



Board of Directors

Board Meeting

Agenda Package

December 15, 2021

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** December 15, 2021**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?***NEW HORIZONS CHARTER SCHOOL SOCIETY****BOARD OF DIRECTORS' MEETING****December 15, 2021****AGENDA**<https://us06web.zoom.us/join/91234567890>

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|----|--|--------------|---------|
| 1. | Call to Order | D. Hanson | 7:00 pm |
| 2. | Statement of Territorial Acknowledgment | D. Hanson | 7:02 pm |
| | <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | |
| 3. | Adoption of Agenda | D. Hanson | 7:05 pm |
| 4. | Disclosure of Conflict of Interest | D. Hanson | 7:10 pm |
| 5. | Approval of Minutes | D. Hanson | 7:12 pm |
| | 5.1 November 17, 2021 – attachment | | |
| | 5.2 November 24, 2021 Special Board Meeting (attachment) | | |
| 6. | Administration Reports | | 7:15 pm |
| | 6.1 Principal's Report – | T. Zarowny | |
| | 6.2 Secretary Treasurer's Report - | P. Dundas | |
| | 6.3 Superintendent's Report – attachment | D. Lindquist | |
| 7. | Board Reports | | 7:25 pm |
| | 7.1 Board Chair's Report | D. Hanson | |
| | 7.2 Other Committee Reports | D. Hanson | |
| 8. | New Business | | 7:35 pm |
| | 8.1 NHS Stakeholder Forum | D. Lindquist | |
| | 8.2 School Council Report | E. Macve | |
| | 8.3 School Counsellor's Report | L. Vigfusson | |
| | 8.4 Set date for March Board Planning Retreat | D. Lindquist | |

AGENDA**Type of Meeting:** Board**Date:** December 15, 2021**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- | | | | |
|------|---|-----------|---------|
| 9. | Board Work Plan – attachment | D. Hanson | 8:00 pm |
| 10. | The Association of Alberta Public Charter Schools | D. Hanson | 8:05 pm |
| 11. | Receipt of Reports | D. Hanson | 8:15 pm |
| 12. | Correspondence Sent | D. Hanson | 8:17 pm |
| 13. | Correspondence Received | D. Hanson | 8:20 pm |
| 13.1 | AB. Ed. COVID-19 Vaccination for 5 – 11-year-old children | | |
| 14. | In Camera | D. Hanson | 8:25 pm |
| 15. | Adjournment | D. Hanson | 9:00 pm |

Next Board Meeting – 7:00 pm, Wednesday, January 19, 2021

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

November 17, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Miriam Stipanivic

Jeffrey Blanchard

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:08 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

3. Adoption of Agenda

Motion 2021-11-17-01 Moved that the agenda for the Board Meeting of November 17, 2021 be adopted as presented.

*Moved: Board Secretary and Treasurer Tong
Seconded: Vice Chair Clarke
Carried*

4. Disclosure of Conflict of Interest

None.

5. Approval of Minutes

5.1 Minutes of October 6, 2021

Motion 2021-11-17-02 Moved that the Board Meeting minutes of October 6, 2021 be approved as presented.

*Moved: Director Guthrie
Seconded: Vice Chair Clarke
Carried*

5.2 Minutes of November 2, 2021

Motion 2021-11-17-03 Moved that the Special Board Meeting minutes of November 2, 2021 be approved as presented.

*Moved: Vice Chair Clarke
Seconded: Director Guthrie
Carried*

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided a verbal report and indicated that the school is undertaking some action research for sharing with the education community. This

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: **Chair** _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

year's research focus is based on skill development for students relating to asking questions. Discussion followed.

6.2 Secretary-Treasurer's Report

Secretary Dundas indicated that she has met with the architect and construction company regarding the installation of the new modular classrooms. Construction is expected to begin before month end.

6.3 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Re-entry Plan, Administrative Procedure 201, the Alberta Education SLS Review and Board Development Workshops, as included in the agenda package. Discussion followed.

