

# Fundraising Association of New Horizons School

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December 1, 2021

7:41 to 8:16

Virtual Meeting

**Attendees:** Sarah Litvinchuk, Chelsea Ladouceur, Elizabeth Macve, Sarah-Jane Lovgren, Sandra Dargis, Ted Zarowny, Brianne Davio, Kristi Giniac

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1. **Call to Order:** 7:41 pm
2. **Adoption of Agenda**  
**MOTION: Elizabeth Macve moved to adopt the Agenda. Seconded by Chelsea Ladouceur. Motion Carried.**
3. **Approval of Minutes:** November 3, 2021 Meeting Minutes  
**MOTION: Elizabeth Macve moved to approve the Meeting Minutes from November 3, 2021. Seconded by Sarah-Jane Lovgren. Motion Carried.**
4. **President's Report** – Nothing to report
5. **Treasurer's Report** – Sarah Litvinchuk gave an update about the current Executive status. Everything has been submitted and she is awaiting confirmation from Corporate Registries so that Chelsea Ladouceur can proceed to the Bank and obtain signing authority.  
  
Sarah Litvinchuk also updated about the upcoming auditing process. Previously we had a parent volunteer with an accounting designation who completed this for FAHNS, unfortunately they are no longer able to. Sarah advised that unless we find another person with an accounting designation we would need two FAHNS members to go over expenses in order to pass them. This would need to be done before February 2022. Sandra Dargis came forward to say that she has an accounting designation and would be willing to do the audit. Discussion ensued about if there was a possible conflict and it was put to FAHNS members if anyone had any concerns. None were voiced.  
**MOTION: Chelsea Ladouceur moved that Sandra Dargis will complete the auditing requirement of FAHNS. Seconded by Elizabeth Macve. Motion Carried.**
6. **Current Fundraising Chairperson's Report(s):**
  - a. **Purdy's Chocolates:** Approximately about \$5,500.00 in profit, final numbers yet to come.
  - b. **Happy Hippo Bath Company:** Approximately \$1,000.00 in profit, final numbers yet to come.

## 7. New or Upcoming Fundraising Opportunities:

- West Coast Seeds has been confirmed a go for early 2022. The run dates will be January 14, 2022 – February 3, 2022. Brianne Davio will chair this fundraiser, she was told by West Coast Seeds to expect anywhere from \$500-\$1000 in profits. She will get the details to Mr. Zarowny soon so that something can be included in the Enews before Christmas break, and another after the Break.
  - Sarah Litvinchuk brought up the idea for prizes for this one, perhaps some Purdy's gift cards. Brianne was unsure how to track it as she has not been able to log on to the system to see how things can be tracked. A suggestion of 3 random draws was made. This will be revisited in January when Brianne knows more.
  
- By Sweetness Cookies. Elizabeth Macve had sent the details of this to FAHNS. When she spoke with the Company they advised that they do not have an online ordering platform, and suggested that the school handle this end of things. The idea of Munchalunch came up to aid with this. The pros and cons of the costs were weighed out and at this time the FAHNS did not agree on purchasing that platform.
  - The Company is exploring an online system for their fundraising but it is not ready at this current time.
  - The cookies would take about 3-4 weeks from the date our order was submitted to them to be produced. Their fundraising does not include their holiday themed cookie sets, just the regular ones.
  - \$1,200.00 in sales is required for the free shipping, alternatively pickup is in the west end of Edmonton.
  
- It was decided at this time to not continue with the By Sweetness Cookie fundraiser, we can revisit it in the spring when their online platform is developed
  
- Discussion over potentially Jacek Chocolates or Confetti Sweets Cookies ensued. Elizabeth Macve said she will investigate both further for potential spring fundraisers and report back at the January 2022 meeting.
  
- Brianne Davio brought up the idea of Pasta Pantry for hot lunch. Pasta Pantry said they would organize and label all lunch orders to simplify things on the school front so less volunteers would be needed.
  - Discussion came about the logistics of it all, and potential expectations on teachers. Lunch time is a chaotic time with a lot going on. It would be a lot to expect teachers to help organize it while maintaining adequate supervision.
  - This was put on hold for the time being.
  
- Chelsee Ladouceur gave an update on the live wreath fundraiser. It was too late to run it this year, but for the future the company will sell to us at a wholesale price and we can sell for what we think is appropriate. Either we can group buy what we think will sell or we can sell earlier and put in an order by the delivery date.

- There is no online ordering platform so it would be up to us to gather and submit to the company.
- Delivery is similar to Purdy's wherein they would deliver to one spot and then we arrange a pickup window/time for people.
- Sarah Litvinchuk brought up that Mundare Sausages and Gift Cards have been done in the past.
  - Mundare Sausages is profitable but is a lot of work when sorting, and keeping it cold until pick up time.
  - Gift Cards have done well in the past and it is an online ordering system so that makes things easier
- There was discussion about Salisbury Greenhouse Gift Cards as a fundraiser. It has been done in the past with success of about \$1,100.00. They do not have an online ordering platform so it is a bit of work to organize the funds etc.
  - Gift Cards have done well in the past and it is an online ordering system so that makes things easier.
- Chelsea Ladouceur brought up the idea of Whoville Trees for next Christmas. There is a local florist shop doing a fundraiser with predecorated trees in three colours. She will investigate further to find out potential profit and how it works.
  - Sarah-Jane Lovgren brought up the idea of potentially getting them undecorated for people to do themselves, as a workshop etc.

#### **8. Next meeting January 5, 2022 following School Council**