-23-06 Moved that the Board approve the proposed expenditures as presented, pending confirmation that the school funding profile for 2022-23 includes an overall funding increase to support the proposed annualized cost of expenditures.

Moved: Director Guthrie

Seconded: Vice Chair Clarke

Carried

9. Board Work Plan

The Board reviewed the Work Plan for 2021-22, as included in the agenda package.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

10. The Association of Alberta Public Charter Schools (TAAPCS)

No report.

11. Receipt of Reports

Motion 2022-03-23-07 Moved that all reports be received as presented during the meeting.

*Moved: Director Derkson
Seconded: Director Smith
Carried*

12. Correspondence Sent

13. Correspondence Received

13.1 Minister of Education Email – Budget 2022

13.2 Minister of Education – K-Grade 6 Curriculum Update

Chair Hanson invited guest attendees to present questions or concerns.

14. In Camera

Motion 2022-03-23-08 Moved that the meeting move in camera at 8:50 p.m.

*Moved: Director Guthrie
Seconded: Board Secretary and Treasurer Tong
Carried*

Motion to Move Out of Camera:

Motion 2022-03-23-09 Moved that the meeting move out of camera at 9:12 p.m.

*Moved: Director Guthrie
Seconded: Vice Chair Clarke
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 23, 2022

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2022-03-23-10 Moved that the request for unpaid leave of absence for May 2-6 and May 9, 2022 be approved:

- *Employee #0238*

Moved: Director Derkson

Seconded: Board Secretary and Treasurer Tong

Carried

Motion 2022-03-23-11 Moved that the contract of employment for the following employees be ratified:

- *Employee #0326*

Moved: Director Smith

Seconded: Director Guthrie

Carried

15. Adjournment

Chair Hanson adjourned the meeting at 9:13 p.m.

Next Board Meeting: April 20, 2022