7. Board Reports

7.1 Board Chair's Report

Chair Hanson indicated that he is preparing a letter to be sent to Minister LaGrange and our local MLAs to acknowledge the recently received funding and support for intervention funding, modular classroom installment and COVID mitigation funding as well as provide a budget update citing the unsustainability of the school under the current funding framework. He also reminded Directors to submit their signed Code of Conduct forms if not already complete.

7.2 Committee Reports

Finance Committee

To be discussed in item 8.1.

Policy Guidelines and Bylaws Committee

Committee Chair Clarke indicated that the committee is planning to meet prior to Christmas.

Survey Committee

No report.

Public Relations Committee

No report.

Personnel Committee

The committee recently met to discuss the since implement Administrative Procedure 201.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

8. New Business

8.1 Receive 2020-21 Audited Financial Statement

Board Secretary and Treasurer Tong and Secretary-Treasurer Dundas indicated that the Finance Committee met on November 2, 2021 to review the August 31, 2021 audited financial statements. No points of concern were raised. Discussion followed.

8.2 Approve 2021-22 Revised Budget

Secretary Treasurer Dundas indicated that the annual budget is prepared in the spring and then requires adjustment as new revenues and/or expenses become applicable; she provided a summary of the changes for the 2021-22 fiscal year. Discussion followed.

Director Ukiwe left the meeting at 8:00 p.m.

Motion 2021-11-17-04 Moved that the Board approve the 2021-22 Revised Budget as presented.

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

Carried

Director Smith joined the meeting at 8:10 p.m.

Motion 2021-11-17-05 Moved that the Board direct administration to request permission from Alberta Education to transfer \$100,000 from unrestricted reserves to capital reserves.

Moved: Director Guthrie

Seconded: Board Secretary and Treasurer Tong

Carried

8.3 Annual Education Results Report for 2020-21

Principal Zarowny provided a summary of the AERR for 2020-21. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2021-11-17-06 Moved that the Board approve the 2020-21 Annual Education Results Report as presented.

*Moved: Vice Chair Clarke
Seconded: Director Guthrie
Carried*

8.4 NHS Stakeholder Forum

Superintendent Lindquist provided a brief summary of the annual Stakeholder Forum and asked for discussion and recommendations in identifying a date and potential discussion topic ideas for consideration. Discussion followed.

After discussion, consensus was reached to host the Stakeholder Forum on either of the proposed January 24 or February 1, 2022. Potential topics for discussion at the Forum are as follows:

- What are we doing well?
- Where do improvements need to be made?

8.5 School Council Report

Deferred to future meeting.

8.6 COVID-19 Vaccination Status – Employees and Volunteers

Superintendent Lindquist provided an update of the vaccination status of employees and volunteers, pursuant to the implementation of Administrative Procedure 201 during the Superintendent Report.

9. Board Work Plan

The Board reviewed the Work Plan for 2021-22, as included in the agenda package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 TAAPCS Annual General Meeting

Chair Hanson provided a summary of the TAAPCS Annual General Meeting that was held on October 23, 2021 and was valuable with positive conversation. Chair Hanson indicated that Director Smith is taking on the role of TAAPCS liaison for NHCSS.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: Nov. 17, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

11. Receipt of Reports

Motion 2021-11-17-07 Moved that all reports be received as presented during the meeting.

*Moved: Director Guthrie
Seconded: Director Smith
Carried*

12. Correspondence Sent

- 12.1 Board Bulletin re: Administrative Procedure 201
- 12.2 Vaccination Policy for Students

13. Correspondence Received

- 13.1 OLEP Update
- 13.2 AB Infrastructure ADM – Modular Classroom Project
- 13.3 AB Family & Community Safety - Family Violence Prevention Month
- 13.4 AB Ed ADM – Learning Disruption Funding

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed.

14. In Camera

Motion 2021-11-17-08 Moved that the meeting move in camera at 9:02 p.m.

