

# New Horizons School Council Meeting Agenda

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March 2, 2022  
7:00 pm to 8:00 pm  
**Virtual Meeting**

[JOIN](#) by computer (**Note: please disclose your first and last name**)

- **You can either download Teams or ‘continue with this browser’**

**OR** Join by phone: **587-415-7406**

Enter the conference ID: **233 175 927 #**

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## 1. Call to order

## 2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

## 3. Adoption of Agenda

## 4. Approval of Minutes

4.1 February 2, 2022

## 5. Reports

5.1 Chair/Vice-Chair report

5.2 Principal's report

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report – N/A

## 6. Motion to Accept Reports

## 7. New Business

7.1 2022 - 23 NHS school calendar for review by School Council

- Feedback is required.

7.2 Alberta School Councils' Association AGM

- Registration deadline is April 15 and AGM is April 24.
- One voting member registers free for the AGM, additional SC parents are charged \$35.
- Meeting documents posted [here](#) when available.

7.3 Staff funding requests

7.4 School Event Planning and SC Outreach (strategies to increase parent involvement)

- Spring Carnival
- Movie Night

7.5 Emergent business

- Jacek Easter Fundraiser

## 8. Future Business

8.1 Motion will be required for a down payment prior to the 2022-23 artist in residence application (approximately \$2500).

**9. Correspondence**

9.1 Email from Patti Dundas on November 30, 2021 indicating receipt a \$500.00 school council grant from the Alberta Government. This new grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing parent involvement and engagement.

**10. Future Meeting Dates:**

- April 6, 2022
- May 4, 2022
- June TBD

**11. Adjournment**

# New Horizons School Council Meeting Minutes

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February 2, 2022  
7:00pm-8:00pm

Virtual Meeting

Attendees: Elizabeth Macve, Sandra Dargis, Sarah-Jane Lovgren, Ted Zarowny, Sarah Litvinchuk, Brianne Davio, Anika Kooger, Chelsea Ladouceur, Anita Sanderson, Kristin Gignac, Marisa Araujo, Erum Jafri.

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## **1. Call to order 7:03 pm**

## **2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

## **3. Adoption of Agenda**

**MOTION: Chelsea Ladouceur moved to adopt the Agenda as presented. Seconded by Elizabeth Macve. Motion Carried.**

## **4. Approval of Minutes**

**4:1 January 5, 2022**

**MOTION: Chelsea Ladouceur moved to approve the Meeting Minutes from January 5, 2022. Seconded by Elizabeth Macve. Motion Carried.**

## **5. Reports**

- 5.1 Chair's report --
- 5.2 Principal's report --
- 5.3 Financial Officer's report --
- 5.4 FANHS' report —
- 5.5 Communication Officer's report --

## **6. Approval of Reports**

**MOTION: Marisa Araujo moved to receive reports as presented. Seconded by Elizabeth Macve. Motion Carried.**

## **7. New Business**

#### 7.1 2022-23 – Artist in Residence Determination - Discussion

Miss Kooger presented information about possible Drumming Sessions done by Rhythm Rhythm Rhythm drumming event group. They will provide a trial in March to give students an idea of what they will learn. Agreement that this would include the whole school.

**MOTION: Marisa Araujo moved to approve up to \$2500 from School Support for Rhythm Rhythm Rhythm deposit for Artist in Residence 2022/2023 school year. Seconded by Sandra Dargis. Motion Carried.**

#### 7.2 Staff funding requests

Funding request for increase to Penguin Expansion to include the whole school

**MOTION: Marisa Araujo motioned to approve \$300 for Penguin Expansion from School Support. Seconded by Sandra Dargis. Motion Carried.**

7.3 School Event Planning and SC Outreach (strategies to increase parent involvement) Staff 'interviews will continue. Mr. Zarowny was unable to share first one sent a link.

#### 7.4 Emergent Business

NHS Jr High Info Night – TBA 3rd week in February will be a virtual event 8.

