

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: December 15, 2021

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

December 15, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Lori Vigfusson
VICE PRINCIPAL

Members Present:

Sarah Jane Lovgren

Elizabeth Macve

Anita Sanderson

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:01 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

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3. Adoption of Agenda

Motion 2021-12-15-01 Moved that the agenda for the Board Meeting of December 15, 2021 be adopted as presented.

*Moved: Director Guthrie
Seconded: Director Ukiwe
Carried*

4. Disclosure of Conflict of Interest

None.

5. Approval of Minutes

5.1 Minutes of November 17, 2021

Motion 2021-12-15-02 Moved that the Board Meeting minutes of November 17, 2021 be approved as presented.

*Moved: Director Guthrie
Seconded: Director Ukiwe
Carried*

Board Secretary and Treasurer Tong joined the meeting at this point.

5.2 Minutes of November 24, 2021

Motion 2021-12-15-03 Moved that the Special Board Meeting minutes of November 24, 2021 be approved as presented.

*Moved: Director Smith
Seconded: Director Guthrie
Carried*

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6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided a brief verbal report and indicated that the school will be presenting the annual Christmas Concert via livestream. He wished all members of the Board a happy and healthy holiday season.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Dundas indicated that the modulars have been built and are ready to be moved to the school grounds as soon as Alberta Infrastructure has inspected and approved the move. It is anticipated that the modulars will be set and ready for occupancy by early February, with the exception of whiteboards and lockers which are backordered for later installation. Discussion followed. It is anticipated that the grade 5 classes will be moving into the new classrooms making it a grade 5/6 wing, one grade four class will be relocated and the junior high classes currently occupying the Learning Commons will then be moving into the vacated classroom spaces thereby grouping grade levels into closer vicinities.

Secretary-Treasurer Dundas indicated that other schools are also struggling to create a technology plan and have suggested that a committee be formed to discuss and maintain a technology plan for current and future purchase wishes. Discussion followed. Consensus was to add the topic to the agenda for the March Board Planning Retreat for further discussion.

6.3 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Re-entry Plan, Administrative Procedure 201 and the Alberta Education SLS Review, as included in the agenda package. Discussion followed. Consensus is to include a statement in the re-entry plan requiring close contact individuals of a positive case much quarantine for a period of 14 days, as previously intended and not included as a revision to the re-entry plan.

7. Board Reports

7.1 Board Chair's Report

Chair Hanson expressed appreciation to the Board for their service, time and efforts that go into Board and school activities. Similar appreciation was extended to administration and staff for all of their efforts.

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7.2 Committee Reports

Finance Committee

No report.

Policy Guidelines and Bylaws Committee

No report.

Survey Committee

Director Guthrie and Principal Zarowny indicated that the committee met earlier in the month to discuss recommendations that will be brought to the Board for discussion at a later time.

Public Relations Committee

No report.

Personnel Committee

No report.

8. New Business

8.1 NHS Stakeholder Forum

Superintendent Lindquist provided a background of the stakeholder forum and indicated that of the two previously Board-recommended dates, administration has chosen to host the stakeholder forum on January 24, 2022. Discussion regarding the forum format, discussion questions and agenda followed.

8.2 School Council Report

School Council Chair Elizabeth Macve shared a School Council update and summarized their activities to date in the school year. Discussion followed.

8.3 School Counsellor's Report

Vice Principal Vigfusson provided a school counsellor's report and indicated that mental health is a high priority for students, staff and parents during the pandemic and summarized some of the activities that have been undertaken during the school year to date. Discussion followed.

8.4 Set Date for March Board Planning Retreat

Superintendent Lindquist provided a brief background of previous board planning retreats and recommended that a date be set for the March 2022 Board Retreat and that it be held virtually. Discussion followed. Consensus is to set the Board

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Retreat for March 12, 2022 to be held via Zoom unless restrictions allow for in person gathering.

9. Board Work Plan

The Board reviewed the Work Plan for 2021-22, as included in the agenda package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

Director Smith provided a summary and copy of the notes of the TAAPCS meeting held on November 25, 2021.

11. Receipt of Reports

Motion 2021-12-15-05 Moved that all reports be received as presented during the meeting.

*Moved: Director Smith
Seconded: Director Guthrie
Carried*

12. Correspondence Sent

13. Correspondence Received

13.1 AB Ed COVID-19 Vaccination for 5-11 year old Children

Chair Hanson invited guest attendees to make comments or ask questions.

14. In Camera

Motion 2021-12-15-06 Moved that the meeting move in camera at 8:32 p.m.

*Moved: Director Guthrie
Seconded: Director Smith
Carried*

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Motion to Move Out of Camera:

Motion 2021-12-15-07 Moved that the meeting move out of camera at 8:36 p.m.

Moved: Board Secretary and Treasurer Tong

Seconded: Director Guthrie

Carried

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2021-12-15-08 Moved that the contract of employment for the following employees be ratified:

- *Employee #0325*
- *Employee #0327*
- *Employee #0328*

Moved: Board Secretary and Treasurer Tong

Seconded: Director Ukiwe

Carried

Motion 2021-12-15-09 Moved that the contract of employment for the following employees be ratified:

- *Employee #0326*

Moved: Director Guthrie

Seconded: Director Smith

Carried

15. Adjournment

Chair Hanson adjourned the meeting at 8:39 p.m.

Next Board Meeting: January 19, 2022