*Moved: Director Guthrie
Seconded: Director Smith
Carried*

Motion to Move Out of Camera:

Motion 2021-11-17-09 Moved that the meeting move out of camera at 9:15 p.m.

*Moved: Director Guthrie
Seconded: Board Secretary and Treasurer Tong
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
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Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2021-11-17-10

Moved that the contract of employment for the following employees be ratified:

- *Employee #0323*
- *Employee #0324*
- *Employee #0321*

Moved: Director Smith

Seconded: Board Secretary and Treasurer Tong

Carried

Motion 2021-11-17-11

Moved that the School Maintenance Contract be ratified:

Moved: Director Guthrie

Seconded: Board Secretary and Treasurer Tong

Carried

15.2 Next Meeting Date

The next meeting will be November 24, 2021 immediately following the AGM for the purpose of approving the audited financial statement for year ending August 31, 2021.

16. Adjournment

Chair Hanson adjourned the meeting at 9:16 p.m.

*Next Board Meeting: November 24, 2021 immediately following the AGM.
December 15, 2021*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: November 24, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

November 24, 2021, 7:30 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Kristie Derkson
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Raena Schindel

Miriam Stipanivic

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:25 p.m. and made opening remarks, summarizing meeting and voting procedures.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: November 24, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

3. Adoption of Agenda

Motion 2021-11-24-01 Moved that the agenda for the Board Meeting of November 24, 2021 be adopted as presented.

*Moved: Vice Chair Clarke
Seconded: Director Smith
Carried*

4. Disclosure of Conflict of Interest

None

5. New Business

5.1 Approve 2020-21 Audited Financial Statement Year Ending August 31, 2021

Board Secretary and Treasurer Tong provided a brief overview of the audited financial statement, as presented and accepted by the Society at the November 24, 2021 AGM.

Motion 2021-11-02-02 Moved that the Board approve the Audited Financial Statement as presented for the year ending August 31, 2021 and as prepared by Yaremchuk & Annicchiarico Accountants.

*Moved: Board Secretary and Treasurer Tong
Seconded: Vice Chair Clarke
Carried*

6. Adjournment

Chair Hanson adjourned the meeting at 7:31 p.m.

Next Board Meeting: December 15, 2021



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

December 15, 2021

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Superintendent's Report

Background:

NHS Re-entry Plan

Data trends:

	November 9, 2021	November 16, 2021	November 30, 2021	December 6, 2021
Current COVID-19 cases (Alberta)	6387	5565	4619	
Current hospitalizations (Alberta)	608	518	424	373
Current ICU (Alberta)	135	101	79	76
12+ populations with at least one vaccine dose	87.5%	87.9	88.8	89
12+ population fully vaccinated	81.2%	82.3	84.1	84.5
Aged 5 – 11 provincial vaccination rates (at least one dose)			8.6	17.4
Sherwood Park schools on alert list	2	2	4*	3*
Current active cases aged 5 – 9 (Alberta)	748	755	595	565
Current active cases – aged 10 – 19 (Alberta)	967	889	622	602

* - Includes New Horizons Charter School (3 cases)

Two classrooms were moved to at-home learning due to a COVID-19 case in the classroom during the infectious period.

With available vaccine for 5 – 11-year-old children, we are hopeful that we will see reduced risk of COVID-19 transmissions. However, we are unable to track school level vaccination rates, we will monitor provincial vaccination rates of this group.



Dean Lindquist

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

Administrative Procedure 201 Workplace Health and Safety: COVID-19 Hazard Control Vaccination Status Procedure

The administrative procedure is implemented. Testing protocols are in place for those not fully vaccinated or not vaccinated.

Alberts Education SLS Review

The SLS review RFP was issued and closes December 15, 2021. This means that the SLS Review will likely begin in mid-January once a group is selected to complete the review. Please note that this review was to begin in August or September and continues to be delayed.

More information will be provided to the board as information is provided to us by the department.