### 8. Future Business

8.1 Election of a Communication Officer for 2021-22.

**MOTION: Election of Anita Sanderson as Communication Officer for the remainder of 2021-22 session. Motion by Sandra D. Seconded by Elizabeth Macve. Motion carried.**

8.2 Motion will be required for a down payment prior to the 2022-23 artist in residence application (approximately \$2500).

### 9. Correspondence

9.1 Email from Patti Dundas on November 30, 2021 indicating receipt of \$500.00 for a school council grant from the Alberta Government. This new grant provides funding to school authorities for each school in order to support school councils fulfilling their legislated responsibilities in the education system and enhancing parent involvement and engagement.

### 10. Future Meeting Dates:

March 2, 2022

April 6, 2022

May 4, 2022

June TBD

### 11. Adjournment 7:53pm.

# **New Horizons School Council Fund Allocation Summary**

**For the 2021/2022 School Year**

March 2, 2022

	<b>2021-2022 Allocation of Funds</b>	<b>Funds Disbursed</b>	<b>Funds Motioned but not yet Disbursed</b>	<b>Remaining Funds</b>
<b>School Support</b>	<b>\$ 9,000</b>	<b>\$ 841</b>	<b>\$ 5,940</b>	<b>\$ 2,219</b>
<b>Classroom Support</b>	<b>3,800</b>	<b>939</b>	<b>2,842</b>	<b>20</b>
<b>School Enhancement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Community Building / Parent Support</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
<b>School Council Administration</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>100</b>
<b>GRAND TOTAL:</b>	<b>\$ 13,900.00</b>	<b>\$ 1,779.29</b>	<b>\$ 8,781.46</b>	<b>\$ 3,339.25</b>

**Draft New Horizons School Council Fund Allocation  
Detailed**

For the 2021/2022 School Year as at: March 2, 2022

Schedule A Page:2

	2021-2022 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
<b>School Support</b>				
Clubs	\$ 500			Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 650.00	\$ 105.53	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	2,000	\$ 1,530.75	\$ 622.80	Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Junior High Events	1,000	\$ 200.00		Trips, Junior high dances etc.
Staff Support	1,500			Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	3,500	\$ 4,400.00	\$ 112.46	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
<b>Total</b>	9,000	\$ 6,780.75	\$ 840.79	
<b>Classroom Support</b>				
Recess Equipment	1,000	\$ 1,000.00	\$ 376.32	General Fund for the Entire School
Classroom Incentives	2,800	\$ 2,780.00	\$ 562.18	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated )
<b>Total</b>	3,800	\$ 3,780.00	\$ 938.50	
<b>School Enhancement</b>				
Sports Equipment	-			
Technology	-			
Major Projects	-			Playground
<b>Total</b>	-	\$ -	\$ -	
<b>Community Building / Parent Support</b>				
Guest Speakers	500			Guest Speakers
Team/Community Building	500			Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality				School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
<b>Total</b>	1,000	\$ -	\$ -	
<b>School Council Administration</b>				
General Admin Expenses	50			
Babysitting	50	\$ -		
<b>Total</b>	100	\$ -	\$ -	
2				
<b>GRAND TOTAL:</b>	<b>\$ 13,900</b>	<b>\$ 10,560.75</b>	<b>\$ 1,779.29</b>	

**New Horizons School Council Fund Allocation**  
**Amounts Approved in the Minutes**  
**For the 2021/2022 School Year**

Date Motioned	Fund	Subcategory	Description	Amount
Oct-13-21	Classroom Support	Student incentives	\$6 per student	2,780.00
Oct-13-21	Classroom Support	Recess equipment	Total for School	1,000.00
Oct-13-21	School Support	Academic support	Grant writing Artist in residence	250.00
Oct-13-21	School Support	Academic support	Artist in residence	1,500.00
Nov-3-21	School Support	Academic support	Music	150.00
Nov-3-21	School Support	Events	Grade 9 Grad	700.00
Nov-3-21	School Support	Events	Kindergarten Grad	200.00
Nov-3-21	School Support	Sports and wellbeing	Forgotten Lunches	250.00
Dec-1-21	School Support	Sports and wellbeing	Student patrol	400.00
Jan-5-22	School Support	Jr High Events	Jr High Events	200.00
Jan-5-22	School Support	Events	Penguin Presentation	330.75
Feb-2-22	School Support	Academic Support	Artist in Residence	2,500.00
Feb-2-22	School Support	Events	Penguin Presentation	300.00
				<u>10,560.75</u>