Sincerely,

Dean Lindquist



Dean Lindquist, Ed.D.
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

December 15, 2021

To: Board of Directors

From: Dean Lindquist – Superintendent

Subject: Stakeholder Forum 2022

Background:

For the last number of years, the Board has hosted a Stakeholder Forum early in the new year.

Directors Shaun Guthrie and Michelle Smith form the Survey Committee and work with Principal Zarowny in establishing the topics and questions for discussion. The board may wish to provide their topic ideas at this board meeting to the Survey Committee as the final recommendation for the topics will come to the December board meeting.

At the November board meeting, the directors supported either January 24 or February 1 as potential dates for the forum. Administration has met and are recommending that the Stakeholder Forum be held on January 24. Last year the forum was held Monday, January 25, 2021.

As noted at the last meeting, Stakeholder Forum Opening and Closing Remarks will be made by Board Chair Dan Hanson. Superintendent Lindquist will provide an overview of process for the evening. The facilitators of the Stakeholder Forum questions will be Ted Zarowny and Lori Vigfusson.

The two questions, as discussed at the November Board Meeting are:

1. Building on school successes is important. From your perspective as a parent, staff member or student, what is NHS doing well to support students and learning?

Groups will then group the responses according to type (using Google Jamboard), following by whole group prioritizing (using Mentimeter).

2. To better improve or support student learning, what are areas that NHS needs to improve or do better?



Dean Lindquist, Ed.D.

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

Groups will then group the responses according to type (using Google Jamboard), following by whole group prioritizing (using Mentimeter).

Technology, such as Google Jamboard and Mentimeter will be used will to support data collection and sharing. Due to COVID-19, the meeting will be held using Zoom. Meeting information and Zoom registration information will be sent out to parents, students and staff prior to Winter Break.

Recommendation:

It is recommended that the Board of Directors engage in a discussion to identify a date for the Stakeholder Forum and to discuss potential topic ideas for the Survey Committee and Principal Zarowny to consider.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dean Lindquist". The signature is fluid and cursive.

Dean Lindquist, Ed.D. – Superintendent

Attachment – Draft agenda

New Horizons School – Stakeholder Forum
6:30 p.m., January 24, 2022

AGENDA

Welcome & Opening Remarks	Dan Hanson
Housekeeping Items	Dean Lindquist
Background/Explanation of Process	Ted Zarowny / Lori Vigfusson

Question #1 – Building on school successes is important. From your perspective as a parent, staff member or student, what is NHS doing well to support students and learning?

Groups will then group the responses according to type (using Google Jamboard), following by whole group prioritizing (using Mentimeter).

Background	Ted Zarowny / Director
Small Group Discussion	Table Groups
Small Group Prioritization	Table Groups
Collection of Suggestions	Ted Zarowny / Lori Vigfusson
Questions for Clarification	All
Poll #1 - Large Group	Ted Zarowny / Lori Vigfusson

Question #2 – To better improve or support student learning, what are areas that NHS needs to improve or do better?

Groups will then group the responses according to type (using Google Jamboard), following by whole group prioritizing (using Mentimeter).

Background	Ted Zarowny / Director
Small Group Discussion	Breakout Groups
Small Group Prioritization	Breakout Groups
Collection of Suggestions	Ted Zarowny / Lori Vigfusson
Questions for Clarification	All
Poll #2	Ted Zarowny / Lori Vigfusson

Wrap-up and Closing Comments

How Input Will Be Used	Dean Lindquist
Final Poll	Lori Vigfusson
Closing Comments	Dan Hanson
Adjournment	



Dean Lindquist, Ed.D.
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

Invitation to attend the 2022 Stakeholder Forum

December 16, 2021

Dear Students, Staff, Parents and NHS Society Members

Re: Stakeholder Forum 2022

On behalf of the Board of Directors, I am pleased to invite you to participate in our school's seventh annual Stakeholder Forum, to be held at 6:30 p.m. on **Monday, January 24, 2022** via Zoom.

The Stakeholder Forum is an important opportunity for you to share your views on how our school can continue to grow, develop, and improve. In addition, you will have opportunity to hear and discuss ideas brought forward by other parents, students, and members of the school staff. It is also an essential element in our school's planning process and contributes significantly to the development of our Three-Year Education Plan, which in turn establishes the direction and priorities for our school.

This year's Stakeholder Forum will focus on two discussion topics:

1. Question #1 – Building on school successes is important. From your perspective as a parent, staff member or student, what is NHS doing well to support students and learning?
2. Question #2 – To better improve or support student learning, what are areas that NHS needs to improve or do better?

Both questions will culminate with group breakout group discussions and individuals prioritizing the top picks. This information will then be used to support school planning and reporting

The Zoom Link to register your attendance at the Stakeholder Forum is:

Registration is open to all interested in attending. Remember your voice and participation is important.

On behalf of the Board of Directors and Administration,

A handwritten signature in blue ink, appearing to read "Dean Lindquist", written over a light blue circular stamp.

Dean Lindquist, Ed.D.
Superintendent

MEMORANDUM

Date: December 15, 2021

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: March 2022 Board Retreat Date

Background:

The Board, in their Annual Work Plan, has identified that they will plan a Board Retreat for March 2022. To begin working on the planning of the retreat, the Board needs to identify the following:

1. March date for the event;
2. Medium for hosting the retreat (e.g. Zoom); and
3. Agenda items for the Retreat.

Our last Board Retreat was via Zoom on August 21, 2021. The March 2021 Board Retreat was held on March 20, 2021.

When setting the date for the Retreat, it is important to take into consideration that Spring Break begins on March 28 and ends April 1, 2022. It is suggested that the Board consider either Saturday, March 12 or March 19 for the date of the March 2022 Board Retreat.

Given the pandemic, it is suggested that the Board attend the retreat using Zoom as the electronic means for facilitating the meeting.

The agenda will be created over the next few months. However, the Board may wish to identify topics for the March 2022 retreat.

Potential March 2022 Retreat Agenda Items

- Review of 2022 Stakeholder Forum Results
- High school planning
- Others:

Recommendations:

It is recommended that the Board set a March date and develop a prioritized list of agenda topics.



Dean Lindquist

Board Annual Work Plan – Approved September 22, 2021



Board of Directors – Work Plan for 2021-22

September	<ul style="list-style-type: none"> Adopt Board Work Plan for 2021-22 Set date for October Board meeting Receive report on provincial achievement test results (closed meeting) Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
October	<ul style="list-style-type: none"> Complete Board Organizational Actions <ul style="list-style-type: none"> Conduct Special General Meeting; hold Board elections Elect Board executive officers (must be within one week of SGM) Select members for Board standing committees Set dates for Board meetings (motion required) Notify Service Alberta of change in executive officers Identify Board signing authorities Sign Board Member Code of Conduct – Policy #101 Receive Accountability Pillar Results Report for October 2021 (Note: no PAT's written in 2020-21) Attend TAAPCS Annual General Meeting Receive enrolment report for September 30, 2021 Conduct initial orientation session for new Board members Submit request to Alberta Education for modular classrooms Set date for NHCS Society Annual General Meeting Create Task Force to investigate establishment of New Horizons High School Program (as per Education Plan) Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
November	<ul style="list-style-type: none"> Conduct AGM of NHCS Society Approve revised budget for 2021-22 Approve Annual Education Results Report 2020-21 Approve Audited Financial Statement Year Ending Aug 31/21 Receive Report #1 from School Council Determine priorities, possible date for Stakeholder Forum Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
December	<ul style="list-style-type: none"> Set date for March Board Planning Retreat Receive Counsellor's Report #1 Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
January	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Sep - Nov 2021 Review Policy 210 and associated Student Code of Conduct Approve school calendar for 2022-23 in principle Stakeholder Forum – Gather input on possible Education Plan priorities Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Board Annual Work Plan – Approved September 22, 2021