**New Horizons School Council Fund Allocation****Amounts Disbursed****For the 2021/2022 School Year**

Date Approved	Paid to	Fund	Subcategory	Description	Amount
Nov-3-21	Alison Joly	Classroom Support	Student incentives	Student incentives	37.74
Nov-3-21	New Horizons School	Classroom Support	Recess equipment	Recess equipment	376.32
Nov-3-21	Amanda Panas	Classroom Support	Student incentives	Student incentives	58.18
Nov-3-21	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	88.96
Dec-1-21	Kandace Graham	Classroom Support	Student incentives	Student incentives	200.00
Dec-1-21	Kandace Graham	School support	Academic support	Music	112.46
Dec-15-21	New Horizons School	School support	Sports and Wellbeing	Forgotten lunches	48.85
Jan-5-21	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	26.11
Feb-2-22	New Horizons School	School Support	Events	Penguin Presentation	320.04
Jan-24-22	Amanda Panas	Classroom Support	Student incentives	Student incentives	60.84
Mar-2-22	Andrea Watson	Classroom Support	Student incentives	Student incentives	90.35
Mar-2-22	Andrea Watson	School support	Sports and Wellbeing	AMA Patroller supplies	56.68
Mar-2-22	New Horizons School	School support	Events	Penguin Presentation	302.76
					<u>1,779.29</u>



**New Horizons School Council Fund Allocation  
Summary - Amounts Approved in the Minutes  
For the 2021/2022 School Year**

<b>Row Labels</b>	<b>Sum of Amount</b>
<b>Classroom Support</b>	<b>3,780.00</b>
Recess equipment	1,000.00
Student incentives	2,780.00
<b>School Support</b>	<b>6,780.75</b>
Events	1,530.75
Sports and wellbeing	650.00
Academic support	4,400.00
Jr High Events	200.00
<b>(blank)</b>	
(blank)	
<b>Grand Total</b>	<b>10,560.75</b>

**New Horizons School Council Fund Allocation**  
**Summary - Amounts disbursed**  
For the 2021/2022 School Year

Row Labels	Sum of Amount
<b>Classroom Support</b>	<b>938.50</b>
Student incentives	562.18
Recess equipment	376.32
<b>School support</b>	<b>840.79</b>
Academic support	112.46
Events	622.80
Sports and Wellbeing	105.53
<b>(blank)</b>	
(blank)	
<b>Grand Total</b>	<b>1,779.29</b>



## 2022 - 2023 School Calendar

August '22						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '22						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January '23						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April '23						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May '23						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June '23						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July '23						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



School Closed/ Holidays



Day in Lieu of Conferences (school closed for students and staff)



PD / Organizational Day / School closed for students



First and Last Day of School



Early Dismissal – Staff Meeting

Important Dates	
Organizational /PD Days	August 26 & 29
Classes Begin for Students	August 30
Labour Day	September 5
Truth and Reconciliation Day	September 30
IPP Writing Day	October 7
Thanksgiving Day	October 10
Fall Break	November 7 - 11
Remembrance Day	November 11
Days in Lieu of P/T Conferences	November 10, March 24, May 19
Winter Break	December 21 – January 3 Inclusive
Classes Resume	January 4
Professional Development Day	January 30
Teachers' Convention	February 9 - 10
Family Day	February 20
Intake Day	March 3
Spring Break	March 24 – 31 Inclusive
Classes Resume	April 3
Good Friday	April 7
Easter Monday	April 10
Professional Development Day	May 5
School Closed	May 19
Victoria Day	May 22
National Indigenous Peoples Day	June 21
Final Day for Students	June 27
Organizational Day	June 28

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	4	2
September	20	20
October	20	19
November	18	17
December	14	14
January	20	19
February	19	17
March	18	16
April	18	18
May	22	20
June	20	19
<b>Total</b>	<b>193</b>	<b>181</b>