February	<ul style="list-style-type: none"> Provide final approval of school calendar for 2022-23 Prepare breakfast for school staff Receive mid-year progress report on Three-Year Education Plan 2021-24 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
March	<ul style="list-style-type: none"> Board Retreat – Identify priorities for upcoming Education Plan Approve Three-Year Capital Plan for 2022-23 to 2024-25 Administer Board-developed Stakeholder Survey Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
April	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Dec 2021 – Feb 2022 Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
May	<ul style="list-style-type: none"> Provide approval to Education Plan 2021-22 to 2022-23 Attend TAAPCS Spring General Meeting Approve Budget for 2022-23 Receive Accountability Pillar Results Report for May 2021 Receive Board-developed stakeholder survey results Consider salary adjustment for support staff, senior administration Receive report from FANHS Re-entry Plan Update Receive Counsellor's Report #2 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
June	<ul style="list-style-type: none"> Assess Board Work Plan progress for 2021-22 Receive Quarterly Financial Report for Mar – May 2022 Schedule SGM of NHCS Society (requires 21 days' notice; must be on or before Oct 10) Schedule September 2022 Board meeting Set date for Summer Board Housekeeping Retreat Receive Report #2 from School Council Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> Consider proposals for new or amended Board policies Receive recommendations from Board committees 	<input type="checkbox"/> <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> Negotiate collective agreement with ATA (as needed) 	<input type="checkbox"/> <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> Meet with: <ul style="list-style-type: none"> County Council MLAs 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



Dean Lindquist <dlindquist@newhorizons.ca>

COVID-19 vaccines for 5-11 year olds – important information for families/ Vaccins contre la COVID-19 pour les enfants de 5 à 11 ans – informations importantes pour les familles

Kindy Joseph <kindy.joseph@gov.ab.ca>

Wed, Nov 24, 2021 at 8:08 PM

To: Superintendents of Public, Separate, Francophone and Charter School Authorities**Independent (Private) School Authorities****ECS Private School Operators****First Nations Education Directors****Executive Directors of Stakeholder Associations**

ACFA (Association canadienne-française de l'Alberta)

ACSTA (Alberta Catholic School Trustees' Association)

AEFAA (Alberta Educational Facilities Administrators Association)

AHA (Alberta Homeschooling Association)

AHEA (Alberta Home Education Association)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBA (Alberta School Boards Association)

ASBOA (Association of School Business Officials of Alberta)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

FPFA (Fédération des parents francophones de l'Alberta)

FCSFA (Fédération des conseils scolaires francophones de l'Alberta)

HAASA (Homelearning Advocacy and Support Association of Alberta)

PSBAA (Public School Boards' Association of Alberta)

TAAPCS (The Association of Alberta Public Charter Schools)

*Le texte français suit le texte anglais./French text follows English text.***Subject: COVID-19 vaccines for 5-11 year olds – important information for families**

Dear colleagues:

As you are aware, Health Canada has approved Pfizer's COVID-19 vaccine for children ages 5-11. Yesterday, Alberta's Chief Medical Officer of Health announced that Albertans can book appointments beginning at 8 a.m. today. You can watch the [news conference here](#).

This is exciting news—as vaccines are highly effective and proven to protect Albertans and communities from COVID-19. The Canadian Pediatric Society is recommending that all eligible children get vaccinated against COVID-19.

Appointments for children aged 5 to 11 can be booked through the [Alberta Vaccine Booking system](#), or by calling Health Link at 811. Appointments will be available primarily at Alberta Health Services clinics around the province as of November 26. Vaccines will not be available in schools at this time.

Parent or guardian consent is required for children to get their vaccine, and it can be provided either in-person at the vaccine appointment or by a [signed consent form](#). Parents and guardians are encouraged to seek out reliable and factual information to inform their decisions on vaccines for their children. We appreciate your support in sharing accurate information with families in your school communities.

The following information may be helpful:

- [Alberta's Chief Medical Officer of Health letter to parents \(November 24, 2021\)](#)
- Government of Alberta – [Vaccine myths and facts](#) and information on [vaccines for children](#)
- [AHS COVID-19 Immunization for Children Under 12](#)
- Health Canada – [COVID-19 vaccines for children: What you need to know](#) (also [in French](#))

All public health guidelines, including physical distancing, practicing good hand hygiene, masking when in public and staying home when sick remain in effect. It is important to continue to protect one another during this time.

As always, thank you for your support in sharing information with your school communities. If you have any questions or concerns, please email educationcovidguidance@gov.ab.ca.

Sincerely,

Kindy Joseph

Assistant Deputy Minister,

Program and System Support Division

cc: Andre Tremblay, Deputy Minister of Education

Secretary-Treasurers of Public, Separate, Francophone and Charter School Authorities

Communications Contacts, school authorities

Objet : Vaccins contre la COVID-19 pour les enfants de 5 à 11 ans – informations importantes pour les familles

Chers et chères collègues,

Comme vous le savez, Santé Canada a approuvé le vaccin contre la COVID-19 de Pfizer pour les enfants âgés de 5 à 11 ans. Hier, la médecin hygiéniste en chef de l'Alberta a annoncé que les Albertains pouvaient prendre rendez-vous à partir de 8 h aujourd'hui. Vous pouvez regarder la conférence de presse [ici](#) (en anglais).

Il s'agit d'une excellente nouvelle, car les vaccins sont très efficaces et il a été prouvé qu'ils protègent les Albertains et les communautés contre la COVID-19. La Société canadienne de pédiatrie recommande que tous les enfants admissibles se fassent vacciner contre la COVID-19.

Il est possible de prendre rendez-vous pour les enfants âgés de 5 à 11 ans en utilisant le système [Alberta Vaccine Booking](#) ou en appelant Health Link au 811. Les rendez-vous seront offerts principalement dans les cliniques d'Alberta Health Services (AHS) à travers la province à partir du 26 novembre. Les vaccins ne sont pas actuellement disponibles dans les écoles.

Le consentement des parents ou des tuteurs est requis pour que les enfants puissent se faire vacciner. Ce consentement peut être fourni en personne lors du rendez-vous pour la vaccination ou au moyen d'un [formulaire de consentement](#) (en anglais) signé. Nous encourageons les parents et les tuteurs à obtenir des informations fiables et factuelles pour éclairer leurs décisions concernant les vaccins de leurs enfants. Nous sommes reconnaissants de votre soutien dans la communication d'informations exactes avec les familles de vos communautés scolaires.

Les renseignements suivants pourraient être utiles :

- [Lettre aux parents](#) de la médecin hygiéniste en chef de l'Alberta du 24 novembre 2021
- Gouvernement de l'Alberta – [Vaccine myths and facts](#) et informations sur les [vaccins pour enfants](#) (en anglais seulement)
- AHS – [COVID-19 Immunization for Children Under 12](#) (en anglais seulement)
- Santé Canada – [Vaccination des enfants : COVID-19](#)

Toutes les mesures sanitaires, y compris la distanciation physique, la pratique d'une bonne hygiène des mains, le port du masque en public et le fait de rester à la maison lorsqu'on est malade, restent en vigueur. Il est important de continuer à se protéger mutuellement pendant cette période.

Comme toujours, nous vous remercions de votre soutien dans la communication d'informations avec vos communautés scolaires. Si vous avez des questions, veuillez communiquer avec nous par courriel à educationcovidguidance@gov.ab.ca.

Cordialement,

Kindy Joseph

Sous-ministre adjointe

Program and System Support Division

c. c. Andre Tremblay, sous-ministre de l'Éducation

Secrétaires-trésoriers des autorités scolaires publiques, séparées, francophones et à charte

Personnes-ressources en matière des communications des autorités scolaires

Classification: Protected A

2 attachments



Parent Letter (En).pdf
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Parent Letter (Fr).pdf

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New Horizons School Mail - COVID-19 vaccines for 5-11 year olds – important information for families/ Vaccins contre la COVID-1...